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1991

URBAN/MUNICIPAL

APRIL 4/91 to APRIL 25
91

AGENDAS AND MINUTES OF
THE FINANCE AND
ADMINISTRATION COMMITTEE

URBAN MUNICIPAL

CA4 ON HBL A05

C51F3

1991

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

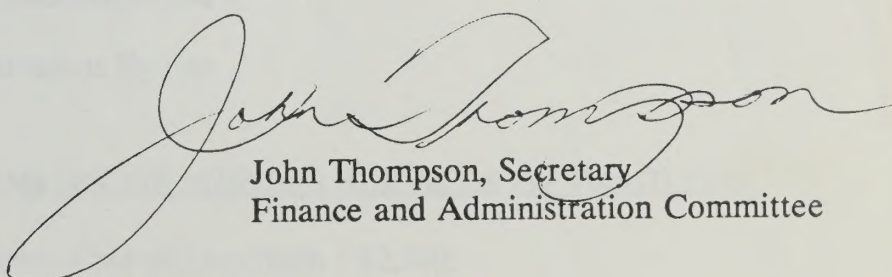
TEL: 546-2700
FAX: 546-2095

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

NOTICE OF SPECIAL JOINT MEETING

**THE CITY OF HAMILTON
AND
THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH'S
FINANCE AND ADMINISTRATION
AND
FINANCE AND PERSONNEL COMMITTEES**

**Tuesday, 1991 April 02
7:00 o'clock p.m.
Room 219, City Hall**


**John Thompson, Secretary
Finance and Administration Committee**

A G E N D A

Memorandum of Agreement - C.U.P.E. Local 167

Report will be distributed at the meeting.

**c.c. Mr. L. Sage, Chief Administrative Officer
Management Team
Aldermen's Secretaries**

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

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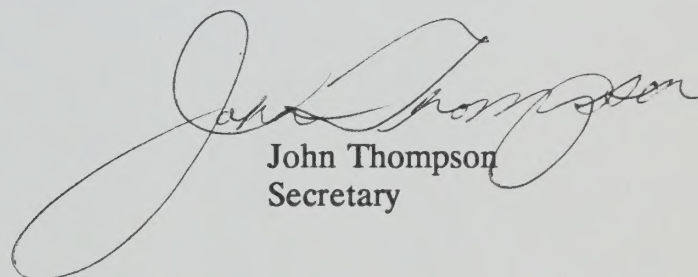
NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1991 April 4

9:30 o'clock a.m.

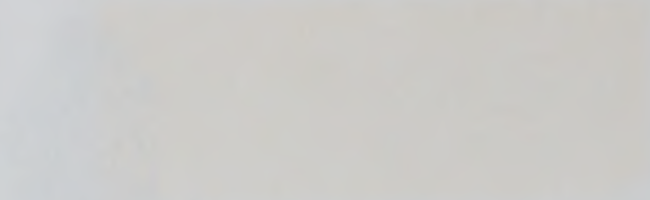
Room 233, City Hall


John Thompson
Secretary

A G E N D A

9:30
a.m.

1. **CONSENT AGENDA**
2. **LICENSING COMMITTEE**
Adult Entertainment By-law
3. **35th ANNIVERSARY OF MISSION SERVICES OF HAMILTON**
Request to Cover Cost of Luncheon - \$2,500.
4. **SUB-COMMITTEE TO REVIEW REALTY TAX NOTIFICATION PROCEDURES**
Approval of Information Brochure to be Sent Out with Tax Bills in May 1991 (Final Draft will be distributed at meeting)
5. **TREASURER**
Replacement of Mobile Equipment in 1991



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6. 1991 GENERAL GRANTS
7. IN-CAMERA AGENDA
8. OTHER BUSINESS
9. ADJOURNMENT



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FINANCE AND ADMINISTRATION COMMITTEE

1991 APRIL 4

CONSENT AGENDA

A. ADOPTION OF THE MINUTES - Regular Meeting of 1991 March 21

B. MANAGER OF PURCHASING

- (i) Supply and Delivery of Janitorial Paper Products, Purchasing Stores
- (ii) Supply of Gasoline and Diesel Fuel, Various City Departments

C. CITY CLERK

- (i) Ukrainian Canadian Congress - Use of City Hall Forecourt
- (ii) Organizing Committee for Earth Day - Use of City Hall Facilities
- (iii) Canadian Cancer Society (The Great Ride to Beat Cancer 1991) - Use of City Hall Forecourt
- (iv) Royal Canadian Air Cadets - Use of City Hall Forecourt (Report to Follow)

D. THE PARKING AUTHORITY

Rental of Bay/King Site for Municipal Parking

E. ASSOCIATION OF MUNICIPALITIES OF ONTARIO

Large Urban Section Annual Meeting

A.

Thursday, 1991 March 21
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Accounting
Mr. N. Adhya, Manager of Budgets
Mr. J. Johnston, Commissioner of Human Resources
Ms. P. Noé Johnson, City Solicitor
Mr. P. Barkwell, Assistant City Solicitor
Mr. D. Vyce, Director of Property
Mr. M. Watson, Manager, Real Estate Division
Mr. R. Martiniuk, Manager, Architectural Division
Mr. P. Baker, General Manager, Parking Authority
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the meeting of the Finance and Administration Committee held 1991 March 07 were received and adopted as amended. The minutes were amended to show Alderman Agro as absent on City business instead of vacation.

B. CITY CLERK

(i) DESIGNATION OF COUNTRY MUSIC WEEK '91 AS HAVING MUNICIPAL SIGNIFICANCE

As outlined in a report of the City Clerk dated 1991 February 28, the Committee agreed to submit the following recommendation to City Council for approval:

That, in accordance with Section 26 of Regulation 546/90 of the Liquor Licence Act of Ontario, Country Music Week '91 to be held 1991 September 11-16, be deemed an event of municipal significance.

Alderman Copps requested that she be recorded as opposed.

(ii) DAYLIGHT SAVING TIME

The report of the City Clerk dated 1991 March 13 recommending that the Mayor be authorized to issue a proclamation proclaiming Daylight Saving Time was withdrawn as the proclamation is not necessary under the Time Act, Statutes of Ontario, Ch.56.

(iii) CIVIC AWARDS - STEEL CITY RIDERS' MOTORCYCLE CLUB

As outlined in a report of the City Clerk dated 1991 March 5, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That civic silver pins be awarded to the following members of the Steel City Riders' Motorcycle Club for winning 1990 Provincial Championships in the following categories:

Brad Lockhart	-	250cc Intermediate Class
Jamie Stercer	-	80cc 'A' Class
David King	-	Super Veteran Class
William Akershoek	-	Novice Class

- (b) That civic awards be presented to the following members of the Steel City Riders' Motorcycle Club for winning 1990 National Championships in the categories outlined below:

Chad Fleck	-	250cc Junior	-	Civic Gold Ring
Helmut Clasen	-	Veteran	-	Civic Silver Ring
Brad Lockhart	-	250cc and 500cc Intermediate	-	Civic Silver Ring with Diamond Insert
Alan Logue	-	Plus 30 Class	-	Diamond Insert

(iv) LUSO-CANADIAN CULTURAL COUNCIL OF HAMILTON - USE OF CITY FACILITIES

As outlined in a report of the City Clerk dated 1991 March 11, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Luso-Canadian Cultural Council of Hamilton to use the following City Hall facilities during Luso Fest '91:
- (i) East and west areas of the second floor foyer at City Hall from 1991 May 31 to June 17 for a display of Portuguese artifacts.
 - (ii) Council Chambers from approximately 10:00 a.m. to 11:00 a.m. on 1991 June 01 for a proclamation ceremony.
- (b) That the Portuguese flag be flown at City Hall from 1991 June 01-17.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(v) SALVATION ARMY RED SHIELD APPEAL FLAG

As outlined in a report of the City Clerk dated 1991 March 11, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the request of the Salvation Army to fly the Salvation Army Red Shield Appeal flag at City Hall during the month of May in recognition of Red Shield Month, be approved.

- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(vi) CANADIAN HEALTH AND SAFETY WEEK

As outlined in a report of the City Clerk dated 1991 March 11, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Hamilton-Wentworth Steering Committee for Canadian Occupational Health and Safety Week to use Room 233 from 12:00 noon till 5:00 p.m. on 1991 Monday, June 17 for a proclamation ceremony and reception to commence Canadian Occupational Health and Safety Week.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(vii) MULTIPLE SCLEROSIS SOCIETY OF CANADA - USE OF CITY FACILITIES

As outlined in a report of the City Clerk dated 1991 March 14, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Multiple Sclerosis Society of Canada be granted permission to use the City Hall forecourt and related equipment on 1991 May 08 at 1:00 o'clock p.m. for a proclamation ceremony to include a live band performance, hot dog sales and clowns/balloons in recognition of Multiple Sclerosis Carnation Week.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(viii) HAMILTON & DISTRICT STROKE RECOVERY ASSOCIATION - PURCHASE OF AD

As outlined in a report of the City Clerk dated 1991 March 14, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the City of Hamilton purchase a one-quarter page ad in the special issue of the Hamilton & District Stroke Recovery Association's Facts and Information Booklet, "All About Stroke & Recovery", at a cost of \$225.
- (b) That the cost of this advertisement be financed from Account No. CH56302 12000, Advertising City Clerk.

(ix) CONSENT TO USE THE NAME "HAMILTON" IN THE PROPOSED INCORPORATION OF "HAMILTON MINOR HOCKEY COUNCIL"

As outlined in a report of the City Clerk dated 1991 March 18, the Committee agreed to submit the following recommendation to City Council for approval:

That City Council consent to the use of the name "Hamilton" in the proposed incorporation of the Hamilton Minor Hockey Council.

(x) AMITY GOODWILL INDUSTRIES - USE OF COUNCIL CHAMBERS

As outlined in a report of the City Clerk dated 1991 March 15, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to Amity Goodwill Industries to use Council Chambers on 1991 Friday, April 12 at 2:00 p.m. to make a public announcement.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

C. DIRECTOR OF PROPERTY

(i) RENEWAL OF LEASE FOR THE USE OF 4 PARKING SPACES AT THE KING-JARVIS PARKING LOT BY "IT'S ALL GREEK TO ME!" RESTAURANT

As outlined in a report of the Director of Property dated 1991 March 6, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the City of Hamilton renew the lease of four (4) parking spaces at the King-Jarvis Parking Lot by the "It's All Greek To Me!" Restaurant (Ms. Margaret Tsangarakis) for the purpose of establishing an outdoor patio restaurant at a rental fee of \$4,992.00 inclusive of realty taxes for a four (4) month period commencing 1991 May 06 and terminating on 1991 September 07.
- (b)
 - (i) That the Lease Agreement contain the proviso that the Lessee will provide the City with liability insurance to the extent of \$2,000,000.
 - (ii) That the patio structure to be placed on the subject parking spaces be constructed to the satisfaction of the General Manager of the Parking Authority.
 - (iii) That the Lessee be responsible for any business taxes as the use of the patio restaurant.
- (c) That the Mayor and City Clerk be authorized to execute a lease agreement in a form satisfactory to the City Solicitor.

Alderman Gallagher requested that he be recorded as aggressively and vigorously opposed.

(ii) HAMILTON EATON CENTRE- CLOCK TOWER AGREEMENT

As outlined in a report of the Director of Property dated 1991 March 12, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Corporation of the City of Hamilton enter into the Clock Tower Agreement with The Cadillac Fairview Corporation Limited, Cadillac Fairview/JMB Investments Limited Partnership, Compvent Limited Partnership and Eaton Properties Limited ("the Developer") incorporating the provisions set out in the Agreement, attached hereto as Appendix "A", for the purpose of the City leasing to "the Developer" for \$1.00 per annum the clock and bell from the former City Hall for the purpose of reinstalling it in the new Hamilton Eaton Centre.

NOTE: The lease term will be for a maximum of ninety-nine (99) years; however, there are termination privileges as outlined in Section 9 of the Agreement.

- (b) That the Mayor and City Clerk be authorized to execute this Agreement.

NOTE: The Agreement also calls for the payment by the City to "the Developer" of \$46,252.00 towards the initial cost of cleaning, servicing and repairing the clock and bell. The payment of this sum has previously been approved by Council. The work has been completed. The payment will be made upon execution by the City of this Agreement.

D. COMMISSIONER OF HUMAN RESOURCES

(i) LEAVE OF ABSENCE - MS. JOSEPHINE D'ALESSANDRO, TRAFFIC DEPT.

The Committee approved a report from the Commissioner of Human Resources dated 1991 March 12 recommending that a leave of absence be granted to Ms. Josephine D'Alessandro, an employee of the Traffic Department, for the period commencing June 21, 1991 to August 30, 1991.

(ii) LEAVE OF ABSENCE - MR. EDWARD PERRETT, TRAFFIC DEPARTMENT

The Committee approved a report from the Commissioner of Human Resources dated 1991 March 13 recommending that a leave of absence be granted to Mr. Edward Perrett, an employee of the Traffic Department, for the period commencing March 4, 1991 to April 26, 1991.

(iii) TERMS OF CONTRACT BETWEEN CORPORATION OF THE CITY OF HAMILTON AND OFF-SITE RESOURCES INC.

The Committee received an information report from the Commissioner of Human Resources dated 1991 March 8 advising that due to a "phasing in" process of the new supplier and a "phasing out" process with the old supplier, the actual terms of the contract for Off-Site Resources Inc. to supply services to the Employee Assistance Program, are now July, 1990 to June, 1991. City Council had approved on March 13, 1990, that the services of Off-Site Resources Inc. services were to commence in April 1990.

(iv) STAFFING - PROPERTY DEPARTMENT, ARCHITECTURAL DIVISION

As outlined in a report of the Commissioner of Human Resources dated 1991 March 12, the Committee agreed to submit the following recommendation to City Council for approval:

That the Architectural Division in the Property Department be amended as follows:

	<u>Increase</u>	<u>Decrease</u>
Project Manager		1
Non-Union Salary		
Classification Level "K"		
(\$42,566. - \$50,107. per annum)		
Senior Project Manager	1	
Non-Union Salary		
Classification Level "T"		
(\$50,472. - \$59,471. per annum)		
	<u>1</u>	<u>1</u>

Net change in staff - nil

Cost differential at maximum rates: \$9,364. (1990 rates)

E. TREASURER**(i) FINANCING OF PROPOSED CONSTRUCTION OF AN INDEPENDENT CONCRETE SIDEWALK ON THE SOUTH SIDE OF LIMERIDGE ROAD BETWEEN UPPER SHERMAN AVENUE AND UPPER WENTWORTH**

As outlined in a report of the Treasurer dated 1991 March 15, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That, as referred to in Section 5 of the Sixth Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk on the south side of Limeridge Road between Upper Sherman Avenue and Hydro Right-Of-Way at an estimated gross cost of \$43,300.00 with City's share of \$9,126.18 to be financed by 1991 capital levy and the balance of \$34,173.82, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.
 - (b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$34,173.82 for a term not to exceed 20 years for the above project.
- (ii) RESERVE FOR TICKET SURCHARGE - COPPS COLISEUM**

As outlined in a report of the Treasurer dated 1991 March 8, the Committee agreed to submit the following recommendations to City Council for approval:

That a new reserve "Reserve for Ticket Surcharge - Copps Coliseum" be created for use by H.E.C.F.I. to fund various projects within the 1991 to 1995 Capital Budget.

F. CITY SOLICITOR**BY-LAW TO AUTHORIZE CONSTRUCTION OF A SENIOR CITIZEN'S CENTRE AT SACKVILLE HILL MEMORIAL PARK**

The Committee had before it a report of the City Solicitor dated 1991 March 15 advising that approval was given to this project by Ontario Municipal Board Order dated 1991 February 8, which was received by the Law Department on 1991 March 15.

The Committee directed that the By-law be submitted to City Council for enactment.

REGULAR AGENDA**2. HAMILTON PUBLIC LIBRARY BOARD**

As outlined in a report of the Chairman of the Hamilton Public Library Board, dated 1991 March 13, the Committee agreed to submit the following recommendation to City Council for approval:

That the Library Board be given permission to sell 201 Herkimer Street as this facility is no longer suitable for the Library's intended use as a workplace daycare.

3. COMPREHENSIVE AUDIT SUB-COMMITTEE**(a) FINAL REPORT - COMPREHENSIVE AUDIT OF THE REAL ESTATE AND ARCHITECTURE DIVISIONS**

As outlined in a report of the Secretary of the Comprehensive Audit Sub-Committee, dated 1991 March 7, the Committee agreed to submit the following recommendation to City Council for approval:

That the Final Report of the Comprehensive Audit of the Real Estate and Architecture Divisions, as submitted by Pannell, Kerr, MacGillivray dated 1991 January 11, attached hereto as Appendix "B", be approved.

NOTE: The Steering Committee convened on 1990 August 16 and 1990 December 13 to review draft submissions from the consultants regarding the audit. Through discussion, various amendments, deletions and additions were prepared which have resulted in the presentation of the final report and subsequent approval of the report by the Steering Committee on 1991 February 08. The Comprehensive Audit Sub-Committee approved the document on 1991 March 6.

(b) FINAL REPORT - COMPREHENSIVE AUDIT OF THE PROPERTY MAINTENANCE DIVISION

As outlined in a report of the Secretary of the Comprehensive Audit Sub-Committee, dated 1991 March 7, the Committee agreed to submit the following recommendation to City Council for approval:

That the Final Report of the Comprehensive Audit of the Property Maintenance Division, as submitted by Pannell, Kerr, MacGillivray dated 1991 January 24, attached hereto as Appendix "C", be approved.

NOTE: The Comprehensive Audit of the Property Maintenance Division, Phase I of the Real Estate and Property Area was one of the first audits of this series initiated at the City of Hamilton. A report, as prepared by Pannell, Kerr, MacGillivray, came before the Finance and Administration Committee on 1989 June 20, at which time it was received. At the Real Estate and Property Audit Steering Committee meeting of 1990 December 13, the auditors were directed to redraft the report and present it to the Steering Committee for review on 1991 February 08 and appropriate direction to the Audit Sub-Committee for approval on 1991 March 06.

4. DIRECTOR OF PROPERTY**INCREASE IN RENT. BALFOUR-BAXTER RESIDENCE, 654 GARTH STREET**

As outlined in a report of the Director of Property dated 1991 March 12, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the monthly rental payments in the Lease Agreement between the City and Mrs. Wilson Elizabeth Balfour Baxter (Chedoke Estate, 654 Garth Street) be adjusted upwards as follows: commencing 1990 February 01, the monthly rent shall be \$1,750.
- (b) That the City Solicitor be authorized to prepare the necessary agreement required to facilitate this amendment.

- (c) That the City Treasurer be authorized to invoice Mrs. Wilson Elizabeth Balfour Baxter for the difference between the old rent of \$1,250. per month and the new rent of \$1,750. effective 1990 February 01.

5. TREASURER

TRANSFER OF RESPONSIBILITY FOR ADMINISTERING EIGHT (8) CITY PARKING LOTS TO THE PARKING AUTHORITY

As outlined in a report of the Treasurer dated 1991 March 18, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Parking Authority for the City of Hamilton absorb the annual Profit or Loss as of 1991 January 01 on all carparks which it presently manages, and are listed as follows, for a fee on behalf of the City and the senior levels of government:
 - (i) Bay and Cannon Street Lots
 - (ii) City Hall Lots
 - (iii) Queen and Hess Street
 - (iv) Century Street
 - (v) 16 Magill Street
 - (vi) York Boulevard Parkette
 - (vii) Underground Garage (profit and loss shared by the City of Hamilton 66.9% and Ministry of Government Services 33.1%)
 - (viii) James and Wilson (Urban Renewal Lot - profit and loss shared by Federal Government 50%, Province of Ontario 25%, and City of Hamilton 25%)
- (b) That the Parking Authority be responsible to negotiate with the senior levels of government to distribute the profit or loss and appropriate administrative fees.

6. COMMISSIONER OF HUMAN RESOURCES - FAIR WAGE POLICY

As outlined in a report of the Commissioner of Human Resources dated 1991 March 11, the Committee agreed to submit the following recommendation to City Council for approval:

That the contract settlement of the Ontario Glazier Institutional Commercial and Industrial Agreement between Architectural Glass and Metal Contractors Association and the International Brotherhood of Painters and Allied Trades and the Ontario Council of the International Brotherhood of Painters and Allied Trades, Local 1795 be received pursuant to the Fair Wage Policy of the City of Hamilton.

7. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss private and confidential referrals from Mayor Morrow, various reports of the City Solicitor regarding settlements of claims, Status Reports on the Law Department and the Human Resources Centre, as well as an update from the Commissioner of Human Resources on union negotiations.

Reconvening in open session, the Committee agreed to submit the following recommendations to City Council for approval as recommended by the City Solicitor in various reports:

1. (a) That the City of Hamilton offer to settle Ontario Court of Justice (General Division) Action No. 425/85 by the payment of \$2,000. inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, Robert Anderson and Marcelle Anderson and by payment of \$3,350. inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, Antonio Cossu and Silvana Cossu.
- (b) That the Plaintiffs, Robert Anderson and Marcelle Anderson and Antonio Cossu and Silvana Cossu be required to provide a Full and Final Release to the City of Hamilton in a form satisfactory to the City Solicitor and that the Ontario Court of Justice (General Division) Action No. 425/85 be dismissed without costs as against The Corporation of the City of Hamilton.
2. (a) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed to defend only the proposition that the City of Hamilton's bingo licensing by-laws are enacted in accordance with, and are fully authorized by, the applicable Provincial Orders-in-Council.
- (b) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed not to defend the constitutionality, or the form or content, of the delegation of authority to licence charitable lotteries from the Federal government to the Provincial government, or the constitutionality, or the form or content, of the Provincial government's Orders-in-Council authorizing Municipal Councils to issue lottery licences.
- (c) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed to request the Attorney General's Department to consent to the Attorney General for Ontario being added as a Party to the Action for the purposes of responding to the constitutional arguments and the challenges to the Provincial Orders-in-Council.
3. (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 11369/88 by the payment of \$3,750. to the Plaintiff, Adeline Clements inclusive of all damages, interest and cost.
- (b) That Adeline Clements be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the Law Department.
- (c) That Ontario Court (General Division) Action No. 11369/88 be dismissed, as against the City of Hamilton, without costs.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

B(i)

CITY OF HAMILTON
- RECOMMENDATION -

MAR 21 1991

DATE: 1991 March 20


REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND DELIVERY OF JANITORIAL PAPER
PRODUCTS, PURCHASING STORES

RECOMMENDATION:

That a purchase order be issued to Wyant & Co. Ltd., Scarborough, in the amount of \$55,092.10, plus GST and PST, being the lowest evaluated bid based on post consumer waste content of eight tenders received, for the supply and delivery of Janitorial Paper Products to Purchasing Stores, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Purchasing Stores Inventory Account No. 56103 28999.



T. Bradley, Manager of Purchasing

REPORT TO: *Finance and Administration Committee*

SUBJECT: *JANITORIAL PAPER PRODUCTS*

Page 2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Tender Analysis

	Total Contract	Post Consumer Waste Content	Environment Discount 15%	Evaluated Bid
G. T. French Paper, Hamilton	\$52,263.80	20%	\$1,567.91	\$50,695.89
Lilo Products, Hamilton	52,745.00	20%	1,582.35	51,162.65
Price Daxion, Mississauga	54,868.40	20%	1,646.05	53,222.35
Wyant & Co. Ltd., Scarborough	55,092.10	100%	8,263.80	46,828.30
Tennier Sanitation, Hamilton	57,034.00	20%	1,711.02	55,322.30
G.T. French Paper, Hamilton	58,887.00	60%	5,299.83	53,587.17
Kaumeyer Paper Ltd., Burlington	61,678.90	20%	1,850.37	59,828.53
Crown Paper, Mississauga	67,330.40	30%	3,209.85	64,300.55

GST at 7% and PST at 8% extra to above prices

Recommendation is in line with Staff Enviro-Team, Terms of Reference adopted by Council March 12, 1991.

B(ii)

CITY OF HAMILTON
- RECOMMENDATION -

MAR 18 1991

DATE: 1991 March 18

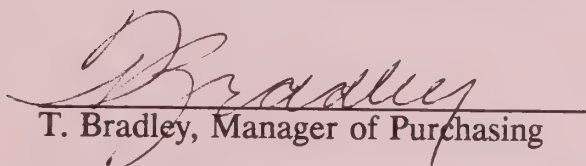
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY OF GASOLINE AND DIESEL FUEL,
VARIOUS CITY DEPARTMENTS

RECOMMENDATION:

That the City exercise its option to extend, until December 31, 1991, the existing purchase order with Shell Canada Inc., North York, to provide Gasoline and Diesel Fuels to various locations, originally approved by Council March 27, 1990, Section 4 of the Ninth Report of the Finance and Administration Committee.


T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND:

Shell Canada Inc., submitted the lowest proposal.

C(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 March 26

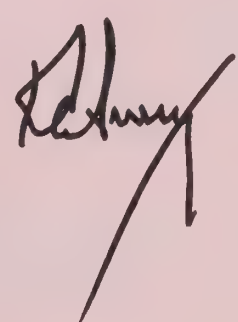
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Forecourt -
Ukrainian Canadian Congress

RECOMMENDATION:

1. That permission be granted to the Ukrainian Canadian Congress to use the City Hall forecourt and related equipment for a Recognition Ceremony to mark the Fifth Anniversary of the Chernobyl tragedy in the Ukraine beginning at approximately 6:30 p.m. to be followed by a candlelight vigil on Friday, 1991 April 26.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 March 27

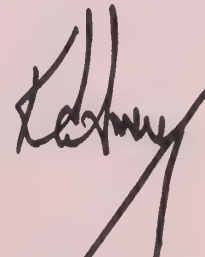
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Earth Day Use of City Hall Facilities

RECOMMENDATION:

1. That permission be granted to the Organizing Committee for Earth Day activities in Hamilton-Wentworth to use the City Hall forecourt on 1991 Sunday, April 21 from 2:00 p.m. - 5:00 p.m. for a rally with entertainment to celebrate Earth Day 1991.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH55222-10034 - Use of City Hall by Outside Groups for staff overtime associated with the event.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C (iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 March 27

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: The Great Ride to Beat Cancer 1991

RECOMMENDATION:

1. That permission be granted to the Canadian Cancer Society to use the City Hall forecourt, washroom facilities and equipment on Sunday, 1991 April 28 from 10:00 a.m. to 6:00 p.m. for the Annual Great Ride to Beat Cancer.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH 55222-10034 - Use of City Hall by Outside Groups for staff overtime associated with this event.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Mrs. J. Turner
Department of Culture & Recreation
Information Desk
File

D.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 March 22

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: The Hamilton Parking Authority
Mr. P. G. Baker, General Manager

SUBJECT: Rental of Bay/King Site for Municipal Parking

RECOMMENDATION:

That item 19 of the 27th Report of the Finance and Administration Committee adopted by Council on December 11, 1990 to authorize the lease to the City of the former Bay/King dealership site at the southwest corner of Bay Street and King Street West be amended as follows:

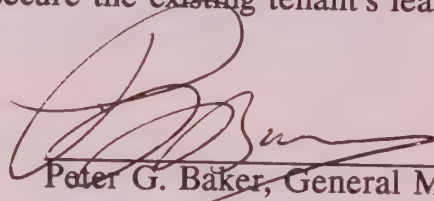
- (i) That an interim lease commence on or about May 1, 1991 to November 30, 1991 and continue thereafter on a month to month basis until approval of the Ontario Municipal Board is received to a long term lease of this site to the City;
- (ii) That a long term lease of this site to the City commence within 30 days of receipt of O.M.B. approval to the lease provided such approval is received on or before May 1, 1992;
- (iii) That the long term lease continue for a term that shall expire on March 31, 1996 (for a leasing to the City in total of approximately 4 years, 7 months - May 1, 1991 to March 31, 1996);
- (iv) That the long term lease include provisions provided for in the Offer to Lease negotiated by the Hamilton Parking Authority attached as Appendix B to Item 19 referred to above and paragraphs 1, 3 and 6 of Schedule "C" attached as Appendix "C" to said Item 19 as amended by this resolution and the former King Street showroom shall not be cleared from the site by the City until after O.M.B. approval is received to the long term lease
- (v) That the Mayor and City Clerk be authorized to execute in a form satisfactory to the Parking Authority and to the City Solicitor, documents listed as follows: an Amending Agreement with the lessors to amend the

original Offer to Lease to provide for the leasing to the City in accordance with the foregoing; - the interim lease authorized above; as well as (once the O.M.B. approval is received) the long term lease authorized above.

- (vi) That the City Solicitor be authorized to apply to the Ontario Municipal Board for approval of the proposed long term lease for the period December, 1, 1991 to March 31, 1996.

Note: The December 11, 1990 Council Resolution approved a lease to the City of the Bay/King dealership site (191 King Street West, 22/30 Bay Street South) from Leggat Investments Limited and Oakland "6" Limited for the purpose of providing public parking under management of the Parking Authority at a rate of \$197,000 per annum (net) together with a 33 1/3% share of the increased gross revenues in the third, fourth and fifth years of the lease. The lease may be terminated on 180 days notice by either or both the lessors for their respective portions of the site after the end of the fourth year of the lease. Upon partial termination the rent shall be pro-rated reduced by \$49,000 per year regarding the Oakland portion of the site or \$148,000 per site regarding the Leggat portion of the site

The prospective lessor was not able to accept the City's previous offer to lease this site authorized by Council on December 11, 1990 because the lessor required additional time to secure a surrender of its existing tenant's lease. The purpose of this Resolution is to authorize the lease to the City commence later, namely on or about May 1, 1991 in order to allow the lessor additional time to secure the existing tenant's lease surrender.


Peter G. Baker, General Manager

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The subject site is the area previously occupied by Bay-King Motors. The rental receipts from the operation of this facility will cover all expenses and provide the Parking Authority with an operating profit. The agreement calls for the City to demolish two buildings on the site and to provide a share of 33 1/3% of increased gross revenues in the third, fourth, and fifth years of the agreement to the landlord.

BACKGROUND:

The above leasing was approved by the Parking Authority on November 22, 1990 and by Council on December 11, 1990. As explained in the Note at the end of the above recommendation, this new resolution of Council is required to set new lease

commencement and termination dates to provide the lessor with additional time to secure the existing tenant's lease surrender. Further, the above recommendation also authorizes a month to month lease beyond November 30, 1991 during the new Council term if additional time is required to receive a decision of the O.M.B. on the proposed long term lease.

The Parking Authority sees the need for this facility to support the parking shortage in this area. This site (68,000 square feet or 1.5 Acres) will accommodate about 210 automobiles.

cc: Ms. P. Noé Johnson, City Solicitor

cc: Mr. D. W. Vyce, Director of Property

March 11, 1991

TO: Clerks, Mayors and Members of Council

SUBJECT: Large Urban Section Annual Meeting

The Tenth Annual Meeting of the Large Urban Section of the Association of Municipalities of Ontario will take place April 24th to 26th, 1991 at the Quality Hotel in the Town of Oakville. Attached is an updated program outline.

This is our second mailing to AMO members announcing the upcoming conference. A registration form was provided in our initial mailing to you early in February. I would like to extend a personal invitation to council members to attend this conference. The Annual Meeting will focus on current issues of interest and concern to large urban municipalities, which include:

- . Infrastructure Funding
- . Sustainable Development
- . Housing Residency and Occupancy
- . Ontario Roundtable on Environment and Economy
- . Employment Equity

The Honourable Bob Rae, Premier of Ontario will provide a Keynote Address to delegates at 9:15 a.m., Thursday, April 25th.

The Honourable Dave Cooke, Minister of Municipal Affairs and Minister of Housing will also address delegates at the Annual Dinner, to be held 7:00 p.m., Thursday, April 25th.

This year, we are reviving the Large Urban Mayors' Roundtable Forum, to be held Wednesday, April 24th from 2:30 p.m. to 4:00 p.m. The session will focus on the challenges related to government support for industrial infrastructure. The Honourable Alan Pilkey, Minister of Industry, Trade and Technology will present his government's overviews on maintaining Ontario's community standing as the industrial heartland of Canada. Following Mr. Pilkey's remarks, discussion will open up to the floor.

In keeping with the popularity of last year's tour of the Detroit Incinerator Plant, this year you are invited to tour the Halton Region Recyclable Facility and New West Gypsum (wallboard recycling) on Thursday, April 25th from 1:30 p.m. to 3:30 p.m.

We urge you to attend this important conference and ask that you put the Large Urban Section Annual Meeting on your next council agenda for discussion.

(Over)

Members of the Large Urban Executive will be contacting heads of council to receive input on program content and the active participation of council members. Please plan to attend this important event. We urge your municipality to provide support and participate in the possibilities for resolving the challenges that currently face all large urban municipalities.

Please send your completed registration form to the AMO offices by April 5th. In the meantime, we look forward to seeing you at the Annual Meeting in Oakville.

Yours truly,

A handwritten signature in dark ink, appearing to read "Liz Behrens". The script is fluid and cursive, with the first name "Liz" written in a larger, more prominent style than the last name "Behrens".

Liz Behrens
Chairperson
Large Urban Section

LARGE URBAN SECTION TENTH ANNUAL MEETING

April 24 - 26, 1991

Quality Hotel Oakville
754 Bronte Road
Oakville, Ontario L6J 4Z3
(416) 847-6667

- PROGRAM -

The theme of the Large Urban Annual Meeting will focus on rationalization of programs, funding responsibilities, and sustainable development.

WEDNESDAY, APRIL 24TH

- 2:30 p.m. - 4:00 p.m.** **LARGE URBAN MAYORS' ROUNDTABLE FORUM**
Bronte Room, Main Floor
"Managing Your Community Through Difficult Times"
- Chairperson:** Karen George, Mayor, City of Brantford
and Member, Large Urban Section
- Speaker:** The Honourable Alan Pilkey
Minister of Industry, Trade and Technology
- 4:00 p.m.** **LARGE URBAN EXECUTIVE COMMITTEE**
Halton Room, Main Floor
- 7:00 p.m. - 9:00 p.m.** **REGISTRATION**
Front Lobby
- 8:30 p.m.** **RECEPTION**
Chairperson's Suite, PH-1

(OVER)

THURSDAY, APRIL 25TH

8:00 a.m. - 3:00 p.m. REGISTRATION
Front Lobby

8:00 a.m. - 9:15 a.m. CONTINENTAL BREAKFAST
Coffee/Tea - Danish/Muffins

9:15 a.m. - 10:00 a.m. KEYNOTE ADDRESS
Bronte Room, Main Floor

Chairperson: Liz Behrens, Councillor, Town of Oakville
and Chairperson, Large Urban Section

Speaker: The Honourable Bob Rae
Premier of Ontario

10:00 a.m. - 10:30 a.m. OPENING GENERAL SESSION
Bronte Room, Main Floor

Chairperson: Liz Behrens, Councillor, Town of Oakville
and Chairperson, Large Urban Section

- Greetings from the Town of Oakville

Ann Mulvale
Mayor
Town of Oakville

- Greetings from AMO

John Harrison
Councillor
Township of Delhi
President, AMO

- Annual Report

Liz Behrens
Councillor
Town of Oakville

- Report of the Nominating Committee

Michael Bradley
Mayor
City of Sarnia-Clearwater
Immediate Past Chairman
Large Urban Section

10:30 a.m. - 12:00 noon

GENERAL SESSION
Bronte Room, Main Floor
"Joint Infrastructure Funding"

Chairperson: Doug Dickerson, Councillor, Town of Pickering
and First Vice-Chairman, Large Urban Section

Speakers: Joe Rinaldo
Commissioner of Finance and Treasurer
Regional Municipality of Halton

David Birkett
Director of Budgets & Finance
Regional Municipality of Halton

Peter Wagland
Treasurer
Town of Oakville

Michael Fenn
City Manager
City of Burlington

12:00 noon - 1:30 p.m.

LUNCHEON
Northampton Room, 2nd Floor

Chairperson: Liz Behrens, Councillor, Town of Oakville
and Chairperson, Large Urban Section

"Sustainable Development"

Speaker: Gordon Cressy
Vice-President
Development and Relations
University of Toronto

1:30 p.m. - 3:30 p.m.

TOUR

- Halton Region Recyclable Facility
- New West Gypsum

(OVER)

3:30 p.m. - 4:30 p.m.

GENERAL SESSION

Bronte Room, Main Floor

"Report of the Ontario Round Table on Environment
and Economy"

Chairperson: George Burghardt, Controller and Deputy
Mayor, City of London and Member,
Large Urban Section

Speaker: Sylvia Sutherland
Mayor
City of Peterborough

6:30 p.m.

RECEPTION AND DINNER

Northampton Room, 2nd Floor

Chairperson: Doug Dickerson, Councillor, Town of Pickering
and First Vice-Chairman, Large Urban Section

Speaker: The Honourable Dave Cooke
Minister of Municipal Affairs
and Minister of Housing

Prize Draw

Sponsor: Clarion Industries

FRIDAY, APRIL 26TH

7:15 a.m. - 8:15 a.m.

BUFFET BREAKFAST AND ELECTION FOR
LARGE URBAN SECTION EXECUTIVE COMMITTEE
(if required)

Northampton Room, 2nd Floor

8:15 a.m. - 9:00 a.m.

EMPLOYMENT EQUITY

Northampton Room, 2nd Floor

Chairperson: Liz Behrens, Councillor, Town of Oakville and
Chairman, Large Urban Section

Speakers: Paul Scott
Director
Equal Employment Opportunity
Municipality of Metropolitan Toronto

Ms Daniele Bélanger
Consultant
Municipal Employment Equity
Ministry of Municipal Affairs

Sandra Piccoli
Senior Consultant

9:00 a.m. - 10:30 a.m.

RESOLUTIONS
Northampton Room, 2nd Floor

Chairperson: Cathie Best, Deputy City Clerk,
City of Etobicoke and Member,
Large Urban Section

10:30 a.m. - 12:00 noon

GENERAL SESSION
Northampton Room, 2nd Floor
"Bill 128 Re-Visited: Regulating Residency and Occupancy"

Chairperson: Jack Masters, Mayor, City of Thunder Bay and
Member, Large Urban Section

Speakers: Helen Cooper
Mayor
City of Kingston

Susan Corke
Director
Housing Advocacy
Ministry of Housing

Victor Côté
Planning Administrator
Planning Department
City of London

12:00 noon

CLOSING GENERAL SESSION
Northampton Room, 2nd Floor

12:15 p.m.

INCOMING EXECUTIVE COMMITTEE MEETING
Halton Room, Main Floor

2.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mrs. S. Glover, Secretary
Licensing Committee

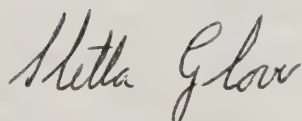
OUR FILE:
PHONE: 546-3993

SUBJECT: **Adult Entertainment By-law**

DATE: 1991 March 21

The attached letter from Hanrahan's Tavern, 92 Barton Street East, Hamilton, L8L 2V9, was received by the Licensing Committee at their meeting of 1991 March 13.

The Licensing Committee directed that, as the Finance and Administration Committee has jurisdiction over the By-law, the letter should more appropriately be referred to the Finance and Administration Committee for their attention.



S. Glover

cc: Alderman T. Cooke, Chairman
City of Hamilton Licensing Committee

Mr. S. Dembe, Manager
Licensing Division

File

TAVERN

92 Barton Street East, Hamilton, Ontario L8L 2V9 (416) 522-6395

MAR 11 1991

March 9th, 1991

Mr. Terry Cooke,
Chairman,
Licencing Committee,
City Hall,
71 Main Street West,
Hamilton, Ontario
L8N 3T4

Dear Mr. Cooke;

Please accept this letter as an official request for a change of the Adult Entertainment Bylaw which prohibits establishments offering Adult Entertainment to open on Sundays with Entertainment.

With the recent change in the Liquor Licencing enabling our Tavern to open Sundays, we feel it only right we be allowed to open on Sundays with a full program currently being offered on a 6 day schedule. We receive many requests on a daily basis from our clientele regarding Sunday opening. Our customers are frustrated to have to spend their money earned in Hamilton outside the City on a Sunday evening.

The Committee would only have to look as far as Burlington as an example to find a Sunday opening. I have personally attended many Sunday evenings at this Club in Burlington to find numerous faithful customers of Hanrahan's sitting and enjoying the Adult Entertainment offered by the Club. This response should be an indication to the Committee that this large facet of the Entertainment Industry MUST be allowed to open, offering residents of this City the same entertainment benefits.

With the present Bylaw in place we feel we have lost the Competitive Edge in this Market Place. We further feel compelled to ask for the change in order to stop the flow of money and residents to another City.

Licencing Committee

We know in Hamilton we offer as good if not better package than other City Clubs and are only asking for a fair chance to accomodate the requests of this cities residents.

We feel this outdated Bylaw is a VITAL link to our survival in the City of Hamilton. In recent months we have witnessed the closure of several well established Adult Clubs in the City of Hamilton, with the very real possibility of several more closures. These closures mean hundreds of residents are now unemployed, having to receive Government benefits in order to live in this City. I am confident to say that the Sunday opening would have provided the Clubs with additional revenue to fight the economic times.

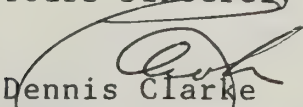
With offering the Club;s facilities on a 7 day schedule, we would be adding to the employment situation, filling a definite need in the Community for a place to relax on a Sunday evening. In addition to Burlington opening on Sundays other cities are; Niagara Falls, Etobicoke, Scarboro, St Catherines and Toronto. In the very near future, Guelph and Cambridge. All of the above mentioned Cities are within a 40 minute drive from the City of Hamilton.

Hanrahans is a landmark in the Niagara Peninsula, having this 7 day facility open to the Niagara region we know we can attract clientele back to Hamilton rather than EXPORT our residents outside Hamilton once a week.

We would be happy to present our request as a collective unit with all the existing Club owners present to explain the urgency of this situation. Surrounding Bylaws and Liquor Laws have all changed to the direction of a more liberal application, we are simply asking for a chance to be Competetive to other Cities, the opportunity to employ other residents and remain a strong entertainment factor in the City of Hamilton.

I would appreciate your earliest response to this crucial request as a tax payer and Citizen.

Yours Sincerely,


Dennis Clarke
General Manager
HANRAHANS TAVERN

cc. Stella Glover
Brian Hinckley
Steve Dembe
Wm. McCulloch

ROBERT M. MORROW
MAYOR



3.

March 19th, 1991

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

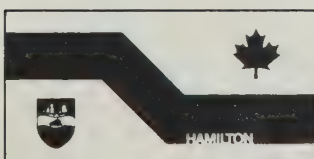
Further to the attached information, I would like to request that the City of Hamilton host a luncheon taking place Monday, April 15th at the Sheraton Hotel. The occasion is a celebration of the 35th Anniversary of Mission Services of Hamilton.

As you will note, the amount requested to cover the cost of 175 people attending the luncheon is \$2,500.00. If further information is necessary, would you please contact Kevin Pauls at 528-4211.

Would you please have this item placed on the Finance and Administration agenda as soon as possible. Thank you.

RMM:tt

Attch.



City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

MISSION SERVICES

MISSION SERVICES
OF HAMILTON INC.

P.O. Box 368
Hamilton, Ontario
L8N 3C8
(416) 528-4211
Fax (416) 521-0251

CELEBRATING
35
YEARS

MANAGER'S OFFICE

ATTN: TRUDY

TRUDY,

THE LUNCHEON COSTS \$15.00 (2 OFF OF \$15.00)
PER PERSON. TOTAL IS \$2275.00

TOTAL BUDGET IS \$7,800.00:


THIS INCLUDES: MEAL, SPEAKER, AD'S

\$5000.00 HAS ALREADY BEEN DONATED TO COVER
THE COST OF ADVERTISING AND THE SPEAKER'S FEE.

WE REQUEST THAT THE CITY GRANT US
\$2500.00 TO COVER THE COST OF THE
MEAL.

THANK-YOU FOR CONSIDERING OUR CAUSE.

TRUDY, IF THIS ISN'T ENOUGH PLEASE CALL.


KEVIN PAULS

PATRON

Mr. R. L. Allen
Mayor and Councillor

CHIEF CLERK OF THE BOARD

Mr. Paul A. Lee
C.M.

INVITATIONS COMMITTEE

Mayor Bob Morrow

Alderman Bruce Mc

Rev. Dr. W. L. A. A. A.
C.M.

The Most Rev. J. J.
John C. B. B. B.

Rev. David Mann

Mr. Keith L. McIntyre

Mr. Harvey Patterson

Mr. Tom Robinson

Mrs. Sharon Kelman

You are cordially invited to attend a Business Executive Luncheon,
Monday 15th April, 12 noon — 2 p.m.,
Sheraton Hamilton Hotel, 116 King Street West

♦
Speaker — Stephen Lewis

An outstanding Canadian — Former Canadian Ambassador to the United Nations
— Special Advisor on Africa — An exceptional orator.

♦
Occasion — 35th Anniversary of Mission Services of Hamilton
Anniversary Project "Inasmuch House" — Centre for Women in Crisis

♦
By invitation only

♦
Patron — Mr. R.J. (Reg) Whynott, Regional Chairman

♦
Luncheon is sponsored by TMY WILSON Family Foundation

♦
Please complete and return R.S.V.P. card.

5.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 March 26

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: REPLACEMENT OF MOBILE EQUIPMENT IN 1991

RECOMMENDATION:

That the City Treasurer be authorized to allocate funds from the Reserve for Replacement of Mobile Equipment, Account No. CH 00101, for the replacement of vehicles as summarized below:

<u>Section</u>	<u>No. of Vehicles</u>	<u>Estimated Amount</u>
City Garage Pool	20	\$ 313,000
Fire - Replacement	2	36,100
Parking Authority	1	19,000
Public Works	97	3,015,500
- Weedeaters	10	
- Lawnmowers	5	
TOTAL	<u>135</u>	<u>\$3,383,600</u>

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Savings in repairs and maintenance will be achieved as a result of upgrading the fleet.

BACKGROUND:

I am providing a Status Report of the Reserve for Replacement of Mobile Equipment, Account No. CH 00101, as at December 31, 1990. Schedule "A" for acquiring vehicles together with the detailed equipment requirements.

As you are aware, the City's fleets are aging and require replacement of the majority of vehicles which have been fully depreciated (approximately 64%), but the funding problem of this reserve restricted us from replacing the aging vehicles to full capacity. For example, Public Works request for funding was curtailed in the previous years, as follows:

<u>Year</u>	<u>Amount Requested</u>	<u>Amount Funded</u>
1984	\$1,746,287	\$ 823,755
1985	2,568,070	899,833
1986	3,395,526	1,190,000
1987	4,482,095	1,300,000
1988	3,477,600	2,789,800
1989	3,406,287	3,406,287
1990	3,582,550	3,015,500

Mr. J. D. Thompson,
Secretary Finance and Administration Committee
1991 March 26 - Page 2

You may also note in Schedule "A" column 11, that the overall reserve is only at the 36% level of the original cost. This is due to replacement cost in many cases, several times higher than the original cost.

Under the present circumstances, however, I am recommending 135 vehicles be replaced at an estimated cost of \$3,383,600.

It should be noted that the vehicles are now being replaced with current models which in turn reduce the operating costs and down time.

Attachs.

c.c. Mr. J. G. Pavelka, P.Eng., Director of Public Works
Chief G. Baker, Fire Chief
Mr. P. G. Baker, General Manager, Hamilton Parking Authority

City of Hamilton
Treasury
City Garage Vehicle Replacement - 1991

Vehicle Number	Year	Make and Model	Original Cost	Estimated Replacement Cost	Requisition Number	Cost
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Scenario 1						
1438	1987	Chev Caprice	16,299.39	22,000.00		
1323	1986	Plym Reliant	8,939.85	18,000.00		
1324	1986	Plym Reliant	8,939.85	18,000.00		
1340	1986	Chev Cavalier	8,897.77	18,000.00		
1350	1986	Chev Cavalier	8,897.77	18,000.00		
1351	1986	Chev Cavalier	8,897.77	18,000.00		
1423	1986	Chev Cavalier	8,897.77	18,000.00		
7	Total	Scenario 1	59,770.17	130,000.00		0.00
Scenario 2						
1438	1987	Chev Caprice	16,299.39	22,000.00		
1323	1986	Plym Reliant	8,939.85	18,000.00		
1324	1986	Plym Reliant	8,939.85	18,000.00		
1340	1986	Chev Cavalier	8,897.77	18,000.00		
1350	1986	Chev Cavalier	8,897.77	18,000.00		
1351	1986	Chev Cavalier	8,897.77	18,000.00		
1423	1986	Chev Cavalier	8,897.77	18,000.00		
1304	1984	Dodge Pick Up	10,759.00	20,000.00		
1418	1984	Dodge Pick Up	10,759.00	20,000.00		
1422	1986	Chev Chevette	7,055.60	13,000.00		
1345	1986	Pont Acadian	7,948.75	13,000.00		
1454	1986	Chev Chevette	7,516.75	13,000.00		
1421	1986	Chev Chevette	7,516.75	13,000.00		
13	Total	Scenario 2	121,356.02	222,000.00		0.00

City of Hamilton
Treasury
City Garage Vehicle Replacement - 1991

Vehicle Number	Year	Make and Model	Original Cost	Estimated Replacement Cost	Requisition Number	Cost
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Scenario 3						
1438	1987	Chev Caprice	16,299.39	22,000.00		
1323	1986	Plym Reliant	8,939.85	18,000.00		
1324	1986	Plym Reliant	8,939.85	18,000.00		
1340	1986	Chev Cavalier	8,897.77	18,000.00		
1350	1986	Chev Cavalier	8,897.77	18,000.00		
1351	1986	Chev Cavalier	8,897.77	18,000.00		
1423	1986	Chev Cavalier	8,897.77	18,000.00		
1334	1984	Dodge Pick Up	10,769.00	20,000.00		
1418	1984	Dodge Pick Up	10,769.00	20,000.00		
1422	1986	Chec Chevette	7,065.60	13,000.00		
1346	1986	Pont Acadian	7,948.75	13,000.00		
1454	1986	Chec Chevette	7,516.75	13,000.00		
1421	1986	Chec Chevette	7,516.75	13,000.00		
1317	1986	Chec Chevette	7,065.60	13,000.00		
1301	1986	Chec Chevette	7,114.60	13,000.00		
1303	1986	Chec Chevette	7,065.60	13,000.00		
1307	1986	Chec Chevette	7,065.60	13,000.00		
1313	1986	Chec Chevette	7,065.60	13,000.00		
1316	1986	Chec Chevette	7,065.60	13,000.00		
1312	1986	Chec Chevette	7,065.60	13,000.00		
20	Total	Scenario 3	170,864.22	313,000.00		0.00

City of Hamilton
Treasury
Fire Department
Vehicle Replacement - 1991

Unit No.	Year	Make and Model	Original Cost	Estimated Replacement Cost	Requisition Number	Cost
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Scenario 1						
1575		Mid-size car		18,052.00		
1587		Mid-size car		18,052.00		
5	Total	Scenario 1	0.00	36,104.00		1.00

(vehdep91)

VEHICLES FULLY DEPRECIATED
AS OF DECEMBER 31/91

REPLACEMENTS

VEH#	YEAR	MAKE	MODEL	ORIGINAL COST	REPLACEMENT COST	ACCUMULATIVE TOTAL
9691	64	PNEAM BROS			80000.00	80,000.00
9645			VAC ALL UNIT		100000.00	180,000.00
9627	84	FORD	GIRAFF	84048.39	150000.00	330,000.00
9564	83	MOBILE	SWEeper	86670.00	163000.00	493,000.00
9647	79	INTERNATNL	DUMP	40920.97	113000.00	606,000.00
9675			TANDEM		113000.00	719,000.00
9678	79	INTERNATNL	DUMP	10000.00	95904.00	814,904.00
9660	79	INTERNATNL	DUMP/SANDER	40920.97	113000.00	927,904.00
9669	81	FORD	DUMP	48871.50	95904.00	1,023,808.00
9201	79	INTERNATNL	DUMP	13300.49	81000.00	1,104,808.00
9212	80	INTERNATNL	DUMP	18597.04	81000.00	1,185,808.00
9213	80	INTERNATNL	DUMP	16171.09	81000.00	1,266,808.00
9217	81	FORD	DUMP	17570.65	81000.00	1,347,808.00
9109	84	FORD	PACKER	65642.00	101355.00	1,449,163.00
9112	84	FORD	PACKER	65642.00	101355.00	1,550,518.00
9113	85	INTERNATNL	PACKER	82212.78	101355.00	1,651,873.00
9231	83	GMC	STAKE	16073.00	29000.00	1,680,873.00
9232	83	GMC	STAKE	14613.00	29000.00	1,709,873.00
9234	83	GMC	STAKE	15970.00	29000.00	1,738,873.00
9305	82	GMC	PICK UP	14352.05	20000.00	1,758,873.00
9315	82	FORD	PICK UP	10452.00	20000.00	1,778,873.00
9316	82	FORD	PICK UP	10452.00	20000.00	1,798,873.00
9319	83	GMC 3/4 TON	CREW CAB	11990.00	20000.00	1,818,873.00
9320	83	GMC 3/4 TON	CREW CAB	12336.00	20000.00	1,838,873.00
9324	84	DODGE	PICK UP	10769.25	20000.00	1,858,873.00
9337	80	FORD	STAKE	9638.85	30000.00	1,888,873.00
327-9343	82	FORD	STAKE	13754.00	30000.00	1,918,873.00
9350	84	GMC	CREW CAB	13423.32	20000.00	1,938,873.00
1207	83	ICEMASTER	ICE RESURFACER	23748.65	46289.00	1,985,162.00
9352	84	GMC	CREW CAB	13423.32	29000.00	2,014,162.00
9353	84	DODGE			20000.00	2,034,162.00
9404	83		BACKHOE		90000.00	2,124,162.00
9001	81	INTERNHARV	BUCKET	70201.29	133847.00	2,258,009.00
9012	81	CHEVROLET	WINDOW VAN	8460.00	20000.00	2,278,009.00
9414	75	FORD	TRACTOR	11000.00	29093.00	2,307,102.00
9415	77	FORD	TRACTOR	12299.04	29093.00	2,336,195.00
9453	82	CUSHMAN	TURF TRUCK	17032.26	22000.00	2,358,195.00
9455	85	CUSHMAN	TURF TRUCK	1556.99	22000.00	2,380,195.00
9749	86	BEFCO	MOWER		2500.00	2,382,695.00
9845	81	TORO	SUPERPRO		23500.00	2,406,195.00
9855	0	RYAN AIRE II	AEIRIFIER X 2		35000.00	2,441,195.00
9848	0	CENTRIPUMP	PUMP		1000.00	2,442,195.00
9822	84	BANNERMAN	TRIPLEX		17250.00	2,459,445.00
9954	83	GREENMASTR		13475.00	23565.00	2,483,010.00
9972	83	TORO	RAKOVAC		25300.00	2,508,310.00
9976	85	RANSOME	BOBCAT MOWER	17387.50	17500.00	2,525,810.00
9940	85	LELY	FERTILIZER SPREADER		4100.00	2,529,910.00
9921	0	WOODS	D80 MOWERS X 4		20400.00	2,550,310.00
9936	0	LEAFBLOWER	TRACTOR DRAWN X 2		8200.00	2,558,510.00
9035	0	PAVEGRINDR			10000.00	2,568,510.00
10		WEDEATERS			5000.00	2,573,510.00

(vehdep91)

VEHICLES FULLY DEPRECIATED
AS OF DECEMBER 31/91

REPLACEMENTS

VEH#	YEAR	MAKE	MODEL	ORIGINAL COST	REPLACEMENT COST	ACCUMULATIVE TOTAL
9972			MOUNTAINEER		17500.00	2,591,010.00
9953		FORD	MOWER		29093.00	2,620,103.00
9495	76	FORD	TRACTOR	10673.25	29093.00	2,649,196.00
9492	75	FORD	TRACTOR	11209.88	29093.00	2,678,289.00
9488	81	TORO	TRACTOR	29960.00	60000.00	2,738,289.00
9474	81	FORD	TRACTOR	13305.00	29093.00	2,767,382.00
9473	81	FORD	TRACTOR	15515.00	29093.00	2,796,475.00
9508	84	FORD	TRACTOR	14200.00	29093.00	2,825,568.00
9523	80	FORD	TRACTOR LOADER	12018.35	29093.00	2,854,661.00
9524	80	FORD	TRACTOR LOADER	12018.35	29093.00	2,883,754.00
9726	0	BOMAG	ROLLER		18500.00	2,902,254.00
9783	76	TENNANT	ROUTER		18000.00	2,920,254.00
9784	76	TENNANT	ROUTER/PLANNER		18000.00	2,938,254.00
9802	77	JOY	COMPRESSOR	3774.11	15000.00	2,953,254.00
9479		FORD	TRACTOR		29093.00	2,982,347.00
	5	LAWN MOWER			3995.00	2,986,342.00
9520	80	FORD	TRACTOR LOADER	15677.00	29093.00	3,015,435.00
9502	82	MASSEYFERG	TRACTOR	18152.00	29093.00	3,044,528.00
9830	0	COMPACTOR			2875.00	3,047,403.00
9829	0	CENTRIPUMP	PUMP		1000.00	3,048,403.00
9997	86	TARGET	CONCRETE SAW & T	11879.00	22500.00	3,070,903.00
9986	86	ELPHANT	ELEPHANT VAC	7800.00	18500.00	3,089,403.00
9904	0	HOMELITE	PRTBL ELEC GNRATR		2200.00	3,091,603.00
9031	0	CROSSWALK	MARKER (BEAD)		5000.00	3,096,603.00
9518	80	FORD	TRACTOR LOADER	15691.00	29093.00	3,125,696.00
9522	80	FORD	TRACTOR LOADER	12004.35	29093.00	3,154,789.00
9521	80	FORD	TRACTOR LOADER	12004.35	29093.00	3,183,882.00
9525	80	FORD	TRACTOR LOADER	13663.00	29093.00	3,212,975.00
9625	83	EAGERBEAVER	CHIPPER	21312.26	33350.00	3,246,325.00
9843	0	WEEDSPRAYR			3000.00	3,249,325.00
9079	80	FORD	3/4 TON PICK UP	7360.77	20000.00	3,269,325.00
9039	0	CABLETRAIL			25000.00	3,294,325.00
9058	83	FORD	LOADER	21114.31	45270.00	3,339,595.00
9485	82	TORO	MOWER	15431.54	18000.00	3,357,595.00
9720	0	BOMAG	ROLLER		18500.00	3,376,095.00
9728	0	BOMAG	ROLLER		18500.00	3,394,595.00
9725	0	BOMAG	ROLLER		18500.00	3,413,095.00
9030	0	CROSSWALK	MARKER (REG.) X 5		25000.00	3,438,095.00
9891	0	TRAILER			2100.00	3,440,195.00
9034	0	TRAILER			2100.00	3,442,295.00
9895	60	TRAILER			2100.00	3,444,395.00
9727	0	BOMAG	ROLLER		18500.00	3,462,895.00
9981	84	RYAN	AIRATOR		5300.00	3,468,195.00
9897	66	TRAILER			2100.00	3,470,295.00
9894	0	TRAILER			2100.00	3,472,395.00
9877	84	TRAILER			3500.00	3,475,895.00
9977	85	RYAN	AIRATOR	6700.00	5300.00	3,481,195.00
9117	86	INT'L	PACKER	68789.44	101354.56	3,582,549.56

City of Hamilton
 Department of Public Works
 Parking Authority
 Suggested List of Vehicles to be traded-in for 1991

Unit No.	Year	Make and Model	Original Cost	Estimated Replacement Cost	Req. Number	Cost
1104	1980	Ford 1/2 Ton Pick Up		19,000.00		
			0.00	19,000.00		0.00

ACTUAL TO DECEMBER 31, 1990

DEPARTMENT (1)	BALANCE JAN. 1/90 (2)	PROVISION (3)	SALE OF EQUIPMENT (4)	PURCHASE COMMITMENTS (5)	PURCHASE COMMITMENTS @ 13.23 (6)	INTEREST (7)	RESERVE FOR DEPRECIATION BALANCE (2-3-4-5-6-7) (8)		ACCUMULATED LIFE DEPRECIATION (9)	OR (SHORT) DEPRECIATION (8-9) (10)	RESERVE AS A % OF ACCUMULATED LIFE DEPRECIATION (8/9) (11)	AMOUNT REQUIRED TO PROVIDE MINIMUM BALANCE BY DEPARTMENT		
							60% (12)	65% (13)				70% (14)	75% (15)	
Garage Pool	601,568	756,369	9,200	100,774	16,500	217,439	1,467,302	950,175	517,127	154%	0	0	0	0
Fire	1,988,425	733,779	11,872	259,971	1,263,884	210,542	1,420,763	1,696,460	(275,697)	84%	0	0	0	0
Parking Authority	57,751	16,859		20,547		9,405	63,469	58,179	5,290	109%	0	0	0	0
Central Services Garage Pool														
- Central Service	156,054	64,980	5,800	46,984	90,000	15,631	105,482	154,667	(49,185)	68%	0	0	2,785	10,519
- Recreation	111,093	86,736		59,389		24,084	162,525	134,125	28,400	121%	0	0	0	0
- Public Works	3,813,154	2,746,230	72,102	1,931,789	1,549,600	548,022	3,698,120	8,072,341	(4,374,221)	46%	1,145,284	1,548,901	1,952,518	2,356,135
- Cemetery	212,298	158,771		49,331	20,000	52,493	354,231	200,737	153,494	176%	0	0	0	0
- Traffic	216,495	174,647	3,500	76,822	155,000	28,326	191,146	466,616	(275,470)	41%	88,824	112,155	135,485	158,816
	7,156,838	4,738,372	102,474	2,545,606	3,094,984	1,105,943	7,463,038	11,733,300	(4,270,262)	64%	1,234,108	1,661,056	2,090,789	2,525,470

6.

FOR ACTION

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

DATE: 26 March 1991
COMM FILE:
DEPT FILE:

SUBJECT: 1991 GENERAL GRANTS

RECOMMENDATION:

The Grants Review Group has met and respectfully recommends the following:

- a) That the 1991 General Grants as outlined on Appendix A with a total recommended amount of \$372,770 (Column 3) be approved;
- b) That those applicants in Appendix A which were denoted (in column 3) with the suffix "T" for tabled remain as such until satisfactory financial and other information has been submitted;
- c) That the request from Hamilton Bay Sailing Club (item # 28) and Hamilton Theatre Inc. (item # 50) which were denoted (in column 3) as CAPITAL be considered from the Capital Grant provision of \$100,000.00 for 1991 as part of the 1991 - 1995 Capital Budget and that a specific recommendation be submitted after receiving clarification of the requests;
- d) That the H.E.C.F.I. Board be requested to comment on the impact on Hamilton Place should the request from the Tivoli Theatre Foundation for funds to restore the Tivoli Theatre (such funds to be outside of the 1991 Current General Grant funds);
- e) That the applicants be notified of the grant recommendation to determine if the applicant would be appealing the recommendation to the Finance and Administration Committee in accordance with the grants policy.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

D K Beattie

Funds are available within the Grants Budget as outlined on Appendix B.

BACKGROUND:

Appendix B summarizes the Grants Budget for 1991 and suggests the funding problem with this year's grant requests.

BACKGROUND - Continued

At the November 22, 1990 meeting of the Finance and Administration Committee the grants policy was revised and direction clarified for processing the general grants. Given these parameters the Grants Review Group reviewed the requests with consideration given to the comments from the Arts Advisory Sub-Committee (column 4 Appendix A) and have made recommendations as outlined on Appendix A.

Those applicants that have been recommended for tabling require additional financial and other information in order to finalize the recommended grant amount. The final recommended amount (which will be at least the amount outlined in Appendix A or lower depending on the financial status of the applicant) will be forwarded to the Committee as soon as the required information is received.

As noted earlier, Appendix B summarizes the funding problem with this year's grant requests. The Grants Review Group adopted the following objective for funding the general grants.

"In recognition of reduced funding at both the Federal and Provincial government levels, along with restricted funding sources from the Private Sector, and that the benefit derived from the various Non-Profit organizations has a direct affect on the citizens of Hamilton, the objective for the 1991 General Grants is to fund as many qualified groups as possible."

In addition the Grants Review Group established the following funding guidelines:

1. If an organization received a 1990 grant, the 1991 recommended grant is the lesser of: a) 5% above the 1990 grant; b) recommendation of the Arts Advisory Sub-Committee, if applicable; unless circumstances warrant otherwise, AND/OR
2. Wherever possible, consistency of funding of like organizations, with an entry funding level of \$1,000.00 or \$2,000.00 depending on the size of the organization, level of public access and contribution to the community as measured by volunteer hours.

As a result, the Grants Review Group in their recommendations on Appendix A have recommended to fund 60 organizations for a total amount of \$372,770 or an average \$6,212.83. This compares to the 50 groups and a total amount of \$353,820 or an average of \$7,076.40 for the 1990 grants. Thereby the stated objective has been achieved.

Mr. J. D. Thompson, Secretary
Finance & Administration Committee
26 March 1991 - Page 3

BACKGROUND - Continued

The process according to the grants policy requires the applicants to be notified of the Finance and Administration Committee's recommendation. This will determine if the applicant wants to appeal this recommendation. The appeals would involve a 15 minute presentation to the Finance and Administration Committee which would be scheduled as soon as possible.

The balance available to fund any increase in the recommended grant amounts at this stage or as a result of any appeals is \$2,230.

For the information of the members of the Committee, with respect to late applications, as of 28 March, 1991 there has been only one late application which is from the Player's Guild of Hamilton. The application was received 13 March, 1991 for \$5,000.00. Consistent with the grants policy, the applicant will be notified that their request will not be processed due to its late submission.

Finally, with respect to the requirement for audited financial statements for all organizations which received a grant of \$5,000.00 or more, the Grants Review Group has recognized that this requirement is costly for some organizations. The objective for implementing this requirement is to provide some assurance that any grant funds allocated to the non-profit organizations is not misappropriated. The Grants Review Group will administer this requirement with a degree of flexibility, given the size of the organization, the amount of the grant and purpose of the grant. In all cases, complete financial information is required, and as a minimum will be either completed and/or reviewed by an accountant.

Att'd.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. B. Sugden, Director of Culture and Recreation
Ms. C. York, Arts Co-ordinator, Culture & Recreation Department

CITY OF HAMILTON

APPENDIX A

1991 GENERAL GRANT SUBMISSIONS

Page 1

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>Purpose/Comments</u> (6)
1. The Advertising & Sales Club of Hamilton	\$2,000.00	\$ 1,260.00	N/A	\$1,200.00	- Annual Civic Awards night
2. AIESEC McMaster	\$4,500.00	NIL	N/A		- Careers day McMaster University
3. AKATUN Cultural Movement	\$35,000.00	\$1,000.00	\$1,000.00		- Offset operational costs for Salvadorean Refugee Community
4. Around the Bay Road Race Committee of Hamilton Sertoma Inc.	\$7,500.00	\$ 5,000.00		\$5,000.00	- COUNCIL APPROVED MAR. 12/91 (NOTE: Not Included in Totals)
5. Bay Area Jazz Society	\$2,000.00	\$1,000.00	\$1,000.00		- Offset costs of 3rd annual Jazz festival
6. Boxing Club	\$To pay rent on approx. 100 sq. ft.	NIL	N/A		- Not in operation for 1 year
7. Canadian Orpheus Male Choir	\$7,000.00	\$3,500.00	\$3,500.00		- Offset operating costs
8. Cdn. (Hamilton) Country Music Coalition	\$35,702.00	NIL	0		- Previously denied by Council
9. CCF(H) Cari Can	\$169,905.00	NIL	0	\$42,390.00	- Offset costs of festival - operational concerns
10. Catholic Family Services of Hamilton-Wentworth	\$1,000.00	\$1,000.00	N/A		- Recreational programs for disabled adults
11. Catholic Youth Organization (CYO)	\$13,322.00	\$13,320.00	N/A	\$12,810.00	- Offset operating costs

CITY OF HAMILTON

APPENDIX A

Page 2

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
12. Centre Francais Hamilton Inc.	\$6,383.00	\$1,050.00	N/A	\$1,000.00	- Offset costs of summer camp and St. Jean Baptiste celebration
13. Communita Racalmutese Maria SS. Del Monte Ontario Inc.	\$20,000.00	\$2,100.00	N/A	\$2,000.00	- Offset annual festival costs
14. Conqueror II Drum & Bugle Corps.	\$25,450.00	\$7,000.00	\$7,000.00	\$10,560.00	- Offset operating costs
15. The Conserver Society of Hamilton	\$15,500.00	N/A			- Withdrawn March 18, 1991
16. Cycle Hamilton	\$10,000.00	\$7,880.00	N/A	\$7,500.00	- Offset annual race costs
17. The Dictionary of Hamilton Biography	\$15,000.00	\$5,250.00	N/A	\$5,000.00	- Offset publication costs of Volume II
18. The Downtown Hamilton Business Improvement Area (B.I.A.)	\$15,000.00	NIL	N/A		- Offset costs of downtown Music Fest. - already funded by Rec.
19. Drum Corps International (Canada)	\$12,000.00	\$7,000.00	\$7,000.00	\$5,000.00	- Offset operating costs increase due to additional labour costs at Ivor Wynne
(Hamilton-Wentworth Creative Arts Inc.)					
20. Earthsong & Canada Day Celebrations	\$70,000.00	\$42,000.00	\$70,000.00	\$80,000.00 for all Festivals	- Offset annual festival costs
21. Environmentalists of the Year Dinner Committee	\$1,190.00	\$1,100.00	N/A	\$1,050.00	- Offset annual dinner costs

CITY OF HAMILTON

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
22. (Hamilton-Wentworth Creative Arts Inc.) Festival of Friends	\$80,000.00	\$42,000.00	\$80,000.00	See Item #20	- Offset annual festival costs
23. First Place Hamilton	\$10,500.00	\$6,830.00	N/A	\$6,500.00	- Offset Seniors recreational Programs
24. The Grecian Festival	\$10,000.00	\$2,000.00	0		- Offset annual festival costs
25. Gujarati Heritage Language Class of Hamilton and Region	\$3,000.00	NIL	N/A		- Offset Heritage Language Classes - limited access
26. Hamilton All Star Jazz Band Inc.	\$5,000.00	\$5,000.00	\$4,999.00	\$5,000.00	- Offset operational costs
27. Hamilton Artists' Inc.	\$12,000.00	\$9,000.00	\$9,000.00	\$9,500.00	- Offset operational costs
28. Hamilton Bay Sailing Club	\$60,000.00	CAPITAL	N/A		- Capital grant to build facility at Pier 4 Park
29. Hamilton Brier 1991 Inc.	\$68,000.00	NIL	N/A		- Operational grant - outstanding interest free loan
30. Hamilton Cardinals Baseball Club	\$10,000.00	\$2,630.00	N/A	\$2,500.00	- Offset operational costs
31. Hamilton Children's Choir	\$700.00	\$700.00	\$700.00	\$700.00	- Offset operational costs

CITY OF HAMILTON

APPENDIX A

Page 4

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
32. Hamilton Community Concert Association	\$10,000.00	\$1,000.00	\$1,000.00	\$3,320.00	- Offset operational costs
33. Hamilton Concert Band	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	- Offset operational costs
34. Hamilton & District Baseball Association	\$12,500.00	\$5,250.00	N/A	\$5,000.00	- Offset operational costs
35. The Hamilton and District Chrysanthemum and Dahlia Society	\$300.00	\$300.00	N/A		- Offset operational costs
36. Hamilton and District Labour Council	\$1,000.00	\$1,000.00	N/A	\$1,000.00	- Offset Labour Day
37. Hamilton Folk Arts Heritage Council	\$40,000.00	\$22,000.00	\$10,000.00		- Offset costs of festival
38. Hamilton Gallery of Distinction	\$7,500.00	\$5,000.00	N/A		- Offset costs of awards night
39. Hamilton Horseshoe Pitching Club Inc.	\$4,000.00	\$2,000.00	N/A		- Offset costs of hosting tournaments
40. Hamilton Hurricanes Football Club	\$2,000.00	\$2,000.00	N/A	\$2,200.00	- Offset rental costs of H.A.A.A.
41. Hamilton Kiwanis Music Festival	\$2,700.00	\$2,630.00	\$2,700.00	\$2,500.00	- Offset annual festival costs
42. Hamilton Ladies Slo-Pitch Softball Association (Inc.)	\$3,500.00	\$2,630.00	N/A	\$2,500.00	- Offset annual tournament costs
43. Hamilton Ladies Selects Soccer Club	\$1,000.00	\$530.00	N/A	\$500.00	- Offset operating costs
44. Hamilton Minor Football Association	\$37,634.42	\$15,750.00	N/A	\$15,000.00	- Offset operating costs

CITY OF HAMILTON

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
45. Hamilton Old Boys Football League	\$24,000.00	\$2,000.00	N/A		- Offset operating costs
46. The Hamilton Safety Council	\$23,000.00 + audit costs	\$23,000.00	N/A	\$23,000.00	- Offset operating costs
47. Hamilton Santa Claus Parade	\$25,000.00	\$18,400.00	N/A	\$17,500.00	- Offset annual parade costs
48. Hamilton-Stoney Creek Skating Club	\$10,000.00	\$2,000.00		\$500.00	- Offset operating costs
49. Hamilton Sports Challengers	\$4,000.00	\$2,000.00			- Offset equipment & training costs for disabled children
50. Hamilton Theatre Inc.	\$25,000.00	CAPITAL	0 CAPITAL	0	- Capital requests to offset costs of heating system & replace windows
(Parent Sponsoring Committee of)					
51. 150 Hamilton Tiger Squadron Air Cadets	\$2,000.00	\$1,500.00	N/A		- Offset operating costs
52. Hamilton-Wentworth Aquatic Club	\$13,000.00	\$2,000.00	N/A		- Offset operating costs
53. Harlequin Singers of Hamilton	\$6,000.00	\$2,000.00	\$2,000.00 (from capital funds)	\$2,000.00	- Offset costs of new uniforms

54. 91st Highlanders Athletic Association

\$ to be determined???

N/A

\$50,000.00

- Request for 1992 games

NOTE: amount not included
in totals 1991 Grant

CITY OF HAMILTON

APPENDIX A

Page 6

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
55. India Canada Society	\$7,900.00	\$1,000.00	N/A		- Offset costs multi media resource material
56. The John Laing Singers	\$4,500.00	\$2,000.00	\$2,000.00		- Offset costs of producing cassette tape
57. Junior Achievement	\$7,500.00	\$7,500.00	N/A	\$7,500.00	- Offset operating costs
58. Just Phone	\$34,000.00	NIL	N/A		- Social Service Program
59. Lincoln Alexander Cultural Centre	\$169,905.00	NIL	0	0	- Duplication of request for Carli-Can Festival
60. Luso-Cdn. Cultural Council of Hamilton	\$10,000.00	NIL	Disallowed (not operational for a year)		- Not operational for a year
61. McQueston Community Association	\$2,000.00	NIL	N/A	0	- Offset operating costs - mostly Social Services
62. The Missions of Seamen (Niagara Int'l Seafarer's Centre)	\$15,000.00	NIL	N/A		- Offset costs (Social Service Program)
63. Mount Hamilton Hort. Society	\$1,000.00	\$420.00	N/A	\$400.00	- Offset operating costs
64. 1991 National Lawn Bowling Championships Committee	\$2,500.00	N/A	N/A		- Convention/Reception - National Championships

CITY OF HAMILTON

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
65. National Youth Orchestra Association of Canada	\$500.00	\$500.00	\$500.00	\$500.00	- Offset operating costs
66. Native Indian/Inuit Photographers' Association (NIIPA)	\$10,000.00	\$7,350.00	\$7,500.00	\$7,000.00	- Offset operating costs
67. The Navy League of Canada	\$1,500.00	\$1,500.00	N/A	\$1,500.00	- Offset operating costs
68. North End Children's Centre Inc.	\$30,000.00	NIL	N/A		- Offset costs of renovations to provide access for disabled (Social Service Program)
69. (Ontario Blind Golfers Association) Ontario Visually-Impaired Golfers Corp.	\$2,000.00	\$1,700.00	N/A	\$1,700.00	- Offset golf costs
70. Rainy Gagliani	\$3,700.00	NIL	N/A		- Not an organized non-profit group (Social Service Program)
71. RHLI The Royal Hamilton Light Infantry (Wentworth Regiment) - Museum	\$3,000.00	\$2,000.00	N/A		- Offset costs of expanding display units, computerize collection records
72. Ridge Raiders Drum and Bugle Corps	\$15,000.00	\$5,000.00	\$4,900.00		- Offset operating costs
73. Roxborough PARC East End Multi-Service Centre	\$505.00	\$500.00	N/A		- Offset costs sound proof moveable dividing wall for Senior's Centre

CITY OF HAMILTON

APPENDIX A

Page 8

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
74. Running Hall of Fame	\$1,950.00	\$500.00 T	N/A		- Offset costs of road race
75. Saint Anthony's Feast Inc.	\$10,000.00	\$2,100.00	N/A	\$2,000.00	- Offset annual festival costs
76. Regional Association of Co-ordinators of Volunteers (St. Elizabeth Visiting Nurses' Assoc.)	\$10,802.00	\$8,400.00	N/A	\$8,000.00	- Annual volunteer recognition reception
77. Saint Michelle Arcangelo Celebration	\$3,000.00	NIL	N/A		- Religious event - limited public access
78. Sir Ernest MacMillan String Ensemble	\$7,400.00	\$1,000.00 T	\$1,000.00	\$7,100.00	- Offset operating costs - reduced public support
79. (Greater Hamilton Symphony Association) Symphony Hamilton	\$8,300.00	\$8,090.00	\$8,300.00	\$7,700.00	- Offset operating costs
80. Toy Town Troupers Theatre Company	\$24,000.00	NIL	0	\$6,000.00	- Offset operating costs - lack of financial need
81. Theatre Aquarius	\$50,000.00	\$42,000.00	\$50,000.00	\$40,000.00	- Offset operating costs

CITY OF HAMILTON

APPENDIX A

Page 9

1991 GENERAL GRANT SUBMISSIONS

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>PROPOSED RECOMMENDATION</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>PURPOSE/COMMENTS</u> (6)
82. The Tivoli Foundation for the Performing Arts	\$250,000.00 (\$750,000.00) Interest Free Loan	CAPITAL	Request endorsed		- Offset costs of renovating Tivoli Theatre
83. Transway Basketball	\$4,000.00	\$2,100.00	N/A	\$2,000.00	- Offset operating costs
84. Wesley Urban Ministries	\$ 97,398.00	\$ NIL	\$ NIL	\$ 5,000.00	- Funding of \$46,000 In Recreation Budget
84 Applications	<u>\$1,765,146.42</u>	<u>\$372,770.00</u>	<u>\$277,599.00</u>	<u>\$367,630.00</u>	

27 March 1991

City of Hamilton
Treasury

1991 GRANTS BUDGET – AN OVERVIEW

1991 BUDGET		\$600,000
LESS:		
COMMITTED GRANTS:		
PUBLIC HOUSING	\$95,500	
McMASTER/MOHAWK UTILITIES	\$12,000	
CHRISTMAS LIGHTING PROGRAM	\$8,500	
FIRE DEPARTMENT BAND	\$6,000	
ADVERTISING GRANT APPLICATIONS	\$1,000	
	<u>\$123,000</u>	<u>(\$123,000)</u>
		\$477,000
CONVENTION/RECEPTION ALLOCATION		\$47,000
SUB-TOTAL		<u>\$430,000</u>
LESS: 1991 COUNCIL APPROVED GENERAL GRANTS		
- HAMILTON SPECTATOR INDOOR GAMES	\$50,000	
- AROUND-THE-BAY ROAD RACE	\$5,000	
	<u>\$55,000</u>	(\$55,000)
UNALLOCATED GRANT FUNDS –		
TO FINANCE GENERAL GRANT REQUESTS		<u>\$375,000</u>
1991 GENERAL GRANT REQUESTS (SEE ATTACHED APPENDIX A)		<u>\$1,765,150</u>
SHORTFALL OF FUNDS		<u><u>(\$1,390,150)</u></u>

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

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URBAN/MUNICIPAL

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CSIF31
1991

NOTICE OF MEETING

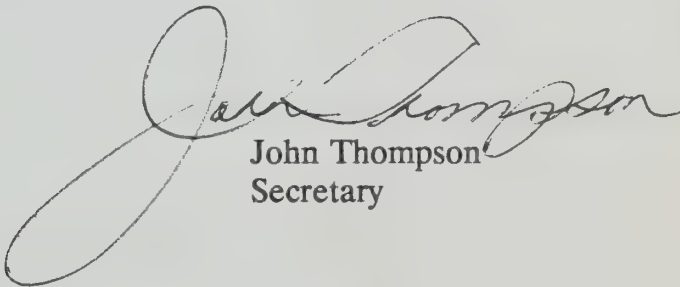
FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1991 April 25

9:30 o'clock a.m.

Room 233, City Hall

GOVERNMENT DOCUMENTS



John Thompson
Secretary

A G E N D A

9:30
a.m.

1.(a) **BOARDS OF EDUCATION**

Levy Requirements for Billing Purposes for 1991

1.(b) **APPROVAL OF 1991 MILL RATES AND TAX LEVY BY-LAWS**

2. **CONSENT AGENDA**

10:00
a.m.

3. **CITY CLERK**

- (a) Class B Livery Vehicle Licence - By-law 89-249
- (b) Flea Market By-law 87-234
- (c) Council Appointments to the English Language Sub-Committee and the Task Force to Review Current Process of Citizen Appointments

4. **COMMISSIONER OF HUMAN RESOURCES**

Information - Employment Equity Program

10:30
a.m.

5. **THE PARKING AUTHORITY**

Rental of Part of 92 Ottawa Street North for Municipal Parking

6. **PLANNING & DEVELOPMENT COMMITTEE**

Legislation for Building Cleaners/Sandblasters - Proposed
Amendments to the Municipal Act

7. **TREASURER**

- (a) Tendering of Vehicles
- (b) Ivor Wynne Stadium Artificial Turf Replacement
- (c) By-laws to Indemnify Employees and Councillors
- (d) Write-off of Outstanding Business Taxes

10:45
a.m.

8. **GRANTS REVIEW GROUP**

Previously Tabled 1991 General Grants

11:00
a.m.

BREAK

9. **DELEGATIONS**

11:05
a.m.

- (a) Mrs. R. Griffin, Area Manager, Bell Canada
Re: Proposed Change in the 416 Area Code

11:15
a.m.

- (b) Mr. A. Vanderhout, Chairman, Building Committee,
Canadian Reformed Society for a Home for the Aged Inc.
Re: Relief of Payment of Development Charges -
337 Stonechurch Road East, Hamilton

NOTE: Recommendation of City Treasurer to follow

11:30
a.m.

- (c) Mr. S. Bruno, Head Coach, McMaster University
Re: Hosting of a Post-Game Reception for the
First Annual Steel City Senior Bowl - All-Star Senior
Football

11:40
a.m.

- (d) Alderman W. M. McCulloch
Re: Grants Policy and Procedures (No Copy)

11:50
a.m.

- (e) General Grant Appeals -
(i) Hamilton Cardinal Baseball
(ii) Missions to Seamen
(iii) AIESEC McMaster
(iv) Wesley Urban Ministries

12:30
p.m.

LUNCH - to be served in Room 264

1:00
p.m.

10. **DELEGATION**

Mr. & Mrs. I. Mohamed
Re: Plight of the Kurdish People

11. **ALDERMAN D. DRURY**

Guidelines for Future Hamilton Twin City Relationships

12. **ALDERMAN B. HINKLEY**

Community & Tourist Guide Ad Proposal - Brabant Newspapers
Ltd.

13. **ALDERMAN D. AGOSTINO**

Oath to the Queen

14. **ALDERMAN J. GALLAGHER**

Fire Hydrant Charges

2:00
p.m.

15. IN-CAMERA AGENDA

16. OTHER BUSINESS

17. ADJOURNMENT

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

1. Consider establishing a limit on the number of conferences the same person can attend in any given year - Budget Meeting 1990 Feb. 23 (pending)
2. (a) Policy to exempt Parking Authority from realty and business tax -Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22 (Presently under review by Treasurer)

(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account - 1990 Mar. 22 (Presently under review by Treasurer)
3. Policy for apportioning costs of C.U.P. to users - Budget Meeting 1990 Feb. 23 (review pending)
4. Review need for Architectural Division - Budget Meeting 1990 Feb. 23 Tabled pending completion of Comprehensive Audit.
5. Special Sub-Committee - Street Vendors Program - established to examine all aspects of the Program and report back to Finance and Administration Committee. Report and recommendations pending.
6. Review licence fee and approval process for Transient Traders - Report pending from Manager of Licensing.
7. Hamilton Public Library Board - User Pay Policy and Regionalization of Hamilton Library Services (1990 Aug. 23) - Report pending from Library Board.
8. Council Agenda Line (1990 Aug. 23) - Report pending from Manager of Property Maintenance and Manager of Purchasing.
9. Hess Street Village Mall - Relief from outstanding Local Improvement Charges (1990 Sept. 20) - Reports pending from Solicitor and Treasurer.
10. Survey of Ontario Cities to determine their current procedure for recognizing athletic achievements (1991 Feb. 7) - Report pending.
11. User fees - Provincial authority to change maximum amounts (1991 Feb. 7) - Treasurer

1991 April 17

The Board of Education for the City of Hamilton

OFFICE OF THE
SUPERINTENDENT OF FINANCE AND TREASURER



100 MAIN STREET WEST
HAMILTON, ONT.

TELEPHONE (416) 527-5092
FAX (416) 521-2536

1(a)

1991 04 18

APR 19 1991

Mr. J. D. Thompson, Secretary,
Finance and Administration Committee,
City Hall,
Main Street West,
HAMILTON, Ontario.
L8N 3T4

Dear Mr. Thompson:

Our levy requirement for 1991 as approved by our Board on
April 11, 1991 is:

Elementary Panel	\$ 92,262,200
Secondary Panel	<u>\$ 61,719,918</u>
	<u>\$153,982,118</u>

We understand that amounts of \$ 314,534 for Elementary Panel
and \$ 215,284 for Secondary Panel will be added to our requisition,
for mill rate purposes, to cover the short-fall in tax collections in
1990 due to assessment revisions.

Yours truly,

Paul E. Shewfelt,
Superintendent of Finance and Treasurer.

GR/ga
attached.
c.c. Mr. E. C. Matthews, Treasurer.

BOARD OF EDUCATION FOR THE CITY OF HAMILTON
BUDGET SUMMARY

	1990		1991		INCREASE	
	\$'000	%	\$'000	%	\$'000	%
EXPENDITURES						
Salaries & Wages, Employee Benefits	196,531	79.2	212,576	79.9	16,045	8.2
Travel, Personnel Training & Bursaries	1,201	0.5	1,303	0.5	102	8.5
Books, Energy, Repairs & Supplies	24,993	10.1	25,791	9.7	798	3.2
Replacement & New Equipment	1,809	0.7	3,702	1.4	1,894	104.7
Debt Charges	1,253	0.5	1,490	0.6	237	18.9
Capital from Current & Perm. Improvements	7,360	3.0	4,176	1.6	(3,184)	(43.3)
Rentals, Fees & Contractual Services	8,030	3.2	9,312	3.5	1,281	16.0
Transfers to Other Boards & Other	6,908	2.8	7,530	2.8	622	9.0
Total Expenditure Budget	248,086	100.0	265,880	100.0	17,794	7.2
REVENUES						
Levy for Mill Rate	152,382	61.4	153,982	58.0	1,600	1.0
Suppl. Taxes, T. & T., P.I.L., Sur/Def & Trfs	6,503	2.6	10,971	4.1	4,468	68.7
Provincial Grants	69,443	28.0	81,716	30.7	12,273	17.7
Other Revenue	19,758	8.0	19,211	7.2	(547)	(2.8)
Refund of Taxes	0	0.0	0	0.0	0	
Total Revenue Budget	248,086	100.0	265,880	100.0	17,794	7.2
Levy						
Board of Education Levy (as above)	152,382		153,982		1,600	1.0
Additional Levy by City re prior year short-fall of tax collection	355		530		175	49.3
Total Levy	152,737		154,512		1,775	1.2
Residential Mill Rates						
Elementary	104.4188		106.5221		2.1033	2.0
Secondary	71.4700		71.2648		(0.2052)	(0.3)
Education Mill Rate	175.8888		177.7869		1.8981	1.08
City Mill Rate	96.7685		98.6655		1.8970	1.96
Region Mill Rate	92.1727		99.6322		7.4595	8.09
Total Mill Rate	364.8300		376.0846		11.2546	3.08
Taxes on Average \$5,000 Assessment						
Education	379.44		388.93		9.49	1.08
City	483.84		493.33		9.49	1.96
Region	460.86		498.16		37.30	8.09
Total Taxes on \$5,000 Assessment	\$1,824.14		\$1,880.42		\$56.28	3.08

APR 11 1991

SUMMARY OF LEVIES AND MILL RATES

1991 VS. 1990

LEVY	ELEMENTARY		SECONDARY		TOTAL	
1991						
BUDGET LEVY	\$92,262,200		\$61,719,918		\$153,982,118	
CITY ADJUSTMENT*	314,534	92,576,734	215,284	61,935,202	529,818	154,511,936
1990						
BUDGET LEVY	90,468,153		61,913,780		152,381,933	
CITY ADJUSTMENT*	206,319	90,674,472	148,845	62,062,625	355,164	152,737,097
INCREASE(DECREASE)		\$1,902,262		(\$127,423)		\$1,774,839
%		2.1%		-0.2%		1.2%

RESIDENTIAL
ASSESSMENT
BASE-1990

\$969,084,999

\$869,084,999

MILL RATES

	NON-RESIDENTIAL			RESIDENTIAL		
	ELEMENTARY	SECONDARY	TOTAL	ELEMENTARY	SECONDARY	TOTAL
1991 BUDGET	125.3201	83.8409	209.1611	106.5221	71.2648	177.7869
1990 BUDGET	122.8456	84.0824	206.9280	104.4188	71.4700	175.8888
INCREASE(DECREASE)	2.4745	(0.2415)	2.2331	2.1033	(0.2052)	1.8981
%	2.0%	-0.3%	1.1%	2.0%	-0.3%	1.1%

TAXES FOR AVERAGE RESIDENTIAL TAXPAYER WITH \$5,000 ASSESSMENT

1991	\$888.93	(5,000 x 0.1777869)
1990	\$879.44	(5,000 x 0.1758888)
INCREASE	\$9.49	1.1%

*City adjustment is the amount added by the municipality to the board levy to recover the short fall of the tax collections from the prior year resulting from revisions to assessments.

PANEL	MILL RATE	ASSESSMENT	LEVY
ELEMENTARY - RES	0.1065221	419,246,737	44,659,043
- NON-RES	0.1253201	382,362,523	47,917,710
- TOTAL		801,609,260	92,576,752
SECONDARY - RES	0.0712648	419,246,737	29,877,535
- NON-RES	0.0838409	382,362,523	32,057,618
- TOTAL		801,609,260	61,935,153

APR 11 1991

ANALYSIS OF EXPENDITURES BY FUNCTION

1991 04 11

LINE NO.	CONSOLIDATION OF ALL PANELS	1	2	3	4	5	6	7	8
		SALARIES AND FRINGE BENEFITS	EMPLOYEE FRINGE BENEFITS	TRAVEL EXPENSES	PEPS TRAINING	BUSINESS AND STUDENT AID	BOOKS AND FILMS	ENERGY COSTS	REPAIRS BUILDINGS AND GROUNDS
008		008	016	024	032	040	046	047	048
010	BUSINESS ADMINISTRATION	3,727,592	521,103	18,603	194,679		123,835		
011	GENERAL ADMINISTRATION	966,161	82,371	32,884	86,280		10,109		
020	COMPUTER SERVICES	1,200,735	149,036	5,149	9,000		12,250		
030	INSTRUCTION - GENERAL								
032	INSTRUCTION - ADMINISTRATION	8,636,297	758,916	169,236	518,767		458,979		
034	SCHOOL SERVICES	8,346,982	1,026,260	3,600	2,500		1,377,086		
036	REGULAR DAY SCHOOL	131,093,377	10,663,656	49,622		113,250	1,717,817		
037	SPECIAL EDUCATION SERVICES AND PROGRAMS	16,186,845	1,675,111	3,348			103,770		
038	SPECIAL EDUCATION T.R.	2,329,135	287,073	1,085			9,636		
039	EDUCATIONAL RESEARCH AND EVALUATION	225,581	22,556	1,400	2,800		1,570		
040	DRIVER EDUCATION / HERITAGE LANGUAGE	180,000							
041	SUMMER SCHOOL	395,000					2,000		
042	CONTINUING EDUCATION CITIZENSHIP AND ENGLISH								
044	CONTINUING EDUCATION EVENING SCHOOL / OTHER	1,850,257	29,270	3,707	5,375		50,510		
070	PLANT OPERATION	14,410,545	3,124,286	22,513	13,300		1,700	4,572,650	224,000
075	PLANT MAINTENANCE	928,686	311,470	19,882	19,740		2,800	30,000	4,666,142
076	TRANSPORTATION - ADMINISTRATION	106,892	16,320	100	500				
077	TRANSPORTATION - HOME TO SCHOOL	314,335	10,383						
078	TRANSPORTATION - HOME TO CASH								
079	TRANSPORTATION - BOARD/ LOGGERS								
080	TRANSPORTATION - SCHOOL TO SCHOOL								
081	TRANSPORTATION - OTHER								
082	TUITION FEES								
083	CAPITAL EXPENDITURES (NON ALLOCABLE)								
087	DEBT CHARGES								
088	OTHER OPERATING EXPENDITURE	202,216	31,191	2,018	3,600		25,070	143,800	78,000
089	NON-OPERATING EXPENDITURE	2,579,146	187,183					92,025	
	MUNICIPAL CHARGE BACKS								
	PROVISION FOR RESERVE FOR INDEMNITY / FUNDS								
	PROVISION FOR RESERVE FOR REFUND OF TAXES								
	PROVISION FOR RESERVE FUND MINORITY EQUITY								
	PROVISION FOR RESERVE FUND BOARD EQUITY								
	PROVISION FOR RESERVE FUNDS OTHER								
	TOTAL 1991	193,679,782	18,896,185	333,149	856,541	113,250	3,897,132	4,818,475	4,968,142
	TOTAL 1990	179,948,050	16,583,076	275,135	818,878	7,110	4,090,951	4,641,000	4,521,251
	INCREASE/DECREASE	13,731,732	2,313,109	58,014	37,663	6,140	193,819	197,475	446,891
	PERCENTAGE CHANGE	7.6	13.9	21.1	4.6	5.7	4.7	4.3	9.9

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APR 11 1965



BUDGET APPROVED AT 1.08 PERCENT TAX INCREASE

April 12, 1991

Last night, the Board of Education for the City of Hamilton gave final approval of its 1991 budget. As a result, Hamilton public school supporters will see an increase of 1.08 percent on their education taxes. On the average home assessed at \$5,000, this will translate into an increase of \$9.49.

The Budget Revue meetings scheduled for April 15, 1991 and April 16, 1991 have been cancelled.

Attached are budget comments made by Board Chairman Margaret Cunningham at the conclusion of the meeting

- 30 -



The following are comments made by the Chairman of the Board, Margaret Cunningham, at the 1991 04 11 Special Meeting of the Board where the 1991 Budget for the Hamilton Board of Education was approved.

"At first blush, it would appear the 1991 budget required only two meetings for the Board to pass an increase of 1.08% resulting in a \$9.49 tax increase to the average \$5,000.00 assessed ratepayer. This is incorrect.

The Budget process actually began in July of 1990 with the formation of the Ad Hoc Committee to Study the Budget Review Process, chaired by Trustee Hicks. This Committee, comprised of trustees and officials, and open to the public, met several times throughout the year.

This Committee suggested a 6% mill rate increase on the average \$5,000.00 assessed home be initiated. The Board passed this recommendation and the officials began their task of analyzing and prioritizing the needs of the system to operate within the mandate of the Board, namely an increase of \$17,794,000.00.

On behalf of the Board of Trustees, I wish to express to the Senior Officials and all staff involved in the process this year congratulations on a job well done. Though it may be seen as being a normal part of your functions, 1991 is, in fact, a transitional year in the budget process; you have worked long and hard to achieve your mandate and you do deserve special recognition. Thank you.

When the Budget Review Committee is reconstituted, the 1992 fiscal year will commence with a projected tax rate being established thus enabling meaningful decisions relative to programs and staffing to be made.

The Board has developed priorities involving short and long term planning, as well as strategic planning. Again, within the near future, we will be revisiting our "priorities" and it may be that some of the time-lines will have to be extended, some of the priorities may have to be struck from the list as being unrealistic in view of the financial restrictions. But, to be forced to re-think positions, aims and methods is not bad; it's a way of rejuvenating oneself. It's a way of being forced to stand back and take a hard look at what we do and why we do it. And there is no doubt that trustees and senior management share the same concerns and are working in concert, balancing the educational needs of our students with the economic realities of our community.

The impact on the mill rate of 1.08% was achieved by virtue of an overall surplus of \$3,000,000.00, one and a half million dollars being an operating surplus and by a recent increase in the 1990 General Legislative Grants referred to as a "certainty grant adjustment" in the amount of \$1,440,000.00.

By allowing increases for 1991 in the amount of \$5,406,000.00 relating to enrolment, assessment, pooling, asbestos, technological renewal, amongst other things, the Minister of Education has acknowledged and recognized the presentations of this Board, written and verbal, on behalf of its rate payers, requesting

financial consideration for the unexpected expenses incurred by the Hamilton Board last year. The funds received by this Board in that regard have been transferred to the benefit of the rate payer this year, resulting in the 1.08% increase.

As has been stated by Director of Education Keith Rielly on several occasions throughout this process, "We have to work smarter and better with what we have". And, in this time of high unemployment in our community and being considered "assessment poor" through lack of building growth in the area, no statement could be more accurate. All participants in this system - students, teachers, principals, administrators, administrative staff, plant staff, parents, the public at large, the trustees - have to take ownership and demonstrate continued leadership in the area of education.

Our investment today is our dividend tomorrow. Let's invest wisely."

- Margaret Cunningham

1(b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 17

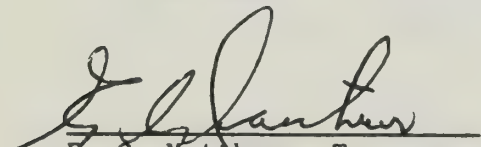
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: APPROVAL OF THE 1991 MILL RATES AND THE TAX LEVY
BY-LAWS

RECOMMENDATION:

- (a) That the 1991 mill rates for the City of Hamilton be approved, and the mill rates for the Region and Boards of Education be received to be included for billing purposes in accordance with the attached Exhibit "A", Column (10).
- (b) That the attached by-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1991 be approved.
- (c) That the attached by-law to levy an annual tax on telephone companies doing business in Ontario be approved.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See background and attached exhibits.

BACKGROUND:

City Purposes

The revenue and expenditure estimates for the City of Hamilton are indicated on the attached Exhibit "E" and were approved by City Council on March 21, 1991. This schedule outlines the various details comprising the levy and mill rates and the overall result is a 1.96% increase in the City of Hamilton mill rate for the year 1991 compared with last year's increase of 4.94% over 1989.

1991 April 17

Mr. J. Thompson

Secretary, Finance and Administration Committee - Page 2

BACKGROUND - continued

Region Purposes

We have also received the 1991 requisition from the Region, which was approved by Regional Council on April 16, 1991, which is shown on Exhibit "C". After accounting for the underlevy from the previous year and reducing their requirement by the shared revenues, the increase in the 1991 mill rate for Regional purposes amounts to 8.09% over 1990, compared with last year's increase of 11.15% over 1989. The City's share percentage of the Regional general levy for 1991 is 72.344% compared with the 1990 figure of 72.459%, a decrease of less than one half percentage point.

Educational Purposes

Exhibit "D" shows the comparison of levies and mill rates for education purposes for 1990 to 1991, which results in an increase of 1.08% over 1990. This compares with an increase in 1990 of 18.10% over 1989. The Separate School Board has again decided to match mill rates with the Board of Education.

Other Exhibits and Information

Exhibit "A" - A comparison of mill rates from 1983 to 1991 for both residential and non-residential.

Exhibit "B" - A comparison of residential mill rates and resulting realty taxes including water and sewer surcharge for the years 1987 to 1991. The overall increase to a taxpayer with an assessment of \$5,000 is \$56.29, or 2.80% increase over 1990.

The increases in mill rates over the three-year period from 1989 to 1991 can be summarized as follows:

	<u>1989</u> <u>over</u> <u>1988</u> (1)	<u>1990</u> <u>over</u> <u>1989</u> (2)	<u>1991</u> <u>over</u> <u>1990</u> (3)
City	5.08%*	4.94%	1.96%
Region	13.11%*	11.15%	8.09%
Education	<u>7.80%*</u>	<u>18.10%</u>	<u>1.08%</u>
Overall Increases	<u>8.3%</u>	<u>12.58%</u>	<u>3.08%</u>

*City - 8.90%, Region - 8.53% before transfer of subsidized fare programme from City to Region.

Att'd

City of Hamilton
Treasury

EXHIBIT "A"

COMPARISON OF COMPONENTS AND TOTAL MILL RATES
FOR THE YEARS 1983 TO 1991 INCLUSIVE

Description (1)	M i l l R a t e s										Increase + Decrease - 1990 to 1991	
	1983 (2)	1984 (3)	1985 (4)	1986 (5)	1987 (6)	1988 (7)	1989 (8)	1990 (9)	1991 (10)	Mills (11)	% (12)	
<u>Residential</u>												
City	62.7923	69.7323	73.4019	79.3485	83.9779	87.7568	92.2114(1)	96.7685	98.6655	1.8970+	1.96+	
Region	56.6640	56.8038	59.6126	63.5186	69.3371	73.3187	82.9278(1)	92.1727	99.6322	7.4595+	8.09+	
Sub Total	119.4563	126.5361	133.0145	142.8671	153.3150	161.0755	175.1392	188.9412	198.2977	9.3565+	4.95+	
Education - Elementary	57.0683	58.2132	65.4968	68.4729	73.9790	80.9599	86.5187	104.4188	106.5221	2.1033+	2.01+	
- Secondary	41.0524	44.2715	45.1813	43.2464	54.3880	57.1976	62.4175	71.4700	71.2649	.2051-	.29-	
Sub Total	98.1207	102.4846	110.6781	111.7193	128.3670	138.1575	148.9362	175.8888	177.7870+	1.8982+	1.08+	
Total Mill Rates	217.5770	229.0207	243.6926	254.5864	281.6820	299.2330	324.0754	364.8300	376.0847	11.2547+	3.08+	
=====												
<u>Non-Residential</u>												
City	73.8733	82.0379	86.3552	93.3512	98.7975	103.2433	108.4840	113.8453	116.0771	2.2318+	1.96+	
Region	66.6636	66.8280	70.1325	74.7278	81.5731	86.2574	97.5621	108.4385	117.2144	8.7759+	8.09+	
Sub Total	140.5369	148.8659	156.4877	168.0790	180.3706	189.5007	206.0461	222.2838	233.2915	11.0077+	4.95+	
Education - Elementary	67.1392	68.4860	77.0551	80.5564	87.0341	95.2469	101.7867	122.8456	125.3201	2.4745+	2.01+	
- Secondary	48.2969	52.0841	53.1545	50.8781	63.9859	67.2913	73.4324	84.0823	83.8410	.2413-	.29-	
Sub Total	115.4361	120.5701	130.2096	131.4345	151.0200	162.5382	175.2191	206.9279	209.1611	2.2332+	1.08+	
Total Mill Rates	255.9730	269.4360	286.6973	299.5135	331.3906	352.0389	381.2652	429.2117	442.4526	13.2409+	3.08+	
=====												

Notes: The 1991 mill rates were calculated based on the 1990 unrevised assessment for 1991 taxation.

(1) The mill rates in 1989 reflect the transfer of 3.3558 residential mills from the City of Hamilton to the Regional Municipality of Hamilton-Wentworth for the subsidized transit fare program within the City of Hamilton totalling \$3,483,570.00 for the year 1989.

1991 April 17

THE CORPORATION OF THE CITY OF HAMILTON
COMPARISON OF COMPONENTS AND TOTAL RESIDENTIAL MILL RATES
AND RESIDENTIAL REALTY TAXES
ON AN ASSESSMENT OF \$5,000
(for the years 1987 to 1991 inclusive)

EXHIBIT "B"

Description (1)	Mill Rates				Increase (Decrease) 1990 to 1991	
	1987 (2)	1988 (3)	1989 (4)	1990 (5)	1991 (6)	Mills/\$ (7) % (8)
<u>Residential</u>						
City	83.9779	87.7568	92.2114	96.7685	98.6655	1.8970 1.96%
Region	69.3371	73.3187	82.9278	92.1727	99.6322	7.4595 8.09%
Sub Total	153.3150	161.0755	175.1392	188.9412	198.2977	9.3565 4.95%
Education	128.3670	138.1575	148.9362	175.8888	177.7870	1.8982 1.08%
Total Residential Mill Rates	281.6820	299.2330	324.0754	364.8300	376.0847	11.2547 3.08%
Realty Taxes, Water Rates, and Sewer Surcharge Based on an Assessment of \$5,000						
City Realty Taxes	\$419.89	\$438.78	\$461.06	\$483.84	\$493.33	\$9.49 1.96%
Region - Realty Taxes	\$346.69	\$366.59	\$414.64	\$460.86	\$498.16	\$37.30 8.09%
Total City and Region	\$766.58	\$805.37	\$875.70	\$944.70	\$991.49	\$46.79 4.95%
Education Realty Taxes	641.83	690.79	744.68	879.44	888.94	\$9.50 1.08%
Total Amount Payable	\$1,408.41	\$1,496.16	\$1,620.38	\$1,824.14	\$1,880.43	\$56.29 3.08%

City of Hamilton
TreasuryCOMPARISON OF THE 1990 TO 1991 LEVY, SHARED REVENUES
AND MILL RATES FOR THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Description (1)	1990		1991		Increase/(Decrease) 1990 to 1991	
	\$/Mills (2)		\$/Mills (3)		\$/Mills (4)	% (5)
Net General Levy based on Equalized Assessment						
Solid Waste Levy	\$ 78,026,444		\$ 87,096,913		\$ 9,070,469	11.63
	5,281,704		5,318,179		36,475	.69
Total General Levy	\$ 83,308,148		\$ 92,415,092		\$ 9,106,944	10.93
Add: Area rated charges - Storm Sewer	\$ 6,012,970		\$ 6,408,840		\$ 395,870	6.58
- Transit	15,765,390		17,027,420		1,262,030	8.01
Total Levy	\$105,086,508		\$115,851,352		\$10,764,844	10.24
Add: Underlevy from the previous year	\$ 35,606		\$ 41,101		\$ 5,495	15.43
Less: Shared Revenues:						
Payment in Lieu of Taxes	\$ 5,276,920		\$ 6,166,400		\$ 889,480	16.86
Telephone and Telegraph	1,654,940		1,746,080		91,140	5.51
McMaster University	426,650		460,930		34,280	8.01
Mohawk College	152,950		171,860		18,910	12.36
Hospitals	121,100		127,500		6,400	5.29
Correctional Institutions	17,290		15,070		(2,220)	(12.84)
	\$ 7,649,850		\$ 8,687,840		\$ 1,037,990	13.59
Balance on which Mill Rates are calculated	\$ 97,472,264		\$107,204,613		\$ 9,732,349	9.99
Mill Rates						
Residential	92.1727		99.6322		7.4595	8.09
Non-Residential	108.4385		117.2144		8.7759	8.09

City of Hamilton
Treasury

EXHIBIT "D"
(Education)

COMPARISON OF THE 1990 TO 1991 LEVIES AND MILL RATES
FOR THE BOARD OF EDUCATION

Description (1)	1990	1991	Increase+/Decrease- 1990 to 1991	
	\$/Mills (2)	\$/Mills (3)	\$/Mills (4)	% (5)
<u>Elementary Panel</u>				
Levy requirement approved by the Board of Education	\$90,468,153	\$92,262,200	\$1,794,047+	1.98+
Add: Underlevy from the previous year	206,319	314,534	108,215+	52.45+
Total Levy	\$90,674,472	\$92,576,734	\$1,902,262+	2.10+
	=====	=====	=====	=====
Mill Rates (elementary) - Residential	104.4188	106.5221	2.1033+	2.01+
- Non-Residential	122.8456	125.3201	2.4745+	2.01+
<u>Secondary Panel</u>				
Levy requirement as approved by the Board of Education	\$61,913,780	\$61,719,918	\$ 193,862-	.31-
Add: Underlevy from the previous year	148,845	215,284	66,439+	44.64+
Total Levy	\$62,062,625	\$61,935,202	\$ 127,423-	.21-
	=====	=====	=====	=====
Mill Rate (secondary) - Residential	71.4700	71.2649	.2051-	.29-
- Non-Residential	84.0824	83.8410	.2414-	.29-
<u>Total Mill Rates</u>				
Residential	175.8888	177.7870	1.8982+	1.08+
Non-Residential	206.9280	209.1611	2.2331+	1.08+

Note: As in past years, the Separate School Board has again agreed to match the mill rates
(both residential and non-residential) with the rates approved by the Public School board.

1991 April 17

SUMMARY OF THE 1991 TAXATION REQUIREMENT

DESCRIPTION (1)	CHANGE OVER 1990 ESTIMATE		
	1990 ESTIMATE (2)	1991 ESTIMATE (3)	AMOUNT (4) PERCENT (5)
A. Summary of City Requirements Only			
Expenditures			
Revenues	154,252,570	159,479,450	5,226,880 3.39%
Additional Tax Requirement for 1991	154,252,570	157,438,210	3,185,640 2.07%
		2,041,240	2,041,240
Summary of 1991 Total Levy			
1. 1990 Levy	102,332,270	102,332,270	
2. Levy increase—from est. 1.79% Assessment increase		1,790,910	1,790,910
3. Additional Tax Requirement as outlined above		2,041,240	2,041,240
Total Levy	102,332,270	106,164,420	3,832,150 3.74%
B. Total Mill Rate Comparisons			
	1990 MILL RATE	1991 PROPOSED MILL RATES	
Residential			
City (1% +/- = \$1,042,232)	96.7685	98.6655	1.8971 1.96%
Region	92.1727	99.6322	7.4595 8.09%
Education	175.8888	177.7870	1.8982 1.08%
Total Residential Mill Rate	364.8300	376.0847	11.2547 3.08%
Non-Residential			
City	113.8453	116.0771	2.2319 1.96%
Region	108.4385	117.2144	8.7759 8.09%
Education	206.9279	209.1611	2.2332 1.08%
Total Non-Residential Mill Rate	429.2117	442.4526	13.2410 3.08%

NOTE: One Residential Mill for 1991 is estimated at \$1,076,003

BILL NO.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

TO FIX THE TOTAL RATES OF TAXATION FOR
MUNICIPAL, REGIONAL AND SCHOOL PURPOSES FOR THE YEAR 1991

WHEREAS the Council of The Corporation of the City of Hamilton has approved By-laws 91- , 91- and 91- being By-laws to impose rates of taxation for the year 1991 for:

- (a) Municipal purposes
- (b) Regional purposes
- (c) Education purposes

AND WHEREAS it is intended to consolidate herein the levies referred to in said by-laws.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The total rate to be levied against "residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 376.0847 on the dollar, and
 - (b) by Separate School supporters is 376.0847 on the dollar.
2. The total rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 442.4526 on the dollar, and
 - (b) by Separate School supporters is 442.4526 on the dollar.
3. This By-law comes into force on the date on which it is enacted by The council of The Corporation of the City of Hamilton.

PASSED this

day of

A.D., 1991.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 91-

TO FIX THE RATES OF TAXATION
FOR MUNICIPAL PURPOSES FOR THE YEAR 1991

WHEREAS the Estimates, as prepared by the Finance Committee for the year 1991 which set forth the revenues and expenditures of the Corporation of the City of Hamilton, were approved by the Council of the Corporation of the City of Hamilton on March 21, 1991, and

WHEREAS it is necessary to impose rates of taxation for the year 1991,

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows:

1. That there shall be levied and raised on the whole of the rateable property of the Corporation of the City of Hamilton in the amount of \$1,000,609,170.00, of which \$573,376,352.00 is Residential assessment and \$427,232,818.00 is Non-residential assessment, the following rates of taxation:
 - (1) For general municipal purposes 116.0771 mills
producing \$116,147,810.00
 - (2) The amount to be levied and raised against "residential" assessments in the amount of \$573,376,352.00 determined as required by The Municipal Act shall be reduced by \$9,983,390.00 or 17.4116 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 \$ 9,983,390.00
\$106,164,420.00
=====
2. The rate to be levied against "residential" assessments determined as required by The Municipal Act for Municipal purposes is 98.6655 mills on the dollar.
3. The rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Municipal purposes is 116.0771 mills on the dollar.
4. This by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1991.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 91-

TO FIX THE RATES OF TAXATION FOR REGIONAL PURPOSES FOR THE YEAR 1991

WHEREAS the Regional Municipality of Hamilton-Wentworth has approved the requisition to The Corporation of the City of Hamilton for \$115,851,352.00 representing the City of Hamilton's share of the cost of operating the Regional Municipality of Hamilton-Wentworth for the year 1991.

WHEREAS after the deduction of \$8,687,840.00 of 1991 estimated shared revenues, the funds for which have been provided in the City of Hamilton 1991 Estimates, and the addition of the 1990 underlevy in the amount of \$41,101.00, it is intended to levy against the ratepayers of the City of Hamilton the resulting net amount of \$107,204,613.00 for the year 1991.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimated Corporation of the City of Hamilton's share of the Regional Municipality of Hamilton-Wentworth's 1991 levy, in the amount of \$115,851,352.00 is hereby adopted as part of the 1991 Estimates of The Corporation of the City of Hamilton.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$1,000,609,170.00 of which \$573,376,352.00 is Residential assessment and \$427,232,818.00 is Non-residential assessment, the following rates of taxation:

(1) for Regional purposes 117.2144 mills producing.. \$117,285,800.00

(2) the amount to be levied and raised against
"residential" assessments in the amount of
\$573,376,352.00 determined as required by The
Municipal Act shall be reduced by \$10,081,190.00
or 17.5822 mills in accordance with Section 7(3)
of The Ontario Unconditional Grants
Act 1975 \$ 10,081,190.00

\$107,204,610.00
=====

(3) the rate to be levied against "residential"
assessments determined as required by The
Municipal Act for Regional purposes is
99.6322 mills on the dollar

(4) the rate to be levied against "non-residential"
assessments determined as required by The
Municipal Act for Regional purposes is
117.2144 mills on the dollar

(5) this by-law comes into force on the date on
which it is enacted by the Council of The
Corporation of the City of Hamilton.

PASSED this

day of

A.D., 1991.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 91-

TO FIX THE RATES OF TAXATION FOR SCHOOL PURPOSES FOR THE YEAR 1991

WHEREAS the estimates of revenues and expenditures of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, for school purposes, have been submitted to the Finance and Administration Committee of the City of Hamilton.

WHEREAS it is necessary to impose rates of taxation for the year 1991 for school purposes.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows,

1. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$1,000,609,170.00, of which \$573,376,352.00 is Residential assessment and \$427,232,818.00 is Non-residential assessment, the following rates of taxation,
 - (a) for Public School elementary purposes on all rateable property in the amount of \$801,609,260.00 of which \$419,246,737.00 is Residential assessment and \$382,362,523.00 is Non-residential assessment, liable for Public School rates 125.3201 mills producing\$100,457,750.00
 - (b) for Separate School elementary purposes 125.3201 mills on all rateable property in the amount of \$198,999,910.00, of which \$154,129,615.00 is Residential assessment and \$44,870,295.00 is Non-residential assessment, liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing 24,938,690.00
 - (c) for Public School secondary purposes on all rateable property in the amount of \$801,609,260.00 of which \$419,246,737.00 is Residential assessment and \$382,362,523.00 is Non-residential assessment, liable for Secondary School rates 83.8410 mills producing 67,207,720.00
 - (d) for Separate School Secondary purposes 83.8410 mills on all rateable property in the amount of \$198,999,910.00 of which \$154,129,615.00 is Residential assessment and \$44,870,295.00 is Non-residential assessment liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing 16,684,350.00
- \$209,288,510.00

- (e) The amount to be levied and raised against assessments in the amount of \$419,246,737.00 determined as required by The Municipal Act shall be reduced by \$7,881,010.00 or 18.7980 mills which is the amount of the estimated revenue from payments to be received by the Board of Education of The Corporation of the City of Hamilton in 1991 under The Education Act, 1974 \$ 7,881,010.00
- (f) The amount to be levied and raised against assessments in the amount of \$154,129,615.00 determined as required by The Municipal Act shall be reduced by \$2,897,330.00 or 18.7980 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1991 under the Education Act, 1974 2,897,330.00
- (g) the amount to be levied and raised against assessments in the amount of \$419,246,737.00 determined as required by The Municipal Act shall be reduced by \$5,272,520.00 or 12.5761 mills which is the amount of the estimated revenue from payments to be received by The Board of Education of The Corporation of the City of Hamilton in 1991 under The Education Act, 1974 5,272,520.00
- (h) The amount to be levied and raised against assessments in the amount of \$154,129,615.00 determined as required by The Municipal Act shall be reduced by \$1,938,360.00 or 12.5761 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1991 under The Education Act, 1974 1,938,360.00
- \$191,299,290.00
=====
2. The Education rate to be levied against "residential" assessments determined as required by The Municipal Act:
- (a) by Public School supporters is 177.7870 mills on the dollar, and
- (b) by Separate School supporters is 177.7870 mills on the dollar.
3. The Education rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
- (a) by Public School supporters is 209.1611 mills on the dollar, and
- (b) by Separate School supporters is 209.1611 mills on the dollar.
4. The By-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1991.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Levy:

AN ANNUAL TAX ON TELEPHONE COMPANIES DOING BUSINESS IN ONTARIO

Respecting:

THE BELL TELEPHONE COMPANY OF CANADA

WHEREAS Section 161 of The Municipal Act, R.S.O. 1980, Chap. 302, empowers the Council of The Corporation of the City of Hamilton to levy on every telephone company doing business in Ontario an annual tax equal to 5 per cent of the total gross receipts of such company for the preceding year;

AND WHEREAS The Bell Telephone Company of Canada is a telephone company doing business in the Municipality of the City of Hamilton;

AND WHEREAS the gross receipts of The Bell Telephone Company of Canada, doing business within the Municipality of the City of Hamilton is in the amount of \$126,405,059.00 the year ended the 31st day of December, 1989;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that a tax for the fiscal year ended December 31, 1989, be levied on the Bell Telephone Company of Canada Limited in the amount of \$6,320,252.95.
2. That the tax levied hereunder shall be collected in the same manner as municipal taxes are collectible and is a special lien under Section 369 of The Municipal Act on all the lands of The Bell Telephone Company of Canada.

PASSED this

day of

A.D., 1990.

CITY CLERK

MAYOR

FINANCE AND ADMINISTRATION COMMITTEE

1991 APRIL 25

CONSENT AGENDA

URBAN MUNICIPAL

GOVERNMENT DOCUMENTS

A. ADOPTION OF THE MINUTES

- (i) Special Joint Meeting of City's Finance and Administration Committee and Region's Finance and Personnel Committee held 1991 April 02
- (ii) Regular Meeting of 1991 April 4

B. CITY CLERK

- (i) Election 1991 - Allocation of Space for Media
- (ii) Fit Day - Use of City Facilities
- (iii) Hamilton Veterans' Committee - Use of City Hall Forecourt
- (iv) Arts Awareness Month - Use of Council Chambers

C. TREASURER

- (i) Approval of 1991 B.I.A. Levy By-laws
- (ii) Financing Proposed Construction of an Independent Concrete Sidewalk on the Southwest Corner of Stone Church Road and Upper Wentworth Street
- (iii) Financing Proposed Roadway Construction on MacLennan Avenue from Upper Wentworth Street to East 23rd Street
- (iv) Financing City's Share of Peace Manor Subdivision
- (v) Financing City's Share of Services in Annabelle Subdivision and on Upper Wellington Street (Wellington Chase Inc.)
- (vi) 1991 Municipal Student Awareness Program

D. COMMISSIONER OF HUMAN RESOURCES

- (i) Contract Settlement - The Hand Association of Sewer, Watermain and Road Contractors and the Labourers International Union of North America, Local 837, Hamilton
- (ii) Unpaid Leaves of Absence Procedure
- (iii) Wage Rate for Cashiers - Culture and Recreation Department
- (iv) Appointments to and Terminations from Permanent Positions to March 25, 1991
- (v) Salary Classification - Market Manager
- (vi) Salary Classification - Operations Engineer, Public Works Department

E. KEEP HAMILTON CLEAN COMMITTEE

Addition of Alderman D. Wilson as member

F. CONFERENCE REPORT - HUMAN RESOURCES PROFESSIONAL ASSOCIATION OF ONTARIO

Alderman B. Hinkley

**SPECIAL JOINT MEETING OF THE CITY'S FINANCE AND ADMINISTRATION
COMMITTEE AND THE REGION'S FINANCE AND PERSONNEL COMMITTEE**

Tuesday, 1991 April 2
7:00 o'clock p.m.
Room 233, City Hall

There were present:

City of Hamilton

Alderman B. Hinkley, Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Regional Municipality of Hamilton-Wentworth

Councillor A. Sloat, Chairman
Councillor V. Agro, Vice-Chairman
Councillor H. Bell
Councillor J. Gallagher
Councillor D. Granger
Councillor R. Hodgson
Councillor M. Kiss
Councillor C. Robb

Absent with regrets:

Alderman D. Ross - Regional Business

Also present:

Alderman D. Drury
Alderman D. Wilson
Alderman V. Formosi
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer (City)
Mr. M. Carson, Chief Administrative Officer (Region)
Mr. J. Johnston, Commissioner of Human Resources
Mr. E. C. Matthews, Treasurer
Mr. T. Bunce, Regional Finance
Mr. C. Mascarenhas, Director of Finance, Region
Ms. D. Jones, Manager, Personnel Services
Mr. J. J. Schatz, Deputy City Clerk
Mr. J. Thompson, Secretary, City's Finance and
Administration Committee
Ms. C. Biggs, Secretary, Region's Finance and Personnel
Committee

DECLARATION OF INTEREST RE: MUNICIPAL CONFLICT OF INTEREST ACT

Alderman J. Gallagher declared an interest in the salary and benefit adjustments for non-union personnel as his wife is a non-union staff member and abstained from discussion and vote and vacated the room.

Alderman Agro declared an interest in the Memorandum of Agreement - C.U.P.E. Local 167 as his son is an employee with family benefits on a two-year contract and abstained from discussion and vote and vacated the room.

The Committees retired to meet in-camera to consider private and confidential reports of the Commissioner of Human Resources regarding the Memorandum of Agreement between the City and C.U.P.E. Local 167 and the Salary Schedule for all non-union personnel including the benefit package for members of Hamilton City Council.

Reconvening in open session the Committee agreed to submit the following recommendations to a special meeting of City Council for approval:

1. That the Memorandum of Agreement between the Corporation of the City of Hamilton and C.U.P.E. Local 167 dated 1991 March 18 be approved and implemented in accordance with the terms therein.

NOTE: The Memorandum of Agreement is for a term of three years and the monetary terms of settlement are for a general increase of 4 percent effective 1991 February 01, 2 percent effective 1991 August 01, 5 percent effective 1992 February 01, 3 percent effective 1993 February 01, 1 percent effective 1993 August 01.

In addition, there are changes to the life insurance plan, shift premiums, benefits, and vacation. A number of significant concerns regarding non-monetary issues have also been addressed.

2. (a) That the Salary Schedule for all Non-Union Personnel shall be adjusted by 4 percent effective 1991 January 01, 2 percent effective 1991 July 01, 5 percent effective 1992 January 01, 3 percent effective 1993 January 02, and 1 percent effective 1993 July 1, and that individual salaries be adjusted accordingly.
- (b) That the following benefit adjustments be effective 1991 January 01:
 - (i) Mileage: .36 cents on the first five thousand kilometres per annum and .23 cents for all kilometres in excess of five thousand. In addition, up to \$100.00 per year for business insurance upon submission of receipt from insurer.
 - (ii) Extended Medical: Employees 65 years of age or older will be offered for purchase through the employers account with the carrier a medical plan similar to Ontario Blue Cross plus 55 core plan. The Employer will approach the carrier on behalf of former employees to investigate the possibility of their purchasing the same benefit.
 - (iii) Life Insurance: Five times salary purchased at employees option.
- (c) That the following benefit adjustment be effective 1992 January 01:
 - (i) Vision Care: From \$200.00 to \$250.00.
 - (ii) Hearing Aid: From \$300.00 Lifetime to \$300.00 every 36 months.
- (d) That the following benefit adjustment be effective 1993 January 01:
 - (i) Life Insurance: From one and a half times salary to two times salary.

3. That, in accordance with City Council resolution dated 1990 May 29, the benefit package for Hamilton City Council Members be updated to include the increased benefits approved for employees covered by the C.U.P.E. Local 167 Collective Agreement.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

Thursday, 1991 April 4
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present:

Alderman D. Ross, Acting Chairman
Mayor R. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Absent:

Alderman B. Hinkley - Annual Personnel Assoc. Conference

Also present:

Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. T. Daw, Manager of Revenues
Mr. K. Beattie, Grants Co-ordinator
Ms. P. Noé Johnson, City Solicitor
Mr. R. Sugden, Director of Culture and Recreation
Ms. C. York, Arts Co-ordinator
Mr. P. Baker, General Manager, Parking Authority
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the meeting of the Finance and Administration Committee held 1991 March 21 were received and adopted.

B. MANAGER OF PURCHASING

(i) SUPPLY AND DELIVERY OF JANITORIAL PAPER PRODUCTS, PURCHASING STORES

As outlined in a report of the Manager of Purchasing dated 1991 March 20, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Wyant & Co. Ltd., Scarborough, in the amount of \$55,092.10, plus GST and PST, being the lowest evaluated bid based on post consumer waste content of eight tenders received, for the supply and delivery of Janitorial Paper Products to Purchasing Stores, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Purchasing Stores Inventory Account No. 56103 28999.

(ii) SUPPLY OF GASOLINE AND DIESEL FUEL, VARIOUS CITY DEPARTMENTS

As outlined in a report of the Manager of Purchasing dated 1991 March 18, the Committee agreed to submit the following recommendation to City Council for approval:

That the City exercise its option to extend, until 1991 December 31, the existing purchase order with Shell Canada Inc., North York, to provide Gasoline and Diesel Fuels to various locations, originally approved by City Council 1990 March 27.

C. CITY CLERK

(i) UKRAINIAN CANADIAN CONGRESS - USE OF CITY HALL FORECOURT

As outlined in a report of the City Clerk dated 1991 March 26, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Ukrainian Canadian Congress to use the City Hall forecourt and related equipment for a Recognition Ceremony to mark the Fifth Anniversary of the Chernobyl tragedy in the Ukraine beginning at approximately 6:30 p.m. to be followed by a candlelight vigil on Friday, 1991 April 26.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) ORGANIZING COMMITTEE FOR EARTH DAY - USE OF CITY HALL FACILITIES

As outlined in a report of the City Clerk dated 1991 March 27, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Organizing Committee for Earth Day activities in Hamilton-Wentworth to use the City Hall forecourt on Sunday, 1991 April 21 from 2:00 p.m. to 5:00 p.m. for a rally with entertainment to celebrate Earth Day 1991.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iii) THE GREAT RIDE TO BEAT CANCER 1991 - USE OF CITY HALL FORECOURT

As outlined in a report of the City Clerk dated 1991 March 27, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Canadian Cancer Society to use the City Hall forecourt, washroom facilities and equipment on Sunday, 1991 April 28 from 10:00 a.m. to 6:00 p.m. for the Annual Great Ride to Beat Cancer.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iv) ROYAL CANADIAN AIR CADETS - USE OF CITY HALL FORECOURT

As outlined in a report of the City Clerk dated 1991 March 27, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Royal Canadian Air Cadets to use the City Hall forecourt and related equipment on Sunday, 1991 April 07 from 1:00 p.m. to 3:30 p.m. for the Royal Canadian Air Cadet Parade and Review.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

D. THE PARKING AUTHORITY - RENTAL OF BAY/KING SITE FOR MUNICIPAL PARKING

As outlined in a report of the General Manager of The Hamilton Parking Authority dated 1991 March 22, the Committee agreed to submit the following recommendations to City Council for approval:

That Item 19 of the Twenty-seventh Report of the Finance and Administration Committee, adopted by City Council on 1990 December 11, to authorize the lease to the City of the former Bay/King dealership site at the southwest corner of Bay Street and King Street West, be amended as follows:

- (a) That an interim lease commence on or about 1991 May 01 to 1991 November 30 and continue thereafter on a month to month basis until approval of the Ontario Municipal Board is received to a long term lease of this site to the City;
- (b) That a long term lease of this site to the City commence within 30 days of receipt of O.M.B. approval to the lease provided such approval is received on or before 1992 May 01;
- (c) That the long term lease continue for a term that shall expire on 1996 March 31 (for a leasing to the City in total of approximately four years, seven months - 1991 May 01 to 1996 March 31);
- (d) That the long term lease include provisions provided for in the Offer to Lease negotiated by the Hamilton Parking Authority, which was attached as Appendix "B" to Item 19 referred to above and paragraphs 1, 3 and 6 of Schedule "C", which was attached as Appendix "C" to said Item 19, as amended by this resolution and the former King Street showroom shall not be cleared from the site by the City until after O.M.B. approval is received to the long term lease.
- (e) That the Mayor and City Clerk be authorized to execute in a form satisfactory to the Parking Authority and to the City Solicitor, documents listed as follows: an Amending Agreement with the lessors to amend the original Offer to Lease to provide for the leasing to the City in accordance with the foregoing; - the interim lease authorized above; as well as (once the O.M.B. approval is received) the long term lease authorized above.
- (f) That the City Solicitor be authorized to apply to the Ontario Municipal Board for approval of the proposed long term for the period 1991 December 01 to 1996 March 31.

REGULAR AGENDA**1. LICENSING COMMITTEE - ADULT ENTERTAINMENT BY-LAW**

The Committee had before it a letter from Hanrahan's Tavern, 92 Barton Street East, dated 1991 March 9 requesting that the City's Adult Entertainment By-law be amended to permit adult entertainment on Sundays. This letter was received by the Licensing Committee at its meeting held 1992 March 13 and referred to the Finance and Administration Committee, which has jurisdiction for the by-law, for consideration and recommendation.

Following consideration, the Committee directed that no action be taken on the request for a by-law amendment.

2. 35th ANNIVERSARY OF MISSION SERVICES OF HAMILTON

The Committee had before it a letter from Mr. Kevin Pauls, Mission Services, requesting the City of Hamilton to host a luncheon for 175 people at a cost of approximately \$2,500. on the occasion of the celebration of the 35th anniversary of the Mission Services of Hamilton.

It was noted that the business executive luncheon to take place on Monday, April 15th at the Sheraton Hotel is part of a fund raising project of Mission Services.

Alderman Gallagher submitted that approval of this request would set a serious precedent for future similar applications.

Following consideration, the Committee directed that the request of Mission Services of Hamilton be denied.

3. 1991 TAX INFORMATION BROCHURE

As outlined in report of the Treasurer dated 1991 April 4, the Committee approved the content and format of the proposed 1991 Tax Information Brochure as recommended by the Review Sub-Committee at its meeting held 1991 April 2 including the following revisions:

1. If necessary, add another panel for education in the event it is not possible to agree upon common wording for both public and separate schools.
2. Include the home telephone numbers of the Aldermen.
3. Add a dollar value to the percentage figures shown for property tax dollars for the Region, Education and City.
4. If necessary, amend content of the education section as a result of further discussions and input from the Boards of Education.

The Committee also approved the following recommendations with respect to financing of the brochure and the City's newspaper ad:

- (a) That the estimated costs for consultation, design, production (in house) and mailing of this brochure not to exceed \$20,000. be financed by an allocation from the Contingency Account, Centre No. 24120.
- (b) That the advertisement normally placed in The Hamilton Spectator, in a colour setting and in graphic form showing the allocation of the amount levied for Education, Region and City purposes at a cost of approximately \$5,000. be discontinued.

4. **TREASURER - REPLACEMENT OF MOBILE EQUIPMENT IN 1991**

The Committee had before it a report of the Treasurer dated 1991 March 26 recommending that an amount of \$3,383,600. be allocated from the Reserve for Replacement of Mobile Equipment, Account No. CH00101, for the replacement of vehicles in various City Departments/Sections.

Alderman Gallagher suggested that consideration should be given to increasing the purchase price of each vehicle by possibly one percent in order to enhance the Reserve for Replacement of Mobile Equipment.

The Committee agreed to address Alderman Gallagher's proposal during the next budget process to ensure that sufficient funds are available for the replacement of vehicles.

Following discussion, the Committee agreed to table Mr. Matthews' report pending receipt of an update on the Comprehensive Audit Report on Vehicular Fleet Management in respect of leasing as a financing option.

In tabling the report, Mr. Matthews explained that the City of Hamilton deferred any consideration on leasing its vehicular fleet until such time as the moratorium imposed by the Treasurer of the Province of Ontario in 1988 restricting leasing of assets by non-profit institutions and municipalities is removed.

5. **1991 GENERAL GRANTS**

The Committee was in receipt of a report of the Grants Co-ordinator dated 1991 March 26 containing the following recommendation:

The Grants Review Group has met and respectfully recommends the following:

- (a) That the 1991 General Grants as outlined on Appendix A with a total recommended amount of \$372,770. (Column 3) be approved;
- (b) That those applicants in Appendix "A" which were denoted (in Column 3 with the suffix "T" for tabled remain as such until satisfactory financial and other information has been submitted;
- (c) That the request from Hamilton Bay Sailing Club (item #28) and Hamilton Theatre Inc. (item #50) which were denoted (in Column 3) as CAPITAL be considered from the Capital Grant provision of \$100,000.00 for 1991 as part of the 1991-1995 Capital Budget and that a specific recommendation be submitted after receiving clarification of the requests;
- (d) That the H.E.C.F.I. Board be requested to comment on the impact on Hamilton Place should the request from the Tivoli Theatre Foundation for funds to restore the Tivoli Theatre (such funds to be outside of the 1991 Current General Grant funds);
- (e) That the applicants be notified of the grant recommendation to determine if the applicant would be appealing the recommendation to the Finance and Administration Committee in accordance with the grants policy.

In reviewing the 1991 General Grant Submissions as outlined in Appendix "A" of the Grants Co-ordinators Report, the Committee approved the following adjustments:

<u>Name of Organization</u>	<u>Proposed Recommendation</u>	<u>Committee Decision</u>
Canadian Orpheus Male Choir	\$3,500.	\$2,000.
CCF(H) Cari Can	nil	tabled
Catholic Family Services	\$1,000.	tabled pending further information on the availability of recreation programs
Catholic Youth Organization (CYO)	\$13,320.	\$12,810. (Same as 1990 Grant)
Dictionary of Hamilton Biography	\$5,250.	\$5,000. (Same as 1990 Grant)
First Place Hamilton	\$6,830.	\$6,500. (Same as 1990 Grant)
Hamilton & District Baseball Assoc.	\$5,250.	\$5,000. (Same as 1990 Grant)
Hamilton Folk Arts Heritage Council	\$22,000.	\$25,000.
Hamilton Horseshoe Pitching Club Inc.	\$2,000.	nil
The Missions of Seamen	nil	Referred to Regional Social Services
Native Indian/Inuit Photographers' Ass.	\$7,350.	\$7,000. (Same as 1990 Grant)
(Ontario Blind Golfers Association) Ontario Visually-Impaired Golfers Corp.	\$1,700.	\$2,000.
St. Michelle Archangelo Celebration	nil	\$1,000.
Theatre Aquarius	\$42,000.	\$21,000.

Note: A motion by Aldermen Gallagher and Cooke to delete the entire \$42,000. for Theatre Aquarius was defeated.

At the request of Mayor Morrow, the Committee retired briefly to meet in-camera to discuss a private and confidential matter that could possibly have legal implications.

Recorded Vote: In Favour - Mayor Morrow, Aldermen Ross, Copps, Agostino.
Opposed - Aldermen Cooke, Gallagher, Jackson.

The Committee reconvened in public session and adopted the 1991 General Grant Submissions as outlined in Appendix "A", as revised and amended.

The Committee then approved the recommendations outlined in Items (b), (c), (d) and (e) of the Grants Co-ordinator's Report.

6. **OTHER BUSINESS**

(a) **HAMILTON AND DISTRICT LABOUR COUNCIL - "DAY OF MOURNING"**

As outlined in a report of the Alderman Ross dated 1991 April 3, in response to a letter dated 1991 April 2 from the Hamilton and District Labour Council addressed to the City Clerk, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Mayor be authorized to issue a proclamation declaring Sunday, 1991 April 28 as a "Day of Mourning" for workers who have been injured or killed on the job.
- (b) That permission be granted to the Hamilton and District Labour Council C.L.C. to use the City Hall forecourt on Sunday, 1991 April 28 at 11:00 a.m. for a ceremony to commemorate the "Day of Mourning" in Hamilton and Region.
- (c) That the City Clerk be granted authority to approve of a similar use of the forecourt in future years.

(b) **ONTARIO MUNICIPAL EMPLOYEES COORDINATING COUNCIL ANNUAL CONFERENCE - REQUEST FOR GRANT TO HOST CIVIC RECEPTION**

As outlined in a memorandum dated 1991 April 2 from Mayor R. Morrow, to which was attached a letter dated 1991 March 27 from CUPE Local 5 addressed to Mayor Morrow, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That approval be given to the action taken by the Finance and Administration Committee in providing an amount of \$1,200. to host a civic reception for the Ontario Municipal Employees Coordinating Council Annual Conference which was held in the City of Hamilton 1991 April 4 to 6.
- (b) That this expenditure be charged to Special Civic Receptions and Delegation Hosting Account No. CH55314 84010.

7. **HAMILTON HARBOUR COMMISSION - INTERVIEW**

The Committee proceeded to interview Mr. Andy Kulik for appointment to the Hamilton Harbour Commission. Mr. Kulik had requested an alternate date and time for his interview than originally planned due to a prior commitment.

Following Mr. Kulik's interview, who was the last applicant to be interviewed, it was moved by Alderman Gallagher, seconded by Alderman Agostino, and carried unanimously that Mr. Duncan Beattie be re-appointed as the City's representative on the Hamilton Harbour Commission for a term to expire 1994 April 15.

The meeting then adjourned.

Taken as read and approved,

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
Finance and Administration Committee

B(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 8

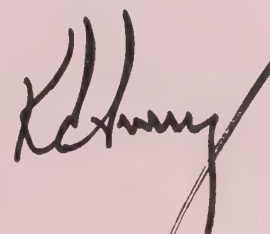
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Election 1991

RECOMMENDATION:

1. That the City Clerk be authorized to allocate space in the City Hall Council Chambers and meeting rooms for election coverage by the media in connection with the 1991 municipal election.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

A handwritten signature in black ink, appearing to be 'K. E. Avery', is written over the recommendation section.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
File

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 5

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Facilities - Fit Day, 1991 May 29

RECOMMENDATION:

1. That permission be granted to the Culture and Recreation Department to use the following City Hall facilities in connection with Fit Day:
 1. East end second floor from May 24 - May 30 for an inflatable running shoe display.
 2. West end second floor May 29 for headquarters for Fit Day telethon.
 3. Aldermen's lounge May 29 from 8:00 a.m. to 11:00 p.m. for volunteer staff.
 4. Forecourt May 29 from 8:30 a.m. - 2:00 p.m. for Mayor's warm-up and a static display.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A



Fit Day - 1991 May 29

... 2

cc: Mayor's Office

Ms. Shelley Merlo-Orzel
Culture and Recreation Department

Mr. R. Swan, Manager
Property Maintenance Division

Mrs. R. Morrison
City Clerk's Office

Information Desk

File

B(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Forecourt -
Hamilton Veterans' Committee

RECOMMENDATION:

1. That permission be granted to the Hamilton Veterans' Committee to use the City Hall forecourt from 11:30 a.m. to 12:10 p.m. on Sunday, 1991 June 09 to form up the Annual Decoration Day Parade.
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

APR 19 1991

DATE: 1991 April 18

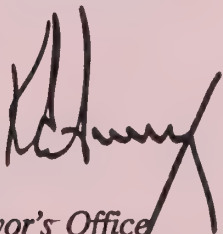
REPORT TO: Mr. J.D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K.E. Avery
City Clerk

SUBJECT: Arts Awareness Month

RECOMMENDATION:

1. That permission be granted to the Culture & Recreation Department to use the Council Chamber on 1991 Wednesday, May 1 from 11:30 a.m. to 1:00 p.m. for a Proclamation Day Ceremony to launch "Arts Awareness Month".
2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.



cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 22

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: 1991 BUSINESS IMPROVEMENT AREA LEVY BY-LAWS

RECOMMENDATION:

That the 1991 levy by-laws for seven (7) Business Improvement Areas in the City of Hamilton be approved as follows:

<u>Business Improvement Areas</u>	<u>1991 Levy</u>
Barton Street #1	\$ 6,000.00
Westdale	30,000.00
International Village	56,470.00
Ottawa Street North	85,000.00
Concession Street	29,745.00
Downtown Promenade	199,000.00
Main Street West	4,000.00

for 
E. C. Matthews

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To raise operating funds for 1991 as required by the Board of Management for the Business Improvement Areas.

BACKGROUND:

The mill rates are set in accordance with the Business Improvement Area budgets as approved by City Council on January 29th, 1991.

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

THE INTERNATIONAL VILLAGE BUSINESS IMPROVEMENT AREA

**GENERALLY COVERING BOTH SIDES OF KING STREET EAST BETWEEN
MARY STREET AND WELLINGTON STREET NORTH**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$56,470.00 for 1991, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$56,470.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this day of A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$1,136,377.00
2. The Mill Rate for the special charge is calculated
by: 49.6930
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000
3. Approved estimate for 1991 \$56,470.00

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

WESTDALE VILLAGE BUSINESS IMPROVEMENT AREA

**GENERALLY COVERING KING STREET WEST AND THE AREA OF THE
INTERSECTION OF CLINE AVENUE AND KING STREET WEST AND EXTENDING
TO AN AREA WEST OF NEWTON AVENUE AND STERLING STREET**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$30,000.00 for 1991, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$30,000.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this day of A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$651,121.00
2. The Mill Rate for the special charge is calculated 46.0744
by:
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000
3. Approved estimate for 1991 \$30,000.00

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

BARTON STREET EAST #1 BUSINESS IMPROVEMENT AREA

**GENERALLY COVERING BOTH SIDES OF BARTON STREET FROM THE WEST
SIDE OF WELLINGTON STREET TO THE EAST SIDE OF WENTWORTH STREET**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$6,000.00 for 1989, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$6,000.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this day of A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$383,041.00
2. The Mill Rate for the special charge is calculated 15.6641
by:
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000
3. Approved estimate for 1991 \$6,000.00

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

THE OTTAWA STREET NORTH BUSINESS IMPROVEMENT AREA

**GENERALLOY COVERING OTTAWA STREET NORTH BETWEEN MAIN STREET
EAST AND EXTENDING TO AN AREA NORTH OF BARTON STREET EAST**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$85,000.00 for 1991, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$85,000.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this day of A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$1,538,632.00
2. The Mill Rate for the special charge is calculated 55.2439
by:
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000
3. Approved estimate for 1991 \$85,000.00

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

THE MAIN STREET WEST BUSINESS IMPROVEMENT AREA

**GENERALLY COMPRISED OF LANDS ON THE EAST AND WEST SIDES
OF MAIN STREET WEST BETWEEN LOCKE STREET ON THE WEST AND
QUEEN STREET ON THE EAST**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$4,000.00 for 1991, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$4,000.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this

day of

A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$246,630.00

2. The Mill Rate for the special charge is calculated 16.2186
by:
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000

3. Approved estimate for 1991 \$ 4,000.00

The Corporation of the City of Hamilton

BY-LAW NO. 91

To levy the Special Charges for 1991 for the Improvement Area in the Area between King William Street, Mary Street, Main Street East and James Street, designated by By-Law 82-151

WHEREAS, pursuant to Section 217(10) of the Municipal Act, R.S.O. 1980, Chapter 302, the Board of Management for the Improvement Area has submitted Estimates for the year 1991:

AND WHEREAS, a Special Charge is to be levied to raise the sum equal to the total of the Estimates.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows:

1. The Estimates of the Board of Management for the Improvement Area in the area between King William Street, Mary Street, Main Street East and James Street for 1991 in the amount of \$199,000.00 are hereby approved.
2. In order to raise the said \$199,000.00 there is hereby levied a mill rate of 25.0076 as a Special Charge on the persons in the area assessed for business assessment, in accordance with By-law 82-152, as follows:
 - (1) The assessed value of all the real property in the Areas used as the basis for computing business assessment (known herein as "the Total Asses Value") is \$8,855,697
 - (2) The assessed value of the real property that is used as the basis for computing the business assessment for City Parking Holdings Limited with respect to the hotel business known as "The Royal Connaught Hotel" at 82 King Street East is 592,212
This is reduced by two-thirds 394,808
to produce the Reduced Assessed Value of that business: \$197,404
=====
 - (3) The assessed value of the real property that is used as the basis for computing the business assessment of Commonwealth Holiday Inn of Canada Limited with respect to the hotel business known as "The Holiday Inn" at 150 King Street East is 754,938
This is reduced by two-thirds 503,292
to produce the Reduced Assessed Value of the business: \$251,646
=====
 - (4) "The Reduced Total Assessed Value" is \$8,855,697 - (394,808+503,292): \$7,957,579
 - (5) The Mill Rate for the Special Charge is calculated by:
 - (a) dividing the approved estimates of the Board of Management, \$199,000

(b) by the Reduced Total Assessed Value, \$7,957,579 and

(c) multiplying the result by 1,000:
25.0076

3. The portion of the Special Charge is to be paid by the hotel business in sub-paragraph 2.(2) shall be determined by multiplying its Reduced Assessed Value by the Mill Rate.
4. The portion of the Special Charge to be paid by the hotel business in sub-paragraph 2.(3) shall be determined by multiplying its Reduced Assessed Value by the Mill Rate.
5. The portion of the Special Charge to be paid by each of the other persons in the Area assessed for business assessment shall be determined by multiplying the assessed value of the real property that is used as the basis for computing the business assessment of such person by the Mill Rate.

PASSED this day of A.D. 1991

City Clerk

Mayor

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

The Levy of a Special Charge

In Respect of:

THE CONCESSION STREET BUSINESS IMPROVEMENT AREA

**GENERALLY COMPRISED OF LANDS COVERING CONCESSION STREET
BETWEEN 18TH STREET AND EAST 25TH STREET**

WHEREAS subsection 217(17) of The Municipal Act, R.S.O. 1980, Chapter 302, provides that the Council may levy a special charge for the purposes of the Board of Management of an Improvement Area.

(17) Subject to such maximum and minimum charges as the Council may specify by by-law, the Council shall in each year levy a special charge upon persons in the area assessed for business assessment sufficient to provide a sum equal to the sum of money provided for the purposes of the Board of Management for that area, together with interest thereon at such rate as is required to repay any interest payable by the municipality on the whole or any part of such sum, which shall be borne and paid by such persons in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

AND WHEREAS the Council of the City of Hamilton in adopting Section 15 of the Fifth Report of the Planning and Development Committee on January 29, 1991 approved the amount of \$29,745.00 for 1991, for the purpose of the Board of Management of the Business Improvement Area designated by By-law No. 87-178.

AND WHEREAS it is intended that a special charge be levied in accordance with subsection 217(17) of The Municipal Act.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. There is hereby levied a special charge upon persons in the Improvement Area assessed for business assessment calculated as set out in Schedule "A" hereto annexed and forming part of this by-law.

(2)

2. The special charge levied shall be sufficient to provide a sum equal to the sum of \$29,745.00 provided for the purposes of the Board of Management for the Improvement Area designated by By-law No. 87-308 together with interest, if any.

3. The special charge and interest shall be borne and paid by the persons referred to in Section 1, in the proportion that the assessed value of the real property that is used as the basis for computing the business assessment of each of such persons bears to the assessed value of all the real property in the area used as the basis for computing business assessment.

PASSED this

day of

A.D. 1991

City Clerk

Mayor

(3)

SCHEDULE "A"

To By-law No.

1. Total assessed value of all the real property
in the area used as the basis for computing
business assessment. \$761,525.00
2. The Mill Rate for the special charge is calculated 39.0598
by:
 - a) dividing the approved estimates of the
Board of Management by
 - b) the total assessed value and
 - c) multiplying the result by 1,000
3. Approved estimate for 1991 \$29,745.00

C(ii)

CITY OF HAMILTON
- RECOMMENDATION -

APR 12 1991

DATE: 1991 April 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

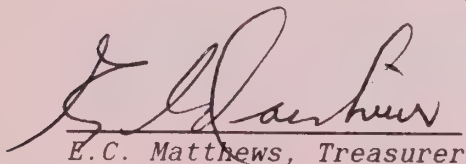
FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING THE PROPOSED CONSTRUCTION OF AN
INDEPENDENT CONCRETE SIDEWALK ON THE SOUTH WEST
CORNER OF STONE CHURCH ROAD AND UPPER WENTWORTH
STREET

RECOMMENDATION:

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk on the south west corner of Stone Church Road and Upper Wentworth Street at an estimated gross cost of \$20,990.00 with city's share of \$1,760.00 to be financed by 1991 capital levy and the balance of \$19,230.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$19,230.00 for a term not to exceed 20 years for the above project.

NOTE: The actual cost of the work, if less than \$20,990.00, would be distributed between the property owners and the city at a ratio of 1923:176.


E.C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on April 22, 1991.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. L. D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. T. Gill
Mr. P. Noé Johnson, City Solicitor
Mr. G. W. Lawson, Treasurer and Commissioner of Finance
Attention: Mr. C. Mascarenhas

FOR ACTION

REPORT TO

T. AGNELLO, SECRETARY
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM

L.D. TURVEY, P.ENG.
COMMISSIONER OF TRANSPORTATION/
ENVIRONMENTAL SERVICES

DATE: April 2, 1991
DEPT FILE: 819-115
COMM FILE:

SUBJECT

Proposed Construction of Independent Concrete Sidewalks on the Southwest Corner of Stone Church Road and Upper Wentworth Street

RECOMMENDATION

- a) That the Transport and Environment Committee recommend to City Council that the construction of an independent concrete sidewalk on the southwest corner of Stone Church Road and Upper Wentworth Street be proceeded with as a Local Improvement pursuant to Section 12 of the Local Improvement Act, at an estimated gross cost of \$20,990.00, as provided for in the 1991 portion of the 1991-1995 Capital Budget with a City share of \$1,760.00 and a maximum Property Owner's share of \$19,230.00;
- b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project; and,
- c) That the Acting Commissioner of Engineering be authorized to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received.

Note: The actual cost of the work, if less than \$20,990.00, would be distributed between the property owners and the City at a ratio of 1923:176.

L. Ryan

Prepared by:
L. Ryan, C.E.T.
Transportation Technologist

Ted Gill

Approved for Submission by:
E.M. Gill, P.Eng.
Senior Director - Roads Department

Cont'd

-Page 2-
March 5, 1991

Proposed Construction of Independent Concrete Sidewalks on the Southwest Corner
of Stone Church Road and Upper Wentworth Street

Cont'd

FINANCIAL IMPLICATIONS

The proposed works are to be rated in accordance with the normal practice. Provision has been made for these works in the 1991-1995 Capital Budget.

The estimated cost per metre for an independent concrete sidewalk is \$86.00. The property owners will be charged this rate or the actual cost, whichever is less.

BACKGROUND

The concerns of a resident in the vicinity of Stone Church Road and Upper Wentworth Street were received regarding the lack of a concrete sidewalk on the southwest corner of the said intersection (470 Stone Church Road East). Independent concrete sidewalks have been constructed at their ultimate location on the adjacent properties. Upon reaching the Municipal Non-Profit (Hamilton) Housing Corporation property at 470 Stone Church Road East, pedestrians must either travel in the grass and/or dirt, or on the roadway shoulder.

Correspondence has occurred between the Municipal Non-Profit (Hamilton) Housing Corporation and the Engineering Department regarding the City's proposal to construct independent concrete sidewalks, and the Housing Corporation's agreement to fund the owner's share of \$19,230.00 or the actual cost, whichever is less.

As only one property owner is involved with this Local Improvement and funding for the property owners portion of the cost has been agreed upon in writing, the advertising of Council's intention to proceed with the work is not required.

 LR:ja

cc: E.C. Matthews, City Treasury
cc: J. Thompson, Finance and Administration Committee APR 04 1991
cc: V.J. Abraham, Director of Local Planning
cc: D. Onishi, Director of Engineering Services
cc: P. Noe Johnson, City Solicitor
cc: J. Pavelka, Director of Public Works

C(iii)

CITY OF HAMILTON
- RECOMMENDATION -

APR 12 1991

DATE: 1991 April 11

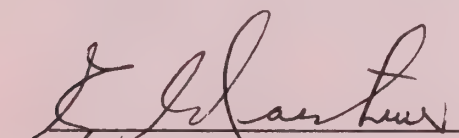
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING THE PROPOSED ROADWAY CONSTRUCTION ON
MACLENNAN AVENUE FROM UPPER WENTWORTH STREET TO
EAST 23RD STREET

RECOMMENDATION:

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct a roadway on MacLennan Avenue from Upper Wentworth Street to East 23rd Street at an estimated gross cost of \$136,425.00 with city's share of \$66,347.00 to be financed by 1991 capital levy and the balance of \$70,078.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$70,078.00 for a term not to exceed 20 years for the above project.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on April 22, 1991.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. L. D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. T. Gill
Ms. P. Noé Johnson, City Solicitor
Mr. G. W. Lawson, Treasurer and Commissioner of Finance
Attention: Mr. C. Mascarenhas

FOR ACTION

REPORT TO T. AGNELLO, SECRETARY
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM L.D. TURVEY, P.ENG.
COMMISSIONER OF TRANSPORTATION/
ENVIRONMENTAL SERVICES


DATE: March 26, 1991
DEPT FILE: 813-95
COMM FILE:


SUBJECT

Proposed Roadway Construction on MacLennan Avenue from
Upper Wentworth Street to East 23rd Street.

RECOMMENDATION

- a) That the Transport and Environment Committee recommend to City Council that the roadway construction of MacLennan Avenue between Upper Wentworth Street and East 23rd Street be proceeded with as a Local Improvement pursuant to Section 12 of the Local Improvement Act, at an estimated gross cost of \$136,425.00 as provided for in the 1991 portion of the 1991-1995 Capital Budget as City's share (\$66,347.00) and Owner's share (\$70,078.00);
- b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project;
- c) That the City Clerk and City Treasurer be directed to give the necessary notice of the Council's intention to undertake these works; and,
- d) That the Commissioner of Transportation/Environmental Services be authorized and directed to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received.


Prepared By:
L. Ryan, C.E.T.
Transportation Technologist


Approved for submission by:
E.M. Gill, P.Eng.
Senior Director - Road Department

Cont'd

-Page 2-
February 25, 1991

Proposed Roadway Construction on MacLennan Avenue from
Upper Wentworth Street to East 23rd Street

Cont'd

FINANCIAL IMPLICATIONS

The proposed works are to be rated in accordance with the normal practice. Provision has been made for this work in the 1991-1995 Capital Budget, approved by City Council on January 29, 1991.

The estimated cost per metre of frontage for a constructed, 8.5 metre asphalt roadway is \$240.00. The abutting property owners will be charged this rate per metre or the actual cost, whichever is less.

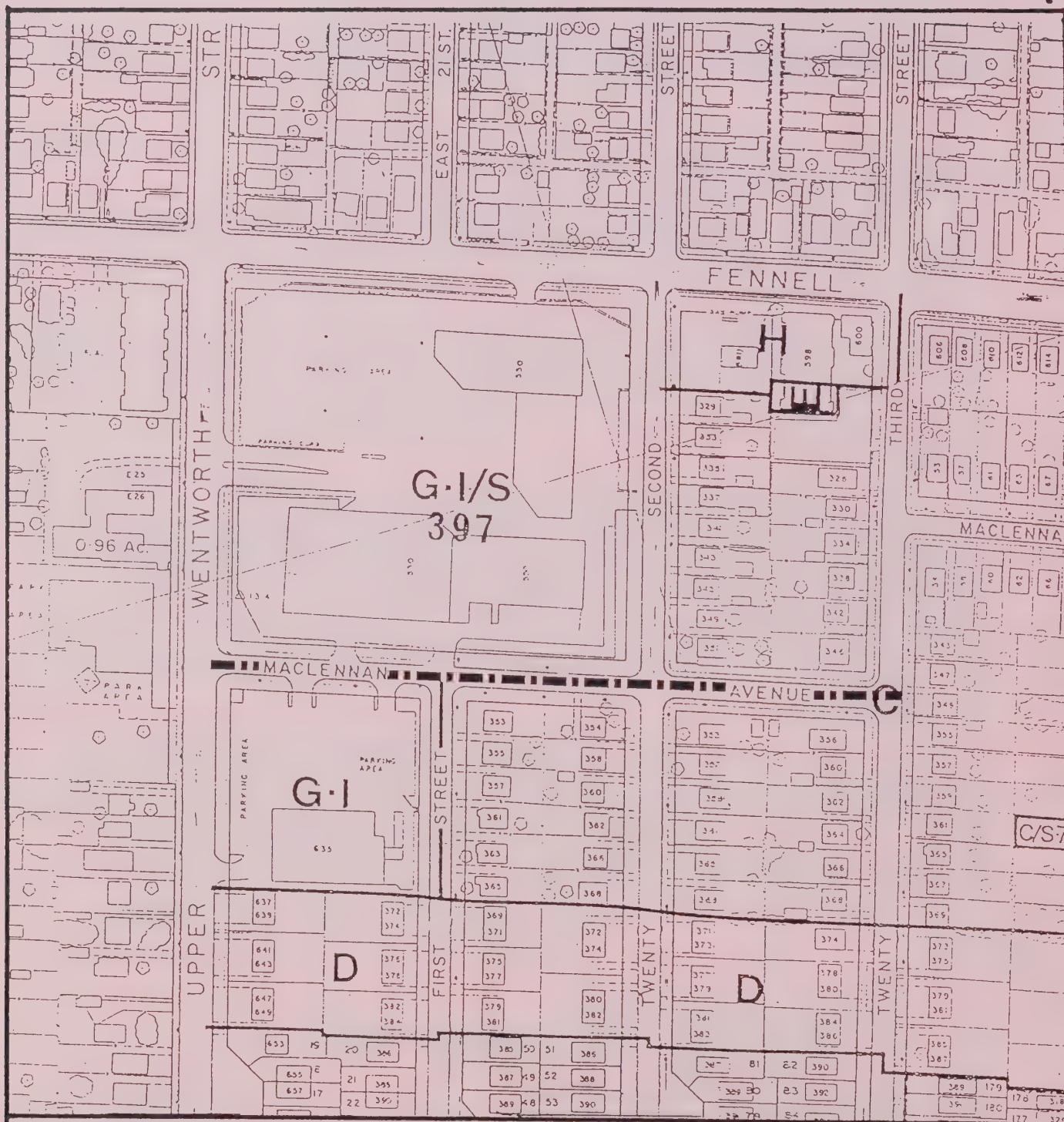
BACKGROUND

The section of roadway on MacLennan Avenue between Upper Wentworth Street and East 23rd Street has not been properly constructed. Surface treatments have been applied, however a proper base does not exist. The 1991 Road and Sidewalk Capital Reconstruction Programme includes funding for the reshaping of this 8.5 metre wide surface treated road and for sidewalk reconstruction. However, prior to the commencement of this work, the Region's Engineering Department wishes to initiate road construction as a Local Improvement rather than to expend funds on repairing a substandard road.

Sidewalks have been constructed on both sides of MacLennan Avenue, therefore, reconstruction will occur where required, as part of either the MacLennan Avenue local improvement or surface treatment project. Should this local not proceed due to Council resolution or petition by the residents, the roadway reshaping and sidewalk reconstruction will proceed as scheduled in the 1991 Capital Reconstruction Programme.

LR LR:ja

cc: E.C. Matthews, City Treasurer
cc: J. Thompson, Finance and Administration Committee
cc: V.J. Abrahm, Director of Local Planning
cc: K. Avery, Clerk, City of Hamilton
cc: D. Onishi, Director of Engineering Services
cc: P. Noe Johnson, City Solicitor
cc: J. Pavelka, Director of Public Works



MACLENNAN AVE. - Upper Wentworth to East 23rd
----- Road Construction as a Local Improvement

C(iv)

CITY OF HAMILTON
- RECOMMENDATION -

APR 12 1991

DATE: 1991 April 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING CITY'S SHARE OF PEACE MANOR SUBDIVISION

RECOMMENDATION:

That the City's share of services to be installed in Peace Manor Subdivision in the gross amount of \$24,946.99 be financed from the Reserve for City's Share of Services through Unsubdivided Lands.



E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on April 22, 1991.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. L. D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. T. Gill
Ms. P. Noé Johnson, City Solicitor

FOR ACTION

REPORT TO T. AGNELLO, SECRETARY
TRANSPORT AND ENVIRONMENT COMMITTEE

FROM L.D. TURVEY, P.ENG
COMMISSIONER OF TRANSPORTATION
ENVIRONMENTAL SERVICES

DATE: 1991 MARCH 20

DEPT. FILE: S716-29

COMM FILE:

SUBJECT

1991 Servicing Expenditures Related to Subdivisions

RECOMMENDATION

- (i) That the submitted schedules for the estimated costs of services in:

 -Peace Manor, Hamilton
 City Share-\$24,946.99, Subdivider's Share-\$119,857.98

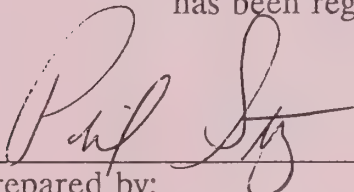
 be adopted for inclusion in the Subdivision Agreement with the owner
- (ii) That the Mayor and City Clerk be authorized and directed to execute the proposed Subdivision Agreement between the City and the respective owner.
- (iii) That the approval of the above clauses be subject to the condition that no work be commenced until the Final Plan and Subdivision agreement have been registered.
- (iv) That in the event the Subdivider wishes to proceed prior to the registration of the Final Survey Plan, he should be permitted to do so at his own risk, provided that he enters into a Standard Agreement for Pre-Servicing.
- (v) That the City's share of the cost of service for this development \$24,946.99 be approved, and that the Finance and Administration Committee recommend the source of funding.
- (vi) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to incorporate the 0.305 metre reserve owned by the City of Hamilton adjacent to the north limit of Peace Manor, as shown as Block "F" on Registered Plan M-62, into the Glen Forest Drive road allowance after the plan of subdivision for "Peace Manor" has been registered.


Cont'd

1991 servicing Expenditures Related to Subdivisions

Cont'd

- (vii) That the City Solicitor be authorized and directed to prepare the necessary By-law(s) to incorporate the 0.305 metre reserve adjacent to the south limit of Peace Manor as Reserve "A" on Registered Plan Number 1421, into the Glen Forest road allowance after the plan of subdivision for "Peace Manor" has been registered.


Prepared by:
Phil Strong
Land Development Technologist


Approved for Submission by:
E.M. Gill, P.Eng.
Senior Director - Roads Department

FINANCIAL IMPLICATIONS

Under present policies, the City of Hamilton shares the costs of installing services within subdivisions. Cost sharing for the development being approved (as shown on Schedule "A" attached) is in accordance with Standard City of Hamilton policies. The total estimated cost of City's share of services to be approved at this time is \$24,946.99.

Out of \$24,946.99, \$8,395.00 is non-recoverable due to the "oversizing" costs for additional asphalt required on Glen Forest Drive. The remaining portion \$16,551.99 is an expenditure related to a 0.3 metre reserve along the east side of Glen Forest Drive at the north end of this subdivision. These costs will be recovered when adjacent lands develop in the future.

BACKGROUND

On March 12, 1990, the Commissioner of Planning and Development approved the Draft Plan of Subdivision for "Peace Manor". One of the draft plan conditions requires the owner to enter into a subdivision agreement with the City of Hamilton.

Copies of the Engineer's estimates for the costs of services and copies of the Final Survey Plan, as prepared by the Consulting Engineers and Surveyors, have been submitted to the Regional Engineering Department for approval.

For the Committee's information, we provide the following:

Cont'd

-Page 3-

March 20, 1991

1991 Servicing Expenditures Related to Subdivisions

Cont'd

The Development of these lands will result in the creation of 16 Lots for single family residential purposes.

The lands of Peace Manor are located in the Red Hill Neighbourhood on the west side of Mount Albion Road.



PS

cc: J. Thompson, Secretary, Finance and Administration Committee

cc: E.C. Matthews, City Treasury Department

cc: P. Noe Johnson, City Law Department

1991 SUBDIVISION EXPENDITURE SUMMARY

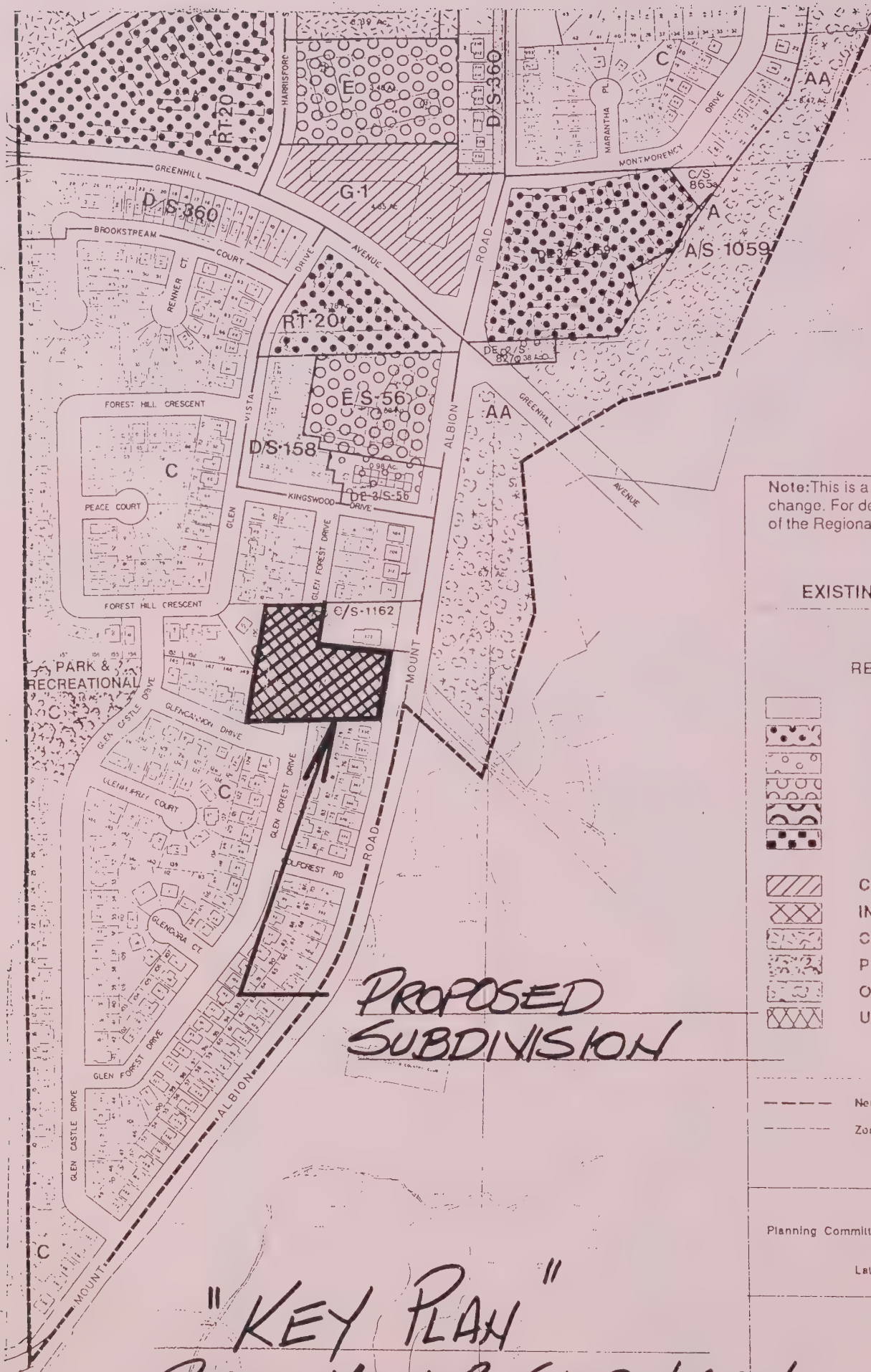
CITY'S SHARE
OF EXPENDITURES

Name of: SUBDIVISION DEVELOPER CONSULTANT SURVEYOR	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT AUTHORIZATION	DESCRIPTION OF WORKS	0.3 METRE RESERVE COSTS	NON-RECOVERABLE & OVERSIZED COSTS	TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
PEACE MANOR	15 Lots	Item 13(b)	Catch Basins &					
HENRY YOUNG	Hamilton	P&D 5-90	Connections	\$1,276.22	\$0.00			
CONSTRUCTION LTD.		Feb 27/90	Curbs & Sidewalks	\$4,058.37	\$0.00			
William L. Sears & Associates			Finished Roads	\$10,371.40	\$8,395.00			
P. J. Sheehy, O.L.S.			Dead End Barricade	\$0.00	\$0.00			
(Dept. File # S716-29)			Street Lighting	\$846.00	\$0.00	\$24,946.99	\$119,357.98	\$144,804.97

TOTALS:

\$16,551.99	\$8,395.00	\$24,946.99	\$119,857.98	\$144,804.97
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* OVERSIZING EXPENDITURES are Non-Recoverable
 * 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable








Note: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.



EXISTING POPULATION (1988) 4233

LAND USE

RESIDENTIAL

-  single & double attached housing
-  low density apartments
-  medium density apartments
-  high density apartments
-  commercial and apartments

-  COMMERCIAL
-  INDUSTRIAL (LIGHT)
-  CIVIC & INSTITUTIONAL
-  PARK & RECREATIONAL
-  OPEN SPACE
-  UTILITIES

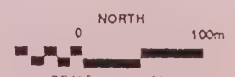
-  Neighbourhood Boundary
-  Zoning Boundary

Approval
Planning Committee NOVEMBER 2, 1967 Council DECEMBER 19, 1967
Latest Revision Date NOVEMBER 8, 1969

CITY OF HAMILTON
Planning Department

RED HILL
APPROVED PLAN

"KEY PLAN"
PEACE MANOR SUBDIVISION



C (v)

CITY OF HAMILTON
- RECOMMENDATION -

APR 17 1991

DATE: 1991 April 17

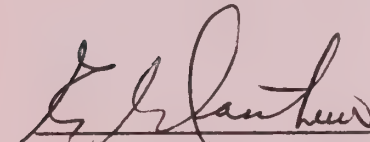
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING CITY'S SHARE OF SERVICES IN
SUBDIVISIONS

RECOMMENDATION:

- a) That the City's share of services to be installed in Annabell Subdivision in the gross amount of \$9,653.71 be financed from the Reserve for City's Share of Services through Unsubdivided Lands.
- b) That the City's share of services to be installed on Upper Wellington Street under a Modified Subdivision Agreement for land severance application H-150-88 (Wellington Chase Inc.) in the gross amount of \$5,150.00 be financed from the Reserve for City's Share of Services Through Unsubdivided Lands.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on April 22, 1991. Please refer to the letter of April 12, 1991 from Mr. L. D. Turvey, Commissioner of Transportation/Environmental Services.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. L. D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. T. Gill
Ms. P. Noé Johnson, City Solicitor

FOR ACTION

REPORT TO: Ms. T. Agnello, Secretary
Transport and Environment Committee

FROM: L.D. Turvey, P.Eng.
Commissioner of Transportation/
Environmental Services

DATE: 1991, April 12
COMM. FILE:
DEPT. FILE: S726-118
S726-84

SUBJECT:

1991 Servicing Expenditures Related to Land Severance Applications.

RECOMMENDATION:

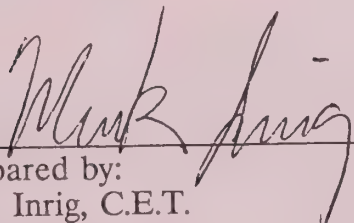
- a) i) That the submitted schedules for the estimated costs of services in:
-**ANNABELLE SUBDIVISION, Hamilton**
City Share - \$9,653.71, Owner's Share - \$123,984.57


be adopted for inclusion in the Modified Subdivision Agreement with the Owner.
 - ii) That the Mayor and City Clerk be authorized and directed to execute the proposed Modified Subdivision Agreement between the City and the Owner.
 - iii) That approval of the above clauses be subject to the condition that no work be commenced until the Final Reference Plan and Modified Subdivision Agreement have been registered.
 - iv) That in the event the Owner wishes to proceed prior to registration of the Final Reference Plan, he should be permitted to do so at his own risk provided that he enter into a Standard Agreement for Pre-Servicing.
 - v) That the City's share of costs for services in this development (\$9,653.71) be approved, and that the Finance and Administration Committee recommend the source of funding for this project.
- b) That additional funding in the amount of \$5,150.00 for the City's share of Municipal Services on Upper Wellington Street under a Modified Subdivision Agreement for land severance application H-150-88 (Wellington Chase Inc.) be approved and that the finance and Administration Committee recommend a source of funding.

-Page 2-
April 8, 1991

re: 1991 Servicing Expenditures Related to Land Severances.

cont'd...


Prepared by:
M.J. Inrig, C.E.T.
Land Development Technologist


Approved for Submission By:
E.M. Gill, P.Eng.
Senior Director - Roads Department

FINANCIAL IMPLICATIONS:

Under present policies, the City of Hamilton shares costs of installing services within subdivisions and land severances. Cost sharing for the developments being approved (as shown on Schedule "A" attached) is in accordance with standard City of Hamilton policies.

ANNABELLE SUBDIVISION:

The total estimated cost of City's Share of services for this development to be approved is \$9,653.71. The City's share of \$9,653.71 is associated with 0.30m reserves along Annabelle Street and would be recoverable in the future when the abutting lands are developed. The total estimated Subdivider's share of costs for all services being installed within this development (as noted on Schedule "A") is \$123,984.57.

UPPER WELLINGTON STREET:

The total estimated cost of the City's share of services to be approved at this time for Land Severance H-150-88 (Wellington Chase Inc.) is \$5,150.00.

BACKGROUND:

ANNABELLE SUBDIVISION:

On 1991, April 2, the Land Division Committee approved Land Severance Applications H-22 to 32-91 under the condition that the applicant enter into a Modified Subdivision Agreement with the City.

Copies of the Engineer's estimates for the costs of services and copies of the Final Reference Plan, as prepared by the Consulting Engineer's and Surveyors have been submitted to the Region's Engineering Department for approval.

Betty

-Page 3-
April 12, 1991

re: 1991 Servicing Expenditures Related to Land Severances.

cont'd...

For the Committee's information, we provide the following:

The lands of the Annabelle Street Subdivision are being developed as a result of a land severance. The development of these lands will result in the extension of Annabelle Street from Chester Avenue to approximately 170m southerly. As the newly created lots are unserviced, the applicant will be required to provide municipal servicing by entering into a Modified Subdivision Agreement with the City of Hamilton.

The Annabelle Street Extension will result in the creation of 22 single family residential lots. The City will be cost sharing for 2 future lots on Annabelle Street, and these costs will be recovered when the adjacent owner develops.

The lands of the Annabelle Street Extension are located in the Gourley Neighbourhood, north of Stone Church Road West and west of West Fifth Street.

UPPER WELLINGTON STREET:

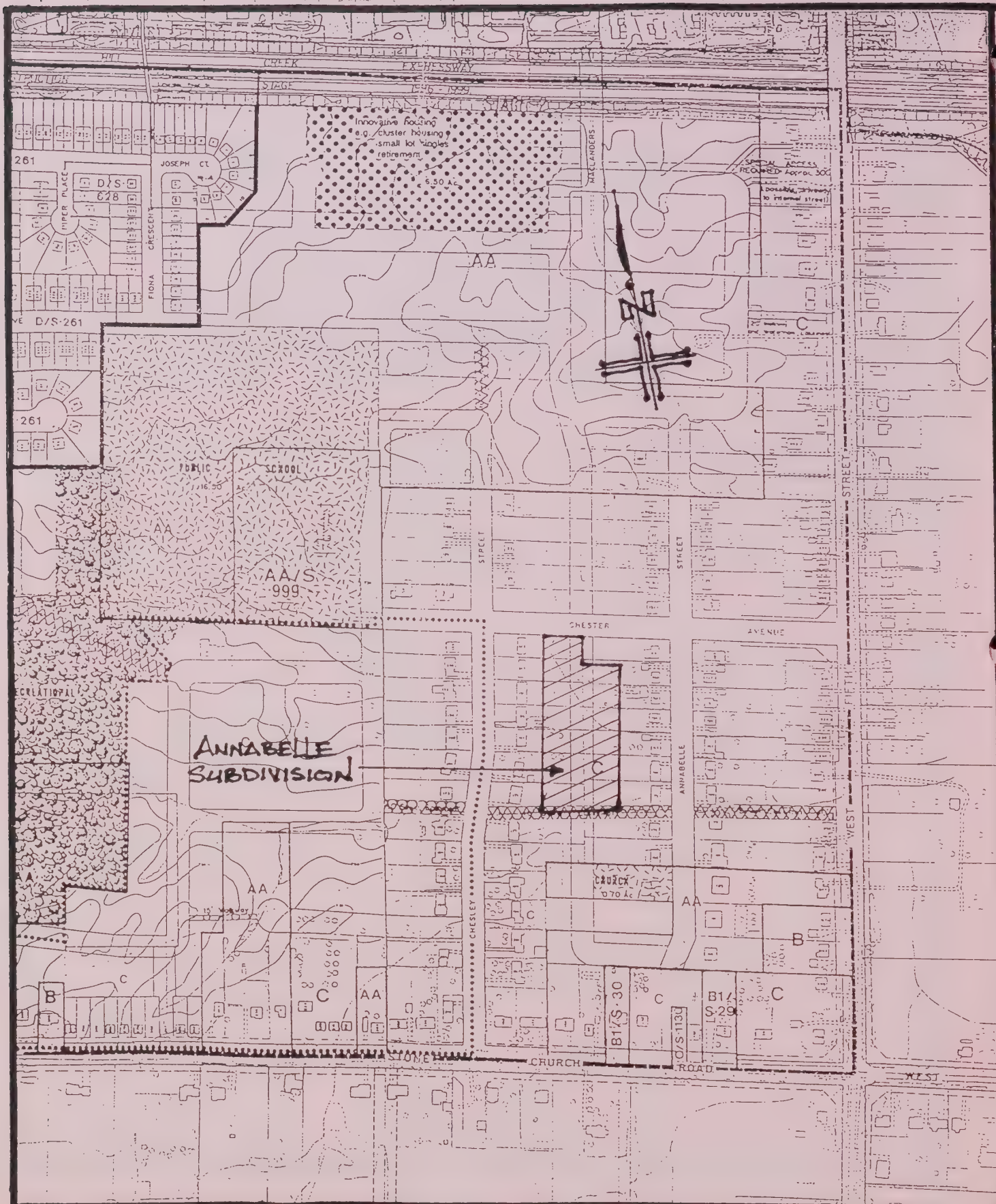
Approval for the City's share of services in Land Severance H-150-88 have previously been granted by Council. However, due to extremes between the finished grades of the sidewalks and the adjacent private lands fronting a portion of Upper Wellington Street, additional servicing in the way of retaining walls, hand railings and tree and stump-removal have to be included. As a result, the actual construction costs will be higher than the original estimates and therefore additional monies are required to finance the City's share of costs.

The lands of Land Severance H-150-88 are located in the Barnstown Neighbourhood, south of Stone Church Road East and east of Upper Wellington Street.

MJI:alv

cc: J. Thompson, Secretary, Finance and Administration Committee
cc: E.C. Matthews, City Treasury Department
cc: P. Noe-Johnson, City Law Department

APR 15 1991



KEY PLAN
N.T.S.

COURLEY

NEIGHBOURHOOD

1991 SUBDIVISION EXPENDITURE SUMMARY
=====

CITY'S SHARE
OF EXPENDITURES

Name of:	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT AUTHORIZATION	DESCRIPTION OF WORKS	0.3 METRE RESERVE COSTS	NON-RECOVERABLE & OVERSIZED COSTS	TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
- SUBDIVISION								
- DEVELOPER								
- CONSULTANT								
- SURVEYOR								
- ANNABELLE SUBDIVISION	22 Lots	91-04-02	Catch Basins &					
- 779531 ONTARIO LIMITED	Hamilton		Connections	\$2,335.21	\$0.00			
(Tony Disilvestro)			Curbs & Sidewalks	\$2,291.09	\$0.00			
- Urbex Engineering Ltd.			Finished Roads	\$4,581.04	\$0.00			
- Paul Sheehy, O. I. S.			Dead End Barricade	\$89.38	\$0.00			
(Dept. File # s726-118)			street lighting	\$357.00	\$0.00			
				\$9,653.72	\$123,984.57	\$133,638.29		

Note: These lots are being created through Land Severance Applications.

The Subdivider is required to execute a modified subdivision agreement for the development of these lands.

- LAND SEVERANCE	3 Blocks	88-09-13	Catch Basins &					
- APPLICATION H-150-88	Hamilton		Connections	\$0.00	\$0.00			
- WELLINGTON CHASE INC.			Sidewalks & related		\$5,150.00			
- Urbex Engineering Limited			Retaining Walls	\$0.00	\$0.00			
- John P. Nouwens. O.L.S.			Finished Roads	\$0.00	\$0.00			
			Dead End Barricade	\$0.00	\$0.00			
			Street lighting	\$0.00	\$0.00			
				\$5,150.00	\$0.00	\$5,150.00		

Note: Approval of the financing for this development is for additional funding only.
City Council has previously approved the engineering for these works.

TOTALS:	\$9,653.72	\$5,150.00	\$14,803.72	\$123,984.57	\$138,788.29			
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- * OVERSIZING EXPENDITURES are Non-Recoverable
- * 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable

C(vi)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 11 1991 1991 April 11
APR 11 1991

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: 1991 Municipal Student Awareness Program

RECOMMENDATION:

That the Treasurer be authorized to make application to hire one student under the 1991 Municipal Student Awareness Program of the Ministry of Municipal Affairs for a period not to exceed 18 weeks.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Estimated Gross Salary and Benefits	\$5,685
Provincial Contribution (50% to a maximum of \$150 per week)	<u>2,700</u>
Estimated City's Share	<u>\$2,985</u>

The Estimated City's Share of \$2,985 will be provided from Treasury Account CH 51002 25215 (Accounting - Temporary Staff).

BACKGROUND:

The City of Hamilton has participated in the Municipal Student Awareness Program (formerly Involvement in Municipal Administration) since 1974, thereby providing summer employment for a local university or college student.

Under the Program, a municipality may hire one student currently enrolled in a core program of:

1. Business, public or municipal administration;
2. Commerce, economics or political science;
3. Environmental studies, urban geography, urban or regional planning;
4. Law;
5. Computer science.

The intent is to employ a student for data entry in the Accounting Section of the Treasury Department.

cc: Mr. L. Sage, Chief Administrative Officer
Mr. John Johnston, Commissioner of Human Resources

D(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 16

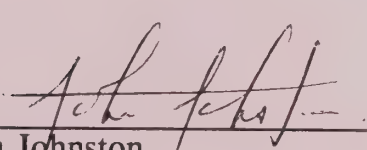
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: The Hand Association of Sewer, Watermain and Road
Contractors and the Labourers International Union of
North America, Local 837, Hamilton. (C-019-091)

RECOMMENDATION:

That the contract settlement of The Hand Association of Sewer, Watermain and Road Contractors and the Labourers International Union of North America, Local 837, be received pursuant to the Fair Wage Policy of the City of Hamilton.


John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached.

The Hand Association of Sewer, Watermain & Road Contractors and the Labourer's International Union of North America, Local 837, Hamilton

Duration of Agreement - January 1, 1991 to December 31, 1992

SCHEDULE "A"

The rates of wages and classifications for employees engaged in sewer and watermain, road building, paving and parking lot construction and all work incidental thereto, covered by this Agreement during the regular day shift shall be the following:

<u>Classification</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Labourers, including Wire Mesh and Pump Man 3" disc. & under	\$18.61	\$19.88
Skilled Labourer including but limited to Concrete Screedmen, Puddler and Floatman Bob-Cat Skid Steer Loader Driver, etc.	\$18.90	\$20.31
Concrete Mixer Under 1 Cubic Yard	\$18.90	\$20.31
Dinky Motor Man, Scrootcrete Driver Rammax, Tramper O.P. remote controlled or otherwise	\$18.90	\$20.31
Crawler Type Drillman, Powderman	\$21.10	\$22.51
Rodman Reinforcing Installers	\$19.25	\$20.66
Asphalt Raker	\$19.75	\$21.16
Catch Basin Constructors	\$19.50	\$20.91
Pipelayers (All Types & Materials)	\$19.75	\$21.16
Form Setters & Cement Finisher and Grademan	\$19.75	\$21.16
Man Hole Valve Chamber Constructors	\$19.85	\$21.26
Curb Setter, Gutter, Brick Setter, Interlock and Stone Paving	\$19.25	\$20.66
Working Foreman	\$20.50	\$21.91

SCHEDULE "A" CONTINUED

<u>Classification</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Watchman Six Shifts Per Week, Ten (10) hours per shift	\$500.00 per week	\$530.00 per week
Flagman	\$16.10	\$17.51

SCHEDULE "B"

The rates of wages and classification for employees engaged in Bridge Building, including pedestrian bridges, underpasses and overpasses. Retaining walls and abutments associated with bridges, underpasses and overpasses. - All structures in connection with dams, docks, wharves and breakwaters. - Precast rip-rap installations and all slopes retaining work directly associated with bridge construction. - Structural work on reservoirs. - Pile driving caisson and underpinning. - Structures on transit systems (Heavy rail or light rail) and on expressways. Structures involved in river channelization and flood control projects, except structural work traditionally carried out by the roads or sewers industry. - Box culverts. - Field precast manufacturing operations. - Erection, installation and finishing of precast concrete products directly associated with heavy Engineering construction, covered by this Agreement during the regular day shift work hours, shall be the following:

<u>CLASSIFICATION</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Labourer, including Carpenter Helpers, Form Stripper (All Types) including the complete stripping of material to be reused (wood or otherwise)	\$19.26	\$20.53
Scaffold Erector (All Types) and Dismantler	\$19.26	\$20.53
Fence Erector (Chain Link, Guard Rail Etc.)	\$19.26	\$20.53
Pumpman 3" disc. and under	\$19.26	\$20.53
Rammax - Trumper O.P. Remote controlled or otherwise	\$19.55	\$20.96
Skilled Labourers, including but not limited to Concrete Smoother, Patcher, Puddler and Floatman, Bob-Cat/Skid Steer Loader Driver etc.	\$19.55	\$20.96
Operator of all machine driven tools by gas, electricity and air in open cut work	\$19.55	\$20.96
Powderman, Crawler Type Driller	\$21.40	\$22.81
Crane Signalman	\$19.55	\$20.96
Sheeting & Shoring and Timber-man	\$19.55	\$20.96

SCHEDULE "B" CONTINUED

<u>CLASSIFICATION</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Form Setters	\$20.40	\$21.81
Rodman	\$20.15	\$21.56
Concrete Finisher	\$20.20	\$21.61
Piling Driving (All Types and all Operation Related thereto)	\$19.65	\$21.06
Working Foreman	\$21.15	\$22.56
Watchman Six Shift per week, Ten (10) hours per shift	\$530.00 per week	\$530.00 per week
Flagman	\$15.60	\$17.01

SCHEDULE "C"

The rates of wages and classifications for employees engaged in mining and tunnelling operations, covered by this Agreement during the regular day shift work hours, shall be the following:

<u>CLASSIFICATION</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Labourer	\$19.61	\$20.88
Underground Labourer	\$20.05	\$21.46
Reinforced Concrete Worker	\$20.05	\$21.46
Smoother, Puddler, Screedman, Floatman, Form Setter, Pipelayer, (All Types & Material)	\$20.05	\$21.46
Concrete Leader	\$20.30	\$21.71
Concrete Mixer Man (1 Cubic Yard & Under)	\$20.05	\$21.46
Pumpman (3" Disc. & Under)	\$19.75	\$21.16
Scootcrete, Farmtractor & Locomotive Driver	\$20.05	\$21.46
Pit Bottom Man, Deck Man & Signal Man	\$19.75	\$21.16
Pile Driving all types & All operations related thereto	\$20.40	\$21.81
Mucker and Miner Helper Conveyor Belt Attendants	\$20.55	\$21.96
Shield Driver and Mole Driver	\$20.80	\$22.21
Lead Miner	\$20.80	\$22.21
Powderman	\$20.85	\$22.26
Fence Erector	\$20.75	\$22.16
Grout Machine Man and Welder	\$20.55	\$21.96

SCHEDULE "C" CONTINUED

<u>CLASSIFICATION</u>	<u>Jan. 1/91</u>	<u>Jan. 1/92</u>
Diamond Driller, Drill Docker and Steel Sharpener	\$20.55	\$21.96
Scooptran Driver, Cage Tender and Trackman	\$20.05	\$21.46
Pressweld and Concrete Pumpman	\$20.05	\$21.46
Working Foreman	\$20.35	\$21.76
Watchman and Dryman	\$18.95	\$20.36

PREMIUM RATES AND COMPRESSED AIR

The following sliding scale of premium rates apply to workers in compressed air. These rates are non-cumulative.

<u>SHIFT</u>	<u>AIR PRESSURE</u>	<u>PREMIUM PER</u>	
	1 lb. to 14 lbs.	\$9.90	\$10.90
	15 lbs. to 20 lbs.	\$11.70	\$12.70

Welfare Fund: \$1.60 (One Dollar and Sixty Cents) per hour for each hour worked by each employee covered by this Agreement.

Training & Building Fund and WHMIS: \$0.55 (Fifty-Five Cents) per hour for each hour worked by each employee covered by this Agreement. (Thirty-five cents (\$.35) Training, Twenty cents (\$.20) Building Fund)

Pension Fund: Commencing January 21, 1991, \$1.20 (One Dollar and twenty cents) per hour for each hour worked by each employee covered by this Agreement.

As of January 1, 1992 this amount to be increased to \$1.30 (One Dollar and thirty cents) per hour for each hour worked by each employee covered by this Agreement.

D(ii)

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 April 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Unpaid Leaves of Absence Procedure (C-020-091)

BACKGROUND:

For the information of the Committee, please find attached a copy of the new procedure to be followed for unpaid leaves of absence for City of Hamilton employees to implement the policy approved during the budget process.

CITY
OF
HAMILTON

REGIONAL MUNICIPALITY
OF
HAMILTON - WENTWORTH

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NO.: A.02.00.02
	CHAPTER A : EMPLOYMENT STANDARDS	
	SECTION : ATTENDANCE	
	SUPERSEDES NUMBER:	REVISION DATE:
APPROVALS	CITY CHIEF ADMINISTRATIVE OFFICER : APRIL 9, 1991	
	REGIONAL CHIEF ADMINISTRATIVE OFFICER:	

SUBJECT: UNPAID LEAVES OF ABSENCE-CITY OF HAMILTON

DIRECTION For all Leaves of Absence, other than those legislated by statute, i.e. Maternity, Adoption, Parental Leave

<u>LENGTH OF LEAVE</u>	<u>APPROVAL REQUIRED</u>
Up to one month	Department Head
One month to six months	Department Head and Chief Administrative Officer
Six months to two years (no replacement requested)	Department Head and Chief Administrative Officer
Six months to two years (replacement requested)	Department Head Rightsizing Task Group Chief Administrative Officer

- GENERAL CONDITIONS
1. All requests for leave of absence, must be in writing, and include a specific date of return to work.
 2. All replies whether approved or denied will be in writing.
 3. Vacation Entitlements, Lieu Time or any other paid leaves must be expired prior to any leave of absence commencing.
 4. Those persons not returning to work with the employer are requested to notify the employer no later than 2 weeks prior to specified return date.

**CITY
OF
HAMILTON**

**REGIONAL MUNICIPALITY
OF
HAMILTON - WENTWORTH**

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NO.: A.02.00.02
	CHAPTER A : EMPLOYMENT STANDARDS	
	SECTION : ATTENDANCE	
	SUPERSEDES NUMBER:	REVISION DATE:
APPROVALS	CITY CHIEF ADMINISTRATIVE OFFICER : APRIL 9, 1991	
	REGIONAL CHIEF ADMINISTRATIVE OFFICER:	

SUBJECT:

UNPAID LEAVES OF ABSCENCE - CITY OF HAMILTON
(continued)

5. Requests for early return will not be granted except under exceptional circumstances or the employee is returning to work to accept another posted position
6. Extensions will be treated as new requests. Request must be received no later than 2 weeks in advance of original date of return for leaves of less than 6 months, and no later than 1 month in advance of original date of return for leaves of 6 months or more.
7. Granting of any leave shall not have an adverse effect on the normal vacation requests of remaining employees
8. Granting of any leave shall not seriously effect the normal operation of the department, or create undue hardship for any other employee.
9. Consideration must be given to the number of employees away at any one time
10. All employees must receive fair and equal treatment when considering a request
11. All current policies and procedures covering employees of the employer shall apply during any leave. i.e. Conflict of Interest
12. Employees on such leave shall not be eligible to apply for job postings unless they are prepared to return to work immediately on being accepted for such positions.

It is the employee's responsibility to obtain necessary information regarding job postings.

**CITY
OF
HAMILTON**

**REGIONAL MUNICIPALITY
OF
HAMILTON - WENTWORTH**

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NO.: A.02.00.02
	CHAPTER A : EMPLOYMENT STANDARDS	
	SECTION : ATTENDANCE	
APPROVALS	SUPERSEDES NUMBER:	REVISION DATE:
	CITY CHIEF ADMINISTRATIVE OFFICER : APRIL 9, 1991	
	REGIONAL CHIEF ADMINISTRATIVE OFFICER:	

SUBJECT:

UNPAID LEAVES OF ABSCENCE - CITY OF HAMILTON
(continued)

ing options

- (i) maintain full coverage with the City under the conditions set out above, or
- (ii) accept full coverage with the Region, or
- (iv) accept a percentage in lieu in place thereof from the Region. e.g. 6% which is current rate under some contracts (exclusive of OMERS).
- (d) Employees must be responsible for remitting benefit payments monthly, using post-dated cheques, where applicable.

The following will cause Benefits to cease immediatly

- (i) Failure by employee to remit cheques
- (ii) Receipt of NSF cheque
- (iii) Failure to return to work on date specified as return date.
- (iv) Receipt of written confirmation, that employee will not be returning to work with the employer

CITY
OF
HAMILTON

REGIONAL MUNICIPALITY
OF
HAMILTON - WENTWORTH

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NO.: A.02.00.02
	CHAPTER A : EMPLOYMENT STANDARDS	
	SECTION : ATTENDANCE	
	SUPERSEDES NUMBER:	REVISION DATE:
APPROVALS	CITY CHIEF ADMINISTRATIVE OFFICER : APRIL 9, 1991	
	REGIONAL CHIEF ADMINISTRATIVE OFFICER:	

SUBJECT: UNPAID LEAVES OF ABSCENCE - CITY OF HAMILTON
(continued)

Conditions for Leaves of absence up to one month

<u>Length of Service</u>	<u>Maximum Leave Granted</u>
Under 1 year of service	2 weeks
1 to 2 years of service	1 month

1. At least one months's notice required. Department Head has option to waive this rule where it will not cause undue hardship, or if there is an emergency situation.

Conditions for Leaves of absence one month to six months

<u>Length of Service</u>	<u>Maximum Leave Granted</u>
2 to 5 years of service	6 months

1. At least 3 month's notice required. Department Head has option to waive this rule where it will not cause undue hardship.
2. The Department Head will advise the Human Resources Centre, and the Union, if applicable, of any position being left unfilled during this absence.

CITY
OF
HAMILTON

REGIONAL MUNICIPALITY
OF
HAMILTON - WENTWORTH

HUMAN RESOURCES POLICY AND PROCEDURES MANUAL	PROCEDURE	
	EFFECTIVE DATE:	PROCEDURE NO.: A.02.00.02
	CHAPTER A : EMPLOYMENT STANDARDS	
	SECTION : ATTENDANCE	
APPROVALS	SUPERSEDES NUMBER:	REVISION DATE:
	CITY CHIEF ADMINISTRATIVE OFFICER : APRIL 9, 1991	
	REGIONAL CHIEF ADMINISTRATIVE OFFICER:	

SUBJECT: UNPAID LEAVES OF ABSCENCE - CITY OF HAMILTON
(continued)

Conditions for Leaves of Absence six months to two years

<u>Length of Service</u>	<u>Maximum Leave Granted</u>
5 years of service	2 years

1. There shall be a return to work of 5 years between such leaves
2. Maximum amount of time off for any combination of Leaves, shall be two years.

i.e. Education Leave coupled with a Maternity Leave.
3. At least 6 month's notice required, Department Head has option to waive this rule where it will not cause undue hardship.
4. Persons returning to work must be prepared, if necessary, to take retraining on return to work
5. Granting of such leaves of absence must be cost effective.
6. The Department Head will advise the Human Resources Centre, and the Union, if applicable, of any position being left unfilled during this absence.

D(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

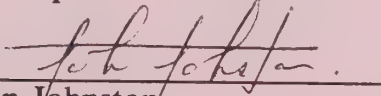
FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Cashiers - Culture and Recreation Department
(C-017-091)

RECOMMENDATION:

That the wage rate for Cashiers at the Community Centres, Arenas and Outdoor Pools be increased from \$5.59 per hour to \$5.65 per hour in order to maintain the traditional twenty-five cent differential between Basket Checkers and Cashiers which was eroded following the recent increase in the minimum wage for students eighteen years of age and over.

We request this increase be retroactive to October 1, 1990.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Department will assimilate the cost created by this recommended increase.

BACKGROUND:

On October 1, 1990, the minimum wage in Ontario for students eighteen years of age and over was increased. This increase resulted in Basket Checkers (over the age of 18) receiving an hourly rate of \$5.40 creating a compression between them and the Cashiers at the Community Centres, Arenas and Outdoor Pools.

There has been a traditional differential of twenty-five cents between Basket Checkers and Cashiers, this differential has now been reduced to nineteen cents.

In order to maintain the status quo, we propose reinstating this differential by increasing the Cashiers hourly rate from \$5.59 per hour to \$5.65 per hour.

D(Giv)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions to March 25, 1991. (C-016-091)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions to March 25, 1991 be approved.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Ms. Anita Guest	Stenographer III (E-3)	Property	Replacing Ms. N. Wunderlich - promoted	\$21,062.60 to \$22,755.20	01/03/91
Ms. Nancy Wunderlich	Administrative Assistant II (0)	Property	Replacing Ms. A. Pollington - retired	\$30,526.60 to \$35,877.92	01/03/91

Prepared 25/03/91

THE CORPORATION OF THE CITY OF HAMILTON
TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. David Ferguson	Manager Technical Services	Culture & Recreation	Retired	15 years, 7 months	28/02/91
Mr. James Krusto	Traffic Checker	Traffic	Resigned	3 years, 1 months	13/02/91
Mr. Brian Loreto	Solicitor (Cntr & Agmts)	Law	Resigned	2 years, 10 months	15/03/91
Ms. Audrey Pollington	Secretary	Property	Retired	26 years, 7 months	28/02/91
Ms. Pat Ramirez	Administrative Assistant III	Public Works	Terminated	11 years, 5 months	25/02/91
Ms. Dolly Simons	Switchboard Operator	H.E.C.F.I.	Resigned	17 years, 7 months	28/02/91

Prepared 25/03/91

D(v)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

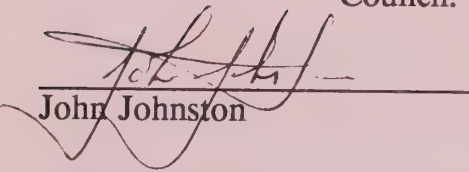
FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Market Manager - City Clerk's Department (C-018-091)

RECOMMENDATION:

That the salary classification for the following non-union position in the City Clerk's Department be approved in accordance with the recommendation made by City Core Group members.

<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Market Manager	To direct and manage the daily operation of the Farmer's Market; Administer Market By-Law 81-180; Provide liaison between various groups, civic departments and Committees of Council.	K	\$42,566.68 - \$50,107.20



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financial impact of this classification is being met through the Department's general operating budget and the intent to remain within the present staffing allocation of the office.

BACKGROUND:

This position has been re-evaluated to more accurately reflect the increased responsibilities by the employee involved.

D(vi)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

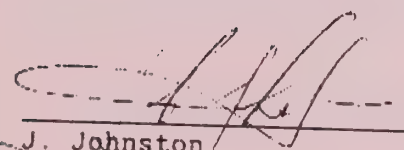
FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Salary Classification - Operations Engineer
Public Works Department

RECOMMENDATION:

That the following salary classification be approved:

<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Operations Engineer (formerly Transportation Planning Engineer)	Directs and administers the City Sidewalk Construction & Reconstruction Programs. Manages and administers the operations of the Sanitation Division and Community Renewal programs.	G	\$58,056.44 .. \$68,428.36


 J. Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The salary for this position will be met by the current operating budget of the Public Works Department. There will be no change in current staff complement.

BACKGROUND:

On July 31, 1990 City Council approved the transfer of responsibility for the City of Hamilton's Engineering Program from the Regional Municipality of Hamilton Wentworth to the City of Hamilton. Along with the transfer of this responsibility City Council also approved the transfer of the position of Transportation Planning Engineer from the Engineering Department to the Department of Public Works. On October 29, 1990 Regional Council also approved the transfer of this responsibility and position to the City of Hamilton.

The Department of Public Works has since modified the responsibilities and requirements of the Transportation Planning Engineer. While this position will retain the original responsibility for the administration of the City's Engineering Program their overall departmental role has been expanded to include the administration and management of both the Sanitation and Community Renewal Sections. The Department of Public Works has also recommended that the existing title be modified to Operations Engineer to better reflect the scope and responsibility of the position. They have referred the position to the Human Resources Centre for salary classification and subsequent approval of the Finance & Administration Committee.

E.

CITY OF HAMILTON
- RECOMMENDATION -

APR 17 1991

DATE: 1991 April 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. Heintz
Secretary, Keep Hamilton Clean Committee

SUBJECT: Keep Hamilton Clean Committee
Addition of Alderman D. Wilson (PW 91.0114.02)

RECOMMENDATION:

That Alderman D. Wilson be added to the current membership of the Keep Hamilton Clean Committee.



Mr. D. Heintz, Secretary
Keep Hamilton Clean Committee

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Terms Of Reference of the Keep Hamilton Clean Committee includes provision to have one or more members of City Council as members of this Committee.

Specifically, the relevant clause reads as follows:

"The Committee shall be composed of at least one member of City Council and twelve citizens appointed by City Council on the recommendation of the Finance and Administration Committee."

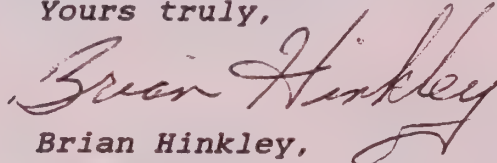
Page 2 ...

I should say this Conference is not political. It is, however, very professional.

I am enclosing, for your information, copies of the Conference Workshops and Speakers.

Once again, I would express my appreciation to the Members of the Finance and Administration Committee for recommending my attendance at this Conference.

Yours truly,

A handwritten signature in cursive script that reads "Brian Hinkley". The signature is written in dark ink and is positioned above the printed name and title.

Brian Hinkley,
Alderman,
Chairman, Finance and
Administration Committee.

BH:sd

Encl.

c.c. John Thompson, Secretary, Finance and Administration
Committee.

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THE NEW PARTNERSHIP

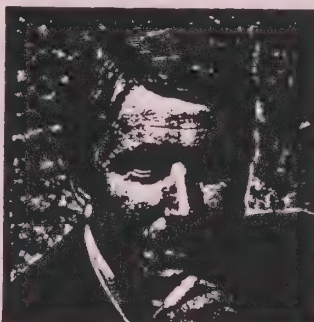
The 1990s are being heralded as the decade of change. Many of the anticipated new directions will have profound consequences for organizations in the private and public sectors. And that means human resources professionals will be challenged as never before.

The Ontario Government's recent enactment of Bill Pr70 gives legislative weight to the C.H.R.P. designation. HR professionals have gained greater status among their management peers, and with that comes a vital strategic role. Now, more than ever, senior executives responsible for managing their organizations will depend on the HR professional for advice and counsel on issues that will dramatically reshape the workplace.

Chief executives and their senior managers know their organizations must be ready to meet global challenges. HR professionals will play a critical role in shaping strategy and creating working environments that foster growth and prosperity.

In short, HR professionals of the future must be nothing less than strategic partners in their organizations.

PRESIDENT'S MESSAGE



This, our flagship professional development program, promises to be the best yet.

Our theme this year – Strategic Partners in the organization – reflects the higher profile and impact our profession is making in today's public and private business arenas. The days when human resource professionals were viewed as bureaucratic soldiers are fading. "Strategic partners" describes the alliance that HR professionals have forged with the colleagues, groups and companies they serve.

Location, location! Our new digs – the Metro Convention Centre – means more breathing room for you delegates, and has enabled us to expand our roster of international speakers. Our agenda now incorporates over 30 concurrent sessions, led by such keynote speakers as author and feminist godmother Gloria Steinem, Dr. Joel Arthur Barker and financial pundit Dian Cohen. We are also proud to present two sessions in French, an addition that testifies to HR's heightened applicability throughout Canada. And our new series, "Mothers of Invention," presents four HR practitioners who will take you step-by-step through programs that are working in their organizations.

Those of you whose hearts pound to the techno beat will enjoy the products, services and technologies presented at our Trade Show, which has swelled this year to twice its former size. Over 180 suppliers will be on hand to advise and consult with you on how to choose the best tools and strategies to support HR programs.

Our festivities will end on a medley of high notes – with none other than the legendary pop group The Fifth Dimension. I look forward to seeing you for three days of professional development, networking and entertainment: in the auditorium, in the corridors, or on the dance floor!

Glenn Quarrington, C.H.R.P.
President

KEYNOTE SPEAKERS



Gloria Steinem

Meet one of the most celebrated writers, lecturers, spokeswomen and political activists of our time.

Gloria Steinem, keynote speaker, will kick off the HRP AO Annual Conference with a powerful, inspiring session, "Men Can Do What Women Can Do". Gloria's controversial political activism to promote equality, civil rights and democratic families led her to co-found *Ms* magazine and has earned her universal respect: The World Almanac voted her One of the 25 Most Influential Women in America. Steinem promises a fiery, eye-opening session, laced with wry wit and personal perspective.

Wednesday, April 3 1:30 - 3:00 p.m. Auditorium



Dr. Joel Arthur Barker

Companies who successfully forge ahead to the 21st century will be those pushed by a powerful vision.

Benefit from the insights of Dr. Joel Arthur Barker, the internationally acclaimed management strategist who brought us the concept of "strategic exploration." As president of Infinity Limited Inc., Barker has consulted to mega-corporations, governments and professional organizations. Find out why your company must skirt the trends of the day and reset the strategic agenda for a healthier profit margin. His prescriptions for change will be explored in "The Power of Vision."

Friday, April 5 3:00 - 4:30 p.m. Auditorium

GOVERNMENT AFFAIRS LUNCHEON



Dian Cohen

Dian Cohen, author, columnist to *Maclean's* and the *Financial Post*, and Business Editor of CTV News, is

this year's Government Affairs Luncheon speaker. Dian's financial acumen has contributed to her extensive involvement as an advisor to both the private and public sectors. Enlivened by her pithy commentary and no-nonsense approach, Dian's analysis of the economic landscape promises to be as illuminating as it is topical. Don't miss "Canada 2000: Buy, Sell or Hold?"

Friday, April 5 1:00 - 2:30 p.m. Hall B, C

PRESIDENT'S LUNCHEON



Anthony Comper

The ability to attract and retain top-notch employees is critical to any business. Mr. Anthony Comper,

Chief Operating Officer of the Bank of Montreal, will reveal how his corporation has strategized and refined its direction to become "an employer of choice." Mr. Comper's career at the Bank of Montreal has included executive positions in Operations, Treasury and Marketing. He will review the Bank's changing policies regarding the advancement of women, its training programs and the relationship between satisfied employees and satisfied customers.

Thursday, April 4 1:00 - 2:30 p.m. Hall B, C

PRE-CONFERENCE WORKSHOPS

April 3 9:00 a.m. Room 205 A

Case Studies In Accommodation For Persons With Disabilities

What are the obligations a corporation must follow under the Human Rights Code to accommodate employees who could claim discrimination based on a handicap or religion? In-depth analysis of accommodation will give you a firm grasp of issues that are solidly backed up by case studies. If you're a human resources professional who must deal with accommodation in labour relations or in a straight employee relations context, this session will show you successful ways to deal with difficult accommodation situations.

Session Benefits:

You can learn

- 1 All the inside information about accommodation to make you an effective team leader;
- 2 Practical tips on the process of achieving accommodation;
- 3 Different perspectives on the issue of accommodation and their relevance to your organization.



Brenda Bowlby is a Partner with the Management Employment Law firm of Hicks Morley Hamilton Stewart Storie. She handles all aspects of employment law for employers, with particular emphasis on human rights cases, arbitrations and litigation. Brenda also has a particular interest in special education and has acted as counsel before Special Education Tribunals and before the Courts on Special Education issues.

April 3 9:00 a.m. Room 205 B

Training That Really Makes A Difference – The Workshop

Do employees really learn at your training sessions? Are there noticeable differences in performance levels once the course has ended? Gary Miller will show you the experiential design of the workshop, the follow-up and the practical evaluation of learning techniques. The secrets to successful training, when properly orchestrated, can really make a measurable difference in employee productivity. This intense workshop is designed to give you optimum individual attention and feedback.

Session Benefits:

You can learn

- 1 How to ensure employees receive the full impact of training;
- 2 How to design effective learning sessions;
- 3 How to solicit full senior management support for training initiatives.



Gary Miller is a Principal of Gary Miller & Associates, a consulting firm specializing in staff training and organizational development. His client firms include MINICOM, East York Board of Education, O.S.T.D. and HRPAAO.

Before establishing his own consulting practice, Gary worked with Cadillac Fairview, Andros Consultants and continues to work with Ontario Hydro as a management development consultant.

April 3 9:00 a.m. Room 205 C

Learning To Thrive Amidst Hyperchange

Hyperchange, the astonishing acceleration of change characterized by Exponential Growth, will affect nearly every aspect of life for the foreseeable future. Left unattended, the strain of constant adaptation to change takes a serious toll on health, well-being and performance. Stress overload causes individuals and organizations mental and financial fatigue. Corporations and individuals who need to maintain their edge in a world of greater complexity and intensifying competition will find the Skills of Adaptive Resilience (S.O.A.R.) practical, profitable and tied to the bottom line.

Session Benefits:

You can learn

- 1 How to cultivate essential skills of flexibility and resilience for top performance;
- 2 How to release unnecessary stress and strain while strengthening the recuperative and healing forces of the body;
- 3 The practical and profitable Skills of Adaptive Resilience (S.O.A.R.)



Eli Bay is the host of the award-winning TV series "Beyond Stress" and an international authority on managing the stress of change. He is the founder and director of the Relaxation Response Institute in Toronto and a consultant to companies and governments around the world. Eli has been studying the impact of change for more than 20 years and has successfully developed a proven strategy for its effective management.

April 3 9:00 a.m. Room 205 D

Strategic Marketing:

The New Tool For The HR Professional

This fast-paced workshop demonstrates how marketing is a key managerial tool often overlooked by human resources professionals in presenting their services to external groups, internal departments and individuals. This special hands-on, skill-based session will examine marketing and the HR function, marketing audit and strategy, and the marketing mix. Participants will work in small groups and learn through case applications.

Session Benefits:

You can learn

- 1 How to demystify marketing concepts and how to apply them to the management process;
- 2 Five ways strategic marketing can enhance the HR function;
- 3 How to develop components of a marketing action plan applicable to your own HR function.

PRE-CONFERENCE WORKSHOPS



David Sheridan is an administrator at Sheridan College in Oakville and also operates a consulting practice that provides management training and research services. He is an experienced adult educator and a highly

effective workshop leader. David has delivered numerous seminars to organizations across the province and has presented many workshops at conferences and conventions.

April 3 9:00 a.m. Room 206 A

Men Speak, Women Speak, Power Speak: The Language Of Power

Pay equity and employment equity are the buzz words of the decade. But language equity is a unfamiliar concept most people haven't even heard of. Who owns, uses and abuses the language of power? This workshop looks at some of the key differences in how men and women communicate, and what the implications are in the business world.

Session Benefits:

You can learn

- 1 How gender-based differences in the use of language can be a source of unnecessary misunderstanding and conflict, especially in the workplace;
- 2 How to expand your vocabulary to promote more effective relationships, both at work and at home;
- 3 How to analyze your working relationship with others and develop it to full potential.



Joan Graham is the Director of Nursing at the Oakville Trafalgar Hospital. She has worked in health care for many years but became interested in communication and presentation skills several years ago, when she joined

Toastmasters International, a communication and leadership organization. For several years she has used her skills to develop and present workshops to organizations in Canada and the United States. Her relaxed, humorous style has made her a favourite with a wide variety of audiences.

April 3 9:00 a.m. Room 206 B

Connecting With Your HR Customer

The quality of customer service is the cornerstone of growth and profitability. HR departments have a variety of customers – management, supervisors and executives and employees. If your HR department doesn't deliver satisfactory service to your clients, you will never be taken seriously as a strategic partner in the organization. This workshop is designed to help HR professionals deliver customer service for optimum results and successful client relations.

Session Benefits:

You can learn

- 1 The fundamental importance of viewing people in the organization as clients;
- 2 How to recognize situations that make or break the service relationship;
- 3 How to identify the bottom line results that you can sell to your clients.



Eileen Smith is a Principal of Performance By Design, offering consulting services in training. She has over 15 years of experience in human resources with Scotiabank, Kellogg Salada and Richardson Management Associates. Her area of expertise is in customized workshops on leadership, customer service, performance management and train-the-trainer.

April 3 9:00 a.m. Room 206 C

Reintegrating The Injured Worker

Recent changes in the Ontario's Workers' Compensation Act require corporations to make reasonable accommodation for injured employees to return to the workplace. Ignoring these new regulations could incur financial penalties for your company. Human resources management, operations management and medical professionals will have to work closely together to achieve the goal of reasonable accommodation.

Session Benefits:

You can learn

- 1 The complexity of corporate and medical issues involved in returning injured employees to the workplace;
- 2 How to establish a program to accommodate injured employees and how to monitor the program to prevent re-injury;
- 3 How to communicate effectively with health care professionals.



Dr. Barry D. Kurtzer is President and Medical Director of Evans Occupational Health Services Limited, which provides a variety of clinical medicine, nursing, and Workers' Compensation Claims Management programs to the corporate community and its employees. He is a member of the Occupational Medical Association of Canada, the Occupational Medicine section of the Ontario Medical Association and the Canadian Occupational Health Association. He has toured hundreds of corporations and understands the nature of the Occupational Health and Worker's Compensation problems facing Canadian business.

CONFERENCE SESSIONS

April 3 1:30 p.m. Auditorium

Men Can Do What Women Can Do

Who hasn't heard of Gloria Steinem?

Deemed one of America's most influential women by the World Almanac for the past nine years ... co-founder of *Ms.* and *New York Magazines* ... author of best-selling books *Outrageous Acts and Everyday Rebellions* and *Marilyn: Norma Jeane*, a biography of Marilyn Monroe ... advisor to the National Women's Political Caucus, Voters for Choice and the Coalition of Labor Union Women.



Gloria Steinem's unrelenting political activism to promote equality and civil rights has earned her universal respect and critical acclaim. Her keynote speech to the delegates at HRP AO's Annual Conference, "Men Can Do What Women

Can Do," promises to be fiery, eye-opening, wry and personal. In short, Glorious.

April 3 4:00 p.m. Auditorium

What's Sex Got To Do With It?

Vive la différence! Who says men and women can't be different, but equal? With a magical blend of motivation, inspiration, fun and practical "how-to" advice, Patricia E. Sheppard will celebrate the difference between the sexes and show how to make the most of it in the workplace.

Session Benefits:

You can learn

- 1 How women and men can learn to work better together;
- 2 How to discover your own wider vision and talents;
- 3 How women can become more assertive in the workplace, but not at the expense of their male colleagues.



Patricia E. Sheppard is a Senior Sales and Corporate Advisory Board Member with Mary Kay Cosmetics. In 1984 Patricia was the number one Director of Canada and has won the company's pink Cadillac for a record-breaking

five-year span. Patricia is currently on the lecture circuit, speaking to and inspiring audiences. She has held management positions with Sears, Bell Canada and the Royal Bank. She has also founded and built a toy company and an educational firm. Patricia is a founding member of "The Society of Entrepreneurial Achievers."

April 3 4:00 p.m. Hall A

Training That Really Makes a Difference

Do employees really learn at your training sessions? Are there noticeable differences in performance levels once the course has ended? Gary Miller will show you the experiential design of the workshop, the follow-up and the practical evaluation of learning techniques. The secrets to successful training, when properly orchestrated, can really make a measurable difference in employee productivity.

Session Benefits:

You can learn

- 1 How to ensure employees receive the full impact of training;
- 2 How to design effective learning sessions;
- 3 How to solicit full senior management support for training initiatives.



Gary Miller is a Principal of Gary Miller & Associates, a consulting firm specializing in staff training and organizational development. His client firms include MINICOM, East York Board of Education, O.S.T.D. and HRP AO. Before

establishing his own consulting practice, Gary worked with Cadillac Fairview, Andros Consultants and continues to work with Ontario Hydro as a management development consultant.

April 3 4:00 p.m. Room 104 C, D

Recent Developments In Employment Law: What You Need To Know

This seminar couldn't be more timely, given the difficult economic climate currently facing the business community, and the increasing numbers of dismissals and lay-offs. Find out about the latest developments in employment contracts, negligent misrepresentation, wrongful dismissal, golden parachutes and court awards. Take advantage of the lively question-and-answer period.



Randall Scott Echlin is a Partner in the Toronto Law Firm of Borden & Elliot and regularly writes and lectures on employment law. He is the Associate Editor of Canadian Cases on Employment Law and a Past Chairman of the

Civil Litigation Section, Canadian Bar Association, Ontario Branch. Much of his practice as a trial lawyer involves wrongful dismissal actions and the preparation of employment contracts.

April 3 4:00 p.m. Room 104 A, B

Measuring The Impact Of HR On The Organization

Does your HR department have a vision that is proactive, strategic, cost-effective and adds value while simultaneously developing a client focus? Is your HR measurement system designed to tag the five areas essential to HR: cost, time, quality, quantity and human reactions? Carol Walton will thoroughly examine measurement systems that provide a clear sense of direction and purpose, improve client relations and generate data to identify problems and resource locations. A complete set of HR measures can be maintained in as little as twenty minutes a day. Find out how to improve your own job satisfaction and win the respect of your management peers.

CONFERENCE SESSIONS

Session Benefits:

You can learn

- 1 How to change human resources from an expense centre to a value-adding operation;
- 2 How to measure HR effectiveness through processes, outputs and impacts;
- 3 What pay-offs are in store for the HR function and the organization.



Carol Walton is the Vice-President of Saratoga Institute. A nationally known speaker and an experienced consultant, Carol has assisted in authoring the Saratoga Institute/Society of Human Resources Management Report for years.

She has presented numerous seminars including the immensely successful Principles for Human Resources Measurement. An international consultant, entrepreneur and speaker, Carol is dedicated to communicating the new principles of measurement so important to HR professionals seeking to integrate with senior management and the strategic planning process.

April 4 9:00 a.m. Hall A

Increase Productivity And Commitment: Empower Your People

What is the difference between power and empowerment? Can you really empower another person without "giving away the candy store?" Empowerment means developing within people the substantive freedom to do their work without undue controls and it is one of the hottest, new motivational trends today.

Session Benefits:

You can learn

- 1 Concrete strategies to enhance your own leverage within your organization;
- 2 How to tap into the second wind of your human resources for refreshed employee contributions;
- 3 How to provide your employees the information and training needed to carry out enriched and more rewarding roles.



Dr. John E. Jones is President of Organizational Universe Systems, a company that specializes in consulting, training, and research and development in human resources. John is co-founder of University Associates and

co-editor of experience-based training and consulting handbooks. An experienced counsellor, entrepreneur and consultant, he bridges the theoretical and practical realms of human resources and business. John's clients include AT&T, Bell Laboratories, Xerox, Coca-Cola, Coors, Holiday Inns and numerous not-for-profit organizations.

April 3 4:00 p.m. Room 205 C, D

MOTHERS OF INVENTION

Strategic Recruiting in a Tight Market

Donald Chiro, Vice-President of Human Resources,
The Hospital for Sick Children, Toronto

(see page 14)

April 3 - April 5

Mothers of Invention Series

Four provocative practical sessions that put you at the forefront of HR are available this year for the first time! Here is your opportunity to talk to your HR peers about ideas and programs you can use in your own organizations.

Strategic Recruiting in a Tight Market

Donald Chiro, Vice-President of Human Resources,
The Hospital for Sick Children, Toronto

The nursing shortage has become a national and international crisis. Learn how The Hospital for Sick Children has overcome this problem using creative recruitment methods that can be successfully applied to many different sectors. Find out how they reduced a 30 per cent absenteeism level to 7 per cent in two years and a vacancy level of 125 staff to less than 10.

Wednesday, April 3 4:00 p.m. - 5:30 p.m. Room 205 C, D

Innocent Absenteeism

DeA Heafman, Director of Personnel,
Grace General Hospital, Ottawa

Absenteeism can severely drain an organization's human and financial resources. Find out how Grace General Hospital has developed a program that has reduced absenteeism by up to 50 per cent.

Thursday, April 4 9:00 a.m. - 10:30 a.m. Room 205 C, D

The Mentoring Network

Minan Abraham, Manager, Human Resources,
Canada Mortgage and Housing Corporation

The value of mentoring is well-known but how do you find the right employee-mentor fit? Learn how it's done at Canada Mortgage and Housing Corporation and find out about other aspects of this organization's innovative mentoring program.

Thursday, April 4 3:00 p.m. - 4:30 p.m. Room 205 C, D

Creating a Flexible Workplace:

The Weekend Worker

Day Wilson, Director of Human Resources,
3M Canada

Who says we have to work Monday to Friday? At 3M employees can work Saturday and Sunday and get the rest of the week off. Find out how to reduce the work week from five days to two, cut down on absenteeism and save money in the process.

Friday, April 5 9:00 a.m. - 10:30 a.m. Room 104 C, D

CONFERENCE SESSIONS

April 4 9:00 a.m. Room 104 A, B

Hiring The Best

Based on Martin John Yate's international best seller, *Hiring the Best*, this session will hone your selection skills. Find out how to uncover the cracks in resumes, how to build an effective employee selection multiple interview team and how to structure effective interviews. Martin will demonstrate the latest interviewing methodologies, conversational control and questioning approaches.

Session Benefits:

You can learn

- 1 How to develop critical selection skills, essential for the modern manager;
- 2 How to get through the fluff to the facts, from the resume to the decision;
- 3 70 techniques for prudent selection.



Martin John Yate is President of Peregrine McCoy Ltd. and has logged over 16 years in the human resources profession. He was the Director of Personnel for Bell Industries Computer Memory Division, and Director of

Training for Dunhill. Martin is an active member of the American Society of Journalists and Authors and he is well recognized as a powerful communicator. An internationally published business writer, his books include: *Keeping the Best – Gaining Commitment with the New Work Force*; *Hiring the Best – A Manager's Guide to Effective Interviewing*; and *Resumes That Knock'em Dead*.

April 4 9:00 a.m. Room 104 C, D

Paradigms Lost:

Transforming Labour Relations

It's time for a shift in paradigms – one that contributes to peak performance. More than two decades of evidence confirms that enlightened work systems operate better than "traditional" ones.

Company productivity can only truly improve when the visions and values of labour relations are integrated with overall strategic direction. Do your front-line supervisors practise what the company preaches? And what about you, the labour-relations practitioner: What do you believe about your union(s)? What kind of future do you envision?

This workshop will explore alternative approaches to improving the labour-relations climate, unlocking familiar mindsets that inhibit organizational growth. Be willing to start with your own beliefs, attitudes and practices.

Session Benefits:

You can learn

- 1 Alternative strategies to improve labour-relations climates;
- 2 How to unlock habitual mindsets that prevent growth;
- 3 How to initiate change rather than simply reacting to it.



Diane Vezina is a human resources and organizational effectiveness consultant with more than fifteen years as a generalist in the profession. As President of her own consulting company, D.V. Vezina & Associates, she

specializes in the strategic management of organizational change, leadership effectiveness, conflict resolution and team building. She has consulted to, trained and addressed numerous groups in Canada and the United States, in both the private and public sectors. Some of her clients have included Bell Canada Limited, The Toronto Board of Education, The Municipality of Metropolitan Toronto, Northern Telecom, and CP Hotels and Resorts.

April 4 9:00 a.m. Room 203 A, B

Communicating Benefits In Volatile Times

In tough times marked by recessionary downturn, increased competition and economic constraints, your compensation and benefits plan can be a powerful motivator in the accomplishment of your organization's goals. Is your plan being communicated to employees as effectively and consistently as possible? Are these gains understood in terms of incentives to increased productivity? Find out how some of the "Stars of the '90s" are communicating their benefits programs! Hear what your peers are doing, as the results of the Fall 1990 Canadian survey on "Communicating to Employees in Volatile Times" are unveiled.

Session Benefits:

You can learn

- 1 How benefits communications can help to focus employees on the business challenges of the 90's;
- 2 What to say about stock or profit-sharing plans during "bear" markets;
- 3 Effective employee communications when the purse strings are temporarily tightened.



Doug Macnamara is a Managing Partner with BRG Associates, the consulting arm of Royal Trust. He has a B.Sc. in Biochemistry, B.Ed. in Experiential Education, and C.H.R.P. and CEB designations. Involved in corporate

training and management consulting, Doug has assisted many leading Canadian organizations with their benefits, organizational changes, and strategic issues communication projects. He has developed and refined the CommuniGraphics™ process for maximizing impact in communications, and implemented "Key Communicator" networks within several of the "100 Best Companies to work for in Canada."

CONFERENCE SESSIONS

April 4 9:00 a.m. Room 203 C, D

Contract Employment:

What Employers Can Ask Of Employees

What information can an employer expect an employee to keep confidential? Can an employee work for an ex-employer's competitor? Is dishonesty a breach of an employee's obligations? How can you create a more loyal and effective workplace? In the quagmire of employer/employee relations, this session will be a road map to help you safely navigate through the tricky issues of employee relations. Edward Aust will expose the legal framework which regulates the obligation of loyalty that an employee has towards his employer.

Session Benefits:

You can learn

- 1 The legalities surrounding the employee's obligation of loyalty;
- 2 The employee's obligation regarding confidentiality, non-competition, conflict of interest and trade secrets;
- 3 How to apply leading case study findings to your own corporate environment.



Edward Aust is a lawyer and the partner responsible for the employment and labour law section of Stikeman, Elliot (Montreal). He specializes in the negotiation and litigation of all issues arising from the individual employment relationship. Edward has established an impressive career concerning labour relations and productivity to several Canadian employers and has a high profile from speaking on employment law issues in the United States, Japan and Europe. He is also the co-author of the labour and employment law sections of *Doing Business in Canada*.

April 4 9:00 a.m. Room 205 C, D

MOTHERS OF INVENTION

Innocent Absenteeism

David Pearlman, Director of Personnel

Grace General Hospital, Ottawa

(see page 14)

April 4 11:00 a.m. Hall A

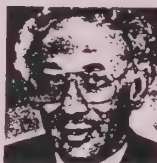
Teaching The Elephant To Dance: A Management Challenge

In the 1990s the world marketplace will be dominated by change. Speed and flexibility will be the major competitive weapons and creativity and innovation will be the tools of visionary leadership. Productivity and quality can make or break a manager. The fundamental management challenges will be knowing how to trigger the spirit of discovery in employees and meeting customer expectations head on. People power will unquestionably spell the difference between renewed market positioning and sagging profits. This session will focus on practical, hands-on guidance for creating the right kind of change in any organization.

Session Benefits:

You can learn

- 1 How to overcome resistance to change;
- 2 How to understand the HR manager's new role in improving productivity and quality;
- 3 How to empower employees to use their own creativity, skill and pride to make change really happen.



James A. Belasco is an internationally known professor, businessman, consultant and author who specializes in the implementation of Empowering Change, organizational and individual excellence and effective executive leadership. He is a Professor of Management at San Diego State University and CEO for firms in computer software and services, real estate development and private schools. James has cultivated several successful consulting relationships with IBM, McDonnell Douglas, Heineken Beer, General Dynamics and Ralston Purina. He has authored several books including his latest release, *Teaching the Elephant to Dance: Empowering Change in Your Organization*.

April 4 11:00 a.m. Room 104 C, D

"Generation X" – Look Who's Coming to Work!

We had them, we raised them, now we're going to have to hire them. That's right, tomorrow's new employees are going to be our children. Learn what to expect from a revealing three-year study of university and college graduates in Canada, the U.S. and the United Kingdom. Discover why previously successful recruiting campaigns, orientation programs and methods of supervising and appraising may not work any more. Get practical advice on how your organization can compete for, retain and manage a human resource that is getting harder to find and harder to work with.

Session Benefits:

You can learn

- 1 The 16 characteristics of today's young employees;
- 2 What they look for and expect in the ideal job;
- 3 How to train supervisors working with young employees.



David Cannon has worked for the past eight years as a Career Counsellor at Queen's University and has presented various workshops in Canada, the United States, and Britain on his research into the values, fears and expectations of today's university graduates. He has several years of experience in marketing research and training and development. David is especially adept at adjusting focus group technology to a variety of student populations and creating reliable sources studies. He is well-known for his expertise as a speaker and innovative workshop designer and is the author of several publications.

CONFERENCE SESSIONS

April 4 11:00 a.m. Room 203 A, B

HR Vice-Presidents – How They Get There

What is the secret to a successful HR career? This session will tell you from concrete, studies of HR executives who have made it to the top. Find out which life experiences can pave your way to become valued and exceptional strategic partners in your firm. Hear about the recommendations successful HR executives make to those who are after their job!

Session Benefits:

You can learn

- 1 How to apply certain skills to launch you to the forefront;
- 2 Practical insights about how to develop your own talent;
- 3 How to capitalize on your own experiences and events to gain recognition as the best person for the job.



Dr. Alain Gosselin is an Associate Professor at the Ecole des Hautes Etudes Commerciales (HEC), affiliated with the University of Montreal, where he is responsible for the human resources management programs at the graduate level. His

research focusses on the strategic management of human resources. He has published several articles and book chapters on HR management. Alain is presently working on a book, *The HR Strategic Plan: Its Determinants, Content and Implementation*.

April 4 11:00 a.m. Room 104 A, B

Keeping The Best

It's one thing to hire the right people, but it's another thing to them. The most valuable capital is human capital. "Keeping the Best" addresses the cutting-edge techniques employed by leading corporations for upgrading staff and keeping them committed. Find out why employees leave, and how to use critical performance effectively.

Session Benefits:

You can learn

- 1 Eight reasons why the headhunter is welcomed whenever he knocks on the door;
- 2 How to create an environment where management and the worker share each other's vision of the present and future;
- 3 How to recognize, attract and retain the workers who will be the bedrock of your success.



Martin John Yate is President of Peregrine McCoy Ltd. and has logged over 16 years in the human resources profession. He was the Director of Personnel for Bell Industries Computer Memory Division, and Director of

Training for Dunhill. Martin is an active member of the American Society of Journalists and Authors. His books include *Keeping the Best – Gaining Commitment with the New Work Force*; *Hiring the Best – A Manager's Guide to Effective Interviewing*; and *Resumes That Knock'em Dead*.

April 4 11:00 a.m. Room 203 C, D

Matching HR Technology To Strategic Planning

Human Resource Systems were once considered simple record-keeping systems. Now these information management systems are used for strategic planning, budgeting, resource analysis and cost-benefit analysis. This session will focus on the advantages of integrating HRIS to your organization and demonstrate the many applications of this technology.

Session Benefits:

You can learn

- 1 Both the direction of HR technology and the latest trends;
- 2 How to best use emerging technology to support strategic planning;
- 3 How HR measurement criteria can provide a critical competitive advantage.



David Williams is President of The Jamieson/Williams Group Inc., a leader in the development of advanced technological solutions for HR management problems. He merges his training, which includes an M.A. in Psychology, with

more than twenty years of expertise in software design and HRIS consulting. David is also a co-founder and past President of the Canadian Association of Human Resources Systems Professionals.

April 4 3:00 p.m. Hall A

What's All This Stuff About Spirituality In The '90s?

For organizations intent on first-class public service, a brave step for the '90s will be the development of management from the heart. This "spiritual leadership" approach will integrate caring service, efficient systems and profitability. Discover how this approach can be harnessed for personal and corporate success.

Session Benefits:

You can learn

- 1 How the transition from managing things to leading people takes place;
- 2 How the pervasive influence of women in the workplace impacts on spiritual leadership;
- 3 About the current movement toward empowerment of people and the identity crisis this creates in many organizations.



Ian Percy is a management psychologist and President of the Ian Percy Corporation. With over 20 years experience as a consultant, business person and professional speaker, Ian works in the areas of organizational renewal,

strategic planning and management teamwork. Ian holds degrees in education and theology, as well as clinical and organizational psychology. His presentation blends sound theory, humour and street "smarts."

CONFERENCE SESSIONS

April 4 3:00 p.m. Room 104 A, B

The Merging Worlds of Home and Office

Two separate worlds — home and office — are becoming one. As lifestyles turn into workstyles, and vice versa, long-held notions about work and the make-up of the family unit are radically changing. Surveys show that for every person who works at home, two more would like to try it. How will working at home impact business over the next decade? Is your company planning to accommodate this significant change? Anthony Stokan will evaluate the impact of working at home from a variety of perspectives including the corporation, management and worker.

Session Benefits:

You can learn

- 1 About the main impetus behind the work home trend;
- 2 How organizations have successfully accommodated this change;
- 3 Why your company will have to adapt to this reality.



Anthony Stokan is a Partner of Anthony Russell and Associates, a management consulting firm. His diverse background includes retail, manufacturing, marketing and teaching. He is the author of *Who's Minding The Store*, which

examines the boom in micro-niche marketing, franchising, self-employment and the entrepreneurial mystique.

April 4 3:00 p.m. Room 104 C, D

Business Ethics

After the questionable excesses of the '80s, business leaders are now recognizing the need to demonstrate ethical behaviour. Find out how HR executives can exercise leadership in the organization by utilizing HR policies and processes to encourage and ensure that ethical standards of behaviour are practiced.

Session Benefits:

You can learn

- 1 How to focus on ethical corporate behaviour as a key strategic requirement;
- 2 Specific procedures that human resources managers and executives can contribute to the development of an ethical corporate culture;
- 3 What actions leading organizations are taking to promote an ethical corporate culture to their benefit.



Dr. Jeff Gandz is an Associate Professor of Business Administration at the University of Western Ontario. He teaches, consults and writes about organizational behaviour, industrial relations and human resources management. Jeff also regularly conducts management development

programs for the private and public sector.

Q. HOW CAN YOU KEEP PRODUCTIVITY AT A MAXIMUM AND YOUR STAFF AT A MINIMUM?
A. OLSTEN TEMPS.

As staff levels fluctuate, corporate productivity need not suffer. The solution: a flexible program of highly-skilled, highly-qualified temporary workers from Olsten who can help you keep payroll costs down and productivity way up. Find out how your company can profit from temporary help. Call Olsten.



Temporary Services

Ask how Olsten's Workplace Literacy Outreach Program can help your company.

CONFERENCE SESSIONS

April 4 3:00 p.m. Room 203 A, B

Comment les leaders en GRH se développent-ils?

Quel est le secret pour réussir sa carrière en ressources humaines? Cet exposé vous en donnera tous les détails, à partir d'expériences vécues par des cadres en ressources humaines qui sont arrivés au sommet. Découvrez quelles sont les expériences de vie qui servent à paver la voie vers un rôle de partenaire stratégique dans votre entreprise. Ne manquez pas cette occasion d'entendre les recommandations faites par les cadres en RH qui ont réussi, à ceux qui veulent prendre leur place.

Les intérêts de cette conférence:

Vous apprendrez

- 1 Comment mettre en application certaines habiletés permettant de vous propulser aux premières lignes de la réussite;
- 2 Des conseils pratiques pour développer votre talent;
- 3 Comment rentabiliser vos propres expériences et vous établir comme "la meilleure personne pour le poste".



Dr. Alain Gosselin est professeur agrégé à l'école des Hautes Etudes Commerciales (H.E.C.) affiliée à l'université de Montréal où il est responsable des programmes de GRH au niveau de la maîtrise. Ses intérêts de recherche

portent principalement sur la gestion stratégique des ressources humaines et sur les professionnels RH en tant que partenaires stratégiques. Il est présentement à écrire un livre, *Le Plan Stratégique RH: Ses Déterminants, Son Contenu et Sa Mise en Oeuvre*.

April 4 3:00 p.m. Room 203 C, D

Bill 162 And Beyond: The Brave New World In Workers' Compensation

Recent changes to the Workers' Compensation Act have created a new set of obligations for employers in Ontario. The changed regulations have given rise to new rules governing maintenance of employee benefits, mandatory employer re-instatement and re-employment provisions, and a permanent impairment policy that includes coverage of non-economic and wage losses.

Jason E. Mandlowitz will examine the implications of Bill 162 and recommend ways for employers to meet statutory requirements while maintaining harmonious industrial relations.

Session Benefits:

You can learn

- 1 How to navigate the complexities of Bill 162;
- 2 How to avoid new penalties under the Act for failure to comply with Bill 162 regulations;
- 3 How to extend new policies to workers and integrate the new provisions into existing HR systems.



Jason E. Mandlowitz is the Director of the Workers Compensation Board Office of the Employer Adviser. He entered the public service in 1985 as a small business advocate with the Ministry of Industry, Trade and Technology and was instrumental in establishing the Employers' Council on Workers' Compensation. From 1981 to 1985, Jason Mandlowitz was Director of Provincial Affairs for the Canadian Federation of Independent Business and has served as a consultant to the private and public sectors on a broad range of issues.

April 4 3:00 p.m. Room 205 C, D

MOTHERS OF INVENTION

The Mentoring Network

Miriam Abraham, Manager, HR

Canada Mortgage and Housing Corporation

(see page 14)

April 5 9:00 a.m. Auditorium

Hale, Hardy and Hanging In

If you missed Brian Little at the 1990 conference, here's your chance to find out what all the rave reviews were about, first hand. Back by popular demand, Brian Little will examine the psychological factors that help individuals cope with the inevitable conflicts they encounter at work. Can stress be prevented or is it inevitable? Can we pursue the service and joys of our profession without risking burn-out in the short-term and turning to dust in the long run? While the issues are serious, an occasional gust of whimsy will provide light relief as we look at ourselves hanging in and muddling through.

Session Benefits:

You can learn

- 1 The myths and paradoxes that have arisen in recent years about the relationship between personality and health;
- 2 Why stress management programs in organizations are often stressful and why hardiness programs are on the rise;
- 3 Alternative routes for the promotion of happiness and hardiness in complex lives.



Dr. Brian Little is the Associate Professor and Director of the Social Ecology Laboratory at Carleton University in Ottawa and is President of Traq Consulting in Ottawa.

He was formerly head of Human Resources

Research and Development at MacMillan Boedel in Vancouver and has consulted and published extensively in the human and organizational assessment fields. Brian's recent research is on the personality and social factors influencing transitions across the life-span. He is a popular speaker and has addressed more than 400 groups world-wide.

CONFERENCE SESSIONS

April 5 9:00 a.m. Hall A

Profits With Principles

Is it possible to link profit margins to principles? The international success of the Body Shop is resounding proof! Margot Franssen will illustrate that sound environmental and social practices and cost-effective management are not diametrically opposed concepts. Body Shop products use many naturally based ingredients often purchased at source from Third World nations, in an effort to support emerging economies. An outstanding example of private enterprise that combines high ethical and environmental standards, the Body Shop has been named by the *Financial Post* as one of the "100 Best Companies to Work For in Canada."

Session Benefits:

You can learn

- 1 How to increase your profitability without sacrificing your principles;
- 2 The difference between marketing to the environmentally conscious consumer and being environmentally conscious yourself;
- 3 How to give employees a sense of ownership in an environmentally and community-oriented corporate vision.



Margot Franssen opened the first Canadian Body Shop in 1979, in Toronto's Yorkville District. She has successfully developed a network of more than 75 franchise and company-owned stores across Canada. Current retail sales

exceed \$50 million. Margot has been recognized as a "Woman Who Makes A Difference" in 1989 by *Simpsons and Toronto Life Fashion* and is a member of the Young Presidents Club. She has been appointed to the Advisory Board for *Retail Directions* magazine, a Director on the Retail Council of Canada's Advisory Board and a member of the Metro Toronto Advisory Council for the Salvation Army.

April 5 9:00 a.m. Room 104 A, B

Trends In Compensation: The Next Wave

Where are pay plans headed in Canada? What wage and salary increases are major employers considering for both unionized and non-union employees? What are the latest developments in variable and incentive compensation, and work and family-related benefits? These are vital questions in today's business environment. Prem Benimadhu will examine what's happening with wages in the unionized environment in Canada and the United States. This session will be especially geared towards senior managers and executives.

Session Benefits:

You can learn

- 1 About major developments in compensation and benefits;
- 2 How some companies are linking pay and performance;
- 3 About the latest projected increases in wages and salaries.



Prem Benimadhu is the Director, Compensation Research Centre, at The Conference Board of Canada where he co-ordinates research on industrial relations and human resources, labour-management relations, and human resources and compensation. He is the author of numerous articles including: "The Strategic Role and Function of Human Resources Management" and "Business Linkages with Developing Countries."

April 5 9:00 a.m. Room 205 C, D

Les impératifs économiques d'aujourd'hui et la gestion des ressources humaines

La restructuration économique mondiale, la compétition internationale plus forte, le développement de l'économie tertiaire au Canada et l'effritage du secteur manufacturier font partie des nombreux défis que les entreprises canadiennes doivent relever. Pour qu'elles demeurent compétitives, l'investissement dans leurs ressources humaines doit augmenter plutôt que diminuer. En conjonction avec la qualité et l'innovation, cette action est la clé pour demeurer un pas en avant de la compétition. Les ressources humaines sont un placement important pour l'avenir, particulièrement face aux tendances démographiques qui prévoient une pénurie imminente de personnel qualifié.

Les interets de cette conference:

Vous apprendrez

- 1 De quelle façon les tendances démographiques les plus récentes affecteront les ressources humaines;
- 2 Comment vous préparer à l'évolution du rôle des ressources humaines dans le contexte économique actuel;
- 3 Comment obtenir les reconnaissances que méritent les ressources humaines dans votre entreprise.



Dr. Diane Bellemare détient un doctorat en économie de l'université McGill. Elle est professeure membre de la faculté à l'Université du Québec à Montréal. Elle a été membre du Conseil économique du Canada de 1984 à 1990.

April 5 9:00 a.m. Room 104 C, D

MOTHERS OF INVENTION

Creating a Flexible Workplace: The Weekend Worker

Dave Wilson, Director, HR

3M Canada

(see page 14)

April 5 11:00 a.m. Auditorium

The Psychology of Earning

Have you ever been treated rudely by a clerk in a store? Have you ever seen someone in an office who managed to get by without doing any real work? Did the clerk get fired? Was the employee reprimanded? If the answer is no, those people are experiencing entitlement. Entitlement is the deep-down, unspoken, but firmly embedded sense that what you get is a right, rather than something

CONFERENCE SESSIONS

that must be earned. When there is no down-side risk if you don't perform, entitlement attitudes are prevalent both at work and in families. The result is complacency and a lack of achievement. When those who feel entitled are forced to perform, the result is fear. Between entitlement and fear, between too much and too little security, lies the psychology of earning, the place where all corporations need to have their employees.

Session Benefits:

You can learn

- 1 Why a psychology of entitlement stifles confidence and productivity and why employees must earn what they get;
- 2 How to increase or decrease people's sense of risk as a new way to optimize performance;
- 3 How a psychology of earning for employees is the equivalent of market mechanisms for an economy.



Dr. Judith Bardwick is President of "In Transition" and is affiliated with Keilty, Goldsmith and Boone, a management consulting firm located in California. Among her clients are IBM, Eastman Kodak, Exxon and AT&T. She is also a clinical professor of psychiatry at the University of California.

April 5 11:00 a.m. Hall A

First They Laugh, Then They Learn

This session addresses why organizations need humour and how you can make it work to your advantage. Using clips from the Video Arts library, many featuring the British comedian John Cleese, Ms. Boland demonstrates how humour can be used as a professional tool to reduce stress, remove learning blocks and bond groups together. She shows how humour used in a training program must reinforce key points, how humour can protect us from future mistakes and how its physiological response injects well-being into a group. Make humour your ally!

Session Benefits:

You can learn

- 1 How to use humour to unlock the creative powers of your employees;
- 2 How humour can be used as a powerful training tool;
- 3 How to optimize humour as a readily available management tool at low cost.



Ann Boland is the General Manager of American Operations for Video Arts, the world's leading producer of training programs. She has increased sales of Video Arts Inc., founded by British actor John Cleese, by over

300 per cent since 1986. Ann joined Video Arts in 1985 from Sartel Corporation, a manufacturer of high-tech telecommunications equipment, where she generated \$1 million in sales the year after opening their Midwest office.

April 5 11:00 a.m. Room 104 A, B

The Latest Developments In Labour Relations – What You Need To Know

Our Industrial Relations System is in shambles at a time when we most need to be competitive. What can we do about it? With the New Democratic Party now in power in Ontario, labour law is being revisited. What changes can we expect and what will the impact be on labour and management? The Charter and Human Rights legislation have also added a new dimension to industrial relations. Human resources professionals, given their unique role in the organization, must prepare now for the new government agenda.



Roy Heenan is a Senior Partner at Heenan Blaikie where he specializes in industrial relations. Roy negotiated the first labour contract in Canada incorporating Japanese-style working practices in the automobile

industry between Suzuki and Canadian Auto Workers. His lecture circuit is extensive, involving both English and French universities. His articles include "Labour Law in the New Workplace," "Whistle Blowing and Employee Loyalty," and "Effect of the Charter on Employment: Affirmative Action in Hiring Practices in Canada."

April 5 11:00 a.m. Room 104 C, D

Valuing Differences: A Session On Disability And Employment

Physical barriers are a big problem, but attitudinal barriers are an even bigger problem for people with disabilities. The training and placement of the disabled requires not only insight into issues and employment trends affecting the disabled, but constant renewal of one's personal and professional efforts. Richard Pimental's dynamic and inspirational training presentation will empower the participant with tools, techniques and new ideas.

Session Benefits:

You can learn

- 1 How to prepare persons with disabilities for interviews;
- 2 How to eliminate attitudinal barriers in the hiring process;
- 3 How to understand employment trends and their implications for employment of disabled persons.



Richard Pimental is a nationally renowned motivational speaker and trainer who has delivered training programs to more than 50,000 people in major corporations and government agencies in the past five years. Richard

is the key author and trainer for the highly acclaimed Windmills program, an attitudinal training program for employment of disabled individuals which has been implemented in hundreds of organizations around the world. A true master of words, Richard promises a session that is both entertaining and profound.

CONFERENCE SESSIONS

April 5 11:00 a.m. Room 205 C, D

Does Increased Employment Equal Increased Profits?

Worldwide economic restructuring, stronger international competition, development of the Canadian tertiary economy and an eroding manufacturing base are among the many challenges Canadian organizations currently face. To stay ahead organizations must invest more, rather than less, in their human resources. This, coupled with quality and innovation, is the key to gaining a competitive edge. Human resources are an important investment for the future, especially in light of demographic trends which indicate an imminent shortage of qualified personnel.

Session Benefits:

You can learn

- 1 How the latest demographic trends will impact on human resources;
- 2 How to prepare for the changing role of HR in today's economy;
- 3 How to gain HR the recognition it deserves within your organization.



Dr. Diane Bellemare holds a Ph.D in economics from McGill University. She is a tenured professor at Université du Québec à Montréal. She was a member of the Canadian Economic Council from 1984 to 1990 and has published several works on the subject of full employment.

April 5 1:00 p.m. Hall B, C

Canada 2000: Buy, Sell Or Hold?

National disunity is making headlines: aboriginal hostilities, the constitutional debate, free trade ramifications, the rise in unemployment and regional conflicts. Concentrating on national issues at the expense of world issues could cost Canadian business precious dollars in terms of global competition. Human resources play a unique and sensitive role in managing two complex transitions simultaneously. HR practitioners must develop new relationships to foster joint problem-solving between the public and private sectors and between federal and provincial governments. They also need to help integrate business into a rapidly changing global economy.

Session Benefits:

You can learn

- 1 How to capitalize on areas of competitive advantage;
- 2 Where Canada ranks in the transition to an information-based economy and how your company will be affected;
- 3 Options for change that can bring Canadian business on a straighter path to a cleaner and healthier economy.



Dian Cohen is President of Dian Cohen Productions, the Visiting Associate of the Americas Society in New York and the Business Editor of CTV News. She is a seasoned veteran on economic and political issues, stemming from more than 33 years in the business. Her portfolio includes CBC assignments as an economic and business commentator, syndicated newspaper columns on money management, the marketing and development of personal money management seminars and service as a contributing columnist to *Maclean's* magazine, *Financial Post* and *Benefits Canada*. Dian has also authored *Money*, hosted radio phone-in shows on income tax and developed credit courses for Ryerson Polytechnical Institute in Toronto.

April 5 3:00 p.m. Auditorium

The Power of Vision

A corporate vision supported at all levels can enable the organization to break away from the trends and issues of the day and reset the strategic agenda. Although history is undoubtedly important, it is only in the future that we have our leverage. Once you have clear vision, decisions become easier, commitment becomes clearer and purpose becomes constant. Companies who successfully forge ahead to the 21st Century will be those pushed by a powerful vision.

Session Benefits:

You can learn

- 1 How to create a comprehensive, detailed, and inspiring vision;
- 2 Why nostalgia is a dangerous route for corporations;
- 3 How a vision has pulled nations, cultures or ideological groups much farther than other objective measures (wealth, resources, population base, technology).



Joel Arthur Barker is the founder and president of Infinity Limited Inc., an internationally known consulting firm that invented the concept of strategic exploration. He formed his company in 1978 after directing the Futures Studies Department of the Science Museum of Minnesota for four years. His book, *Discovering the Future: The Business of Paradigms*, and his corresponding best-selling video help explain the dynamics of revolutionary change. Joel's business acumen has touched the lives of more than 800,000 people in Canada, Mexico, Europe, the Pacific Rim and the United States.

CITY OF HAMILTON
- RECOMMENDATION -

3(a)

DATE: 1991 April 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

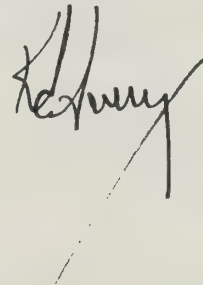
SUBJECT: Class B Livery Vehicle Licence - By-law 89-249

RECOMMENDATION:

That the attached recommendation which was referred to the Finance and Administration Committee by City Council be tabled pending receipt of a report from the Manager of the Licensing Division.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A



BACKGROUND:

I have discussed this matter with the Manager of the Licensing Division and he is recommending that a full report be prepared in this matter. Any change to the present regulations will require a By-law amendment and it may be necessary to hold a Public Meeting regarding this issue.

cc: Alderman T. Cooke, Chairman
City of Hamilton Licensing Committee
Mr. S. Dembe, Licence Division Manager
Mrs. S. Glover, Secretary
City of Hamilton Licensing Committee

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: Mr. J.D. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

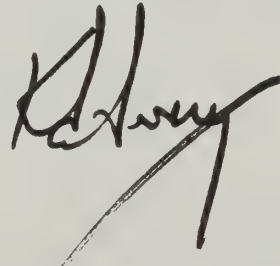
SUBJECT: Class "B" Livery Vehicle Licence -
By-law 89-249

DATE: 1991 April 8

Please be advised that City Council, at its meeting of 1991 March 26, on the recommendation of the City of Hamilton Licensing Committee, adopted the following resolution with regard to the Class "B" Livery Vehicle Licence Application of Transportation Unlimited Inc. (Albert DiCasa):

- (a) That the Class "B" Livery Vehicle Licence application of Transportation Unlimited Inc. (Albert DiCasa), 430 Cannon Street East, Hamilton, Ontario, L8L 2C8 be denied.
- (b) That the Finance and Administration Committee be requested to review Section 5 of Schedule 4a to By-law 89-249 which requires Class "B" Livery Vehicle Licence applicants to hold a written contract with the Disabled and Aged Regional Transit System.

I would draw your attention to Item (b) and request that appropriate action be taken with respect to this matter.



cc: Mrs. S. Glover, Secretary
City of Hamilton Licensing Committee
Mr. S. Dembe
Licence Division Manager

CITY OF HAMILTON
- RECOMMENDATION -

3(b)

DATE: 1991 April 12

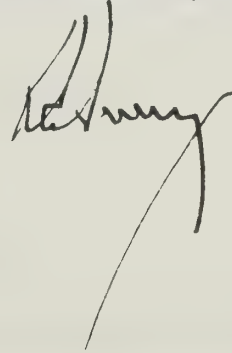
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Flea Market By-law No. 87-234

RECOMMENDATION:

That the attached recommendation from the City of Hamilton Licensing Committee be tabled pending receipt of a report from the Manager of the Licensing Division in this matter.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

I have discussed this matter with the Manager of the Licensing Division and he is recommending that a full report be prepared on this matter.

cc: Alderman T. Cooke, Chairman
City of Hamilton Licensing Committee
Mr. S. Dembe, Licence Division Manager
Mrs. S. Glover, Secretary
City of Hamilton Licensing Committee

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 12

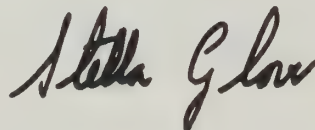
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Licensing Committee

SUBJECT: Flea Market By-law No. 87-234

RECOMMENDATION:

That the Finance and Administration Committee review the concerns of Mr. J. Zipilli with regard to Flea Market By-law No. 87-234 as amended.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The City of Hamilton Licensing Committee at its meeting of 1991 April 10 received a delegation consisting of Mr. J. Zipilli, a Flea Market Owner and Mr. and Mrs. J. Tropea, Flea Market Stallholders, with regard to Flea Market By-law No. 87-234.

It was Mr. Zipilli's contention that the Flea Market By-law was created in 1987 to protect citizens and residents and ensure adequate parking in areas where Flea Markets were located. However, this By-law was subsequently amended to eliminate these requirements and all that remains is the licensing requirement. Mr. Zipilli said he felt that this was now no longer necessary.

As any changes to the By-law fall within the jurisdiction of the Finance and Administration Committee, the Licensing Committee agreed to refer this matter to the Finance and Administration Committee for their consideration. Mr. Zipilli would welcome the opportunity to speak to the Finance and Administration Committee on this matter and Mrs. and Mrs. Tropea have asked to be kept informed in this regard.

cc: Alderman T. Cooke, Chairman
Licensing Committee

Mr. R. Sabo
Law Department

Mr. S. Dembe, Manager
Licence Division

file

3(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 18

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: ENGLISH LANGUAGE SUB-COMMITTEE AND
TASK FORCE TO REVIEW CURRENT PROCESS OF CITIZEN
APPOINTMENTS

RECOMMENDATION:

- (a) That the Members of City Council be re-canvassed to solicit membership of the following sub-committees:
 - (i) English Language Sub-Committee - one Council Member to be appointed.
 - (ii) Task Force to Review Current Process of Citizen Appointments - three Council Members to be appointed.
- (b) That, in the event there is no response to the solicitation for membership, the Nominating Committee be requested to convene prior to a regular meeting of City Council to put names forward for appointment.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

The English Language Sub-Committee and the Task Force to Review Current Process of Citizen Appointments were recently established by City Council on the recommendation of the Finance and Administration Committee.

It is necessary that these vacancies be filled in order that these Sub-Committees can function.

CITY OF HAMILTON
- INFORMATION -

4.

DATE: 1991 April 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Employment Equity Program (C-022-091)

BACKGROUND:

This report will provide an overview of the City of Hamilton's Employment Equity achievements to date as well as goals and strategies under consideration for the future.

This report is divided into three key areas:

Legislation,
Employment Equity Workplan - Achievements-to-Date, and
Employment Equity Workplan - Goals and Objectives.

The goal of an employment equity program is to ensure that a corporation hires, promotes and trains employees on the basis of competence. Judge Rosalie Abella was commissioned to investigate equality in employment in 1984. She coined the term employment equity to cover a variety of measures to improve the status of four designated groups known as the target or protected groups and expressed the philosophy of employment equity in the following way:

"Sometimes equality means treating people the same, despite their differences, and sometimes it means treating them as equals by accommodating their differences."

These groups include women, visible minorities, aboriginal persons and the disabled. Extensive documentation shows that members of these groups have not been afforded fair access to employment. They have a higher than national rate of unemployment; lower workforce participation rates and more occupational segregation. Employment equity is a process to identify and remove employment barriers that limit or prevent the progress of women, aboriginal persons, visible minorities and the disabled in the work force.

Successful corporations adapt employment practices by removing bias from employment practices and policies; reduce the wage gap between men and women; and achieve a balanced representation of members of the four designated target groups in all occupations and at all organizational levels. The well being of the corporation depends on fair opportunity for all.

LEGISLATION:

All levels of government are involved in ensuring equality in the workplace.

A. Federal Initiatives

The Employment Equity Act proclaimed in 1986 is intended to achieve equality in the workplace. Crown Corporations, Federal Agents and Ministries are required to implement programs ensuring members of the four designated groups achieve equitable representation and participation in the work force and to report their results on an annual basis.

The Federal Contractors Program also introduced in 1986 requires federal contractors to achieve and maintain a fair and representative work force.

B. Provincial Initiatives

The Ontario Human Rights Code was first enacted in 1962 and was most recently amended in 1986. The spirit of the Ontario Human Rights Code is the recognition of the dignity and worth of every person and provides for equal rights and opportunities for everyone without discrimination.

The Pay Equity Act, passed in 1986, requires all employers with more than 10 employees to implement pay equity plans by January 1, 1990. The purpose of Pay Equity is to ensure that compensation practices are free of gender bias and that the concept of equal pay for work of equal value is sustained.

It is anticipated that in 1991, the Provincial Government will introduce Employment Equity legislation in Ontario that will apply to public and private sector employers with an annual payroll of more than \$300,000.

It is predicted that employers will be required to comply with the following requests:

1. develop, implement and post an employment equity plan
2. file a written report assessing the progress of the implementation of the plan

3. file a statistical report on:

- i) the representation of each of the designated target groups in all occupational levels
- ii) the number of employees hired, promoted and terminated for each occupational category and the numbers from each designated group
- iii) the range, average and median compensation of each designated group for each occupational category

4. Negotiations with trade unions on the development, implementation, and monitoring of the employment equity plan.

Recently, the Minister of Citizenship nominated Juanita Westmoreland-Traore for the new position of Employment Equity Commissioner.

The senior levels of government have shifted the emphasis on programs stressing reporting and data collection on the composition of the workforce to more result oriented programs with emphasis on programs designed to eliminate barriers to employment for designated group members.

C. Municipal Initiatives

To citizens of a community, municipal government is perceived as a role model and can, therefore, play a critical role in eliminating discrimination and promoting fair practices within the community. As service providers, employers, purchasers of goods and services, municipal governments can affect the quality of life of its citizens in a positive manner by adhering to the principles of equal opportunity within its own workforce.

Several municipalities have declared themselves equal opportunity employers and have designed and implemented equal employment opportunity programs and policies to support and promote this philosophy. Examples of employment equity initiatives are as follows: recruitment and selection practices; human rights in the workplace policies and procedures; training and staff development; programs for persons with disabilities; program initiatives for women and visible minorities; and research and data base initiatives.

The City of Hamilton has made significant strides towards achieving employment equity and compares favourably with other municipalities.

THE EMPLOYMENT EQUITY WORKPLAN - ACHIEVEMENTS TO DATE:

The implementation of policies and procedures and the commitment to training and development reflect the corporation's commitment to abide by the principles of employment equity: to provide fair and equal employment opportunities to its employees.

A. Employment Equity Staffing and Organizational Structure

The employment equity staff (.5 FTE coordinator, 1 FTE officer and .5 Clerical support) of the Human Resources Centre provide advice and guidance on employment equity matters and investigate complaints of harassment and discrimination in the workforce. Human Resources staff involved in recruitment, compensation, training and development, labour relations and occupational health all contribute to ensure that non-discriminatory employment practices are maintained.

B. Policies

1. Employment Equity Policy

The City of Hamilton made its initial commitment to employment equity in May, 1985, by adopting an employment equity policy which identifies and profiles a plan of action and outlines the responsibility of all levels within the corporation. (See Appendix 1)

2. Policy against Harassment in the Workplace

The original policy against harassment in the workplace that was implemented in 1985 is being revised and amended to include:

- i) Policy Against Personal Harassment
- ii) Policy Against Harassment & Discrimination

These revisions are being made in collaboration with the Ontario Human Rights Commission.

C. Procedures

1. Harassment and Discrimination Complaint Procedures

Accompanying the above-noted policies are three (3) sets of procedures employees must follow if they choose to make an internal complaint alleging either personal harassment or harassment and discrimination based on a violation of the Ontario Human Rights Code:

- i) Procedures Against Personal Harassment
- ii) Procedures Against Harassment & Discrimination
- iii) Procedures for Complaints Against Members of Council

2. Procedures For Record of Offence Checks

Procedures are being established for conducting police record of offence checks on successful applicants for particular positions within the corporation. These procedures will be carried out on a test basis and will be evaluated at the end of a three month period.

D. Training & Development

1. Human Rights Training

- i) December 1989, both the Region and City Management Teams agreed that Human Rights training should be mandatory for all employees. A one-day training session was developed for upper-management and middle-management and a two day training session was developed for front-line supervisory staff and foremen/women. Training began in May, 1990, and to date eighty-four percent (209/249) of Regional management and sixty-four percent (197/307) of City management have attended. By the conclusion of these sessions in May, 1991, we anticipate a 100% participation rate. A Human Rights in the Workplace training session will be offered to new supervisors and managers as part of the In-House Training Curriculum.
- ii) A ten minute video entitled "Discrimination and Harassment - It's No Joke" is near completion. This video is part of a training package that will be used during on-site Human Rights information sessions scheduled to begin September 1991.

2. Cross-Cultural Awareness

In keeping with the spirit of "The Year of Racial Harmony," a one-day training session has been developed to encourage participants to understand and explore cultural differences.

3. Interviewing Skills

This is a two-day training session offered to supervisory and managerial employees involved in the hiring process. The objective of this course is to improve participant's skills and abilities to make better candidate selection decisions. Topics covered include hiring the disabled, complying with the Ontario Human Rights Legislation as it applies to selection decisions and effective interviewing techniques.

E. Data Collection

1. Region/City Work Force Survey

Voluntary employment equity surveys were conducted in 1987 and 1988 to identify the representation and distribution of target groups in the current work force. The City and the Region fared quite well as far as the representation of women, visible minorities and aboriginal persons.

The survey results are as follows:

The City of Hamilton		1986 Census Information Hamilton & Area
Visible Minorities	3.4%	3.15%
Aboriginal Persons	1.3%	3.47%
Women	26.8%	not available
Information on disabled persons in the work force was not tabulated		

The Regional Municipality of Hamilton-Wentworth		1986 Census Information Hamilton & Area
Visible Minorities	5.52%	3.15%
Aboriginal Persons	.82%	3.47%
Women	36.47%	not available
Information on disabled persons in the work force was not tabulated		

The target group populations are sufficiently represented, however, members of these groups were not represented in all the occupation groups present in the corporation such as protective services, skilled crafts, foremen/women and manual labour.

2. Workforce Profile - In-House Training

All employees attending in-house training courses are requested to complete an employment equity questionnaire. The information obtained from this form allows us to keep data on the number of persons in the four designated groups attending training and will assist in determining the training needs of employees.

3. Applicant Tracking Data

External applicants are requested, anonymously and voluntarily, to complete an employment equity questionnaire. (See Appendix 2.) The information obtained is strictly confidential and is used to determine the number of target group members applying for employment with the City and the Region. This information helps to identify any changes needed to promote fair employment practices and to remove any systemic barriers that may exist. Applicant tracking can also assist in the development of outreach recruitment initiatives.

4. Internal/External Hiring Statistics

Statistics regarding the percentage of target group members hired for positions within the City/Region are maintained so that any systemic barriers within the hiring and promotion policies and procedures may be addressed. Limitations with our existing data base and input capabilities restrict the collecting and maintaining of information on the four target groups to external applicants.

5. Visible Minority Survey - Boards and Commissions

A visible minority survey of the City of Hamilton Boards, Commissions and Citizen Committees was completed in February 1990. Based on the results, recommendations on strategies to increase representation of Visible Minorities on the Boards and Commissions were made to the Finance and Administration Committee and adopted.

F. Corporate Communication

1. The Employment Equity Division of Human Resources is in the process of developing posters and brochures to alert employees to their responsibilities and rights under the Ontario Human Rights Code and to Region/City policies against harassment and discrimination in the workplace. Brochures informing employees of the internal procedures to follow should they have a complaint of harassment/discrimination will be distributed at employee information sessions scheduled to begin September 1991.

2. Awareness of training programs was attempted through a reminder noted on the bottom of all employees' pay checks issued January 17, 1991.

G. Employment Equity Committees and Programs

1. Initiatives

i) Assistive Devices Funds

In 1989, both City/Region Councils approved a budget of up to \$10,000.00 annually for assistive devices to accommodate disabled persons in the workforce. In the past year, for example, an auditory output computer was installed for a visually impaired Library employee and in the Department of Engineering tactile floor tiles were installed to assist a visually impaired employee.

ii) Day Care Task Force

Pursuant to the resolution of Council dated August 28, 1990, a joint City/Region Day Care Task Force has been established. The Task Force consists of three Department Heads appointed by the CAO's and six employees. The first meeting of the Task Force was held April 2, 1991.

iii) Regional Advisory Committee for the Physically Disabled

In September 1990, the Architectural Access Sub-Committee began working on guidelines for Architectural Accessibility to be applied to all City/Regional leased, owned or operated premises.

iv) The Employment Equity Co-ordinator acts as a resource person to the Mayor's Race Relations Committee.

2. Networking

i) Municipal Employment Equity Network

Quarterly Employment Equity Staff from a number of municipalities meet to discuss employment equity issues, program development, changes in legislation and trends in the area of employment equity.

ii) Hamilton Employment Equity Network

Employment Equity staff from a variety of publicly funded institutions meet to discuss current employment equity issues.

EMPLOYMENT EQUITY WORKPLAN - GOALS AND OBJECTIVES:

The corporation's achievements have been reviewed and evaluated. A workplan has been established augmenting what has been accomplished to date and anticipating future requirements from the provincial government. Data collection, policy development and implementation, and corporate communication have been identified as key areas requiring consideration and are outlined below.

A. Data Collection

1. Establish a computer data base of employment equity information.

The establishment of an employment equity database is a high priority as it is critical to measuring the achievement of our employment equity goals. Presently, data is tabulated manually or drawn from other databases and recompiled in a separate database. A system which permits easy input and retrieval of data, without compromising the confidentiality of the information is under design.

2. Design and implement an employment equity workforce survey.

Identification of the distribution of members of the target groups throughout the workforce is integral to employment equity planning and essential for analyzing and comparing this information with information on the corporation's external labour market and the non-designated group workforce. Ongoing discussions are being held with the Ontario Human Rights Commission in regard to the methodology and timing of a workforce survey.

3. Re-design and implement the process for tracking internal/external hiring statistics.

Tracking both external and internal applicants in areas of hiring, promotions and terminations for each occupational category and collecting data on the numbers and proportions of those people from each designated group is necessary to evaluate policies and practices to ensure discrimination and barriers to employment do not exist.

4. Submit data on harassment and discrimination cases in the City/Region to the CAO's.

5. Amend the existing occupational coding.

This code refers to the classification of jobs into categories according to the nature of work being undertaken. Occupational coding provides a foundation for systems review to ensure the absence of systemic bias and will allow us to respond to Provincial requests for information on the composition of our workforce in a prompt and efficient manner.

B. Policy Development and Implementation

1. Review current policies with respect to race relations and discrimination.
2. Review internal and external recruitment and selection policies to ensure compliance with the legislation and to ensure that fair and equitable practices are being followed.
3. Develop and implement internal and external recruitment and selection procedures.
4. Assess the need for an outreach recruitment process.
5. Ensure fair, equitable and unbiased application of benefits to target group members.
6. Review access of benefits to part time employees.
7. Establish guidelines for departments to ensure applicant testing does not violate the Ontario Human Rights Code.
8. Draft a job sharing policy.

C. Corporate Communication

1. Establish a joint Region/City Employment Equity Steering Committee consisting of one representative from each management team and two or three employees.
2. Submit employment equity reports and updated to the Management Teams and CAO's.
3. Publish employment equity reports and updates in City and Regional newsletters.
4. Conduct employment equity information sessions for employees.
5. Promote and participate in employment equity week.

CONCLUSION:

Employment equity is an on-going process that involves developing, implementing and evaluating measures and operational goals to ensure fair and equitable practices are maintained. Establishing goals and timetables that are consistent with the values of both employment equity and the corporation will help to create a climate where equal opportunity is a reality, however, its success will ultimately depend on the corporation's willingness to commit and promote the letter and spirit of employment equity.

The Corporation of the City of Hamilton

POLICY OF EMPLOYMENT EQUITY

It is the policy of the Corporation of the City of Hamilton to ensure that equal employment opportunity is given to all qualified persons regardless of race, ancestry, colour, ethnic origin, place of origin, age, citizenship, sex, creed, marital status, family status, physical or mental disability, except where there exists a proven bona fide occupational qualification.

All policies, procedures, programs and facilities will be examined to ensure that unnecessary barriers which have the effect of restricting employment and promotional opportunities do not exist.

All employees will be encouraged to identify where they feel barriers to employment equity exist within the organization and report any incidents of unequal treatment.

All employees will be encouraged to determine their personal goals with regard to their employment and encouraged to take actions necessary to obtain skills, education and experience required to achieve these goals.

The Corporation of the City of Hamilton shall establish and maintain programs to ensure Employment Equity for all persons, and, where necessary, special programs shall be established to further the advancement of the four initial target groups-women, disabled persons, native peoples, and visible minorities.

A. EMPLOYMENT EQUITY RESPONSIBILITIES

1. City Council

- (a) Adoption of Employment Equity Policy
- (b) Adoption of Amendments to Policy as required
- (c) Provide adequate resources where necessary to implement and administer programs.

2. Chief Administrative Officer

- (a) Ensure proper implementation of Programs
- (b) Monitor effectiveness of programs

3. Director of Personnel

Develop and administer programs in consultation with the Chief Administrative Officer and the Department Heads

4. Department Heads

- (a) Ensure that the Policy of Employment Equity is applied throughout the department and is closely monitored
- (b) Examine all Department Policies and Procedures for Employment Equity

5. Staff Advisory Team

- (a) Receive employee reports of artificial barriers and incidents of unequal treatment.
- (b) Examine reports, and recommend solution or refer to Director of Personnel, Chief Administrative Officer, Department Head or Management Team for disposition

6. Employee

- (a) Report, in writing, any areas where they feel there may be barriers to Employment Equity
- (b) Report, in writing, any incidents of possible unequal treatment

B. EMPLOYMENT EQUITY PROGRAMS

1. Statistical Data Collection Program for four target groups as defined by the Federal Government's Employment Equity Program - Women, Disabled Persons, Native Peoples (Status & Non-Status Indians, Metis, Inuit) and Visible Minorities

- (a) Workplace Profile
- (b) Application for Employment
- (c) New Hires
- (d) Promotions
- (e) Training
- (f) Termination

2. Education of Staff - re Employment Equity

3. Examination of all Policies and Procedures

- (a) Recruitment
- (b) Selection
- (c) Placement
- (d) Training
- (e) Compensation
- (f) Performance
- (g) Promotion
- (h) Transfer
- (i) Termination
- (j) Screening Devices

- (i) Interviews
- (ii) Tests
- (iii) Assessment Mechanisms
- (iv) Academic Records
- (v) Reference Checks

4. Examination of Positions

(a) Descriptions

- (i) Eliminate artificial barriers
- (ii) Eliminate unnecessary qualifications

(b) Physical Demands Analysis

(c) Qualification Awareness

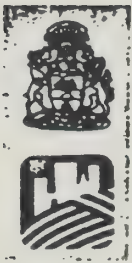
5. Examination of Workplace Barriers

- (a) eliminate, where possible, or
- (b) adapt, if economically feasible

6. Examination of Education & Training Programs

- (a) Use
- (b) New programs to encourage development of target groups
- (c) Career Opportunities
- (d) Equitable Treatment

7. Investigate Possibility of Day Care Services for Employees



Human Resources Centre

APPENDIX 2

Both the City and the Region are committed to equal employment opportunity for all qualified persons.

It is the job of the Employment Equity Co-Ordinator and the Co-Ordinator of Occupational Health to ensure this. To do so, your co-operation is required in providing the following information which can help identify who is applying for work--men, women, disabled, native persons or visible minorities. This information will help the City and Region determine how successfully all applicants are presently being managed, as well as assist in identifying any changes needed to promote fair employment practices in the future.

The Employment Equity Co-Ordinator is available to address any concerns you have about fair consideration of your application. If you have a disability, the Co-Ordinator of Occupational Health may be able to help by finding out more about your abilities and any special needs.

This information is strictly confidential and only for use by the Employment Equity Co-Ordinator and Co-Ordinator of Occupational Health in monitoring and supporting your application. Providing this information does not guarantee that you will get the job for which you applied, but it will ensure that your chances are as good as your qualifications and abilities.

You are under no obligation to complete this form.

Do you wish to complete this form?

YES _____ (please turn over)

NO _____ (please deposit in ballot box located
on the front counter or return in the
enclosed envelope)

Please turn over...

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND THE CORPORATION OF THE CITY OF HAMILTON

25 Main Street West, 19th Floor
Hamilton, Ontario
Telephone (416) 546-4462

Mailing Address:
P.O. Box 40, Station A
Hamilton, Ontario L8N 3A2

Fax No. (416) 546-2650

PLEASE INDICATED IF YOU ARE A MEMBER OF ONE OR MORE OF THE FOLLOWING GROUPS:

MALE _____

FEMALE _____

*NATIVE INDIAN _____

*VISIBLE MINORITY _____

CAUCASIAN (WHITE) _____

*DISABLED _____

*A native person (i.e., Status or Non Status Indian, Metis, Inuit)

*A visible minority (i.e., Non-white persons other than native persons)

*Disabled" is defined as any actual or perceived physical, emotional/mental or learning difficulty that interferes or may be perceived by others as interfering with one's personal or work activities.

In light of your disability, is it likely that you may require some special work arrangements or modifications?

YES _____ (Please specify) _____

NO _____

If you are disabled and would like to review your application and accommodation needs, please ask the receptionist to refer you to our Occupational Therapist.

Thank you for your co-operation.

Please deposit this form into the ballot box located on the front counter or return it in the enclosed envelope to:

Employment Equity Co-Ordinator
Regional Municipality of Hamilton-Wentworth
Human Resources Centre
P.O. Box 40, Station "A"
Hamilton, Ontario L8N 3A2

DO NOT ENCLOSE YOUR APPLICATION FORM IN THE SAME ENVELOPE

*-This form approved by the Human Rights Commission, Special Program No. 53.

CITY OF HAMILTON
- RECOMMENDATION -

5.

DATE: 1991 April 18

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. P. G. Baker, General Manager
The Hamilton Parking Authority

SUBJECT: Rental of Part of 92 Ottawa Street North for Municipal Parking

RECOMMENDATION:

1. That for purposes of establishing a municipal parking lot for 36 cars on the east side of Ottawa Street North that the City lease a vacant lot from the First Church of the Nazarene, (part of 92 Ottawa St. N.) having approximately a 100 foot frontage and a 100 foot depth on the following terms:

- (a) That an interim lease commence on or about June 1, 1991 to November 30, 1991 and continue thereafter on a month to month basis until approval of the Ontario Municipal Board is received to a long term lease of this site to the City (provided such approval is received on or before May 1, 1992).
- (b) That a long term lease of this site to the City commence within 30 days of receipt of O.M.B. approval to the lease and that such lease to the City continue for a term of ten years (with an option to the City to renew for a further term of 10 years).
- (c) That the rental payable by the City during the interim lease and the long term lease shall be 50% of the net revenue realized during the preceding calendar year after the deduction of the Parking Authority operating expenses including the payment of taxes, utilities, repairs and insurance by the Parking Authority.

2. That the long term lease include the following provisions negotiated by the Hamilton Parking Authority:

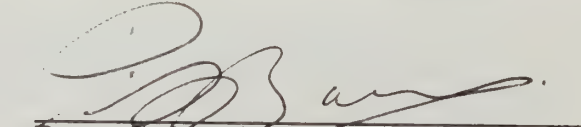
- (i) The rent to the Church would be paid within 60 days of the end of each calendar year.
- (ii) The parking lot would be excavated and paved during the 1991 by the Parking Authority (this capital cost of approximately \$60,000 will be paid by the Parking Authority);
- (iii) The lessor (the Church) may use the parking lot during Sunday services, family nights, funerals and monthly parking passes would be issued to Church officials/staff;

- (iv) The carpark would be maintained by the **Parking Authority**; including re-painting of lines, maintenance of equipment, cleaning, garbage removal and snow ploughing.

5. That the Mayor and City Clerk be authorized to execute in a form satisfactory to the Parking Authority and to the City Solicitor, the following: an Agreement with the lessor to provide for the leasing to the City in accordance with the foregoing; - the interim lease authorized above; as well as (once the O.M.B. approval is received) the long term lease authorized above.

6. That the City Solicitor be authorized to apply to the Ontario Municipal Board for approval of the proposed long term lease for the period of the lease to the City beyond November 30, 1991.

7. That upon commencement of the interim lease to the City, the leased property be placed under the jurisdiction of the Hamilton Parking Authority for management as a municipal parking lot.



Peter G. Baker, General Manager

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The subject site is presently occupied as the Church of the Nazarene parking lot situate along the easterly limit of Ottawa Street North in between Roxborough Avenue and Dunsmure Road. The gross revenue from the operation of this facility will cover expenses and provide the Parking Authority with an operating profit. The Parking Authority will develop the parking lot and provide a 50% share of net revenues as rent to the lessor.

BACKGROUND:

The above leasing was authorized by the Parking Authority subject to Council approval. The above recommendation also authorizes a month to month lease beyond November 30, 1991 during the new Council term if additional time is required to receive a decision of the O.M.B. on the proposed long term lease.

The Parking Authority sees the need for this facility to support the parking shortage in this area. This site which comprises about (10,000 square feet) will accommodate about 36 automobiles.

6.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 5

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

SUBJECT: Legislation for Building Cleaners/Sandblasters -
Proposed Amendments to the Municipal Act.

RECOMMENDATION:

That the City of Hamilton request the Provincial Government to amend The Municipal Act to enable municipalities to examine and licence exterior building cleaners (including sandblasting).

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Planning and Development Committee at its meeting held Wednesday, 1991 April 3, were in receipt of a recommendation from the Secretary of the Local Architectural Conservation Advisory Committee recommending the above-noted matter, which was directed to be forwarded to your Committee, as well as a further recommendation.

The Planning and Development Committee approved the following recommendation which was subsequently forwarded to City Council:

That the City of Hamilton request the Provincial Government to amend The Building Code Act to require the issuance of building permits for exterior building cleaning (including sandblasting).

The Local Architectural Conservation Advisory Committee at its meeting held 1991 March 18, expressed concern that no legislation exists to prevent sandblasting, a building cleaning process particularly harmful to many 19th Century buildings in Hamilton. The Committee has always discouraged sandblasting because of its detrimental effects on a building's exterior; however, the Committee has no means of preventing it.

A requirement of a building permit or the licensing of building cleaners would enable the municipality to control sandblasting. Applications to clean buildings listed as historically and/or architecturally significant, would be referred to L.A.C.A.C. for comment.

In controlling this problem, the City could inform the public on the harmful results of sandblasting and recommend alternate methods of cleaning brick and stone masonry.

- c.c.- Ms. C. Coutts, Secretary, L.A.C.A.C.
- Mr. A. Georgieff, Director of Local Planning
 - Mrs. N. Chapple, Planning Department
 - Mr. L. King, Building Commissioner
 - Mr. S. Dembe, Manager, Licensing Division

7(a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

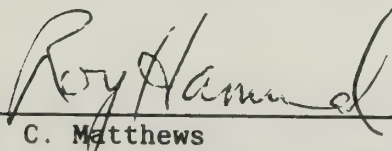
SUBJECT: SALE LEASE-BACK TRANSACTIONS

RECOMMENDATION:

- (a) That the Manager of Purchasing be authorized to arrange for the tendering of vehicles as follows:

<u>Section</u>	<u>Number of Vehicles</u>	<u>Estimated Amount</u>
City Garage Pool	20	\$ 313,000
Fire - Replacement	2	36,000
Parking Authority	1	19,000
Public Works	97	3,015,500
- Weedeaters	10	
- Lawnmowers	<u>5</u>	
Total	135 ===	\$3,383,600 =====

- (b) That the Treasurer provide the method of financing of these vehicles at the first meeting in May of the Finance and Administration Committee.

for 
E. C. Matthews

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The matter of leasing certain vehicles will be analysed by the Treasurer at the first meeting in May and compared to financing by outright purchase.

1991 April 17

Mr. J. D. Thompson, Secretary
Finance and Administration Committee - Page 2

BACKGROUND:

At the Finance and Administration Committee meeting April 4, 1991, the Treasurer was requested to provide updated information on the status of the recommendation from the "Vehicular Fleet Management" Comprehensive Audit Report, dated December 1987, stating that the "Sale Lease-Back" option should be explored to replace the outright purchase of vehicles.

In the mid-80's, hospitals and universities used the "Sale Lease-Back" option extensively wherein leasing companies would purchase hospital equipment and library books and university equipment from these institutions and lease it back at attractive leasing arrangements. The institution received a substantial sum of money upfront from the leasing company from the sale.

To my knowledge few, if any, municipalities were involved in these arrangements prior to the suggestion being made to us by our auditors. These "Sale Lease-Back" transactions were a "win-win" situation for both the leasing companies and the institutions involved. This fact became abundantly obvious when both the Provincial Treasurer and the Minister of Finance placed a moratorium on such transactions in May and June 1988 respectively, because of the substantial drain on income tax revenues resulting from accelerated depreciation write-offs allowed to the leasing companies.

Subsequent to the moratoria, income tax rules were tightened up to eliminate this drain on the treasury of both the province and the federal governments. Once the income tax changes became law, the federal moratorium was lifted but to a large extent any advantage previously accruing to institutions and municipalities funded by the province were lost.

The moratoria of both the province and the federal governments was implemented in 1988 thus blocking the City's entry to this type of financing. As a result, the City continued to upgrade the fleet (as recommended in the Comprehensive Audit Report) on a straight purchase arrangement and did not pursue this type of financing because of the uncertainty involved.

Now that the federal moratorium has been lifted and the income tax rules changed there are a number of assets that are exempt from the new legislation which include the following: (note more information in the attached letter dated April 12, 1991, from Mr. Steven K. Hudson, President of Confederation Leasing Limited, and the documentation on moratoria)

1. Automobiles, vans and pickup trucks.
2. Trucks or trailers that are designed for hauling freight; and,
3. General purpose office equipment and furniture (including computers).

In other words, the City is limited to leasing autos, vans and pickup trucks which appear to exclude our heavy equipment where the major dollars are involved.

1991 April 17

Mr. J. D. Thompson, Secretary
Finance and Administration Committee - Page 3

BACKGROUND: - continued

My recommendation to the committee is two-fold:

- a) Approve getting on with the tendering process for the replacement of vehicles valued at \$3,383,600, and
- b) Request the Treasurer to recommend the method of financing at the first regular meeting of the committee in May.

This will give the Treasurer the time required to investigate what specific vehicles are eligible (although it does appear obvious that cars, vans and pickup trucks are all the City can lease to any possible advantage) and to then recommend the method of financing but, in the meantime, the tendering process can commence.

Att'd

April 12, 1991

TREASURY	
1991 APR 15	
ROUTE	REC'D
E.C.M.	
I.R.H.	
T.W.D.	
N.R.A.	
T.B.	
G.D.	
A.N.	

Mr. Ed Matthews
Treasurer
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Ed:

Further to our conversation concerning lease financing for public entities, there has been a number of legislature changes with regards to this form of financing. However, select forms of lease financing remain an attractive method of financing for municipalities.

As we discussed, in 1988 the Treasurer of Ontario and the Minister of Finance for Canada placed moratoriums on sale-leaseback transactions involving tax exempt entities under their respective jurisdictions. These moratoriums, however, did not extend to the leasing of new assets (as highlighted in the enclosed copies of the moratoriums).

The April 1989 Federal Budget contained a number of changes to rules affecting leasing which included rules that involved the Government's concerns on sale-leasebacks. As a result, the moratorium was lifted (a copy of the Department of Finance release is enclosed). Although the new rules restricted the advantages of leasing, there are still a number of assets that are exempt from the new legislation which include the following:

1. Automobiles, vans and pickup trucks;
2. Truck or tractors that are designed for hauling freight; and
3. General purpose office equipment and furniture (including computers).

We have enclosed a copy of the detailed descriptions of the exempt equipment. We would be pleased to meet with you at your earliest convenience to discuss the benefits of lease financing for the City of Hamilton.

Yours truly,



Steven K. Hudson
President



STATEMENT TO THE LEGISLATURE

BY

ROBERT F. NIXON
TREASURER OF ONTARIO
AND
MINISTER OF ECONOMICS

ON

MORATORIUM ON
SALE AND LEASE-BACK OF
PUBLIC ASSETS

MAY 5, 1988

5-88 THU 2:25 P.M. PRESS OFFICE

IT HAS BEEN WIDELY REPORTED IN THE PAST FEW DAYS THAT A NUMBER OF PROVINCIALY FUNDED ORGANIZATIONS AND INSTITUTIONS HAVE ENTERED INTO TRANSACTIONS FOR THE SALE AND LEASE-BACK OF PUBLIC ASSETS, INCLUDING EQUIPMENT AND LIBRARY BOOKS. OTHER INSTITUTIONS MAY BE PLANNING SIMILAR TRANSACTIONS.

I HAVE SERIOUS RESERVATIONS ABOUT THIS PRACTICE. THESE TRANSACTIONS RESULT IN THE CREATION OF A TAX WRITE-OFF THROUGH THE TRANSFER OF ASSETS FROM A NON-TAXABLE ENTITY TO A TAXABLE ONE.

THE SALE AND LEASE-BACK OF CAPITAL ASSETS IS AN ACCEPTED FINANCING VEHICLE IN THE PRIVATE SECTOR. HOWEVER, I AM CONCERNED ABOUT THE APPROPRIATENESS OF THIS TYPE OF ACTIVITY WHERE IT INVOLVES ASSETS OF PUBLIC INSTITUTIONS THAT THE PROVINCE SUPPORTS. THIS PRACTICE ALSO HAS IMPLICATIONS FOR THE NORMAL PROCESS OF DETERMINING PROVINCIAL FUNDING SUPPORT FOR THESE INSTITUTIONS.

ALTHOUGH THIS FINANCING VEHICLE SUPPLEMENTS THE BUDGET OF THE INSTITUTIONS, IT DOES SO AT A VERY HIGH COST TO THE TAXPAYER AND WITH RELATIVELY LITTLE BENEFIT TO THE INSTITUTION. OUT OF EVERY DOLLAR IN REDUCED GOVERNMENT REVENUE, INSTITUTIONS RECEIVE AS LITTLE AS 10 CENTS WHILE INTERMEDIARIES POCKET AS MUCH AS 90 CENTS.

- 2 -

WHILE THESE SALE AND LEASE-BACK ARRANGEMENTS ARE PERMISSIBLE UNDER EXISTING TAX LEGISLATION, THEY REPRESENT AN INAPPROPRIATE USE OF THE TAX SYSTEM AT GREAT EXPENSE TO THE TAXPAYER. I HAVE DIRECTED MINISTRY STAFF TO UNDERTAKE A FULL REVIEW OF THE IMPLICATIONS OF SALE AND LEASE-BACK AND SIMILAR TAX-DRIVEN LEASING ARRANGEMENTS UNDERTAKEN BY PUBLICLY FUNDED ORGANIZATIONS. THE PURPOSE OF THE REVIEW IS TO DEVELOP AN APPROPRIATE POLICY TO PROHIBIT THOSE TRANSACTIONS THAT IN ESSENCE DISTORT THE INTENT OF EXISTING TAX LEGISLATION. IT IS NOT THE PURPOSE OF THIS REVIEW TO INTERFERE WITH NORMAL LEASING OF EQUIPMENT AND OTHER ASSETS.

WE WILL ALSO BE DISCUSSING WITH OTHER GOVERNMENTS THE POSSIBILITY OF A CO-ORDINATED APPROACH TO THIS ISSUE.

IN THE INTERIM, I AM ANNOUNCING TODAY A MORATORIUM ON ALL SALE AND LEASE-BACK ARRANGEMENTS BY ORGANIZATIONS AND INSTITUTIONS FUNDED BY THE PROVINCE OF ONTARIO.

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closed
1973

- 30 -

CANADIAN TAX ONLINE
DEPARTMENT OF FINANCE PRESS RELEASE BULLETIN BOARD

DEPARTMENT OF FINANCE - Immediate Release
Ottawa, June 6, 1988
88-69

MORATORIUM ON SALE AND LEASE-BACK TRANSACTIONS

The Honourable Michael Wilson, Minister of Finance, announced today he has obtained unanimous agreement from provincial and territorial Ministers of Finance to the imposition of a moratorium on sale and lease-back transactions involving tax-exempt entities under their respective fiscal jurisdictions. The moratorium will apply to sale and lease-back transactions entered into after June 6, 1988 involving property already owned by such tax-exempt entities, and will not affect the leasing of new assets.

Mr. Wilson indicated that he was concerned with the tax implications of transactions in which a number of tax-exempt entities have sold property to a taxable financial intermediary and subsequently leased back the property. In this way, capital cost allowances in respect of the property, which were not available to the tax-exempt entity, are transferred to the financial intermediary which is able to deduct the allowances for income tax purposes.

The Minister said that a moratorium on such transactions within the control of federal, provincial and territorial authorities has been agreed to, pending consultations to determine more precisely how such transactions should be treated. It is recognized that not all leasing activities by such entities are inappropriate from a tax policy perspective.

Mr. Wilson said he was pleased with the co-operation extended by his provincial and territorial counterparts to his request for the moratorium. He added that further consultations on this issue will begin shortly, and expressed the hope that a consensus on a long-term approach to the question can be reached quickly.

Mr. Wilson expressed his gratitude for the prompt and unequivocal response he received to this request for a moratorium on sale and lease-back transactions involving property already owned, and indicated he was optimistic that a solution of mutual benefit to all concerned

will be forthcoming in the spirit of consultation and cooperation.

For further information contact:

Tax Policy and Legislation Branch
(613-992-4231)

***** END OF DOCUMENT *****
(88-69)

DEPARTMENT OF FINANCE - Immediate Release
Ottawa, February 2, 1990
90-017

REVISED DRAFT REGULATIONS CONCERNING LEASING RELEASED

The Honourable Michael Wilson, Minister of Finance, today released revised draft regulations to implement the April 1989 budget proposals concerning leasing. The proposed changes to the Income Tax Regulations affect the amount of capital cost allowance available to lessors.

The revisions include:

- an extension of the new rules to certain buildings which are the subject of sale and leaseback transactions involving tax-exempt entities;
- an exemption from the new rules for railway cars and a corresponding reduction in the additional capital cost allowance rate applicable to railway cars;
- an exemption from the new rules for trucks and trailers designed for highway use; and
- technical revisions and clarifications relating to the operation of the new rules in particular circumstances.

The Minister also announced the termination of the moratorium on sale and leaseback transactions within federal jurisdiction. He said that the

.../2

leasing proposals, as amended since the April 1989 budget, resolve the concerns which prompted the government to initiate a federal-provincial moratorium on such transactions.

The Minister expressed his appreciation to the provincial and territorial Ministers of Finance and to taxpayers and their advisors for their participation in consultations concerning the leasing proposals.

The draft capital cost allowance regulations also include draft regulations to implement the 100 per cent capital cost allowance rate for certain electronic point-of-sale equipment, such as cash registers, which was announced as part of the Goods and Services Tax Technical Paper. This rate, which is not subject to the half-year convention, is applicable to eligible property acquired after August 8, 1989 and before 1993.

For further information:

Sandra Slaats
Tax Policy - Legislation Division
(613) 996-0599

Richard Dalton
Corporate and Resource Tax Analysis Division
(613) 996-9593

exceeds

- (ii) the total depreciation allowed to the taxpayer before the commencement of the year in respect of the property.

(1.11) In this section and subsection 1101(5n), "specified leasing property" of a taxpayer at any time means depreciable property (other than exempt property) that is

- (a) used at that time by the taxpayer or a person with whom the taxpayer does not deal at arm's length principally for the purpose of gaining or producing gross revenue that is rent or leasing revenue,
- (b) the subject of a lease at that time to a person with whom the taxpayer deals at arm's length and that, at the time the lease was entered into, was a lease for a term of more than one year, and
- (c) the subject of a lease of property where the tangible property, other than exempt property, that was the subject of the lease had, at the time the lease was entered into, an aggregate fair market value in excess of \$25,000,

but, for greater certainty, does not include intangible property (including systems software and property referred to in paragraph (w) of Class 10 or paragraph (n) or (o) of Class 12 in Schedule II).

{3} SOR/90-670, 1990 Canada Gazette Part II, p. 4282.

(1.12) Notwithstanding subsections (1) and (1.1), where, in a taxation year, a taxpayer has acquired a property that was not used by the taxpayer for any purpose in that year and the first use of the property by the taxpayer is a lease of the property in respect of which subsection (1.1) applies, the amount allowed to the taxpayer under subsection (1) in respect of the property for the year shall be deemed to be nil.

(1.13) For the purposes of this section,

(a) "exempt property" means

- (i) general purpose office furniture or office equipment included in Class 8 in Schedule II (including, for greater certainty, mobile office equipment such as cellular telephones and pagers) or general purpose electronic data processing equipment and ancillary data processing equipment, included in paragraph (f) of Class 10 in Schedule II, other than any individual piece thereof having a capital cost to the taxpayer in excess of \$1,000,000,
- (ii) furniture, appliances, television receivers, radio receivers, telephones, furnaces, hot-water heaters and

other similar properties, designed for residential use,

- (iii) a property that would be an automobile within the definition thereof in subsection 248(1) of the Act if that definition were read without reference to subparagraph (b) (ii) and paragraphs (c), (d) and (e) thereof, or a motor vehicle of a type commonly called a van or pick-up truck or a similar vehicle,
- (iv) a truck or tractor that is designed for hauling freight on highways,
- (v) a trailer that is designed for hauling freight and to be hauled under normal operating conditions by a truck or tractor described in subparagraph (iv),
- (vi) a building or part thereof included in Class 1, 3, 6, 20, 31 or 32 in Schedule II (including component parts such as electric wiring, plumbing, sprinkler systems, air-conditioning equipment, heating equipment, lighting fixtures, elevators and escalators) other than a building or part thereof leased primarily to a lessee that is
 - (A) a person who is exempt from tax by reason of section 149 of the Act,
 - (B) a person who uses the building in the course of carrying on a business the income from which is exempt from tax under Part I of the Act by reason of any provision of the Act, or
 - (C) a Canadian government, municipality or other Canadian public authority,

who owned the building or part thereof at any time before the commencement of the lease (other than at any time during a period ending not later than one year after the later of the date the construction of the building or part thereof was completed and the date the building or part thereof was acquired by the lessee),

(vii) vessel mooring space, and

(viii) a railway car,

and for the purposes of subparagraph (i), where a property is owned by two or more persons or partnerships, or any combination thereof, the capital cost of the property to each such person or partnership shall be deemed to be the total of all amounts each of which is the capital cost of the property to such a person or partnership;

- (b) property shall be deemed to be the subject of a lease for a term of more than one year at any time where, at that time
 - (i) the property had been leased by the lessee thereunder, a person with whom the lessee does not deal at arm's length, or any combination thereof, for a period of more than one year ending at that time, or

CITY OF HAMILTON

- RECOMMENDATION -

APR 12 1991

7(b)

DATE: 1991 April 10

REPORT TO: Mr. J. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: IVOR WYNNE STADIUM ARTIFICIAL TURF REPLACEMENT

RECOMMENDATION:

- a) That the Artificial Turf Replacement for Ivor Wynne Stadium as approved under Item 3 of the Eighth Report of the Parks and Recreation Committee adopted by Council April 9, 1991, included in the 1991-1995 approved Capital Budget Program as a 1992 start project, be revised to a 1991 start date.
- b) That the funding of the Artificial Turf Replacement for Ivor Wynne Stadium in the amount of \$1,405,000 be revised from debenture to the Reserve for Capital Projects, and simultaneously Project No. 7 Major Maintenance to Civic Buildings in the amount of \$750,000 and Project No. 531 Hydro Street Lighting Conversion to High Pressure Sodium in the amount of \$700,000 being the city's cost, be revised from Reserve for Capital Projects financing to debenture financing.
- c) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval of the Major Maintenance to Civic Buildings at an estimated gross cost of \$750,000 to be financed by the issuance of debenture for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$750,000 for a term not to exceed 20 years for the above project.
- d) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval of the Hydro Street Lighting Conversion to High Pressure Sodium at an estimated gross cost of \$1,102,000 with other subsidy and receipt of \$402,000 and the balance of \$700,000 to be financed by the issuance of debenture for a period not to exceed 20 years. It is further recommended that application to be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$700,000 for a term not to exceed 20 years for the above project.


E. C. Matthews, Treasurer

Mr. J. Thompson, Secretary
Finance and Administration Committee
1991 April 10 - Page 2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financing for the Artificial Turf project at Ivor Wynne Stadium recorded in the 1991-1995 Capital Budget will be changed from debenture to reserve, representing Council's immediate commitment to the project, but not requiring any cash flow until 1992.

Conversely, two 1991 start projects, Major Maintenance to Civic Buildings and the Hydro Street Lighting project will be switched from reserve financing to debenture financing and for which OMB approval will be requested immediately.

The debt charges per the 1991-1995 Capital Budget will remain at the 5% increase over prior year level, as previously approved by Council.

BACKGROUND:

The replacement of artificial turf was approved by Council on April 9, 1991.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Ms. P. Noé Johnson, City Solicitor
Mr. D. W. Vyce, Director of Property
Mr. L.D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. J. Aston
Mr. G. W. Lawson, Treasurer and Commissioner of Finance
Attention: Mr. C. Mascarenhas
Ms. C. Coutts, Secretary, Parks and Recreation Committee

7(c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

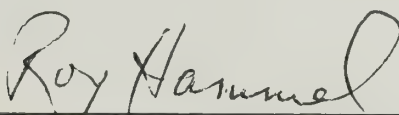
FROM: E. C. Matthews,
City Treasurer

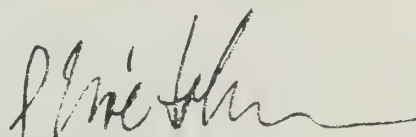
P. Noé Johnson,
City Solicitor

SUBJECT: By-laws To Indemnify Employees and Councillors

RECOMMENDATION:

1. That the City of Hamilton enact a by-law to indemnify City employees for the payment of damages and costs under Section 208(50) of the Municipal Act.
2. That the said by-law designate all persons who provide volunteer services to The Corporation of the City of Hamilton as employees only for the purpose of this by-law.
3. That the City of Hamilton enact a by-law under Section 248 of the Municipal Act to indemnify members of Council.

for 
E. C. Matthews, City Treasurer


P. Noé Johnson, City Solicitor

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Passage of the by-laws codifies the July 29, 1980 resolution according to which the City of Hamilton agrees to indemnify and cover the damages and costs of City employees. There would be no change in the City's insurance costs.

BACKGROUND:

With the adoption of Section 25 of the 35th Report of the Board of Control on July 29, 1980, City Council passed the following policy to indemnify City employees:

"The City will pay for any damages or costs awarded against any employee of the municipality, or expenses incurred by them as the result of any action or other proceeding arising out of acts or omissions done or made by them in their capacity as employees, including while acting in the performance of any statutory duty imposed by any general or special act, or for paying any sum required in connection with the settlement of such an action or other proceeding and for assuming the cost of defending any such person in such action or other proceeding."

The indemnification issue has been raised at the Insurance Advisory Committee and it was suggested that in order to comply with Section 208(50) of the Municipal Act, and for greater evidence of Council's intent, a by-law should be enacted by the Council to indemnify and save harmless employees acting in the scope of their employment from damages and their legal fees.

Another related issue is the insurance protection of volunteers who provide their services to the City of Hamilton. They are presently not covered by the July 29, 1980 policy. The Municipal Act allows a municipality, by by-law, to define volunteers to be employees only for the purpose of the Indemnification By-law.

The draft by-law will require the City of Hamilton to indemnify any City employee (including volunteers) for their legal costs and damages if they are sued for any act or omission arising out of the scope of their employment. The Municipal Act allows the by-law to cover any person who was an employee at the time the action arose, but who prior to judgment or settlement of the action has ceased to be an employee.

With respect to the indemnification of Council members under Section 248 of the Municipal Act, The Corporation of the City of Hamilton may enact a by-law to indemnify members of Council. The Municipal Act prevents the indemnification of Council members for any action brought against them under the Municipal Conflict of Interest Act, 1983. The indemnification for Council members would also be restricted only to acts or omissions of Council members in their capacity as Council members.

The indemnification of Council members has been handled on an ad hoc basis in the past, and the Insurance Advisory Committee believes a by-law would regulate this procedure. The Treasury Department, Law Department and the Insurance Advisory Committee have reviewed the attached by-laws and recommend that they be enacted.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

Respecting:

INDEMNIFICATION OF EMPLOYEES

WHEREAS subsection 50 of Section 208 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended, allows municipalities to pass by-laws to protect employees of a municipality against risks that may involve liability on the part of the employee and for paying any damages or costs awarded against the employee or expense incurred by the employee as a result of any action or proceeding arising out of the acts or omissions done or made by any employee in their capacity as employee, including while acting in the performance of any statutory duty or for paying any sum required in connection with the settlement of an action or other proceeding and for assuming the cost of defending the employee in such an action or proceeding;

AND WHEREAS on July 29, 1980 City Council, in adopting Item 25 of the 35th Report of the Board of Control, adopted a policy to pay the damages or costs or expenses incurred by an employee of the Corporation as a result of a proceeding arising out of the acts or omissions done or made by them in their capacity as employees.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law

- (a) "Corporation" means The Corporation of the City of Hamilton;
- (b) "employee" means any person employed by the Corporation or a Local Board and includes any person who provides services on behalf of the Corporation without remuneration exclusive of expenses or honoraria;
- (c) "Local Board" means a local board as defined in the Municipal Affairs Act, R.S.O. 1980, Chapter 303, as amended, as far as applicable to the Corporation.

2. The Corporation hereby designates all persons who provide their services to the Corporation without remuneration, except for reimbursement of expenses and honoraria, as employees of the Corporation only for the purpose of this by-law.

3. The Corporation agrees to pay for any damages or costs awarded against any employee of the Corporation or expenses incurred by them as a result of any action or other proceeding arising out of acts or omissions done or made by them in their capacity as employees of the Corporation, including while acting in the performance of any statutory duty imposed by any Act or for paying any sum required in connection with the settlement of any action or other proceeding and for assuming the cost of defending an employee in such action or proceeding.

4. The indemnification of an employee, as provided for in Section 3, does not apply to the payment of any damages or costs awarded by a court or agreed to by settlement of an action or other proceeding for an employee who is found guilty of a criminal offence under the Criminal Code, R.S.C. 1985, Chapter C-46, as amended.

5. The indemnification of an employee, as provided for in Section 3, includes a person who was an employee at the time the cause of action or other proceeding arose, but who prior to judgment or other settlement of the action or proceeding has ceased to be an employee.

6. This by-law does not apply to an act or omission that occurred prior to the 20th day of June 1978.

PASSED this day of A.D. 1991.

City Clerk

Mayor

(1991) R.F.A.C.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

Respecting:

INDEMNIFICATION OF MEMBERS OF CITY COUNCIL

WHEREAS Section 248 of the Municipal Act, R.S.O. 1980, Chapter 302, authorizes the municipality to pass by-laws to contract for insurance, or to act as an insurer for the purpose of protecting the members of the council of the municipality or of any local board thereof, as defined in the Municipal Affairs Act, against risks that may involve liability on the part of the members and for paying premiums therefor or for paying any damages or costs awarded against such member or expenses incurred by them as a result of any action or other proceeding, except a proceeding brought under the Municipal Conflict of Interest Act, 1983, arising out of acts or omissions done or made by them in their capacity as members or officers of the municipality or local board including while acting in the performance of any statutory duty or for paying any sum required in connection with the settlement of an action or other proceeding and for assuming the cost of defending the member in such an action or other proceeding.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law,
 - (a) "Corporation" means The Corporation of the City of Hamilton;
 - (b) "local board" means a local board as defined in the Municipal Affairs Act, R.S.O. 1980, Chapter 303, as amended, as far as applicable to the Corporation;
 - (c) "member of council" includes the head of council.
2. The Corporation agrees to pay for any damages or costs awarded against any member of council of the Corporation or expenses incurred by them as a result of any action or other proceeding arising out of acts or omissions done or made by them in their capacity as members of council of the Corporation, including while acting in the performance of any statutory duty imposed by any Act or for paying any sum required in connection with the settlement of any action or other proceeding and for assuming the cost of defending the member in such action or proceeding.
3. The indemnification of a member of council, as provided for in Section 3, includes a person who was a member of council at the time the cause of action or other proceeding arose, but who prior to judgment or other settlement of the action or proceeding has ceased to be a member of council.

4. The indemnification of a member of council, as provided for in Sections 2 and 3, does not apply to any proceeding brought under the Municipal Conflict of Interest Act, 1983, S.O. 1983, Chapter 8.

5. This by-law does not apply to an act or omission that occurred prior to the 15th day of December 1978.

PASSED this day of 1991.

City Clerk

Mayor

(1991) R.F.A.C.

7(d.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 17


REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: WRITE-OFF OF OUTSTANDING BUSINESS TAXES

RECOMMENDATION:

That outstanding business taxes in the amount of \$163,117.54, be written off in accordance with Section 495 of the Municipal Act, R.S.O., 1980, and charged to Account CH15401-00001, Tax Write-Offs.


.....
for Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation

BACKGROUND:

Attached is a schedule outlining business tax accounts which are, in my opinion, uncollectible.

This schedule is summarized as follows.

City of Hamilton
Treasury

Amount
Recommended to
be Written-Off

Schedule of Business Taxes

Category A - Accounts improperly assessed or out of business where deadline for appeal has expired	\$ 0.00
Category B - Accounts assigned to the Collection Agency	159,362.02
Category C - Advised by Trustee - Bankruptcy/ In Receivership no funds available for distribution	<u>\$ 3,755.52</u>
TOTAL	<u>\$163,117.54</u> =====

1991 March 31

TAB/dc

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
1	01 00110 7060 0080 891 2 17	Taylor, Ian Aaron Services Carpet Furniture Cleaning 407 Whitney Ave	20.79	184.76	0.00	0.00	205.55	Out of business Unable to locate owner
1	01 00110 7060 0080 891 3	Taylor, Ian Aaron Services Carpet Furniture Cleaning 407 Whitney Ave	131.40	350.28	0.00	0.00	481.68	Out of business Unable to locate owner
2	01 00110 8020 0040 882 3 17	Horvath, Attila T/A Capp C/O Yachetti, Lanza & Restivo 1837 Main St. W.	25.60	512.16	0.00	0.00	537.76	Out of business Unable to locate owner
3	01 00130 0340 0140 891 3 06	Unelli, Danny Unelli's Pizzeria 1817 Main St. W.	15.68	89.28	0.00	0.00	104.96	Out of business Unable to locate owner

City of Hamilton
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3	01 00130 0340 0140 892 2 17	Unelli, Danny Unelli's Pizzeria 1817 Main St. W.,	30.87	274.51	0.00	0.00	305.38	Out of business Unable to locate owner
4	01 000130 0430 0141 901 2	Quorum Inc Firststop West 1685 Main St. W.,	29.90	238.83	0.00	0.00	268.73	Corporation out of business-no assets
4	01 00130 0450 0141 901 2	Quorum Inc Firststop West 1685 Main W	66.41	226.86	0.00	0.00	293.27	Corporation out of business-no assets
4	01 00130 0450 0141 901 3	Quorum Inc Firststop West 1685 Main W	11.22	27.79	0.00	0.00	39.01	Corporation out of business-no assets
5	01 00130 0430 0190 901 2 17	Sampas Group Ltd T/A Superior Pool 1685 Main St. W.,	41.58	369.26	0.00	0.00	410.84	Corporation out of business-no assets

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5	01 00130 0430 0191 901 2 17	Sanpas Group Ltd 1/A Superior Pool 1685 Main St. W.	4.68	41.40	0.00	0.00	46.08	Corporation out of business-no assets
5	01 00130 0450 0191 901 2 17	Sanpas Group Ltd T/A Superior Pool 1685 Main St. W.,	3.24	28.55	0.00	0.00	31.79	Corporation out of business-no assets
6	01 00150 0130 0015 861 5 01	627636 Ontario Inc Don Warrenner's Martial Arts Academy 1960 Main St. W.,	701.12	1,001.87	0.00	0.00	1,702.99	Corporation out of business-no assets
6	01 00150 0130 0016 861 5 01	627636 Ontario Inc Don Warrenner's Martial Arts Academy 1960 Main St. W.,	86.80	124.30	0.00	0.00	211.10	Corporation out of business-no assets

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7	01 00210 7980 0041 891 3	456965 Ontario Ltd Royal Palace Rest 1637 Main St. W.,	201.81	455.89	0.00	0.00	657.70	Corporation out of business-no assets
8	01 00410 1980 0040 871 4	Wynne, Raymond Anytime Maintenance Drain and Sewer Clean 49 Hillview St	18.86	33.14	0.00	0.00	52.00	Out of business Unable to locate owner
8	01 00410 1980 0040 871 5	Wynne, Raymond Anytime Maintenance Drain and Sewer Clean 49 Hillview St	21.46	29.95	0.00	0.00	51.41	Out of business Unable to locate owner
9	01 00450 6700 0120 861 5 17	537773 Ontario Ltd Futura Vision 1309 Main St. W.,	34.10	49.30	0.00	0.00	83.40	Corporation out of business-no assets

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10	01 00450 6700 0140 901 1 17	Chettle, Brenda Gift Boutique 1309 Main St. W.,	4.32	86.38	0.00	0.00	90.70	Out of business Unable to locate owner
10	01 00450 6700 0140 901 2 05	Chettle, Brenda Gift Boutique 1309 Main St. W.,	62.22	292.84	0.00	0.00	355.06	Out of business Unable to locate owner
10	01 00450 6700 0150 901 1 17	Chettle, Brenda Gift Boutique 1309 Main St. W.,	.48	9.30	0.00	0.00	9.78	Out of business Unable to locate owner
10	01 00450 6700 0150 901 2 05	Chettle, Brenda Gift Boutique 1309 Main St. W.,	7.48	35.57	0.00	0.00	43.05	Out of business Unable to locate owner
11	01 00450 7070 0020 891 2	Arocan Realty Ltd 1057 Main St. W., Basement	48.42	215.53	0.00	0.00	263.95	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
12	01 00530 7230 0040 891 3 17	Unwin, John William Westdale Window and Building Maintenance 29 Barclay Street	7.13	24.65	0.00	0.00	31.78	Out of business Unable to locate owner
13	01 00560 0280 0090 881 3 17	Canada's Model Management Inc 875 Main St. W.,	76.50	209.81	0.00	0.00	286.31	Corporation out of business-no assets
14	01 00560 0280 0221 881 4	John Jero Restaurant Bar B-Q Chicken & Ribs 875 Main St. W.,	88.83	263.00	0.00	0.00	351.83	Corporation out of business-no assets
15	01 00560 0280 0280 901 1 17	Computer Connection 25 Watline Ave 875 Main St. W.,	13.65	364.03	0.00	0.00	377.68	Corporation out of business-no assets
15	01 00560 0280 0280 901 2	Computer Connection 875 Main St. W.,	6.60	26.43	0.00	0.00	33.03	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
15	01 00560 0280 0281 901 1 17	Computer Connection 875 Main St. W.,	2.16	57.62	0.00	0.00	59.78	Corporation out of business-no assets
15	01 00560 0280 0281 901 2	Computer Connection 875 Main St. W.,	1.00	4.17	0.00	0.00	5.17	Corporation out of business-no assets
16	01 00560 0300 0020 899 2 08	Shoppers Auto Parts 807 Main St. W.,	117.80	471.47	0.00	0.00	589.27	Corporation out of business-no assets
16	01 00560 0300 0021 892 2 17	Shoppers Auto Parts 807 Main St. W.,	17.08	97.38	0.00	0.00	114.46	Corporation out of business-no assets
16	01 00560 0300 0021 899 2 08	Shoppers Auto Parts 807 Main St. W.,	16.20	64.93	0.00	0.00	81.13	Corporation out of business-no assets
17	01 00940 2330 0060 861 6 17	Coomber, A 361 Jackson St. W.,	35.96	49.96	0.00	0.00	85.92	Out of business Unable to locate owner
18	01 00955 0370 0040 891 2 17	Quinn, Joseph John 164 Locke St. S.,	44.71	197.96	0.00	0.00	242.67	Out of business Unable to locate owner

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19	01 00955 0490 0060 861 5 17	Hincks, Lillian Locke St. Cheese World 182 Locke St. S.	19.25	27.84	0.00	0.00	47.09	Too small for litigation
20	01 00955 0730 0040 901 1 17	Larromania, Maurice Monterrosa, Miguel Bulk Food Outlet 212 Locke St. S.,	.60	16.36	0.00	0.00	16.96	Too small for litigation
20	01 00955 0730 0040 901 2 09	Larromania, Maurice Monterrosa, Miguel Bulk Food Outlet 212 Locke St. S.,	10.08	50.33	0.00	0.00	60.41	Too small for litigation
21	01 00955 1020 3030 891 3 17	Cornale, Mike 237 Locke St. S. Room 303	18.24	60.63	0.00	0.00	78.87	Out of business Unable to locate owner
22	01 00955 1020 3110 901 2 17	Med & Experts Staffing 237 Locke St. S., Room 311	5.40	28.89	0.00	0.00	34.29	Corporation out of business-no assets

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23	01 00955 2850 0020 891 2 17	712146 Ontario Inc Grand-Dad's Donuts 443 Main St. W.,	162.10	1,296.64	0.00	0.00	1,458.74	Corporation out of business-no assets
24	01 00955 2850 0020 901 1 17	Maro Promotions Inc Grand-Dad's Donuts 443 Main St. W.,	46.77	1,247.14	0.00	0.00	1,293.91	Corporation out of business-no assets
24	01 00955 2850 0020 901 2 09	Maro Promotions Inc Grand-Dad's Donuts 443 Main St. W.,	209.40	1,116.98	0.00	0.00	1,326.38	Corporation out of business-no assets
25	01 01015 3260 0040 891 2 17	Tangerine Dreams Inc 296 King St. W.,	20.30	162.39	0.00	0.00	182.69	Corporation out of business-no assets
26	01 01015 5020 0060 891 2 17	Eterno, Maria Queen's Submarines 54 Queen St. S.,	17.81	109.20	0.00	0.00	127.01	Out of business Unable to locate owner
26	01 01015 5020 0061 891 2 17	Eterno, Maria Queen's Submarines 54 Queen St. S.,	21.19	130.34	0.00	0.00	151.53	Out of business Unable to locate owner

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27	01 01060 0130 0020 881 3 17	Kasunic, Adriana 645 York Blvd	26.13	160.93	0.00	0.00	187.06	Out of business Unable to locate owner
27	01 01060 0130 0020 881 4	Kasunic, Adriana 645 York Blvd	22.90	32.62	0.00	0.00	55.52	Out of business Unable to locate owner
28	01 01060 1960 0161 901 1 17	Centapp Inc 303 York Blvd	1.62	42.92	0.00	0.00	44.54	Corporation out of business-no assets
28	01 01060 1960 0161 901 2 17	Centapp Inc 303 York Blvd	7.20	38.12	0.00	0.00	45.32	Corporation out of business-no assets
29	02 01210 2700 0020 891 3 10	Rosettani, Victor Sweet Dreams Lingerie 32 Hess St. S.,	32.67	97.07	0.00	0.00	129.74	Out of business Unable to locate owner
30	02 01215 0310 0080 881 3 17	Macaluso, Salvatore Larocca, Anthony Macaluso Auto Service	36.75	117.84	0.00	0.00	154.59	Out of business Unable to locate owner

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31	02 01220 0050 0655 891 2 17	Haire, Janet Gunther, James Haute International 2 King St. W.,	122.91	546.24	0.00	0.00	669.15	Out of business Unable to locate owner
32	02 01220 0300 0115 901 1 17	635689 Ontario Ltd Kachi 2 King St. W. U7	35.84	716.91	0.00	0.00	752.75	Corporation out of business-no assets
32	02 01220 0300 0115 901 2 11	635689 Ontario Limited Kachi 2 King St. W., U7	6.42	0.00	0.00	0.00	6.42	Corporation out of business-no assets
32	02 01220 0300 0115 901 2 17	635689 Ontario Ltd Kachi 2 King St. W., U7	83.46	513.20	0.00	0.00	596.66	Corporation out of business-no assets
33	02 01220 1000 1200 891 3 17	Tomich, Patricia Venada Co 120 King St. W., #395	27.36	115.24	0.00	0.00	142.60	Out of business Unable to locate owner

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34	02 01220 1570 0120 901 1 17	Dillane, James Edward Boux, Petra 220 King St. W.,	9.00	179.74	0.00	0.00	188.74	Out of business Unable to locate owner
34	02 01220 1570 0120 901 2 01	Dillane, James Edward Boux, Petra 220 King St. W.,	127.36	636.72	0.00	0.00	764.08	Out of business Unable to locate owner
35	02 01220 1660 0180 881 3 01	Micro-Master Develop 224 King St. W.,	60.03	165.46	0.00	0.00	225.49	Corporation out of business-no assets
36	02 01225 0100 0020 881 3 17	708139 Ontario Limited Judith 107 George St.	16.12	41.20	0.00	0.00	57.32	Corporation out of business-no assets
37	02 01225 0100 0060 851 6 17	Young, David Jamieson, Leslie Metro Magazine 107 George St.	29.90	36.76	0.00	0.00	66.66	Out of business Unable to locate owner

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37	02 01225 0100 0060 851 7 08	Young, David Jamieson, Leslie Metro Magazine 107 George St.	83.60	87.85	0.00	0.00	171.45	Out of business Unable to locate owner
38	02 01225 0940 0020 881 3 17	Grist, Bradley The Blue Point Seafood 76 George St	39.00	124.66	0.00	0.00	163.66	Out of business Unable to locate owner
39	02 01225 1270 0020 892 2 17	Nexus Artwork Inc Nexus Artwork & Produ 116 George St	39.10	312.79	0.00	0.00	351.89	Corporation out of business-no assets
40	02 01235 8150 0080 891 2 01	D & D ICS Group Inc Insurance Courier Ser 94 Cannon St. W.,	7.14	33.36	0.00	0.00	40.50	Corporation out of business-no assets
40	02 01235 8150 0080 911 1	D & D ICS Group Inc Insurance Courier Ser 94 Cannon St. W.,	1.68	17.18	0.00	0.00	18.86	Corporation out of business-no assets

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40	02 01235 8150 0081 911 1	D & D ICS Group Inc Insurance Courier Ser 94 Cannon St. W.,	.32	3.14	0.00	0.00	3.46	Corporation out of business-no assets
41	02 01240 2840 0020 901 2 17	Universal Parking Ltd 121 James St. N.,	2.82	37.37	0.00	0.00	40.19	Corporation out of business-no assets
42	02 01255 8810 0020 891 2 17	Fab-Tele Communications 41 Stuart St	26.78	164.54	0.00	0.00	191.32	Corporation out of business-no assets
43	02 01260 8880 0020 911 2	Guerin, Aldege North End Dressers 9 Murray St. W.,	13.20	47.66	0.00	0.00	60.86	Corporation out of business-no assets
43	02 01260 8880 0020 911 3 01	Guerin, Aldege North End Dressers 9 Murray St. W.,	15.95	44.01	0.00	0.00	59.96	Corporation out of business-no assets
44	02 01265 6000 0020 851 6	Vitoria, Francisco Vitoria, Elsa Coffee House Tavern 191 James St. N.,	657.60	736.81	0.00	0.00	1,394.41	Out of business Unable to locate owner

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44	02 01265 6000 0020 851 7	Vitoria, Francisco Vitoria, Elsa Coffee House Tavern 191 James St. N.,	722.36	692.46	0.00	0.00	1,414.82	Out of business Unable to locate owner
45	02 01265 6210 0020 862 5 17	Hyo Sun Hong Maves Variety 227 James St. N.,	61.60	111.69	0.00	0.00	173.29	Out of business Unable to locate owner
46	02 01303 1570 0030 861 5	Kristjansdottir, Olga Alpha Sun Tanning 108 Herkimer 1st fl	30.16	41.93	0.00	0.00	72.09	Out of business Unable to locate owner
47	02 01305 0040 0020 891 2 17	Rollo, Brian Rollo Real Estate 179 Charlton W 1st fl	90.18	400.81	0.00	0.00	490.99	Out of business Unable to locate owner
48	02 01310 6270 0150 891 2 17	Delicia, Giovanni Rent Finders 217 Main W 2nd Fl	6.80	54.04	0.00	0.00	60.84	Out of business Unable to locate owner

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49	02 01325 1060 0560 891 2 17	Kemi Business Systems Div of Kemi Construction 142 Vine Street	6.90	55.03	0.00	0.00	61.93	Corporation out of business-no assets
50	02 01330 0040 0100 881 3 17	Unsworth, John Duncan 14 Duke Street	34.72	89.38	0.00	0.00	124.10	Out of business Unable to locate owner
50	02 01330 0040 0100 881 4	Unsworth, John Duncan 14 Duke St. Apt 5	174.72	294.94	0.00	0.00	469.66	Out of business Unable to locate owner
50	02 01330 0040 0100 881 4 01	Unsworth, John Duncan 14 Duke St	223.44	425.84	0.00	0.00	649.28	Out of business Unable to locate owner
51	02 01390 5040 0035 891 3 17	Caissie, Sheila Connections Presentation Graphics 104 James St. S.,	36.58	94.26	0.00	0.00	130.84	Out of business Unable to locate owner
52	02 01390 5370 0040 851 6 17	Caddie, Ronald Fred The Pub 150 James St. S., 1st fl	344.04	451.38	0.00	0.00	795.42	Out of business Unable to locate owner

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53	02 01390 5580 0100 862 8	Weight Control Centre 180 James St. S., 1st fl	75.60	108.24	0.00	0.00	183.84	Corporation out of business-no assets
54	02 01419 2000 0010 881 3 17	Winchester, Ruth Olympia Variety 150 Charlton Ave E.,	20.25	64.92	0.00	0.00	85.17	Out of business Unable to locate owner
55	02 01420 3460 0055 882 3 17	Martin, Richard McPear, James 131 John St. S Rm102	69.25	221.89	0.00	0.00	219.14	Out of business Unable to locate owner
56	02 01430 0550 0020 901 2 04	Jenkins, Marie Figure Magic 225 John St. S.,	149.43	703.39	0.00	0.00	852.82	Out of business Unable to locate owner
56	02 01430 0550 0021 901 2 04	Jenkins, Marie Figure Magic 225 John St. S.,	99.11	466.20	0.00	0.00	565.31	Out of business Unable to locate owner
57	02 01440 0310 0405 901 2 04	John Jensen Assoc 135 James St. S.	100.00	499.83	0.00	0.00	599.83	Corporation out of business-no assets

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58	02 01445 4530 0051 891 2 17	Kurey, Joe A L Williams Financial Services 44 Hughson St. S.,	11.70	51.73	0.00	0.00	63.43	Out of business Unable to locate owner
58	02 01445 4530 0051 891 3 05	Kurey, Joe A L Williams Financial Services 44 Hughson St. S.,	19.17	56.66	0.00	0.00	75.83	Out of business Unable to locate owner
58	02 01445 4530 0060 891 2 17	Kurey, Joseph A L Williams Financial Services 44 Hughson St. S.,	37.80	168.19	0.00	0.00	205.99	Out of business Unable to locate owner
59	02 01445 4530 0064 891 2 17	McKay, Dennis McKay Limousine 44 Hughson St. S.,	16.34	68.54	0.00	0.00	84.88	Out of business Unable to locate owner
60	02 01445 6270 0020 881 3 17	Nguyen, Thu Cash Joe Is Gifts 67 John St. S.,	114.77	399.30	0.00	0.00	514.07	Out of business Unable to locate owner

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CATEGORY "B" - ACCOUNTS ASSIGNED TO
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SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
61	02 01445 9240 0200 891 3 17	Nexa Health Care Systems, Training Div 3rd fl 8 Main St E	213.18	897.85	0.00	0.00	1,111.03	Corporation out of business: no assets
62	02 01450 1000 0160 901 2 17	Sandy Valerie Hill Video Clips 100 Main St E., Ste 110	15.12	134.33	0.00	0.00	149.45	Out of business liable to locate owner
63	02 01450 1000 0525 881 3 17	Dodds, Edward G 100 Main St. E., 2nd fl	16.00	51.45	0.00	0.00	67.45	Out of business liable to locate owner
64	02 01510 0220 0030 882 3 17	Rinder & Assoc Systems Engineering Inc 147 Main St. E.,	134.71	567.37	0.00	0.00	702.08	Corporation out of business: no assets
65	02 01515 0010 0025 891 3 17	Paul Brown Cottonwood 1309 Main St W	247.36	618.17	0.00	0.00	865.53	Corporation out of business: no assets
66	02 01515 0130 0220 891 3 99	Courtesy Travel Inc Lifero Travel Resour 112 King St. E.,	96.90	597.67	0.00	0.00	324.57	Corporation out of business: no assets

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SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
67	02 01515 0430 0260 871 4 17	Kennedy, William 112 King St. W., Suite 221	314.25	653.78	0.00	0.00	968.03	Out of business Unable to locate owner
67	02 01515 0430 0260 871 5	Kennedy, William 112 King St. W., Suite 221	662.08	891.06	0.00	0.00	1,553.14	Out of business Unable to locate owner
67	02 01515 0430 0260 871 6	Kennedy, William 112 King St. W., Suite 221	761.14	852.92	0.00	0.00	1,614.06	Out of business Unable to locate owner
67	02 01515 0430 0260 871 7	Kennedy, William 112 King St. W., Suite 201	407.40	776.28	0.00	0.00	1,183.68	Out of business Unable to locate owner
68	02 01520 0820 0020 861 5	Kim Byong Hoon Kimba's China 244 King St. E.,	1,014.51	1,365.78	0.00	0.00	2,380.29	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
68	02 01520 0820 0020 861 6 01	Kim Byong Hoon Kimba's China 244 King St. E.,	1,078.44	1,307.34	0.00	0.00	2,385.78	Out of business Unable to locate owner
69	02 01525 0100 0060 901 2 01	Kergan Kevin W The Audio Exchange 237 King St. E.,	157.92	789.22	0.00	0.00	947.14	Out of business Unable to locate
70	02 01525 0130 0020 901 2 06	Lau Yit Man Meng Antonio Fei Sam's Rock Shop 229 King St. E.,	167.68	838.26	0.00	0.00	1,005.94	Out of business Unable to locate owner
71	02 01525 0160 0020 891 2 17	R K Books Inc Major Productions Two 227 King St. E.,	22.78	107.07	0.00	0.00	129.85	Corporation out of business-no assets
71	02 01525 0160 0020 891 3 10	R K Books Inc Major Productions Two 227 King St. E.,	1.04	3.47	0.00	0.00	4.51	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
72	02 01525 0250 0020 871 4 17	Roefe, Leslie Roefe's Ladies Wear 221 King St. E.,	17.28	38.64	0.00	0.00	55.92	Too small for litigation
73	02 01525 1090 0020 871 4 17	Clark, Alex Yellow Bird Restaurant 161 King St. E.,	356.13	702.51	0.00	0.00	1,058.64	Out of business Unable to locate owner
73	02 01525 1090 0020 871 4 99	Clark, Alex Yellow Bird Restaurant 161 King St. E.,	196.42	341.94	0.00	0.00	538.36	Out of business Unable to locate owner
73	02 01525 1090 0020 871 5 06	Clark, Alex Yellow Bird Restaurant 161 King St. E.,	157.56	484.54	0.00	0.00	642.10	Out of business Unable to locate owner
75	02 01525 1540 0025 881 3	Bannisters Tavern Limi Fox's Den 95 King St. E.,	18.75	59.97	0.00	0.00	78.72	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
76	02 01525 1810 0025 891 2 17	Sandlin's Gem Creati 71 King St. E.,	320.58	4,274.00	0.00	0.00	4,594.58	Corporation out of business-no assets
77	02 01525 1960 0040 871 5	Murphy, Iris Murphy, John S 35 King St. E., U103	381.78	565.40	0.00	0.00	947.18	Out of business unable to locate owner
78	02 01525 1960 0040 901 2 17	Otterman, Emily Originals in Silk 32 King St. E.,	15.60	208.20	0.00	0.00	223.80	Out of business unable to locate owner
79	02 01525 1960 0120 881 3 17	Windsor Knot Ltd Madame Angelo 35 King St. E.,	93.58	434.44	0.00	0.00	528.02	Corporation out of business-no assets
80	02 01525 1960 0600 891 2	TLC One Ltd Lou Ferro-Hamilton 1 Hughson St. N. 6th	137.05	468.49	0.00	0.00	605.54	Corporation out of business no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
80	02 01525 1960 0600 901 0 17	TLC One Ltd Lou Ferro-Hamilton 1 Hughson St. N 6th	24.14	965.93	0.00	0.00	990.07	Corporation out of business-no assets
81	02 01525 1960 0608 891 2 17	Barrafato, Paul 1 Hughson St. N., 6th	6.24	38.07	0.00	0.00	44.31	Out of business unable to locate owner
82	02 01530 0520 0140 892 2 17	Voth, Al Speedy Printing Centres 1 Wilson St. E., U7	20.80	128.17	0.00	0.00	148.97	Out of business unable to locate owner
82	02 01530 0520 0141 892 2 17	Voth, Al Speedy Printing Centres 1 Wilson St. E., U7	14.04	86.59	0.00	0.00	100.63	Out of business unable to locate owner
82	02 01530 0520 0141 899 2 11	Voth, Al Speedy Printing Centres 1 Wilson St. E., U7	6.00	24.18	0.00	0.00	30.18	Out of business unable to locate owner

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83	02 01530 0880 1500 901 2 01	Houston, John Houston Commercial Ser 42 James St. N., Rm417	18.72	93.41	0.00	0.00	112.13	Out of business Unable to locate owner
84	02 01535 0130 0060 911 1	Hamilton Fitness Inc Gold's Gym 41 Catherine St. N.,	421.74	2,978.73	0.00	0.00	3,400.47	Corporation out of business-no assets
85	02 01535 0130 0060 911 2	Hamilton Fitness Incq Gold's Gym 41 Catherine St. N.,	223.96	1,628.77	0.00	0.00	1,852.73	Corporation out of business-no assets
86	02 01535 7860 0080 891 2 17	Watson, Shane 19 John St. N., 3rd Fl	6.63	40.87	0.00	0.00	47.50	Too small for litigation
87	02 01540 7000 0010 871 5	Book Mart of Ham 20 Wilson St. E., Bas	229.40	308.50	0.00	0.00	537.90	Corporation out of business-no assets
87	02 01540 7000 0010 871 6	Book Mart of Ham 20 Wilson St. E., Bas	21.78	26.50	0.00	0.00	48.28	Corporation out of business-no assets

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88	02 01550 4670 0020 901 2 17	Vo Thanh Kiev 310 James St. N.,	5.82	77.81	0.00	0.00	83.63	Out of business Unable to locate owner
89	02 01550 4820 0020 901 2	Machado, Jose Machado, Palmira Lisbon Place 300 James St. N.,	59.47	250.75	0.00	0.00	310.22	Out of business Unable to locate owner
89	02 01550 4820 0030 901 1	Machado, Joseph Machado, Palmira Lisbon Place 298 James St. N.,	91.18	643.82	0.00	0.00	735.00	Out of business Unable to locate owner
90	02 01555 3690 0020 881 3 17	Joo Jae Shik Jai & J's Convenience 195 John St. N.,	16.25	51.77	0.00	0.00	68.02	Out of business Unable to locate owner
91	02 01565 5400 0020 911 1	Tran Hoa Mien Trung Video 10 Barton St. E.,	47.12	332.64	0.00	0.00	379.76	Out of business Unable to locate owner

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91	02 01565 5400 0020 911 2 05	Tran Hoa Mien Trung Video 10 Barton St. E.,	41.99	197.53	0.00	0.00	239.52	Out of business Unable to locate owner
92	02 01810 1620 0040 901 2 17	Northport Development 195 Main St. E.,	124.44	585.24	0.00	0.00	709.68	Corporation out of business-no assets
93	02 01810 3430 0060 851 6	Fazzalari, Frank Acoustic Reality Audio 318 King St. E.,	147.08	164.85	0.00	0.00	311.93	Out of business Unable to locate owner
94	02 01810 3430 0060 901 2 17	Phillips, Danny Phillips Printing 318 King St. E.,	31.26	416.54	0.00	0.00	447.80	Out of business Unable to locate owner
95	02 01810 3940 0015 891 2 17	Medical Doctor's House- Call Service 287 King St. E.,	4.14	55.53	0.00	0.00	59.67	Corporation out of business-no assets
96	02 01810 6220 0020 901 2 17	Omni Fuel Systems Ltd 253 A King William St.	18.48	246.27	0.00	0.00	264.75	Corporation out of Unable to locate owner

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97	02 01820 0340 0020 901 2 01	Kenny, Angus Hamilton Shredding Ser 164 Ferguson Ave N	188.70	888.35	0.00	0.00	1,077.05	Out of business Unable to locate owner
98	02 01820 7370 0082 911 2	Halkyard, Frank Blancher Charles Alexa Central Outdoor Power 150 Cathcart St.,	44.80	179.18	0.00	0.00	223.98	Out of business Unable to locate owner
99	02 01820 7370 0093 901 2 17	Boateng, Gofi Victory Textiles 201 Robert Street	4.26	56.70	0.00	0.00	60.96	Out of business Unable to locate owner
100	03 02030 5830 0320 892 2 17	Quatrucchi, Mario 370 Main St. E.,	6.30	50.01	0.00	0.00	56.31	Out of business Unable to locate owner
101	03 02030 6310 0060 901 2 17	Dejong, Waling 496 Main St. E., Rm204	2.10	28.25	0.00	0.00	30.35	Out of business Unable to locate owner

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102	03 02110 0370 0150 881 4 02	McKenzie, Ren Triple Distributors 401 Main St. E.,	643.86	1,226.62	0.00	0.00	1,870.48	Corporation out of business-no assets
103	03 02120 0130 0040 901 2 17	Zissopoulos, Nick Volos Travel 641 King St. E.,	80.21	493.74	0.00	0.00	573.95	Out of Business Unable to locate owner
103	03 02120 0130 0040 901 3 17	Zissopoulos, Nick Volos Travel 641 King St. E.,	99.99	242.22	0.00	0.00	342.21	Out of business Unable to locate owner
104	03 02120 1500 0020 901 2	Paredes, Jorge Zepeda, Eduardo Cuzcatlan Restaurant 431 King St. E.,	108.03	369.82	0.00	0.00	477.85	Out of business Unable to locate owner
104	03 02120 1500 0020 901 3 05	Paredes, Jorge Zepeda, Eduardo Cuzcatlan Restaurant 431 King St. E.,	27.43	213.66	0.00	0.00	241.09	Out of business Unable to locate owner

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105	03 02120 1540 0060 891 2 17	Neal, Stefan Avenue Florists 431 King St. E.,	29.10	232.97	0.00	0.00	262.07	Out of business Unable to locate owner
105	03 02120 1540 0060 891 3 07	Neal, Stefan Avenue Florists 431 King St. E.,	55.62	164.52	0.00	0.00	220.14	Out of business Unable to locate owner
106	03 02145 5590 0020 861 6	Espinelli, Francisco H Turner Press 383 Cannon St. E.,	106.24	133.06	0.00	0.00	239.30	Corporation out of business-no assets
107	03 02155 0100 0020 891 2 17	Panopoulos, Michael Nick's Open Kitchen 230 Barton St. E.,	27.60	221.19	0.00	0.00	248.79	Out of business Unable to locate owner
108	03 02155 0100 0020 909 1 09	Raptis, Ted Nick's Open Kitchen 230 Barton St. E.,	11.12	111.51	0.00	0.00	122.63	Out of business Unable to locate owner

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109	03 02210 5540 0020 891 2 17		Vallance Brown Northern Canada Sales Div of Steeley Distr 176 Shaw St	7.02	43.50	0.00	0.00	50.52	Corporation out of business no assets
109	03 02210 5540 0060 891 2 17		Vallance Brown/Northern Canada Sales Div of Steeley Distr 176 Shaw St	15.86	97.35	0.00	0.00	113.21	Corporation out of business no assets
110	03 02230 0220 0045 901 2 02		Muraca, Mario Speedy Auto Body 395 Wentworth St., N.	46.62	266.69	0.00	0.00	313.31	Out of business Unable to locate owner
111	03 02310 0550 0040 891 3 17		643416 Ontario Ltd Canadian Compact of C. C. C. Co. 697 Main St. E.	133.83	302.75	0.00	0.00	436.58	Corporation out of business no assets

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111	03 02310 0550 0040 891 4 17	643416 Ontario Ltd Canadian Compact of St. Catharines 627 Main St. E.,	49.60	99.16	0.00	0.00	148.76	Corporation out of business-no assets
112	03 02325 4980 0020 861 6	Christmas, Lyle L&H Litho Arts 891 King St. E.,	75.35	109.42	0.00	0.00	184.77	Out of business unable to locate owner
113	03 02375 0580 0040 901 2 17	Rich, Joseph Tattoo Studio 544 Barton St. E.,	6.84	91.50	0.00	0.00	98.34	Out of business unable to locate owner
113	03 02375 0580 0040 901 3	Rich, Joseph Tattoo Studio 544 Barton St. E.,	37.54	84.49	0.00	0.00	122.03	Out of business unable to locate owner
114	03 02375 5310 0080 892 2 17	Delbello, Gabe Marche Restaurant 667 Barton St. E.,	10.92	67.26	0.00	0.00	78.18	Out of business unable to locate owner

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114	03 02375 5310 0080 901 2 08	Delbello, Gabe Gabby's Roadhouse 667 Barton St. E.,	14.40	76.72	0.00	0.00	91.12	Out of business Unable to locate owner
115	03 02450 5970 0030 891 2 17	Attridge, Denise The Ark 646 Main St. E.,	150.56	753.11	0.00	0.00	903.67	Out of business Unable to locate owner
116	03 02450 6540 0100 861 5 17	Fennell, Robert Fennell Design 718 Main St. E., 2nd	37.63	57.18	0.00	0.00	94.81	Out of business Unable to locate owner
117	03 02510 1720 0020 901 2 17	Cardinal, Elaine T/A Summers 405 Cumberland Ave	13.70	109.86	0.00	0.00	123.56	Out of business Unable to locate owner
118	03 02540 4500 0020 871 4	Evanoff, Martin Auto techniques 750 Main St. E.,	81.27	151.10	0.00	0.00	232.37	Out of business Unable to locate owner

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119	03 02540 4950 0140 891 2 17	Bhatia, Steven U C Promotions 100-848 Main St E	7.48	35.53	0.00	0.00	43.01	Out of business unable to locate owner
120	03 02635 0700 0180 882 3 17	Moffatt, Al Maxam Fitness Systems 1008 King St. E.,	32.76	93.51	0.00	0.00	126.27	Out of business unable to locate owner
121	03 02655 1280 0070 891 2 17	Cantex Vehicle Services 799 Barton St. E.,	98.22	1,309.99	0.00	0.00	1,408.21	Corporation out of business-no assets
122	03 02655 1310 0284 881 3 17	Lamb, Donald R. Perth Credit Control 797 Barton St. E. Rm111	10.40	32.38	0.00	0.00	42.78	Out of business unable to locate owner
123	03 02655 1310 0285 891 3 17	Anderson, David Commercial Audio 797 Barton St. E., Rm112	6.20	25.19	0.00	0.00	31.39	Out of business unable to locate owner

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123	03 02655 1310 0289 891 3 17	Anderson, David Commercial Audio 797 Barton St. E., R112	3.23	13.43	0.00	0.00	16.66	Out of business Unable to locate owner
124	03 02655 3510 0100 862 5 17	Price, Ronald The Pit Stop 24 Lloyd Street	141.12	230.75	0.00	0.00	371.87	Out of business Unable to locate owner
125	03 02655 3510 0100 871 4 17	Spragg, Lori Hamilton Auto Salon 24 Lloyd Street	68.25	156.20	0.00	0.00	224.45	Out of business Unable to locate owner
126	03 02655 4050 0040 861 5 17	I C Auto Body Ltd 83 Lloyd Street	55.59	87.43	0.00	0.00	143.02	Corporation out of business-no assets
128	04 02815 4270 0550 871 5	Lucas, Ron Artrons Electronics 1083 Main St. E.,	66.58	89.85	0.00	0.00	156.43	Corporation out of business-no assets
128	04 02815 4270 0550 871 6 01	Lucas, Ron Artrons Electronics 1083 Main St. E.,	72.76	85.30	0.00	0.00	158.06	Corporation out of business-no assets

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129	04 02830 8610 0020 891 3 17	687443 Ontario Inc Markham Cleaners 137 Ottawa St. N.,	278.38	718.75	0.00	0.00	997.13	Corporation out of business-no assets
130	04 02850 0160 0020 891 2 17	Schermer Enterprize Ltd Joosten Meat Delica 201 Ottawa St. N.,	47.60	223.75	0.00	0.00	271.35	Corporation out of business-no assets
131	04 02855 6860 0020 831 9	Curtis, Robert Robert Curtis Garage 46 Carousal Ave	794.73	603.11	0.00	0.00	1,397.84	Out of business Unable to locate owner
132	04 02855 6950 0060 892 2 17	Hemmingway Distri Systems Ltd T/A Target Containers 19 Linden Street	1,900.50	10,859.82	0.00	0.00	12,760.32	Corporation out of business-no assets
133	04 02860 0670 0020 871 4	Wereha, Bill B N W Auto Save 998 Barton St. E.,	19.27	37.72	0.00	0.00	56.99	Too small for litigation

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SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
134	04 02860 0790 0020 892 2 17	Hambour, Jim T/A Bakers Dozen 1014 Barton St. E.,	219.50	1,756.08	0.00	0.00	1,975.58	Out of business Unable to locate owner
135	04 02860 0850 0060 881 4 17	Chadwick, Les T/A Sugar Free Company 1022 Barton St. E.,	53.38	125.94	0.00	0.00	179.32	Out of business Unable to locate owner
136	04 02860 1060 0020 891 3 01	Tran, Thieu Chicky's Pool Room 1046 Barton St. E.,	310.93	802.65	0.00	0.00	1,113.58	Out of business Unable to locate owner
137	04 02860 1300 0060 892 2 17	Stevens, J. Bonnie T/A Keith Plants & Gifts 1070 Barton St. E.,	14.22	63.18	0.00	0.00	77.40	Out of business Unable to locate owner
138	04 02860 1620 0060 892 2 17	B M G Hamilton Hold 43 Enola Ave	115.60	925.10	0.00	0.00	1,040.70	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
139	04 02875 3290 0020 901 1 17	Barton, Edward Ed's Autobody and Pal 75 Clinton St.	3.63	290.12	0.00	0.00	293.75	Out of business Unable to locate owner
140	04 02880 2110 0020 881 3 17	Continental Catering of Hamilton Ltd 17 Gertrude St.	178.47	1,586.66	0.00	0.00	1,765.13	Corporation out of business-no assets
141	04 03040 0190 0160 892 2 17	Jakovlevic, Mike T/A Discount Food Mart 1528 King St. E.,	8.20	65.99	0.00	0.00	74.19	Out of business Unable to locate owner
142	04 03040 0190 0300 892 2 17	Laszlo, Zahonyi T/A King's Table 1534 King St. E.,	9.10	72.67	0.00	0.00	81.77	Out of business Unable to locate owner
143	04 03040 2290 0060 891 2 17	Ashar, Aboul Karim Awad, Hamed T/A Mary's Auto Sales 1455 King St. E.,	29.90	239.47	0.00	0.00	269.37	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
144	04 03050 0430 0040 901 1 17	Arnold, Denise McKenzie, Evelyn T/A R & D Used Cars 1276 Main St. E., Arnold, Denise McKenzie, Evelyn 1276 Main St. E.,	28.76	575.14	0.00	0.00	603.90	Out of business Unable to locate owner
144	04 03050 0460 0020 901 2 01	Arnold, Denise McKenzie, Evelyn 1276 Main St. E.,	66.30	353.81	0.00	0.00	420.11	Out of business Unable to locate owner
145	04 03050 0790 0060 861 5	Mister Gallant Cleaning Restoration Service 1366 Main St. E.,	20.25	35.71	0.00	0.00	55.96	Corporation out of business-no assets
146	04 03050 0820 0020 891 2 17	Keo Chanmany T/A Super Duper Donuts 1384 Main St. E.,	65.80	376.35	0.00	0.00	442.15	Out of business Unable to locate owner
146	04 03050 0820 0020 899 2 11	Keo Chanmany T/A Super Duper Donuts 1384 Main St. E.,	40.60	162.73	0.00	0.00	203.33	Out of business Unable to locate owner
146	04 03050 0820 0025 891 2 17	Keo Chanmany T/A Super Duper Donuts 1384 Main St. E.,	12.75	73.16	0.00	0.00	85.91	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
146	04 03050 0820 0025 899 2 11	Keo Chanmany T/A Super Duper Donuts 1384 Main St. E.,	7.80	31.58	0.00	0.00	39.38	Out of business Unable to locate owner
147	04 03050 0820 0020 892 2 03	Hilton, Ross T/A Super Duper Donuts 1384 Main St. E.,	272.48	1,362.28	0.00	0.00	1,634.76	Out of business Unable to locate owner
147	04 03050 0820 0020 901 1	Hilton, Ross T/A Super Duper Donuts 1384 Main St. E.,	277.19	1,957.20	0.00	0.00	2,234.39	Out of business Unable to locate owner
147	04 03050 0820 0025 892 2 03	Hilton, Ross T/A Super Duper Donuts 1384 Main St. E.,	52.80	264.39	0.00	0.00	317.19	Out of business Unable to locate owner
147	04 03050 0820 0025 901 1	Hilton, Ross T/A Super Duper Donuts 1384 Main St. E.,	53.80	379.85	0.00	0.00	433.65	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
148	04 03050 0820 0025 881 3 17	Fournier, John T/A Super Duper Donuts 1384 Main St. E.,	65.52	201.78	0.00	0.00	267.30	Out of business Unable to locate owner
149	04 03125 7490 0020 901 1	Pearce, Sandi Pearce, John T/A Fisherman's Lore 1355 Main St. E.,	61.70	493.98	0.00	0.00	555.68	Out of business Unable to locate owner
149	05 05120 6850 0020 891 2 04	Pearce, Sandra Pearce, John 1355 Main St. E.,	15.81	74.11	0.00	0.00	89.92	Out of business Unable to locate owner
150	04 03125 7490 0030 901 2 12	Gallinec, Zdravco Ladniak, Nancy T/A Mortgage Central 1353 1/2 Main St. E.,	10.80	43.21	0.00	0.00	54.01	Too small for litigation
151	04 03125 7520 0020 901 2 09	Chambers, James L T/A Tropical Tease 1353 Main St. E.,	32.32	161.21	0.00	0.00	193.53	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Appears (5)	Current Years Penalty & Interest (6)	Current Years Appears (7)	Taxes Outstanding (8)	Remarks (9)
152	04 03125 7670 0020 861 5 17	Cosmi, Nick The Used Furniture A 39 Beland Ave S.,	25.85	37.52	0.00	0.00	63.37	Corporation out of business-no assets
154	04 03135 0190 0060 881 4 03	Rodgers, Lisa T/A Designs by Lisa 308 Ottawa St. N.,	115.65	205.59	0.00	0.00	321.24	Corporation out of business-no assets
155	04 03135 0190 0060 891 2 17	Elite Operations Canada 1044 Beach Blvd	28.95	154.14	0.00	0.00	183.09	Corporation out of business-no assets
156	04 03135 0970 0040 891 3	Walking Proud Inc 212 Ottawa St. N.,	90.16	212.30	0.00	0.00	302.46	Corporation out of business-no assets
157	04 03135 0970 0040 892 2 04	Dickson, Keith T/A Outland Services 212 Ottawa St. N.,	75.81	318.86	0.00	0.00	394.67	Out of business Unable to locate owner
158	04 03145 8880 0020 901 1	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	298.15	2,105.28	0.00	0.00	2,403.43	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
158	04 03145 8880 0020 901 2	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	546.73	1,870.11	0.00	0.00	2,416.84	Corporation out of business-no assets
158	04 03145 8880 0020 901 3	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	764.08	1,726.75	0.00	0.00	2,490.83	Corporation out of business-no assets
158	04 03145 8880 0020 901 4	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	962.14	1,625.47	0.00	0.00	2,587.61	Corporation out of business-no assets
158	04 03145 8880 0025 901 1	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	78.38	553.69	0.00	0.00	632.07	Corporation out of business-no assets
158	04 03145 8880 0025 901 2	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	143.82	491.83	0.00	0.00	635.65	Corporation out of business-no assets

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
158	04 03145 8880 0025 901 3	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	201.10	454.13	0.00	0.00	655.23	Corporation out of business-no assets
158	04 03145 8880 0025 901 4	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	252.84	427.50	0.00	0.00	680.34	Corporation out of business-no assets
158	04 03145 8880 0025 901 5	Arbutus Investments T/A Mister Donut 1262 Barton St. E.,	287.07	386.37	0.00	0.00	673.44	Corporation out of business-no assets
159	04 03155 5520 0020 901 2 17	Eastham Sales Inc T/A Elk Shipping Supplies 251 Kenilworth Ave N	36.50	291.64	0.00	0.00	328.14	Corporation out of business-no assets
160	04 03155 5760 0080 891 2 17	737019 Ontario Inc T/A Canadian Computers and Electronics 273 Kenilworth Ave N	20.80	166.10	0.00	0.00	186.90	Out of business Unable to locate owner

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
161	04 03210 0970 0020 891 2 01	Dolon, Keith T/A K & D Auto Service 450 Beach Rd. Unit 11	93.95	483.77	0.00	0.00	577.72	Out of business Unable to locate owner
162	04 03310 0070 0195 881 3 03	Carlisle Electronics 350 Kenilworth N Rm105	13.20	32.38	0.00	0.00	45.58	Corporation out of business-no assets
163	04 03310 1270 0020 901 2 17	Papalazarou, George Hub Caps Bar & Rest 216 Kenilworth N	23.58	314.44	0.00	0.00	338.02	Out of business Unable to locate owner
163	04 03310 1270 0020 901 3	Papalazarou, George Hub Caps Bar & Rest 216 Kenilworth N	1.68	4.50	0.00	0.00	6.18	Out of business Unable to locate owner
164	04 03330 9200 0060 891 2 17	Hill, Jeff T/A Signal Satellite Ser & Communications 1440 Main St. E.,	68.20	545.47	0.00	0.00	613.67	Out of business Unable to locate owner

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164	04 03330 9200 0060 891 3 01	Hill, Jeff T/A Signal Satellite Ser & Communications 1429 Main St. E.,	273.18	753.36	0.00	0.00	1,026.54	Out of business Unable to locate owner
165	04 03335 8310 0020 891 3 01	Schoppmann, Walter Steel Town Pizza 1338 Barton St. E., 1st Fl	1.80	7.91	0.00	0.00	9.71	Out of business Unable to locate owner
165	04 03335 8310 0020 901 2 01	Schoppmann, Walter Steel Town Pizza 1338 Barton St. E., 1st Fl	46.05	245.92	0.00	0.00	291.97	Out of business Unable to locate owner
166	04 03335 8340 0020 891 3	Turnbull, Bride Bride's Fish & Chips 1342 Barton St. E.,	9.50	30.07	0.00	0.00	39.57	Too small for litigation
167	04 03345 7860 0080 881 3 17	Kaye, Sadie Next to Nu Toggery 1529 Barton St. E.,	16.47	48.89	0.00	0.00	65.36	Too small for litigation

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Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
168	04 03430 6690 0040 861 5 17	Thompson, John T/A Eastcot Darts 1428 Main St. E.,	30.60	48.34	0.00	0.00	78.94	Too small for litigation
169	04 03520 8470 0040 899 2 10	Barry, Ronald Barry, Linda T/A Rosedale Fish & Chip 584 Cochrane Rd	9.80	39.05	0.00	0.00	48.85	Too small for litigation
170	05 03730 9100 0040 891 2 17	Potter, Cheryl Cheryl's Ceramics 2191 King St. E.,	110.80	886.60	0.00	0.00	997.40	Out of business unable to locate owner
171	05 04010 1080 0040 891 2	Pequolle Enterprises General Tire Service 424 Rennie St. Unit 1	1,169.02	3,999.47	0.00	0.00	5,168.49	Out of business unable to locate owner
172	05 04010 2310 0020 861 5	R A McDonald S M Industrial Supply 433 Rennie	26.68	36.79	0.00	0.00	63.47	Too small for litigation

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173	05 04190 0670 0061 891 2	Miscione Archimede 174 Parkdale Ave N Apt 2	13.20	47.66	0.00	0.00	60.86	Out of business unable to locate owner
174	05 04190 7360 0030 891 2 17	Bhimsingh, Roy T/A Union Truck & Traller 437 Woodward Ave	118.70	949.63	0.00	0.00	1,068.33	Out of business unable to locate owner
174	05 04190 7360 0030 891 3 12	Bhimsingh, Roy T/A Union Truck and Traller 437 Woodward Ave	24.80	99.56	0.00	0.00	124.36	Out of business unable to locate owner
175	05 04220 9090 0070 901 2 06	Townsend Medi-Care Supply Ltd 318 Queenston Road	103.35	550.87	0.00	0.00	654.22	Corporation out of business-no assets
176	05 04220 9450 0080 881 4 01	Bailey, Lester Bailey, Janice Cari-Bri Janitorial Ser 354 Queenston Road	73.20	146.59	0.00	0.00	219.79	Out of business unable to locate owner

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177	05 04220 9450 0080 891 3 17	Ford, Robert 354 Queenston Rd Unit 1	47.88	201.60	0.00	0.00	249.48	Out of business Unable to locate owner
178	05 04530 0010 1420 899 2 06	Wiznik, Joyce T/A The Second Cup 75 Centennial Pkwy N	256.20	1,024.78	0.00	0.00	1,280.98	Out of business Unable to locate owner
179	05 04530 0010 1660 891 2 17	Yogurt Beach Co Ltd T/A Zacks Famous Frozen Yogurt 75 Centennial Pkwy N	66.90	535.28	0.00	0.00	602.18	Corporation out of business-no assets
180	05 04620 0020 1061 901 2 17	Wander, Nirmal Bright Cleaners 2772 Barton St. E., #301	36.72	326.19	0.00	0.00	362.91	Corporation out of business-no assets
181	05 04810 0130 0100 881 4 17	Dunn Realty Inc 2753 Barton St. E.,	75.51	129.61	0.00	0.00	205.12	Corporation out of business-no assets
182	05 04810 0130 0100 881 5 04	Dunn Realty Inc 2752 Barton St. E.,	40.95	72.93	0.00	0.00	113.88	Corporation out of business-no assets

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183	05 04810 1060 0080 891 2 17	Masterangelo, Mike California Installers 2345 Barton St. E.,	64.47	322.17	0.00	0.00	386.64	Out of business unable to locate owner
183	05 04810 1060 0080 891 3 06	Masterangelo, Mike California Installers 2345 Barton St. E.,	255.49	704.99	0.00	0.00	960.48	Out of business unable to locate owner
184	05 04810 1180 0025 909 1 12	Just Golf Inc 2289 Barton St. E., U9	7.77	88.84	0.00	0.00	96.61	Corporation out of business-no assets
185	05 04810 9654 0080 901 2	Art Light Company 33 Burford Road	1,894.17	6,479.60	0.00	0.00	8,373.77	Corporation out of business-no assets
185	05 04810 9654 0080 901 3	Art Light Company 33 Burford Road	755.06	2,921.06	0.00	0.00	3,676.12	Corporation out of business-no assets

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186	06 05715 0010 0141 881 3 17	Italian & Domestic Shoe 969 Upper Ottawa	14.50	39.82	0.00	0.00	54.32	Too small for litigation
187	06 05715 5000 0061 881 3 17	Donofrio, Matt locks & Jugs Roadhouse 1221 Limeridge Rd. E.	61.48	169.93	0.00	0.00	231.41	Out of business Unable to locate owner
188	06 05810 6300 0020 891 2 01	Corporate Protection Alliance Security System 83 Bigwin Rd. U10	6.30	28.02	0.00	0.00	34.32	Too small for litigation
189	06 05810 6300 0120 891 2 01	Galani Beauty Supplies Jaguar Beauty Supplies 83 Bigwin Rd.	5.13	21.23	0.00	0.00	26.36	Too small for litigation
190	07 06520 6010 2250 891 4	Royal International The Brass Hut 999 Upper Wentworth	59.04	115.31	0.00	0.00	174.35	Corporation out of business-no assets
191	07 06520 6010 2855 891 2 17	The Connection Group 999 Upper Wentworth	163.37	769.04	0.00	0.00	932.41	Corporation out of business-no assets
191	07 06520 6010 2856 891 2 17	The Connection Group 999 Upper Wentworth	33.83	159.12	0.00	0.00	192.95	Corporation out of business-no assets

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192	07 06770 6470 0040 871 4 17	Sormaz, Michael Sormaz, Joseph Best Buy Store 999 Upper Wentworth	20.13	49.11	0.00	0.00	69.24	Too small for litigation
193	07 08610 2470 0020 881 3 17	Cherwaty, David Steel City Variety 1565 Upper James	58.28	150.67	0.00	0.00	208.95	Out of business Unable to locate owner
193	07 08610 2470 0021 881 3 17	Cherwaty, David Steel City Variety 1565 Upper James	39.06	100.73	0.00	0.00	139.79	Out of business Unable to locate owner
194	07 08830 0250 0020 901 2	603053 Ontario Inc Petro Canada Service 813 Upper James	1,368.12	5,979.37	0.00	0.00	7,347.49	Corporation out of business-no assets
195	08 08910 0700 0040 891 2 17	Spektor, Roman Casuccio, Joseph Carousel Cleaners 661 Upper James	75.13	400.58	0.00	0.00	475.71	Out of business Unable to locate owner

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196	08 08910 0700 0290 881 3 17	576543 Ontario Ltd The Personal Computer 661 Upper James U14	9.00	29.16	0.00	0.00	38.16	Too small for litigation
197	08 08910 0700 0561 892 2 17	Amon, Christopher Khan, Raza The Tool Box	3.00	24.27	0.00	0.00	27.27	Too small for litigation
198	08 08910 0700 0760 861 5 17	Tanaka, Nikow Henry 673 Upper James St.	22.55	33.09	0.00	0.00	55.64	Too small for litigation
199	08 09310 8370 0060 871 4	Safman Investments Magcuts 836 Upper James	14.00	27.76	0.00	0.00	41.76	Too small for litigation
200	08 09310 9380 0265 882 3 17	Canadian Missing Child Div of H F Partners 836 Upper James	82.00	262.43	0.00	0.00	344.43	Corporation out of business - no assets
201	08 10130 0010 0430 871 5	Kalogeras, Steve Kalogeras, Georgia 630 Mohawk Rd. W.	322.71	434.29	0.00	0.00	757.00	Out of business unable to locate owner

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
201	08 10130 0010 0435 871 5	Kalogeras, Steve Kalogeras, Georgia 630 Mohawk Rd. W.	93.60	143.65	0.00	0.00	237.25	Out of business liable to locate owner
202	08 10920 1790 0120 871 4 09	Cristal Contruction Inc 120 San Antonio Dr	14.80	29.36	0.00	0.00	44.16	Too small for litigation
TOTAL CATEGORY "B"			34,961.02	124,401.00	0.00	0.00	159,362.02	

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty Interest (4)	Prior Years Arrears (5)	Current Years Penalty Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
74	02 01525 1090 0020 891 2 17	Smirnjous, Christos Christo's Place 161 King St. E.,	52.70	248.24	0.00	0.00	300.94	Scott & Piche Ltd Trustee
74	02 01525 1090 0020 891 3 06	Smirnjous, Christos Christo's Place 161 King St. E.,	300.73	829.53	0.00	0.00	1,130.26	Scott & Piche Ltd Trustee
127	03 02710 0850 0210 911 1	Okeefe, Melody T/A Pennpak 274 Sherman N U301	0.00	916.90	0.00	0.00	916.90	Vine and Partners - Trustee
127	03 02710 0850 0210 911 2 05	Okeefe, Melody T/A Pennpak 274 Sherman N U301	121.28	606.52	0.00	0.00	727.80	Vine and Partners - Trustee
153	04 03125 7910 0020 871 4 17	Osborne, James T/A Goodies 1281 Main St. E.	218.88	460.74	0.00	0.00	679.62	Dunwoody Limited Trustee

TOTAL CATEGORY "C"

City of Hamilton
Treasury

WARD SUMMARY OF OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

<u>Ward</u> <u>(1)</u>	<u>Penalty & Interest</u> <u>(2)</u>	<u>Prior Year</u> <u>Arrears</u> <u>(3)</u>	<u>Penalty & Interest</u> <u>(4)</u>	<u>Current Year</u> <u>Arrears</u> <u>(5)</u>	<u>Taxes</u> <u>Outstanding</u> <u>(6)</u>	<u>Number of</u> <u>Accounts</u> <u>(7)</u>
01	2,585.05	11,030.49	0.00	0.00	13,615.54	28
02	13,097.04	39,501.02	0.00	0.00	52,598.06	71
03	2,423.27	9,305.49	0.00	0.00	11,728.76	28
04	9,926.54	39,060.66	0.00	0.00	48,987.20	42
05	5,156.68	19,598.33	0.00	0.00	24,755.01	16
06	87.41	259.00	0.00	0.00	346.41	4
07	1,741.83	7,323.35	0.00	0.00	9,065.18	5
08	636.79	1,384.59	0.00	0.00	2,021.38	8
TOTALS	35,654.61	127,462.93	0.00	0.00	163,117.54	202

1991 March 28

TAR/dc

8.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 April 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: PREVIOUSLY TABLED 1991 GENERAL GRANTS

RECOMMENDATION:

- a) That the previously tabled general grants as outlined on Appendix A with a total recommended grant amount of \$7,000 be approved.
- b) That these grants be funded from within the appropriate Grant Account No. CH5AXXX200XX.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

At the Finance and Administration Committee meeting of April 4, 1991, the 1991 General Grant recommendations were presented and approved by the Committee. Within that report there were 10 applicants that were tabled pending receipt of satisfactory and other financial information. The attached Appendix A summarizes the requests, recommendations and the reasons for tabling. The original grant recommendations as outlined on Appendix A in the total amount of \$7,000 are now presented for Committee approval. The remaining 6 applicants have not yet submitted satisfactory information (see Appendix B).

To assist the Committee in finalizing the 1991 grant recommendation for these applicants, attached are the appropriate grant application and related material to address these requests.

Wesley Urban Ministries requires additional clarification. Although the Recreation department has provision for \$46,000 in 1991, the applicant has advised that these funds will be allocated to offset costs of their programs at the Victoria Park Community Centre. The request for the 1991 grant is to offset the program costs at the Kirkendall Strathcona Neighbourhood House. This request has been recommended for denial. In 1990 the applicant received a \$5,000 grant in addition to a provision of \$46,000 within the Recreation department as a result of their appeal of their 1990 grant.

Mr. J. D. Thompson, Secretary
Finance and Administration Committee
1991 April 19 - Page 2

BACKGROUND: - Continued

Two of the recommendations (Hamilton All Star Jazz Band and Catholic Family Services who agree with the recommendation as outlined on Appendix A) can be forwarded to City Council for final approval. Wesley Urban Ministries would appeal the present recommendation and to expedite the process is scheduled to appeal any unfavourable recommendation at this same meeting. Sir Ernest MacMillan String Ensemble will also appeal the present recommendation, however due to a previous commitment is unavailable to make an appeal at this meeting. Subject to the Committees recommendation, Sir Ernest MacMillan most likely will appeal this grant at the May 9, 1991 Committee meeting.

The present balance of the Unallocated Grant Funds is \$5,120 which would be used to fund any increased grant amount then that presented on Appendix A. This amount is also used to finance any increased grant amounts due to the grant appeals.

Att'd

CITY OF HAMILTON

APPENDIX A

1991 PREVIOUSLY TABLED GENERAL GRANTS

Page 1

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>RECOMMENDED AMOUNT</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>Purpose/Comments</u> (6)
1. Catholic Family Services of Hamilton-Wentworth	\$1,000.00	\$1,000.00	N/A		- Tabled to clarify the recreational programs for disabled adults - programs operating out of Scott Park Recreation Centre include music arts and elderobics
2. Hamilton All Star Jazz Band Inc.	\$5,000.00	\$5,000.00	\$1,999.00	\$5,000.00	- Tabled pending acceptable financial statements - complete statements prepared by the applicant with copies of receipts on allocation of 1990 grant along with commitment to provide audited statements for 1991 grant.
3. Sir Ernest MacMillan String Ensemble	\$7,400.00	\$1,000.00	\$1,000.00	\$7,100.00	- Tabled pending acceptable financial statements- complete statements prepared by a board member who is an accountant - reduced public support
4. Wesley Urban Ministries	\$ 48,699.00	\$ NIL	\$ NIL	\$ 5,000.00	- Tabled pending clarification of request and civic funding (\$46,000 in Recreation budget for Victoria Park Community Centre - grant would assist operations of Kirkendall Strathcona Neighbourhood House
	\$ 62,099.00	\$7,000.00	\$5,999.00	\$17,100.00	

1991 April 19

CITY OF HAMILTON

APPENDIX B

1991 OUTSTANDING TABLED GENERAL GRANTS

Page 1

<u>NAME OF ORGANIZATION</u> (1)	<u>AMOUNT REQUESTED</u> (2)	<u>TABLED RECOMMENDED AMOUNT</u> (3)	<u>ARTS ADVISORY RECOMMENDATION</u> (4)	<u>1990 GRANT</u> (5)	<u>Purpose/Comments</u> (6)
1. Cari Can Festival	\$169,905.00	NIL	0	\$42,390.00	- Tabled pending audited financial statements - offset costs of festival - operational concerns
2. Cycle Hamilton	\$10,000.00	\$7,880.00	N/A	\$7,500.00	- Tabled pending acceptable financial statements - offset annual race costs
3. Drum Corps International (Canada)	\$12,000.00	\$7,000.00	\$7,000.00	\$5,000.00	- Tabled pending acceptable financial statements - offset operating costs increase due to additional labour costs at Ivor Wynne
4. Hamilton Artists' Inc.	\$12,000.00	\$9,000.00	\$9,000.00	\$9,500.00	- Tabled pending audited financial statements - offset operational costs
5. Hamilton Santa Claus Parade	\$25,000.00	\$18,400.00	N/A	\$17,500.00	- Tabled pending acceptable financial statements - offset annual parade costs
6. Running Hall of Fame	\$1,950.00	\$500.00	\$N/A	\$	- Tabled pending acceptable financial statements and organizational information
TOTAL OUTSTANDING OPERATING TABLED GENERAL GRANTS	\$230,855.00	\$42,780.00	\$16,000.00	\$81,890.00	



CATHOLIC
FAMILY
SERVICES
OF HAMILTON WEST/WORTH

82 Stinson Street, Hamilton, Ontario L8N 1S2 (416) 527-3823
Michael C. Meyer, M.S.W. Executive Director

8
(1.1)

April 19, 1991

Mr. D. Kevin Beatty
Grants Co-Ordinator, Treasury Department
The Corporation of the City of Hamilton
71 Main Street West
HAMILTON, Ontario
L8N 3T4

Dear Mr. Beatty,

RE: 1991 General Grant Application

Further to your conversation with Lina Winship, our Activation Co-ordinator, our 1991 grant request for \$1,000.00 is to serve developmentally disabled seniors in the SELF Program. This is one of three programs offered at Catholic Family Services through our Services for Developmentally Disabled Persons Unit, the other being, the Adult Protective Services Worker Program and the Tri Ministry Program. All of these programs are funded by the Ministry of Community and Social Services.

We do receive purchase of service funding for our Family Counselling Department from the Region and also a Permissive Grant for our Credit Counselling Program. The approved amounts in 1990 were \$27,181.00 and \$20,560.00 respectively. Neither program addresses the needs of the clients who participate in the above mentioned SELF Program.

I hope that information will assist in clarifying our funding sources for our services to developmentally disabled people and will support your grant request.

Sincerely,

Michael C. Meyer
Executive Director

MM/amw

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(1.2)CATHOLIC FAMILY SERVICESS.E.L.F. PROGRAMPROGRAM DESCRIPTION

The SELF Day Program (Senior, Enrichment, Leisure and Fellowship) is a community based leisure and recreational program for developmentally disabled adults over the age of forty-five or functioning at an accelerated age rate.

The Program operates at Scott Park Recreation Centre three days per week - Mondays, Thursdays and Fridays from 10:00 a.m. to 2:00 p.m. (September to May) and five days per week during the summer months.

Activities in this program include music, art, horticulture, reminiscence, elderobics, games and enrichment. The emphasis is placed on socialization, cognitive stimulation, advanced life skills, maintenance of physical abilities and improvement in communication, community awareness and integration into community activities.

The program is scheduled in such a way that a diverse number of activities will be experienced in a program day with no stress or anxiety placed on the client. Should a client demonstrate a particular interest and enjoyment in a specific activity he would be encouraged to follow through with this for the duration of the program day, should he so desire.

The life skill component of the program is not given a scheduled block of time, rather natural activities are used to teach these skills, i.e. social etiquette, awareness of personal appearance/hygiene.

The key to this program is that all clients are recognized as individuals. The individual preferences, likes-dislikes are addressed throughout each activity in which the client participates.

During our summer months, clients are given the opportunity to participate in community activities - both in Hamilton and surrounding areas, i.e. Royal Botanical Gardens, Museums, City Sponsored Festivals.

In addition to our day program, the S.E.L.F. Program offers a Seniors Club which operates on Tuesday evenings. Program times are from 6:30 p.m. to 8:30 p.m. operating from October to May. The evening program is recreation based on promoting socialization as well as participation in community activities.

In all aspects of the S.E.L.F. Program, each individual is strongly reinforced verbally throughout the day to encourage his continued participation and to develop his sense of self-worth. It must be emphasized that all of the above mentioned activities are designed to meet individual needs and abilities.

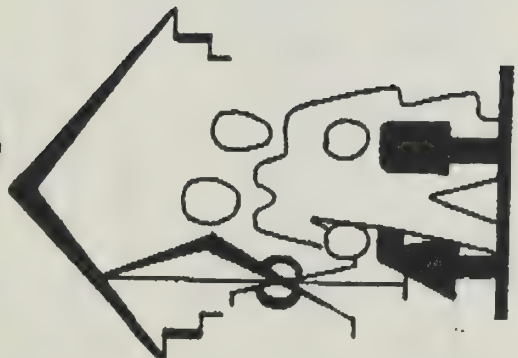
Lina Winship
Activation Co-Ordinator

For more information contact:

Activation Co-ordinator

Catholic Social Services
82 Stinson Street
Hamilton, Ontario
L8N 1S2

527-3823



Interdenominational

Catholic Social Services
82 Stinson Street
Hamilton, Ontario
L8N 1S2
527-3823

SENIOR ENRICHMENT LEISURE FELLOWSHIP

(C. 3.00)
DAY
PROGRAM

S.E.L.F. Day Program

- S.E.L.F. (Senior, Enrichment, Fellowship and Leisure) Day Program
- A community Day Program for mentally handicapped adults over the age of fifty or functioning at an accelerated age rate
- The Program has been designed specifically for the older mentally handicapped person
- Activities are stimulating, enriching and appropriate for the older individual



Tuesday Nights

- Every Tuesday, from 6:30 p.m. to 8:30 p.m. at a local recreation centre
- For older mentally handicapped adults employed during the day
- Activities are community oriented such as bowling, movies, short trips and walks



- Daily activities include art, cooking, music and senior's aerobics
- Program times are Monday to Friday, 9:30 a.m. to 2:00 p.m., at a local recreation centre
- Participants are asked to bring their own lunch. We provide a lunchtime beverage and a small food item prepared during cooking class

- Transportation arrangements to and from either program must be made by or for the individual
- Volunteer assistants welcome.

(1.4) 8

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 1

(Rev. 12/90)

8
(1.5)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Catholic Family Services of Hamilton-Wentworth
82 Stinson Street
Hamilton L8N 2S1

LIAISON PERSON Lina Winship PHONE NO. 527-3823
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ 1,000.00

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 X ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	<u> </u>	<u> </u>
 TOTAL OPERATING BUDGET	\$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

		FINANCE AND ADMIN-					
*1) GRANTS REVIEW GROUP		2) ISTRATIVE COMMITTEE		3) APPEAL		4) CITY COUNCIL	
\$	<u> </u>	\$	<u> </u>	\$	<u> </u>	\$	<u> </u>
CATEGORY	<u> </u>	CATEGORY	<u> </u>	CATEGORY	<u> </u>	CATEGORY	<u> </u>
DATE	<u> </u>	DATE	<u> </u>	DATE	<u> </u>	DATE	<u> </u>

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$	<u> </u>	/	<u> </u>	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$	<u> </u>	/	<u> </u>	
	\$	<u> </u>	/	<u> </u>	
	\$	<u> </u>	/	<u> </u>	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

8
(1.6)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Catholic Family Services of Hamilton-Wentworth was established in 1944 and later was incorporated in 1949 as a voluntary family agency. It is a Charitable Organization (A000-1404-49-14).

2. What are the general objectives and/or services of your organization?

The general objectives of Catholic Family Services as outlined in our Mission Statements are to strengthen, protect and preserve family life by fostering optimum personal and family social functioning through the provision of professional counselling and other social services within the framework of the teachings and values of the Roman Catholic Church to individuals and families residing in the Hamilton-Wentworth/Burlington areas.

The major focus of services are marital adjustment, separation, parent-child difficulties, financial crisis, unwed pregnancy and support and counselling and co-ordination services for the developmentally handicapped.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

There is no one local organization that provides similar services but rather several organizations that provide 1 or 2 similar services in addition to other services unique to their agencies. In respect to the focus of this application Catholic Family Services is the only local organization that provides a Day Program for older developmentally handicapped adults.

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4.7

4. Do volunteers participate in your program?

No Yes X If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Volunteers have been participating for the past 6 years in a program as one-to-one special friends to older developmentally handicapped adults living in nursing homes or assisting these adults in our SELF (Senior, Enrichment, Leisure and Fellowship) Day Program.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

It is a Local Organization.

6. Does your organization provide a service to:

(Yes/No)

(a) All citizens

Yes

(b) A specific group (which group; explain in detail below)

(c) A specific area (which area; explain in detail below)

(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below

7. In what geographical area does your organization operate?

Hamilton-Wentworth

8
(1.8)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

The SELF Program serves 50 persons throughout the summer months. Grant funds would allow this Special Needs population the opportunity to become active members in the community, i.e. culture, arts, recreation, etc. Opportunities for community integration includes community, awareness, orientation as well as participation in community programs.

Opportunities for participation would include: 1) Recreation Centre Programs. (2) Facilities - Copps Colliseum, Hamilton Place, Art Gallery, etc. (3) Community Events - Festival of Friends, It's Your Festival, Earth Song, Dundas Cactus Festival (4) Popular Tourist Attractions - Dundurn Castle, Royal Botanical Gardens, etc. and (5) Parks and Conservation Areas.

Many of these Seniors have lived in institutions for most of their lives and now reside in Nursing and Residential Homes and have not participated meaningfully in the community as other seniors living and working in the community for most of their lives.

These Special Needs Seniors require greater personal (staffing) supports to take part in activities which Nursing Homes are unable to provide.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Through this special project our organization would like to provide older developmentally handicapped members of the community with opportunities that would not otherwise be available to them. The SELF Program would provide this personal support and financial support would be required in covering the cost of such a project, i.e. DARTS transportation, admission fees, etc.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ NO X

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
--------------------------------------	--------------------------------------	-----------------------------------	--

If No, please advise why other sources of funding have not been explored.

Due to the support shown by the City in our previous requests on behalf of this client group, it seemed reasonable to seek support from the City in this special project.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No

8
(1.9)

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Program participants are unable to pay membership admission fees due to their limited incomes, i.e. Family Benefits (Disability), Old Age Security.

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

N/A

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Our organization has a user fee for family and individual counselling based upon the clients ability to pay. Where a client has no ability to pay, no fee is charged. this policy applies to the participants of our summer program for older developmentally handicapped adults.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1986</u>	\$ <u> </u>	\$ <u>500.00</u>
<u>1987</u>	\$ <u> </u>	\$ <u>500.00</u>
<u>1988</u>	\$ <u>1,000.00</u>	\$ <u>500.00</u>
<u>1989</u>	\$ <u>1,000.00</u>	\$ <u>1,000.00</u>

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

N/A

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 6
(Rev. 12/90)

8
(1.10)

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1992</u>	\$ <u>1,000.00</u>
<u>1993</u>	\$ <u>1,000.00</u>
<u>1994</u>	\$ <u>1,000.00</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Community opportunities for participation in community activities may be limited or non-existent.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

Our programs for the Developmentally Handicapped are 100% funded by the Ministry of Community and Social Services. This funding however cannot meet all the identified program needs and special projects which we deem as necessary to enrich the lives of these older developmentally handicapped adults. Without your continued assistance, special projects such as this may not occur.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

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(1.11)

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number	
		Business	Home
President	Mr. Glenn Agro 4255 Sherwoodtowne Blvd. Mississauga, Ontario L4Z 1Y5	270-7700	
1st Vice-President	Mr. Graham Parkes Stelco Inc., Wilcox Street Hamilton, Ontario L8N 3T1	528-2511 (Ext. 4594)	
Treasurer	Mr. Paul Cochrane 102 Sanatorium Road Hamilton, Ontario L9C 1Y5	383-2479 (Home)	
19 Secretary/ Executive Director	Mr. Michael C. Meyer 82 Stinson Street Hamilton, Ontario L8N 1S2	527-3823	balance al year ear end ig this

information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

JANUARY 23, 1991

Date

MICHAEL C. MEYER, Exec. Director

Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

M. C. Meyer

Signature of Officer Making
Application

527-3823

Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

8
(1.12)

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year June - Aug 1991 (2)	Preceding Year 19____ (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
United Way Grants				
OTHER (Specify) (50 Participants)				
City of Hamilton	1,000.00			
TOTAL REVENUES	<u>1,000.00</u>			
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 3)				
Other (Specify)				
Transportation	100.00			
Admissions, Fees, Contingency	<u>900.00</u>			
TOTAL EXPENDITURES	<u>1,000.00</u>			
SURPLUS OR (DEFICIT)				
	=====	=====	=====	=====

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON ALL STAR JAZZ BAND INC.
32 THORNWOOD DRIVE
AMCASTER ONTARIO

LIAISON PERSON RUSS WEIL

PHONE NO. 416-527-5092
(During Business Hours) X338

B. AMOUNT OF GRANT REQUEST: \$ 5000.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$		
TOTAL OPERATING BUDGET	\$	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

FINANCE AND ADMIN-			
*1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

8
(2.2)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

- formed in 1984
- organization for young people (under 20 yrs of age)
- incorporated in 1988 as non-profit
- 6-time regional gold medalists (jazz band)
- 3 time national gold medalists (jazz band)
- twice national "most outstanding" band in their class
- represented Hamilton in Vancouver, Ottawa, Calgary, Toronto, New Hampshire, Cleveland etc.

2. What are the general objectives and/or services of your organization?

- to provide outstanding area talent the opportunity to work and share with others of the same ability
- training ground for aspiring professional musicians
- opportunities for scholarships - several have been awarded to Canadian and American schools.
- character building, leadership, fun.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO

8
(2.3)

4. Do volunteers participate in your program?

No ☐ Yes ☒ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Volunteers - all band members (20)
 - 2 conductors
 - parents / relatives / friends etc

- rehearsals - approx 120 hrs / person
 - concerts - variable approx 60 hrs / person
 - tour travel - variable 96 - 120 hrs / person
 TOTAL - 276 - 300 hrs / yr / person

Grand
Total
6000+ hrs / yr.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

local

6. Does your organization provide a service to:

(Yes/No)

(a) All citizens

Yes

(b) A specific group (which group; explain in detail below)

NO

(c) A specific area (which area; explain in detail below)

NO

(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below

7. In what geographical area does your organization operate?

- based in Hamilton
 - performances are regional
 national
 inter-national

8
(2.4)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

- capital expenses - new equipment
- music
- uniforms
- etc.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

- provide quality Arts program for young people in Hamilton community
- recognition to City of Hamilton

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ NO ☒

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

If No, please advise why other sources of funding have not been explored.

We do a great deal of our own fund raising through concerts, tickets for our operating expenses. We will seek private donations for travel costs and other expenses.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

Further fund raising will have to take place or delay purchase of equipment. We will attempt to use borrowed equipment +/or music.

8
(2.5)

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Membership and admission fees are in place. These costs help with operating expenses.

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Yes Admission fees are charged to our own concerts. We also charge fees (negotiable) to organizations and companies who wish our services. We also play often for free to charitable organizations to help with their fundraising.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1990</u>	\$ <u>5000</u>	\$ <u>5000</u>
<u>1989</u>	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

8
(2.6)

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>92</u>	\$ <u>5000</u>
<u>93</u>	\$ <u>4000</u>
<u>94</u>	\$ <u>3000</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Further fund raising or delay in purchase of equipment, music etc.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

- purchase of equipment, instruments, music etc. will be on-going in order to keep current.

Maintenance costs with respect to equipment will rise, but purchase of new pieces will diminish. It will be necessary to purchase new music and uniforms each year as the membership changes.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

yes.

8
(27)

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number	
		Business	Home
Russell Weil - Director	32 Thornwood Dr Amcaster	527 5042 x338 648 9539	648 6219
Bill Holnaty - Assistant Conductor	426 Brucevale Ave E.	383 3377	388-2349
J. Douglas Thoman - President	46 Jackson St E Hamilton	529-8195	

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

Jan 21/91
Date

Russell Weil
DIRECTOR
Name and Title of Officer Making

Application
[Signature]
Signature of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

648 9539 / 648 6219
Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

8
(2.8)

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	Preceding Year	Amount	%
	19__ (2)	19__ (3)	(4)	(5)

Russ Weir
DIRECTOR

ALL POSITIONS
ARE VOLUNTEER.

THERE ARE NO SALARIES
OR BENEFITS PAID.

TOTAL SALARIES AND
BENEFITS
per Exhibit 2

_____	_____	_____	_____
=====	=====	=====	=====



Artistic Director - RUSS WEIL
32 Thornwood Drive, Ancaster, Ontario L9G 1A4
(416) 648-9539
Assistant Conductor - BIL HOLINATY

8
(2.9)

Proposed Budget 1990-91

Income

Donations/Grants/Fees	\$21,081.00	
Sources – members, parents, patrons, grants, industries, fees, concerts, tickets		
Total Income		\$21,081.00

Expenses

Capital Assets:		
Saxophone	\$2,500.00	
Microphones	1,000.00	
Travel Cases	1,000.00	
Electrical Supplies	500.00	
Keyboard	2,500.00	
Music	3,000.00	
Total Capital Assets		\$10,500.00

Travel – Tri-C Jazz Festival, Cleveland Ohio, April 18-22, 1991

Transportation	\$2,800.00	
Accommodation	\$1,900.00	
Total		\$4,700.00

Operating Expenses

Entry Fees	\$ 500.00	
Commissions (Music)	1,000.00	
Printing, Stationery	300.00	
Telephone	350.00	
Advertising	450.00	
Photography	500.00	
Van Maintenance/Service	750.00	
Insurance – Van	650.00	
Insurance – Instruments	600.00	
Uniforms	700.00	
License	81.00	
Total Operating Expenses		\$5,881.00

TOTAL		\$21,081.00
-------	--	-------------

8
(2.10)

HAMILTON ALL STAR JAZZ BAND
STATEMENT OF RECEIPTS AND EXPENSES
FOR THE PERIOD SEPT. 1, 1989 TO AUG. 31, 1990

RECEIPTS	- per Schedule 1	21,784.99
EXPENSES	- per Schedule 2	<u>19,102.28</u>
EXCESS OF RECEIPTS OVER EXPENSES		<u>2,682.71</u>
CASH IN BANK (Note 1)		<u>2,682.71</u>

R.B. Johnston
Secretary/Treasurer

HAMILTON ALL STAR JAZZ BAND
RECEIPTS
FOR THE PERIOD SEPT 1, 1989 TO AUG 31, 1990

GRANTS

City of Hamilton	5,000.00	5,000.00
------------------	----------	----------

DONATIONS

Corporate & Individual	932.00	932.00
------------------------	--------	--------

<u>MEMBERSHIP</u>	400.00	400.00
-------------------	--------	--------

<u>MEMBERS CONTRIBUTION TO UNIFORMS</u>	148.00	148.00
---	--------	--------

<u>MEMBERS CONTRIBUTION TO NEW HAMPSHIRE</u>	774.00	774.00
--	--------	--------

<u>PERFORMANCES</u>	7,695.00	7,695.00
---------------------	----------	----------

OTHER

Cash in Bank Sept. 1, 1989	6,279.57	
Refund-Insurance Overpayment	202.00	
Interest Earned/Net Expenses	<u>354.42</u>	<u>6,835.99</u>
		<u>21,784.99</u>

8
(2.12)

HAMILTON ALL STAR JAZZ BAND
EXPENSES
FOR THE PERIOD SEPT 1, 1989 TO AUG 31, 1990

CAPITAL EQUIPMENT (Note 2)

Sound Equipment	2,647.89	
Instruments	2,712.93	
Music Stands	1,102.77	
Van	432.00	
Answering Machine	<u>140.35</u>	7,035.94

<u>MUSIC</u>	1,477.06	1,477.06
--------------	----------	----------

<u>UNIFORMS</u>	1,869.53	1,869.53
-----------------	----------	----------

ADMINISTRATION

Postage	16.23	
Advertising	150.00	
Printing Tickets	93.16	
Hall Rental-Library	113.00	
Phone	279.65	
Insurance-Instruments	611.20	
Insurance-Van	<u>736.00</u>	1,999.24

TRANSPORATION & ACCOMMODATION

Van Certification	1,033.72	
Van Operating	555.96	
Bus New Hampshire	3,720.00	
Hotel New Hampshire	<u>1,129.63</u>	6,439.31

ENTRY FEES

Music Festival	50.00	
New Hampshire	171.20	
Hamilton Musicians Guild	<u>60.00</u>	<u>281.20</u>
		<u>19,102.28</u>

NOTES TO STATEMENTS

NOTE 1: Cash in bank is committed to capital equipment not delivered prior to August 31, 1990.

NOTE 2: Capital equipment for audit purposes is depreciated 100% in the first year, there being no retained value and HASJB is a non-profit organization.



8
(2.14)

Artistic Director - RUSS WEIL
32 Thornwood Drive, Ancaster, Ontario L9G 1A4
(416) 648-9539
Assistant Conductor - BIL HOLINATY

January 22, 1991

D.K. Beattie
Grants Co-ordinator
City of Hamilton
City Hall, 71 Main St. W.
Hamilton, ON L8N 3T4

Dear Kevin:

Re: Proceeds of 1990 Grant (\$5000.00) receipts enclosed

June 18, 1990	music	\$ 678.24
July 16, 1990	instrumental (bass trombone)	1236.60
September 6, 1990	equipment (various)	2647.89
September 27, 1990	equipment (vaious)	<u>487.08</u>
		\$5049.81

Russ Weil

INVOICE NUMBER
100114

TERMS

PLEASE NOTE
Past due accounts are subject to
2% per month interest.

NET 30 DAYS
L2D00341
402271

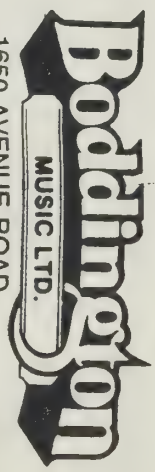
INVOICE TO

HAMILTON ALL STAR JAZZ BAND INC.
C/O RUSS WEIL
32 THORNWOOD DRIVE
ANCASTER, ONTARIO
L9G 1A4
CHECK 138

SHIPPED TO

WESTDALE SECONDARY SCHOOL
700 MAIN STREET WEST
HAMILTON, ONTARIO

1650 AVENUE ROAD
TORONTO, ONTARIO M5M 3Y1
TEL: (416) 785-5000



DATE

05/24/90

CUSTOMER PURCHASE ORDER NO.

NO.

SHIPPED VIA

UPS / MUSIC DEPT.

ORDER STATUS

B/O TO FOLLOW

1

ITEM DESCRIPTION

UNIT PRICE

TOTAL

QUANTITY	PST	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	TX	SHINY STOCKINGS	47.00EA	47.00
1	TX	STRIKE UP THE BAND	47.00EA	47.00
1	TX	TO BE OR NOT TO BOP	35.00EA	35.00
1	TX	YOU TWO	35.00EA	35.00
1	TX	SAMBITA	35.00EA	35.00
1	TX	BONE CASE FULL OF BLUES	47.00EA	47.00
1	TX	DO YOUR THING	35.00EA	35.00
1	TX	NIGHT & DAY	42.00EA	42.00
1	TX	QUEEN BEE	42.00EA	42.00
1	TX	SCRAPPLE FROM THE APPLE	42.00EA	42.00
1	TX	THIS COULD BE THE START	42.00EA	42.00
1	TX	WARM BREEZE	47.00EA	47.00
1	TX	STARDUST	47.00EA	47.00

PAID
JUN 21 1990

BODDINGTON MUSIC LTD.

BACK ORDERED ITEMS WILL BE SHIPPED AS THEY BECOME AVAILABLE

INVOICE NUMBER

100115

TERMS

PLEASE NOTE

Net 30 DAYS
Past due accounts are subject to
2% per month interest.

ACCT #

L2000341

REF #

402271

INVOICE TO

HAMILTON ALL STAR JAZZ BAND INC.
C/O RUSS WEIL
32 THORNWOOD DRIVE
ANCASTER, ONTARIO
L9G 1A4

SHIPPED TO

WESTDALE SECONDARY SCHOOL
700 MAIN STREET WEST
HAMILTON, ONTARIO

11

DATE

05/24/90

CUSTOMER PURCHASE ORDER NO.

NO.

SHIPPED VIA

UPS / MUSIC DEPT.

ORDER STATUS

B/O TO FOLLOW

QUANTITY

PST

ITEM DESCRIPTION

UNIT PRICE

TOTAL

1	TX	LIKE SOMEONE IN LOVE	+3112.01	42.00EA	42.00
1	TX	FINDERS KEEPERS	+3112.01	35.00EA	35.00
1	TX	SHIPPING & HANDLING	+5240.01	8.00EA	8.00

SALES TAX

TOTAL INVOICE AMOUNT

50.24

678.24

PAID
JUN 21 1990

BODDINGTON MUSIC LTD.

BACK ORDERED ITEMS WILL BE SHIPPED AS THEY BECOME AVAILABLE

8
(3.2)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Ensemble Sir Ernest MacMillan was established in 1980. During the first few seasons, concerts were held in the Hamilton Public Library. By 1985, the Ensemble had become so popular that the season was expanded from three programs to four and a new venue was sought. During this same period, personnel changes were made to improve the artistic strength of the group.

In 1989 the name of the Ensemble was changed to Sir Ernest MacMillan String Ensemble. The Ensemble now performs four main series concerts each season at First Pilgrim United church in Hamilton. The group has expanded from ten regular players to 12 and hires extra wind players as required. The Sir Ernest MacMillan String Ensemble is a registered non-profit organization Charitable #0587063-22-14.

2. What are the general objectives and/or services of your organization?

"To advance the knowledge and appreciation of culture through the support and presentation of a string chamber music ensemble and its performances in public auditoriums open to all members of the community." (from the charter)

One of the main objectives of the Ensemble is to present Music education activities via open rehearsals and master classes. This is also accomplished through concerts for younger audiences in conjunction with the Hamilton Suzuki School and Children's Choir.

Promtion and exposure for student musicians is also given to a young local music student who is featured in a performance with the Ensemble.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

The Sir Ernest MacMillan String Ensemble is Hamilton's only string chamber orchestra. The Ensemble performs almost exclusively music written for small string ensembles or chamber groups. The repertoire is broad, from Baroque to Contemporary.

8
(3.3)

4. Do volunteers participate in your program?

No ☐ Yes ☒ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

The Ensemble depends very heavily on volunteers. This includes people to usher, sell tickets and refreshments, present door prizes, etc. at the concerts. Volunteers are also needed to help with mailings, designing posters, brochures, and programs for concerts. Board members help solicit general operating funds from both the public and private sectors.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

local.

6. Does your organization provide a service to:

(Yes/No)

(a) All citizens

X

(b) A specific group (which group; explain in detail below)

X

(c) A specific area (which area; explain in detail below)

(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below

Concerts performed in conjunction with the Suzuki School of Music and the Hamilton Children's Choir are specifically for younger (i.e. children) audiences.

7. In what geographical area does your organization operate?

Hamilton

8
(3.4)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

The requested grant funds are to be utilized for general operating funds. Of the Ensemble's annual expenditures, 64% are for artistic fees to soloists and players.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Ensemble is an important part of Hamilton's cultural scene, providing music lovers here the opportunity to hear chamber music for a string group performed in an intimate setting. The Ensemble's contribution to music education in Hamilton is also a vital link to the cultural future of this city.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
October 31, 1990	Ontario Arts Council	\$5,750.00	Decision is pending

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

8.
(3.5)

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

The Ensemble receives revenues from chair sponsors at the concerts, through advertising in the program, and through individual donations. Each season a fundraiser is held; this year Mayor Robert Morrow is acting as honorary chair for a Gala reception at the Hamilton Art Gallery where he will also perform as guest artist with the Ensemble.

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

The Ensemble charges admission to all regular series concerts, including single ticket sales and subscriptions. Admission is also charged to master classes.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1987</u>	\$ <u>6,000</u>	\$ <u>5,000</u>
<u>1988</u>	\$ <u>7,000</u>	\$ <u>7,000</u>
<u>1989</u>	\$ <u>7,000</u>	\$ <u>7,000</u>
<u>1990</u>	\$ <u>7,100.00</u>	\$ <u>7,100.00</u>

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

8
(3.6)

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
1992	\$ 7,700	*Increases represents 4% inflation
1993	\$ 8,000	
1994	\$ 8,300	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If the ensemble was to receive no funding from the city, it would have to cut back on rehearsal services and possibly the number of concerts in the regular season. It would result in a negative impact on the hiring of high caliber musicians and soloists and consequently, the quality of the performances would suffer, resulting in a loss of audience.

It would have a detrimental effect on the credibility of the Ensemble, prejudicing future fundraising attempts and Ontario Arts Council applications.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

The Ensemble will never become self-supporting, as is the nature of all arts organizations.

Future goals will depend on continued funding from both the City and the Ontario Arts Council. Donations from both the public and the private sector will be sought through annual fundraising events, concert sponsorships, program advertisements, and other special events.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

Yes, subject to the availability of the musicians.

8
(37)

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Ms. Marta Hidy Artistic Director	DUNDAS, Ontario	525-9140,	ext. 3670
Corrine Arthurs Director	HAMILTON, Ontario	528-7881	
David Montgomery Budget Officer	DUNDAS, Ontario	521-2100,	ext. 7896

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

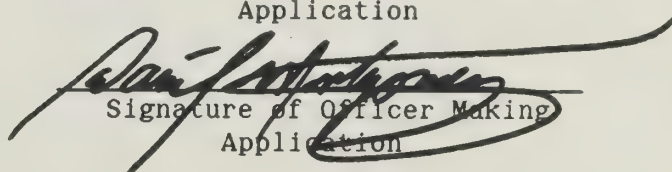
January 30, 1991

Date

David Montgomery, Budget Officer

Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.



Signature of Officer Making
Application

521-2100, ext. 7896

Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

8
(3.8)

Re request for audited financial statements

Unfortunately, the request on the newly revised grant application form for audited financial statements was noted at a time when there was insufficient time available to engage an auditor to audit our statements for the period ended July 31, 1990. Financial statements of Sir Ernest MacMillan String Ensemble have always been unaudited in the past.

In addition, an audit would be very costly for the size of our organization. The attached financial statements were prepared by a member of the Board of Directors who is a Chartered Accountant and these statements have been approved at our recent annual meeting.

We would like to request that you waive our requirement to produce audited financial statements.

Thank you.

8
(39)

SIR ERNEST MacMILLAN STRING ENSEMBLE
Financial Statements
July 31, 1990

8
(3.10)

SIR ERNEST MacMILLAN STRING ENSEMBLE

BALANCE SHEET

JULY 31

	<u>1990</u>	<u>1989</u>
<i>ASSETS</i>		
Cash	\$1,473	\$3,471
Receivable from sponsors	<u>2,000</u>	<u>3,500</u>
	<u>\$3,473</u>	<u>\$6,971</u>
<i>LIABILITIES</i>		
Accounts payable	\$5,426	\$3,380
Deferred revenue	<u>1,761</u>	<u>2,091</u>
	<u>7,187</u>	<u>5,471</u>
Surplus at August 1	1,500	144
Excess of (expense over revenue)		
revenue over expense	<u>(5,214)</u>	<u>1,356</u>
(DEFICIT) SURPLUS AT JULY 31	<u>(3,714)</u>	<u>1,500</u>
	<u>\$3,473</u>	<u>\$6,971</u>

8
(3.11)

SIR ERNEST MacMILLAN STRING ENSEMBLE

STATEMENT OF REVENUE AND EXPENSE FOR THE YEAR ENDED JULY 31

	<u>1990</u>	<u>1989</u>
<i>REVENUE</i>		
Ticket sales	\$12,889	\$9,569
Advertising sales	875	1,790
Special projects (net)	3,443	6,938
Sponsorships	4,315	4,050
Corporate donations	-	4,500
Government grants	12,100	12,100
Individual donations	2,290	3,521
Interest and other	186	30
	<u>36,098</u>	<u>42,498</u>
<i>EXPENSES</i>		
Artistic director	4,500	4,300
Soloists	5,765	6,000
Musicians	24,362	21,850
Administrator	1,885	4,000
Advertising	981	2,016
Bank charges and other	80	223
Church rental	690	550
Memberships	230	35
Music	867	489
Office and telephone	1,632	2,443
Stage	320	448
	<u>41,312</u>	<u>42,354</u>
Excess of (expense over revenue)		
revenue over expense	(5,214)	144
Surplus at August 1	<u>1,500</u>	<u>1,356</u>
<i>(DEFICIT) SURPLUS AT JULY 31</i>	<u><u>(\$3,714)</u></u>	<u><u>\$1,500</u></u>

SIR ERNEST MacMILLAN STRING ENSEMBLE

STATEMENT OF REVENUE AND EXPENSE

BUDGET FOR 1990 - 1991

8
(3.12)

REVENUE

Ticket sales	\$9,500
Advertising sales	2,000
Special projects (net)	7,000
Sponsorships	2,000
Corporate donations	3,500
Government grants	12,500
Individual donations	1,500
Interest and other	-
Master classes	400
	<u>38,400</u>

EXPENSES

Artistic director	4,600
Soloists	3,650
Musicians	20,880
Administrator	4,160
Advertising	900
Bank charges and other	200
Church rental	750
Memberships	280
Music	600
Office	400
Stage	500
Telephone	800
Master classes	400
Miscellaneous	150
	<u>38,270</u>
	<u>\$130</u>

Exhibit 3
(12/90)

8
C3.13

Fiscal Year Ended

**TOTAL SALARIES AND
BENEFITS**
per Exhibit 2

**WESLEY +
URBAN
MINISTRIES**

8
(4.1)

January 29, 1991

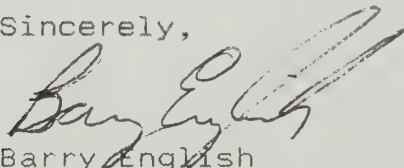
Mr. D. K. Beattie, Grants Co-ordinator
Treasury Department, City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Beattie:

Please find enclosed our application for municipal funding for recreation programs at our Kirkendall Strathcona Neighbourhood House and Victoria Park Community Centre facilities.

Please feel free to contact me if you have any questions concerning the application.

Sincerely,



Barry English
Director of Development

BE/pl

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 1

(Rev. 12/90)

JAN 31 1991

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON BARRY ENGLISH PHONE NO. 528-5629
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ 97,398 - \$48,699 Victoria Park Community Centre

C. PURPOSE OF GRANT: (Indicate)

\$48,699 Kirkendall Strathcona
Neighbourhood House.

X CONTINUING GENERAL ACTIVITIES (OPERATING)
CAPITAL
ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION
AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 1127537	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 97,398	
 TOTAL OPERATING BUDGET	 \$ 8.6%	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

		FINANCE AND ADMIN-	
*1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

8
(4.3)

KIRKENDALL STRATHCONA NEIGHBOURHOOD HOUSE

Agency History

- 1] Wesley Urban Ministries has been serving the community for over thirty years and was incorporated in 1979 as the outreach Ministry of Hamilton Presbytery of the United Church of Canada, in response to the disadvantaged.

Many people are aware of our emergency food programs and may even think of us as a "soup kitchen". However, Wesley has grown through the years and has developed a far broader range of services that offer people the support encouragement, and empowerment that can help them break out of poverty.

*see attached Guiding Principles.

Agency Management:

Wesley Urban Ministries is managed by a Board of Directors comprised of fifteen individuals representative of the community at large. As well we have six standing committees:

- a] Executive Committee
- b] Finance and Property Committee
- c] Services Committee
- d] Personnel Committee
- e] Financial Development Committee
- f] Community Relations Committee.

These committees are comprised of volunteers with specific expertise in the areas that the committee is mandate to address. As well we are in the process of developing an advisory committee structure that will provide specific direction for each service.

The Board, Standing Committees and Advisory Committees all meet regularly and all decisions follow a logical chain of command,

Advisory Committee

Standing Committee

Board of Directors

2] Programs Currently Offered:

a] Emergency Services:

This is Wesley's response to meeting the basic survival needs of those people who come to us. We cannot offer further assistance until these needs are being met.

Services include:
(NO CHARGE)

- a drop in centre,
- hot lunches,
- clothing store,
- food store,
- Sunday Dinners)provided by the generosity of local congregations),
- showers and laundry facilities.

b] Community Integration and Enrichment for Children and Their Families:

These programs for children, and their families focus on self-esteem building. Most of the children we work with are from low income families, most have low self esteem, many are newcomers to Canada and are experiencing the frustrations for adjustment.

Services Include:

- P. D. Day activities,
- After school programs,
- Teen Drop-In programs,
- Counselling & Advocacy,
- Fitness and recreation,
- Preschool,
- Moms and tots programs.

c] Community Integration and Enrichment for Street Youth:

Many of these young people including the so called "Street Youth" we serve have been damaged by severe sexual, physical, or emotional abuse that has robbed them of trust in their families, the community and even life itself. To help them move beyond day to day survival we offer opportunities for social growth and positive adult relationships.

Services include:

- a quiet room,
- recreation area,
- counselling (individual and group),
- discussion groups,
- advocacy work,
- literacy training.

d] Community Outreach work at Kirkendall Strathcona Neighbourhood House (K.S.N.H.):

The goal is to empower people to gain more control over their lives and improved access to other community services.

Services include:

- Literacy training,
- English as a second language,
- Advocacy services in English, French, Polish, Italian, Portuguese, Spanish, & Vietnamese,
- Senior Home Support.

e] Christmas Assistance Program:
(NO CHARGE)

Our Christmas Store is set up as you would find any other store. People are given the opportunity of choosing what items would be suitable for their families. On average a family of four receives about ninety dollars worth of groceries, clothing and new gifts for the children. The cost are reduced because much of the food, clothing and gifts are donated, and the store is operated largely by volunteers.

f] Summer Camp Program:

We provide further opportunities for positive social interaction for children of low income families. Camp opportunities are provided for both "regular" and "special needs" children. Activities include, games, crafts, counselling, etc. The emphasis is placed on discovering and accentuating the strengths within each child.

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(4.7)

g] Housing Program:

The goal of our housing program is to provide support for a home like environment for people who are single and who otherwise may be homeless. Their ability to cope, for whatever reason has been severely hampered making it difficult for them to access "mainstream" affordable shelter.

- 3] Wesley Urban Ministries is a member of the regional Emergency Food and Shelter Committee. There are five other major participants in this group who are also working in the general field which Wesley works. However, each organization provides a different aspect of service to ensure a more comprehensive service for the community. In both our Kirkendall Strathcona Neighbourhood and Victoria Park Community Centre areas there is no other organization that is providing a similar or like service.
- 4] Volunteers are an integral component of almost all Wesley programs. Last year we had approximately 1500 casual volunteers as well as about 30 who are serving on a regular basis, some close to full time hours.
- 5] Wesley Urban Ministries serves the regional municipality of Hamilton Wentworth. Although we are a project of the United Church of Canada we are autonomous from any other like organization.
- 6] Wesley tends to provide services for people who are living with incomes below the poverty line. However, our services are open to anyone in the community who may need to access them.
- 7] Wesley operates three facilities:

Wesley Centre	129 Rebecca Street
Kirkendall Strathcona Neighbourhood House	210 Napier Street
Victoria Park Community Centre	155 Queen Street North

All programs are completely open to the community but tend to serve those in the immediate geographical area. The exception would be Wesley Centre where people who have been marginalized tend to congregate to the downtown core even if they were not originally from that area.

Kirkendall Strathcona Neighbourhood House.

Catchment Area - York Blvd. to the base of the Mountain, Queen Street West to the 403.

Neighbourhood Profile:

The neighbourhood is primarily composed of working poor and low income families. There is a strong multi-cultural component with Italian and Portuguese as the predominant cultures. As well there is a considerable percentage of the population that are seniors.

Demographics: Total population 10,046.

Breakdown:	<u>0 -4</u>	<u>5-13</u>	<u>14-18</u>	<u>19-25</u>	<u>26-40</u>
	395	1107	569	866	2560
	<u>41-64</u>		<u>64</u>		<u>unknown</u>
	2292		1789		468

- 8] Funds from this grant will be utilized towards the cost of one co-ordinator and one assistant for our Kirkendall Strathcona Neighbourhood House Recreation programs. It is important to note that these are recreation programs in the broadest sense.
- 1] Moms Support Group:
Participants Profile - low income working poor, more than one child limited access to resources, low education levels. Activities - crafts, support speakers, day trips, etc., Average monthly usage 40 people.
- 2] Kindertots Program:
Operates 3 times weekly for children 18 months to 4 years. The children have limited access to toys and other developmental resources. Activities include crafts, gymnasium programs, games, songs, etc. Average monthly usage 240 children.

- 3] After School Programs:
Operates 3 days weekly for children 6-12 years of age. Participants are typically latch key children who would be on the streets if not at Kirkendall Strathcona. Other programs that are offered with similar services are not accessible to these children due to A) cost,
B) the difficulties associated with lower income, ie., different clothing, lack of resources, different vision of reality. Average Monthly Usage 144 children and youth. Activities are similar to the School Break program.
- 4] School Break Programs
Operates Christmas, March Break, and P.D. Days for children 4-12 years of age. Children very often come from abusive home environments with deep emotional scars. Activities include basketball, volleyball, floor hockey, day trips, theme days, and crafts. Average usage 25 children per program.
- 5] Summer Camp:
The same type of children as break programs will access our summer camp. We accept children that have been suspended from other day camp programs. We will receive referrals from Child and Adolescent Services, Children's Aid, Chedoke Family Treatment Centre and St. Matthew House. Activities include, skill enhancement recreational activities based on a module designed by Dr. Dan Offord, Chedoke Hospital Child Psychiatric. Usage 200 children.
- 6] Sports Clinics:
Basketball, Floor Hockey, Volleyball, etc., for all ages groups ... Focusing on learning the skills of the games, as well as the skills necessary to function in a team environment. Average usage per month - 100 people.
- 7] Seniors Club:
Operates daily for a predominantly ethnic low income seniors population. Activities include, day trips, billiards, card games, ethnic festivals, etc. Average usage 30 seniors per day.
- 8] Computers:
All participants of the various programs utilize the computers. As well we provide instruction and time for other groups such as Salvation Army, Association for Community Living and Local Schools.

Other Services offered:

- * Ladies and Coed Fitness,
- * Teen Dancersize Program,
- * Health Clinic (twice weekly),
- * North West Communicare Day Nursery,
- * Gamblers Anonymous,
- * Boy Scouts, Beavers, Brownies,
- * Cadets,
- * Parental Stress Groups,
- * Income Tax Clinics,
- * Advocacy counselling and referral in English, French, Italian, Portuguese, Polish, Spanish, Russian, German,
- * Hispanic Support Group,
- * Hamilton Residents of Nicaragua,
- * Low or no cost sports rentals.

Most people who access these programs either could not afford "mainstream" recreation programs or lack the skills and self esteem necessary to participate in a more broadly based community program. However, our programs are designed to offer opportunities for both self esteem and skills levels to grow.

- 9] There are no other organizations who are offering the types of vital programs offered at Kirkendall Strathcona Neighbourhood House. If Wesley Urban Ministries were not operating these programs it is a reasonable assumption that the municipality would need to fill the gap, at a substantially higher cost. As such it is much more cost effective for our community to allow Wesley to utilize its facilities, volunteers, resources and expertise with the municipality providing the funding for the necessary staff.

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(4.11)

10] Other grants:

<u>Regional Permissive:</u>	Kirkendall Strathcona Neighbourhood House	- \$17,850
	Wesley Centre	- \$ 3,150
	Victoria Park Community Centre	- \$6,850

Provincial

Purchase of Counselling, Ministry of Community & Social Services	\$159,700
---	-----------

Seniors Home Support, Ministry of Community & Social Services	43,888
--	--------

Social Services Employment Program, Ministry of Community & Social Services	133,792
--	---------

Parent Resource Centre, Ministry of Community & Social Services	33,258
--	--------

Emergency Day Programs, Ministry of Community & Social Services	43,000
--	--------

Community & Neighbourhood Support Services Program	51,598
---	--------

Bridging initiatives Ministry of Community & Social Services.	60,000
--	--------

Citizenship Development, Ministry of Citizenship,	13,500
---	--------

Federal:

Job Development	52,621
Summer Employment Experience Development	6,000

United Church of Canada

Core Grant	\$143,000
------------	-----------

8
(4.12)

- 11] As well as examining all levels of government for appropriate new funding we are continuing to expand our financial development activities. We have received increased support from the corporate sector this year as well as support from the general community. We are in the process of developing three fundraising councils, Corporate Community and Church to assist us in developing our base.
- 12] Most of our programs are NO CHARGE. However, some of our programs have a moderate membership fee. In no case is a person denied service due to not being able to afford the membership. It is not uncommon for us to 100% subsidize our fees.
- 13] Yes we did receive funding for 1990 for Victoria Park Community Centre. We had applied for both Kirkendall Strathcona Neighbour House and Victoria Park Community Centre.

Year	Amount Applied for	Received
1990	\$92,760	\$51,000

- 14] Estimated Future Funding Requests:

1991	- \$ 97,398
1992	- \$102,268
1993	- \$107,381

- 15] Wesley Urban Ministries has been funding recreation programs for Kirkendall Strathcona Neighbourhood House from core or fundraised dollars. We are utilizing resources which should be spent on our work in the downtown core. We do not know if we could continue to offer these services if municipal support is not received. As stated we believe the municipality would have to offer these services indepent of Wesley at a much more substantial cost.

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 7
(Rev. 12/90)

8
(4.13)

18. List the Executive Officers of your organization.

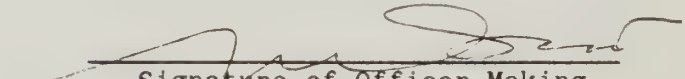
Name and Title	Address	Telephone Number	
		Business	Home
Mr. Charles Scott, Chair	663 Hiawatha Blvd. Ancaster, Ont.		648-3882
Mr. Ian Gordon, Vice-Chair	787 Forest Glen Burlington, Ont.	525-1200	
Mrs. Joyce Boyd, Secretary	371 East 13th St.		387-2359
Mr. Phil Burke, Treasurer	70 Grant Blvd.		628-6543

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

January 30, 1991
Date

Charles W. Scott, Chair
Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.


Signature of Officer Making
Application

648-3882

Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
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SEE LATE APPLICATIONS SECTION
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THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

8
(4.14)

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 1990	Preceding Year 1988
<u>Assets</u>		
Bank		
Accounts Receivable	114,760	56,368
Investments		
Prepaid Expenses	8,051	5,676
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
 Total Assets	<u>122,811</u>	<u>62,044</u>
<u>Liabilities</u>		
Accounts Payable	19,844	16,325
Bank Loan	62,000	Ø
Deferred Revenue		5,453
Other Liabilities - please specify		
Bank Draft	71,113	47,135
Other		3,000
Presbytery Loan		25,000
 Total Liabilities	<u>152,957</u>	<u>96,913</u>
<u>Surplus</u>		
 Total Liabilities and Surplus	<u>(30,146)</u> <u>122,811</u>	<u>(34,869)</u> <u>62,044</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

8
(4.15)

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year March 19 90 (2)	Preceding Year Dec.31 19 88 (3)	Amount (4)	% (5)
Offering	308	253		
REVENUES				
Income (Specify)				
Block Grant	219,160	160,000		
Presbytery		1,600		
Local Church	58,155	47,055		
Individuals	104,419	56,501		
Division of mission	1,158	2,496		
GRANT RECEIPTS				
Government of Canada	101,016	108,165		
Government of Ontario	322,624	96,469		
Other Municipalities (Specify)				
Regional Ham-Went.	154,891	40,000		
United Way Grants		7,500		
OTHER (Specify)	88,547	51,380		
TOTAL REVENUES	1114,844	588,312	526,532	89%
EXPENDITURES				
Salaries and Benefits	820,160	454,588		
(detail on Exhibit 3)				
Other (Specify)	498,796	156,737		
TOTAL EXPENDITURES	1,110,121	611,325	498,796	82%
SURPLUS OR (DEFICIT)	(4723)	(23,013)	(18,290)	487%
	=====	=====	=====	=====

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

8

(4.16)

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Current Year</u> 19 (2)	<u>Preceding Year</u> 19 (3)	<u>Amount</u> (4)	<u>%</u> (5)

SEE ATTACHED SCHEDULE

TOTAL SALARIES AND BENEFITS per Exhibit 2	<u>820,160</u> =====	<u>454,588</u> =====	<u>365,572</u> =====	<u>80%</u> ===
---	-------------------------	-------------------------	-------------------------	-------------------

8
(4.17)

WESLEY URBAN MINISTRIES

SALARY SCALE 1990

CURRENT CLASSIFICATIONS	LEVEL 1	LEVEL 2	LEVEL 3
CLASS A			
SECRETARY MAINTENANCE RECEPTIONIST	15,080 15,683	16,310 16,962	17,640 18,345
CLASS B			
PERSONAL SECRETARY SR. HOME WORKER PROGRAM CO-ORDINATOR FOOD SERVICES CO-ORD. COMMUNITY OUTREACH WRK. HOUSING CO-ORDINATOR COUNSELLOR	19,813 20,605	21,429 22,286	23,177 24,104
CLASS C			
ACCOUNTANT SUPERVISOR C.I.E. SUPERVISOR HOUSING SUPERVISOR DROP IN SUPV. COMMUNITY OUT. OFFICE MANAGER	26,032 27,073	28,155 29,281	30,452 31,670
CLASS D-1			
DIRECTOR OF SERVICES DIRECTOR OF DEVELOP. EXECUTIVE DIRECTOR	34,203 35,571	36,933 38,412	39,948 41,545
CLASS D-2			
EXECUTIVE DIRECTOR	-----	-----	43,206 44,934

ADDITIONAL INFORMATION:

1. CLASS A,B,C AND D, HAVE A GAP OF 8% BETWEEN JOB CLASSES.
2. WITHIN EACH CLASS ARE SALARY INCREASES AT 4% INTERVALS.
3. THE POSITIONS ARE CURRENT AND MAY BE SUBJECT TO CHANGE.
4. LESS EXPERIENCED WORKERS CAN BE ASSIGNED A SALARY IN A JOB CLASS BELOW THEIR LISTED POSITION CLASS.

LAST UPDATE OCTOBER 1ST, 1990

CORPORATION OF THE CITY OF HAMILTON
MEMORANDUM

9(a)
11⁰⁵ A.m

TO: Mr. J. Thompson, Secretary,
Finance and Administration Committee


FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: BELL CANADA -
PROPOSED CHANGE IN THE
416 AREA CODE

DATE: 1991 February 27

Attached please find a copy of a letter from Bell Canada dated February 7, 1991 respecting a proposed change in the 416 area code for the City of Hamilton which City Council at its meeting held February 26, 1991 referred to the Finance and Administration Committee.


Mr. K. E. Avery

att.

~~xxxxxx~~ Bell Canada

cc. City Clerk for Council Members from Mayor Morrow, Feb. 22nd, 1991

FEB 20 1991

February 7, 1991

Bel

Mayor Bob Morrow
City of Hamilton
71 Main W.
Hamilton, Ontario
L8P 1H4

Dear Mayor Morrow:

During the coming months you will be hearing a great deal about an important change in telecommunications in the 416 area known by many as the Golden Horseshoe.

Continuing growth in this region, which stretches from Colborne in the East all the way around Lake Ontario to Fort Erie, has placed Bell Canada in a position where we are running out of telephone numbers to assign new or relocating customers.

You will probably remember that about a year ago we took steps to alleviate the problem by assigning new look telephone numbers starting with three digit combinations like 612 and 605, and asking our customers within the 416 area code to begin dialing 1+416 or 0+416 for all long distance calls within the area code. That measure provided us with tens of thousands of new telephone numbers, but by the end of 1993 the supply will be exhausted.

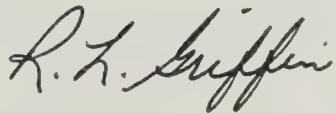
In order to provide numbers for our customers in the years to come we will introduce a brand new area code late in 1993. At that time Metropolitan Toronto will retain the 416 area code, and the rest of what is now 416 will be assigned the new code. This move will mean absolutely no change in toll-free calling areas.

In some cases, however, new dialing procedures will be required, and to make the transition as smooth as possible we will begin to let our customers know about the planned change late this March. That will allow them more than two-and-a-half years to plan stationery changes, equipment modifications, notifications to customers and any other changes that are required. And of course we will work very closely with them to ensure that all their needs are met.

Page 2

I will be in touch as soon as the new area code and effective date are available. In the meantime, please feel free to contact me at Hamilton 416-526-5100 if you require any further information.

Yours truly,

A handwritten signature in cursive script, reading "R. L. Griffin". The signature is written in dark ink and is positioned above the typed name.

(Mrs.) R. L. Griffin
Area Manager



CANADIAN REFORMED SOCIETY FOR A HOME FOR THE AGED INC.

Box 20052, Upper James Postal Outlet Hamilton, ON L9C 7H5

February 7, 1991

The Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, ON
L8N 3T4

Attention: The Mayor and His Council

Dear Sirs:

RE: Canadian Reformed Society for a Home for the Aged Inc. - 337 Stonechurch
Road East, Hamilton, Ontario - Building Permit (Tag) No. 80995

We are writing to you with respect to tag number 80995 referred to above, issued on November 27, 1990, relating to a four-unit addition to the existing senior citizens home located at the above-mentioned address.

As background, our Society, as a charitable institution, is operated as a non-profit society with the specific purpose of building and operating a senior citizens home. The existing home was originally built and completed in 1982 comprising thirty units. The four-unit addition construction is approximately \$360,000, which is relatively small.

In connection with the issuance of the building permit, we were required to pay the following fees:

1. City of Hamilton development charges:	\$ 8,109.20
2. Regional Municipality of Hamilton, Wentworth development charges:	14,552.00
3. Five percent land dedication in lieu of park purposes:	2,500.00
4. Building permit issuance fees:	2,741.00

The total amount paid equals \$27,902.20.

We are writing to you pursuant to Section 8 of the Development Charges Act, 1989, and in particular, with respect to the development charges in the amount of \$8,109.20 referred to above. Please treat this letter as

R / 9 (b.)
11¹⁵ a.m.
CITY CLERKS

a formal complaint pursuant to section 8 of the Development Charges Act, 1989.

In compliance with section 8(3) of the Development Charges Act, 1989, the complete name of our organization and the address for service is as follows:

Name: Canadian Reformed Society for a Home for the Aged Inc.

Address for Service: P.O. Box 20052
Upper James Postal Outlet
Hamilton, Ontario
L9C 7M5

We believe that the development charges which we have been assessed are not appropriate, or in the alternative are excessive and unreasonable for the following reasons:

1. Section 10 of By-Law No. 90-074 contemplate an exemption for projects approved by the Minister of Housing, together with other specific exemptions. Although the home was not developed under the auspices of the Ministry of Housing, it did receive, and continues to receive, substantial public funding through CMHC mortgage subsidies. Section 3(5) of the Development Charges Act, 1989, clearly contemplates that certain institutions would be exempt from the payment of the development charges, with the clear underlying public policy intent that non-profit entities are not to be subject to the Act. Although there is no specific provision applicable to our situation, we would argue that the Act and the circumstances clearly justify a site specific exemption by-law.
2. The intent of the Development Charges Act, 1989, and by-law number 90-074, is to recover the costs of services provided by the municipality. Arguably, the four-unit addition which we are completing will cause a very insignificant, or at the most, a very nominal increased burden on the services provided by the City of Hamilton.
3. We are a non-profit society and recognized as a charitable institution. The existing senior citizens home has never been operated for a profit. We believe that we make a substantial contribution to the community and accordingly, on public policy grounds and for compassionate reasons, we believe that the application of the development charges should be waived.
4. The imposition of the development charges came as a great surprise to us. The planning for the project commenced in 1989 with the general membership of the Society giving formal approval to the additon in February of 1990. Confirmation of the contract took place in April of 1990. All the planning and budgeting for the project did not take into account the possibility of these new development charges. As you can see above, the total amount of fees as a percentage of the total costs of the project is extremely high.

In summary, we would respectfully request that you reconsider the imposition of the development charges in the amount of \$8,109.20 and either

waive them completely, or at the very least, reduce them substantially in light of the points we have raised above.

We look forward to making further representations to you as required in accordance with section 8(4).

At the same time, we also wish to raise the matter of the imposition of the \$2,500.00 fee paid in lieu of park dedication. We believe that for the same reasons as listed above, such a fee should not be imposed upon us, particularly in light of the fact that this is not a new development. Furthermore, we understood that it is the practice of many municipalities to exempt non-profit organizations such as ours from the application of such fees, and we would respectfully request the City to adopt the same policy.

If you require any further information or assistance, please advise.

Yours very truly,

CANADIAN REFORMED SOCIETY FOR A HOME
FOR THE AGED INC.

Per: 

A.L. 'Tony' Vanderhout
Chairman, Building Committee

mv

cc The Mayor
cc The Council
cc Mr. H. Merling



CITY COUNCIL
HAMILTON, CANADA

Alderman Terry Cooke
Chairman - Engineering Services

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 521-1087 - WARD 1

APR 11 1991

9 April 1991

Mr. John Thompson, Secretary
Finance and Administration Committee

Re: 1st Annual Steel City Senior Bowl - All-Star Senior Football

Dear John:

Further to your recent conversation with my Assistant Crystabelle Kowalski regarding the City of Hamilton hosting a reception for the players and coaches of the all-star football teams participating in the 1st Annual Steel City Senior Bowl.

The organizers of this event have asked if the City of Hamilton would consider hosting a post-game reception for approximately 150 people at a cost of \$2,000.00.

I would appreciate if this matter were placed on the agenda for the Thursday, April 25th meeting of the Finance and Administration Committee.

Please confirm the date with my office as soon as possible in order that Mr. Steve Bruno, Head Coach at McMaster University and other representatives from the organization can be in attendance.

I have enclosed a copy of Mr. Bruno's letter for your information. I look forward to your reply.

Yours very truly,

Terry Cooke
Alderman, Ward 1

/ck
Encl.

9(c)
11³⁰ a.m.



Intercollegiate Athletic Programme, McMaster University
1280 Main Street West, Hamilton, Ontario L8S 4K1
Telephone (416) 525-9140 Extension 3566

March 26, 1991

Alderman Terry Cooke
City Hall
71 Main Street W.
Hamilton, ON
L8N 3T4

Dear Terry

I am writing at this time to follow up our conversation last week regarding the 1st Annual Steel City Senior Bowl, slated for June 29th at 2:00 p.m. Please find enclosed copies of our proposal, which has been accepted by both the public and separate school boards of Hamilton, and our meeting Minutes from March 21st.

We trust the City of Hamilton will support this event and would give serious consideration to hosting a post-game reception as well as taking part in some of the various activities planned around this event. I might mention that our organization is charity committed. Should you require further details, please do not hesitate to contact me.

In closing, we look forward to your support toward the great football tradition of the City of Hamilton.

Sincerely

Steve Bruno
Head Football Coach

SB/lp
Encl.

"Where Tradition Meets the Future"

9 (e)
11⁵⁰ a.m.

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 April 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: 1991 GRANT APPEALS

BACKGROUND:

At the Finance and Administration Committee meeting April 4, 1991 the committee approved recommendations relative to the 1991 General Grants. The applicants were notified of these recommendations to determine if an appeal would be made of this recommendation.

As a result of the notification, for this meeting there are four applicants which have requested an appeal. (Note: there are at least six applicants which are scheduled for an appeal at the May 9, 1991 Committee meeting.) These applicants are Hamilton Cardinals Baseball Club, Missions to Seamen, AIESEC McMaster and Wesley Urban Ministries.

The Hamilton Cardinals Baseball Club had requested \$10,000 to offset operating costs. In 1990 the applicant received \$2,500. The recommended 1991 grant is for \$2,630.

The Missions to Seamen had requested \$15,000 to offset operating costs. This is a first time application. The 1991 recommendation is to deny the request.

AIESEC McMaster had requested \$4,500 to offset costs associated with their careers day for economic and business students. This is a first time application. The 1991 recommendation is to deny the request.

Wesley Urban Ministries had requested \$48,699 to offset operating costs of their Kirkendall Strathcona Neighbourhood House. In 1990 the applicant received a grant of \$5,000 plus an additional allocation of \$46,000 within the Recreation budget. The 1991 recommendation was tabled pending clarification of their request and funding of their operations. (See separate report, item #8 entitled "Previously Tabled 1991 General Grants".) To expedite the process due to the applicant's financial limitations the applicant has requested an opportunity to appeal the recommendation of the Finance and Administration Committee once the tabling motion has been resolved and should the recommendation remain unsatisfactory to the applicant.

Mr. J. D. Thompson, Secretary
Finance and Administration Committee
1991 April 19 - Page 2

BACKGROUND: - Continued

Attached are the grant applications and/or supporting material for each applicant. Consistent with the appeal procedure which has been used in the past, the applicants have been asked to make a fifteen minute presentation. At the conclusion of the presentation which may include responses to Committee member questions, the appeal is taken under advisement. A decision on the appeal should be made prior to the conclusion of the meeting.

The present balance of the Unallocated Grant Funds is \$5,120 which would be used to fund any increased grant amounts as a result of all appeals and/or tabled grants.

A handwritten signature in dark ink, reading "Kevin Beattie". The signature is written in a cursive style with a large initial "K".

Attachments

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON CARDINALS BASEBALL CLUB
1455 GARTH ST, UNIT 23 HAMILTON L9B 1T4

LIAISON PERSON BRIAN HANSEN PHONE NO. 388-4806
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ 10,000.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 32,000	76.2
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 10,000	23.8
 TOTAL OPERATING BUDGET	 \$ 42,000 =====	 100% =====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

		FINANCE AND ADMIN-		3) APPEAL		4) CITY COUNCIL	
*1) GRANTS REVIEW GROUP		2) ISTRATIVE COMMITTEE					
\$ _____	\$ _____	\$ _____	\$ _____				
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____				
DATE _____	DATE _____	DATE _____	DATE _____				

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisor Sub-Committee.

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8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

- RENTAL OF BERNIE ARBOUR STADIUM
- BASEBALLS
- EQUIPMENT
- UNIFORMS
- GAME COSTS
- AUDIT, LEGAL & INSURANCE COSTS.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

THE HAMILTON CARDINALS IS THE ONLY HAMILTON TEAM FOR GRADUATES OF THE HAMILTON MINOR SYSTEM WE REQUIRE THE FUNDS TO KEEP THE TEAM VIABLE FOR 2-3 YRS UNTIL THE NEW BOARD CAN TURN IT AROUND.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ NO ☒

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
----------------------------	----------------------------	-------------------------	----------------------------------

If No, please advise why other sources of funding have not been explored.

1990 - NONE
1991 - TI-CAT FUND, MAJOR SPONSORSHIP, AGGRESSIVE MARKETING PLAN RE FAN ACCEPTANCE.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

WE DO NOT QUALIFY FOR ANY OTHER GOVERNMENTAL AID
→ NO.

9(e)
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11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

INCREASED
- PROMOTIONS FOR ^{INCREASED} FAN REVENUES,
- OBTAIN MAJOR SPONSORSHIP (CORPORATE),
- INCREASE MEDIA COVERAGE

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

SAME AS ABOVE, THIS TEAM, IN PAST, HAS IGNORED PROMOTIONS AND MARKETING AND THEREFORE HAS NOT CULTIVATED A FOLLOWING. WE ARE NOW PAYING THE PRICE.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

ADMISSION - ADULTS - \$3.00, CHILDREN + SENIORS - \$1.00

1990 ATTENDANCE: APPROX 1,000 (WE HOPE TO INCREASE TO 3,000 TO 4,000 ALTHOUGH SOME OF THIS WILL BE GIVEAWAYS)

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1990</u>	\$ <u>UNKNOWN</u>	\$ <u>2,500.00</u>
<u>1989</u>	\$ <u>"</u>	\$ <u>7,000.00</u>
<u>1988</u>	\$ <u>"</u>	\$ <u>10,000.00</u>
<u>1987</u>	\$ <u>"</u>	\$ <u>UNKNOWN</u>

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO. BUT WE WOULD BE INTERESTED IF WE COULD OBTAIN \$30,000 OVER 3 YEARS TO BE PAID BACK BETWEEN 1994 AND 1998.

9(e)
L.6

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
<u>1992</u>	\$ <u>10,000.00</u>	1995 - 2,500.00
<u>1993</u>	\$ <u>7,500.00</u>	(TO COVER
<u>1994</u>	\$ <u>5,000.00</u>	BERNIE
		ARBOR
		STADIUM)

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

WE WOULD HAVE TO FOLD THE TEAM.
WE NEED TIME TO PUT THE MARKETING
PLAN INTO PLACE, THE SPONSORSHIP AND
PROMOTION PLAN INTO PLACE.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

- FAN PROMOTIONS
- CORPORATE SPONSORSHIP (BOTH MAJOR & MINOR)
- INCREASE COMPETITIVE LEVEL OF TEAM.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

YES.

9(e)
i.7

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number	
		Business	Home
BRIAN HANSON	DIRECTOR 1455 GANTH ST UNIT 23	388-4806 (BOTH)	

EXECUTIVE OFFICERS WILL BE ELECTED AT OUR
FEBRUARY 3, 1991 BOARD MEETING.

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

January 21, 1991
Date

Brian Hanson
Name and Title of Officer Making Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

BRIAN HANSON, DIRECTOR
Signature of Officer Making Application

388-4806 (HOME & WORK)
Telephone Number

THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

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Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 1991	Preceding Year 1990
<u>Assets</u>		
Bank		will
Accounts Receivable		FORWARD
Investments		AS SOON
Prepaid Expenses	235.00	AS
Equipment (net of depreciation)	1.00	AVAILABLE
Building (net of depreciation)		
Other Assets - please specify		
Total Assets	<u>236.00</u>	<u> </u>
<u>Liabilities</u>		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify BOND	1,000.00	"
1990 OPERATING LOSS	950.00	
1990 AUDIT	450.00	
Total Liabilities	<u>2,300.00</u>	<u> </u>
<u>Surplus</u>		
Total Liabilities and Surplus	<u>NIL</u>	<u>"</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THIS IS APPROXIMATE. THE 1990 BOOKS ARE
NOW BEING AUDITED. THIS TEAM HAS BEEN
UNDERFUNDED FOR APPROX THE LAST 3-5 YRS.
AND ~~LAST~~ WE, THE NEW BOARD, IS TRYING
TO ADVANCE TO REALITY. WE COULD BE
SELF-SUFFICIENT AS EARLY AS 1993

ITBA HAMILTON CIRCULARS - REVENUES BUDGET ①

	NOTES	JAN 61 TO DEC 60	MAY	JUNE	PST GST	JULY	AUGUST	SEPT 01 TO DEC 31	1971	1972	1973	1974
REVENUES:												
SPONSORSHIP		10,000 -							10,000 -	10,000 -	10,000 -	10,000 -
CONTRA (PRINTING, ADVERTISING)		3,500 -		250 -		250 -			4,500 -	4,850 -	5,200 -	5,550 -
SERVICE CLUBS		2,500 -							2,500 -	2,500 -	2,500 -	2,500 -
REDBIRDS EXHIBITION, JAMES, JAMES + SERVICES				5,000 -					5,000 -	5,000 -	5,000 -	5,000 -
GRANTS:												
CITY OF HAMILTON		10,000 -							10,000 -	7,500 -	5,000 -	2,500 -
TIGER CHT FUND		1,000 -							1,000 -	1,000 -	1,000 -	1,000 -
GAME REVENUES												
INCL PRIZES, MERCHANDISE, SODA, etc.				2,500 -		2,500 -	2,500 -		10,000 -	10,000 -	14,000 -	18,000 -
SNACK BAR, CASH, SEASON'S TICKETS, GIVEAWAYS,									43,000 -	40,850 -	42,700 -	44,550 -

		NOTES:	JAN 01 TO APRIL 30	MAY	JUNE	PST YST	JULY	AUGUST	SEPT 01 TO DEC 31	1991	1992	1993	1994
1.0	ADMINISTRATIVE EXPENSES:												
	LEGAL, AUDIT FEES		750 -			INCL				750 -	600 -	650 -	700 -
	LEAGUE BOND		1000 -			INCL				1000 -	-	-	-
	LEAGUE MEMBERSHIP FEES		235 -			INCL				235 -	250 -	250 -	250 -
	LIABILITY INSURANCE		100 -	100 -	100 -	INCL	200 -	200 -	100 -	100 -	100 -	100 -	100 -
	LEAGUE EXPENSES					INCL				700 -	700 -	700 -	700 -
	PLAYOFF EXPENSES					INCL	400 -	400 -		400 -	400 -	400 -	400 -
	STATIONERY & TICKETS		3500 -			INCL				3500 -	3750 -	4000 -	4250 -
	TELEPHONE COSTS		100 -	50 -	50 -	INCL	50 -	50 -	100 -	400 -	400 -	400 -	400 -
	TEAM & LEAGUE MEETINGS		70 -	40 -	40 -	INCL	40 -	40 -	70 -	300 -	300 -	300 -	300 -
	1990 OPERATING LOSS		1400 -			INCL				1400 -			
	1990 AUDIT		400 -			INCL				400 -			
	TOTAL:		7555 -	190 -	190 -	INCL	290 -	690 -	270 -	9185 -	6500 -	6800 -	7100 -
2.0	EQUIPMENT EXPENSES:												
2.1	CATCHERS' EQUIPMENT:												
	MASK					ADD				94 -	104 -	114 -	125 -
	HELMET					ADD				33 -	37 -	41 -	45 -
	BODY PAD					ADD				100 -	110 -	121 -	133 -
	SHIN GUARDS					ADD				88 -	97 -	107 -	118 -
	DECKER					ADD				200 -	220 -	242 -	266 -
2.1	SUB - TOTAL:		100 -	75 -	75 -	ADD	75 -	75 -	115 -	515 -	568 -	625 -	687 -
2.2	BATTERS' EQUIPMENT:												
	BATS					ADD				1400 -	770 -	847 -	932 -
	HELMETS					ADD				500 -	290 -	200 -	200 -
2.2	SUB - TOTAL:		350 -	300 -	300 -	ADD	300 -	300 -	350 -	1900 -	970 -	1047 -	1132 -
2.3	UNIFORMS:												
	CAP					ADD				360 -	360 -	420 -	450 -
	UNDERSHIRT					ADD				420 -	420 -	420 -	420 -
	SHIRT					ADD				1200 -	1320 -	-	1600 -
	PANTS					ADD				1800 -	1980 -	-	2390 -
	STIRRUPS					ADD				120 -	120 -	120 -	120 -
	SANI-SOX					ADD				225 -	225 -	225 -	225 -
2.3	SUB - TOTAL:		1000 -	500 -	500 -	ADD	500 -	500 -	1125 -	4125 -	4425 -	-	5211 -

ICBA HAMILTON CORDINILS - EXPENSES BUDGET

		NOTES	JAN 01 TO APRIL 30	MAY	JUNE	PST GST	JULY	AUGUST	SEPT 01 TO DEC 31	1991	1992	1993	1994
3.0	TRAINER'S EXPENSES:												
	HONORARIUM		400 -	250 -	250 -	N/A	250 -	250 -		1000 -	1000 -	1000 -	1000 -
	MEDICAL KIT		300 -			ADD				400 -	150 -	150 -	150 -
	TOWELS		60 -	60 -	60 -	ADD	60 -	60 -		300 -	150 -	150 -	150 -
	LAUNDRY SUPPLIES		40 -	40 -	40 -	ADD	40 -	40 -		300 -	300 -	300 -	300 -
	EQUIPMENT BAGS					ADD				200 -	100 -	100 -	100 -
3.0	SUB - TOTAL:		800 -	350 -	350 -	SPLIT	350 -	350 -		2200 -	1700 -	1700 -	1700 -
4.0	GAME EXPENSES:												
4.1	IMPORT PLAYERS		500 -	1000 -	1000 -	N/A	1000 -	1000 -	500 -	5000 -	5000 -	5000 -	5000 -
4.2	HOME GAMES		1500 -	500 -	500 -	N/A	500 -	500 -		2000 -	2000 -	2000 -	2000 -
	TRAVEL EXPENSES					ADD				1500 -	1600 -	1700 -	1800 -
	STADIUM RENTAL			750 -	750 -	N/A	750 -	750 -		3000 -	3000 -	3000 -	3000 -
	UMPIRES		250 -	300 -	300 -	ADD	300 -	300 -	250 -	1700 -	1870 -	2057 -	2263 -
	BASEBALLS			100 -	100 -	N/A	100 -	100 -		400 -	400 -	400 -	400 -
	BALL BOYS			225 -	225 -	N/A	225 -	225 -		900 -	900 -	900 -	900 -
	SCORER, ANNOUNCER			250 -	250 -	ADD	250 -	250 -		1000 -	1100 -	1200 -	1300 -
	ADVERTISING COSTS												
4.2	SUB - TOTAL:		1750 -	2125 -	2125 -	SPLIT	2125 -	2125 -	250 -	10500 -	10870 -	11257 -	11663 -
4.3	AWAY GAMES:												
	BUSES:					ADD				5400 -	5940 -	6534 -	7187 -
	SHS ALLOWANCE			1350 -	1350 -	N/A	1350 -	1350 -		1652 -	1817 -	1999 -	2199 -
4.3	SUB - TOTAL:			413 -	413 -		413 -	413 -		7052 -	7757 -	8533 -	9386 -
8.0	TAXES:												
	PST GROSS AMOUNT		2500 -	1275 -	1275 -		1275 -	1275 -	1840 -				
	GST GROSS AMOUNT		4000 -	2875 -	2875 -		2875 -	2875 -	1840 -				
	PST PAYABLE		200 -	102 -	102 -		102 -	102 -	148 -	756 -	812 -	832 -	916 -
	GST PAYABLE		280 -	202 -	202 -		202 -	202 -	129 -	1217 -	1339 -	1339 -	1473 -
9.0	TOTAL EXPENSES:		12535 -	6607 -	6607 -		6607 -	7107 -	2887 -	42450 -	39761 -	38318 -	44768 -

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THE MISSIONS OF SEAMEN
NIAGARA INTERNATIONAL SEAFARER'S CENTRE
GRANT APPLICATION

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INDEX

General Grant Application	Page 1 to 7
	Exhibits 1 to 3
Supporting Schedules	1 and 2
Financial Statements 1989	5 pages
Mission to Seaman Description of Mission	8 pages

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION JAN 30 1991 (Rev. 12/90)

Page 1

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

THE MISSIONS TO SEAMEN (NIAGARA INTERNATIONAL SEAFARER'S CENTRE)
GROUP BOX 12, 600 Ferguson Ave. N
Hamilton, Ontario L8L 4Z9

LIAISON PERSON Archie McCoy PHONE NO. 519-647-3411
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ 15,000

C. PURPOSE OF GRANT: (Indicate)

x CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$	55,800	79
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$	15,000	21
TOTAL OPERATING BUDGET	\$ 70,800	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

		FINANCE AND ADMIN-	
*1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

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1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Mission has been serving overseas ships and their crews for 28 years on the Hamilton Harbour. The Mission is a not for profit organization who in the past years has provided services to 3500 seamen of all faiths, colours and races. The Mission provides trips to Niagara Falls, recreation space off ship, a phone home facility and spiritual support.

2. What are the general objectives and/or services of your organization?

The general objectives are as follows:

- to provide a home away from home for seamen
- to assist them in communicating with their families
- to provide trips to Niagara Falls, Royal Botanical Gardens
- religious needs of any faith

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No local organization provides a similar service in Hamilton

All major ports have similar Seafarers' Clubs.

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4. Do volunteers participate in your program?

No_____ Yes x If yes, please indicate number of volunteers and number of
volunteer hours of work contributed annually.

The Mission is open seven days a week when ships are in port. Volunteers staff the Mission from noon to 10 p.m. We estimate that volunteer hours accumulate to 5,650 on an annual basis.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Missions to Seamen - the Flying Angel is world wide and began in England 120 years ago.

6. Does your organization provide a service to:

(Yes/No)

(a) All citizens _____

(b) A specific group (which group; explain in detail below) _____

(c) A specific area (which area; explain in detail below) _____

(d) If (b) or (c) are yes, is participation at any function
or event limited to your specific group/area explained
below _____

All Seamen who visit Hamilton may use the mission services.

7. In what geographical area does your organization operate?

Municipality of Hamilton

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8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

Grant funds are to be utilized to cover operating costs. For the past 28 years the Anglican Church has fully supported the Mission. Due to financial difficulties at the Church, funding to the Mission is to be decreased from \$34,000 to NIL

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Hamilton is a shipping centre. The Seamen bring raw materials to Hamilton and take away finished products. Many families in Hamilton rely on these seamen to assist them in earning their income. The Mission acts as an ambassador of goodwill for the city.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _____ NO _____

If Yes, complete the following:

<u>Date of</u> <u>Application</u>	<u>From Whom</u> <u>Requested</u>	<u>Amount</u> <u>Requested</u>	<u>Approved or</u> <u>Denied Amount</u>
Fall 1990	Hamilton Harbour Commission	\$15,000	Approved

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

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11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Increase fees for services. Expand the services for which the Mission charges. The Mission has set up a lunch facility for the sale of meals. The Mission will hold an annual bazaar.

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

The Mission has accumulated a small surplus to date. The major sponsor has notified the Mission that it is unable to continue with its strong sponsorship. Accordingly, the major sponsor intends to withdraw from sponsorship.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

The Mission operates a van to provide transportation to visiting seamen. The Mission attempts to recover the costs of operating the van from the seamen.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>NONE</u>	\$ _____	\$ _____
<u>REQUESTED</u>	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NONE REQUESTED

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 6
(Rev. 12/90)

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14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
<u>1992</u>	\$ <u>15,000</u>	
<u>1993</u>	\$ <u>15,000</u>	Assume constant
<u>1994</u>	\$ <u>15,000</u>	dollars

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The economic viability of the Mission would be in doubt.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

The services that the Mission performs does not lend itself to self-sufficiency.

See attached Schedule 2 which reflects our budget, revenues and expenses for the years 1991 to 1994.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

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18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>


See Schedule 1

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

Date

Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.



Signature of Officer Making
Application

647-3411

Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

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Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year Sept 30 19 90	Preceding Year December 31 89
<u>Assets</u>		
Bank	\$27,564	\$12,478
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
Total Assets	<u>\$27,564</u>	<u>\$12,478</u>
<u>Liabilities</u>		
Accounts Payable	\$ 2,897	
Bank Loan		
Deferred Revenue	15,000	
Other Liabilities - please specify		
Total Liabilities	<u>17,897</u>	<u></u>
<u>Surplus</u>	9,667	12,478
Total Liabilities and Surplus	<u>\$27,564</u>	<u>\$12,478</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

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STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	Preceding Year	Amount	%
	Sept 30 19 90 (2)	Dec 31 1989 (3)	(4)	(5)
REVENUES				
Income (Specify)				
Diocese of Niagara		\$ 34,196	\$(34,196)	100%
Donations	\$ 4,407	2,729	1,678	61%
Telephone	9,128	18,224	(9,096)	(50%)
Tuck shop	3,719	6,006	(2,287)	(38%)
Others	299	219	80	37%
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
Transportation	1,960	7,226	(5,266)	(73%)
TOTAL REVENUES	<u>19,513</u>	<u>68,600</u>	<u>(49,087)</u>	<u>(72%)</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)				
	5,891	34,628	(28,737)	(83%)
Other (Specify)				
See Schedule 2	17,087	34,627	(17,540)	(51%)
TOTAL EXPENDITURES	<u>22,978</u>	<u>69,255</u>	<u>(46,277)</u>	<u>(67%)</u>
SURPLUS OR (DEFICIT)	<u>(3,465)</u>	<u>(655)</u>	<u>(2,810)</u>	<u>(429%)</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

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DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Current Year</u> 19____ (2)	<u>Preceding Year</u> 19____ (3)	<u>Amount</u> (4)	<u>%</u> (5)

The Mission in 1990 did not establish a defined salary and benefit program as funds were just not available. For planning purposes we propose the following:

Drivers/maintenance
Supervision \$ 20,000

Tuck shop/kitchen
Telephone supervision 15,000
\$ 35,000

TOTAL SALARIES AND
BENEFITS
per Exhibit 2

_____	_____	_____	_____
=====	=====	=====	=====

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Schedule 1

Hon. Chairman	- Archbishop John Bothwell 67 Victoria Ave.S Hamilton, Ontario L8N 2S8	527-1278
Chairman	- Gerry Eve 1854 Main St. W Hamilton, Ont L8S 1H8	528-4991
Secretary	- Elisabeth Placko Apt 2-598 Upper James St. Hamilton, Ontario L9C 2Y8	385-7804
Treasurer	- Harry Mitchinson 228 Governor's Road Dundas, Ontario L9H 3K2	627-7713
Director -	- The Rev. Canon David Blackwood 454 John St. N Hamilton, Ontario L8L 4R4	529-1244

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MISSION TO SEAMEN
 NIAGARA INTERNATIONAL SEAFARER'S CENTRE
BUDGET 1991 to 1994

	Actual		Budget			
	1989 12 Months December 31	1990 Nine* Months	1991	1992	1993	1994
			September 30 Period End			
REVENUE						
Diocese of Niagara	\$34,196					
Donations	2,729	\$ 4,407	\$ 2,000	\$ 2,000	\$ 2,500	\$ 3,000
Telephone	18,224	9,128	19,000	20,000	21,000	21,500
Tuck shop	6,006	3,719	7,000	7,000	8,000	8,500
Transportation	7,226	1,960	7,500	7,500	8,000	8,500
Interest	219	299	300	300	300	400
Hamilton Harbour Commission			15,000	15,000	15,000	15,000
City of Hamilton			15,000	15,000	15,000	15,000
	\$68,600	\$19,513	\$65,800	\$66,800	\$69,800	\$71,900

EXPENSES

Administration	171	221	200	200	200	200
Furnishings and equipment	1,888	1,700	1,000			
Insurance	127		300	300	300	300
Maintenance	1,338	569	1,400	1,400	1,400	1,400
Salaries and benefits	34,628	5,891	35,000	35,000	35,000	35,000
Telephone - Mission	2,476	1,254	2,400	2,500	2,600	2,700
Telephone - Seamen	18,038	8,973	18,800	19,000	20,000	20,300
Transportation	3,957	1,668	4,000	4,400	4,400	4,600
Tuck Shop	5,442	2,702	6,000	6,000	6,000	6,000
Utilities	1,190		1,200	1,300	1,400	1,500
	69,255	22,978	70,300	70,100	71,120	73,000

PROJECTED SURPLUS
 (DEFICIT)

\$ (655)	\$ (3,465)	\$ (4,500)	\$ (3,300)	\$ (1,320)	\$ (1,100)
----------	------------	------------	------------	------------	------------

* Mission to adopt a September 30 year end to facilitate the preparation of timely financial statements for use in the general grant application.

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THE MISSIONS TO SEAMEN
NIAGARA INTERNATIONAL SEAFARER'S CENTRE
FINANCIAL STATEMENTS
(UNAUDITED - SEE NOTICE TO READER)
DECEMBER 31, 1989

NOTICE TO READER

We have compiled the balance sheet of The Missions to Seamen as at December 31, 1989 and the statement of operating and accumulated surplus for the year then ended from information provided by management. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information. Readers are cautioned that these statements may not be appropriate for their purposes.

Henderson Associates

Hamilton, Ontario
January 28, 1991

CHARTERED ACCOUNTANTS

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THE MISSIONS TO SEAMEN
NIAGARA INTERNATIONAL SEAFARER'S CENTRE
BALANCE SHEET
(UNAUDITED - SEE NOTICE TO READER)
DECEMBER 31, 1989

ASSETS		
	<u>1989</u>	<u>1988</u>
CASH	<u>\$12,478</u>	<u>\$13,133</u>
ACCUMULATED SURPLUS		
ACCUMULATED SURPLUS	<u>\$12,478</u>	<u>\$13,133</u>

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THE MISSIONS TO SEAMEN
NIAGARA INTERNATIONAL SEAFARER'S CENTRE
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
(UNAUDITED - SEE NOTICE TO READER)
FOR THE YEAR ENDED DECEMBER 31, 1989

	<u>1989</u>	<u>1988</u>
REVENUE		
Diocese of Niagara	\$ 34,196	\$ 30,343
Donations	2,729	2,130
Fund raising		1,525
Telephone	18,224	23,944
Tuck shop	6,006	7,870
Transportation	7,226	7,697
Interest	219	706
	<u>68,600</u>	<u>74,215</u>
EXPENSES		
Administration	171	381
Furnishings and equipment	1,888	1,363
Insurance	127	
Maintenance	1,338	1,271
Promotion		283
Salaries and benefits	34,628	29,476
Telephone - Mission	2,476	1,646
Telephone - Seamen	18,038	23,944
Transportation	3,957	4,929
Tuck shop	5,442	7,158
Utilities	1,190	1,396
	<u>69,255</u>	<u>71,847</u>
(DEFICIT) SURPLUS FOR YEAR	(655)	2,369
Accumulated surplus - beginning of year	<u>13,133</u>	<u>10,765</u>
Accumulated surplus - end of year	<u>\$ 12,478</u>	<u>\$ 13,133</u>

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THE MISSIONS TO SEAMEN
NIAGARA INTERNATIONAL SEAFARER'S CENTRE
NOTES TO THE FINANCIAL STATEMENTS
(UNAUDITED - SEE NOTICE TO READER)
FOR THE YEAR ENDED DECEMBER 31, 1989

1. SIGNIFICANT ACCOUNTING POLICIES

Donated materials and services are not given accounting recognition in the Mission's financial records as the fair value of these materials and services cannot be reasonably estimated.

Fixed assets are expensed on purchase.

The world is full of Flying Angels and one of them is in Hamilton. At the Harbour.

Flying Angel is the name given, internationally, to the Mission to Seamen. The organization is interdenominational, but has always been sponsored by the Anglican Church. Hamilton's Flying Angel is funded directly by the Synod of the Diocese of Niagara.

The Missions to Seamen are attached to many ports. They cater to sailors away from home and constitute the first welcome a sailor has to a port. They emerged from the days when British seamen plied the oceans on behalf of their Empire. The Church of England established Missions to minister to sailors in foreign ports.

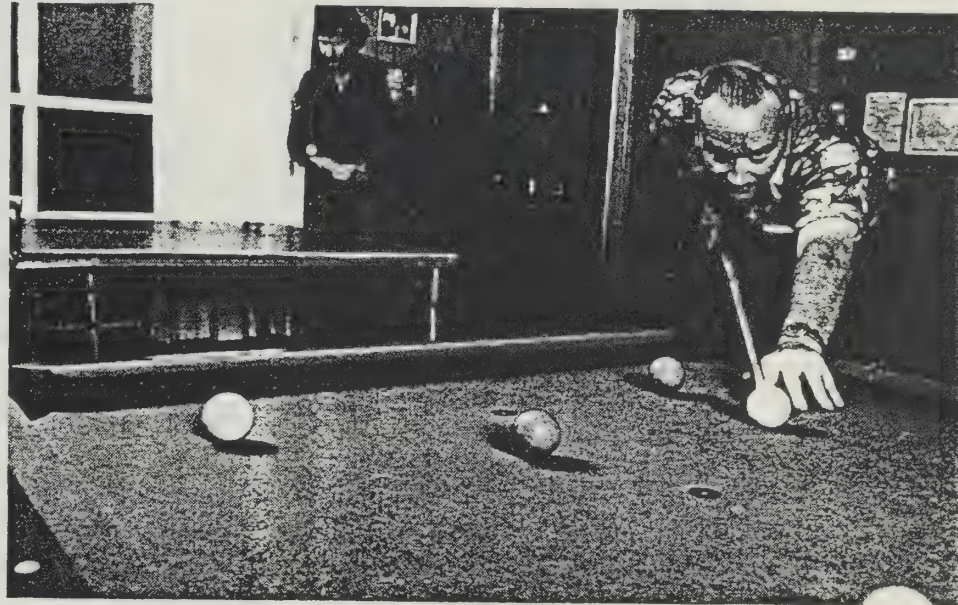
In Canada there are Flying Angels located at all principal ports from coast to coast. Hamilton's Flying Angel came to life in 1959 at the foot of Wellington Street in a trailer supplied by Bishop Bagnall. St. Luke's Church provided the Reverend Harold Thomason who began visiting incoming ships and inviting sailors to drop in at the trailer. The trailer contained a chapel for sacramental or meditational purposes. But as Canon W.O. Straw, Chairman of the Port Committee of the Diocese will tell you — although religion is made available to the sailors, the Mission concentrates on providing a 'home away from home'.

Canon Straw was ordained 25 years ago and has enjoyed a varied career. He was Chaplain to the Ontario Reformatory at Guelph, has served his calling from the sub-Arctic to Fort Erie and is currently a police Chaplain with the rank of Inspector. He is Rector of St. James' Anglican Church in Port Colborne and has been associated with the Missions to Seamen for 12 years.

The Mission has built a 24-foot by 30-foot 'cottage' on land provided by the Hamilton Harbour Commissioners. The building contains a pool table, recreational area, kitchenette, office and chapel.

The current Director of Missions to Seamen in Hamilton is Reverend Pat Johnson of All Saints' Church, Hamilton, Ontario. Ordained in 1962 in British Columbia, he was Assistant Curate in Brockville, Ontario and at Christ's Church Cathedral, Hamilton, before becoming Rector at All Saints' in 1971.

Reverend Johnson receives notification concerning incoming vessels which he boards on arrival and meets the crew. Most crews are familiar with the Flying Angels



and appreciate Reverend Johnson's visit. He provides magazines for the ship's reading room and invitations to visit the Mission. This welcome at the Port helps the sailors to feel at home and lets them know someone is thinking about them. Feeling at ease with Reverend Johnson on board helps their morale in this 'foreign' port, and increases their inclination to visit the Flying Angel where they already have a 'friend'.

Once sailors are cleared by Port customs and immigration officials, many head straight for the Mission. There they relax — play pool, drink coffee, watch TV, play pop music on the hi-fi, or read. The Mission telephone is used to call around the world as sailors contact the loved ones they miss.

With 24'x30' space, the Mission is

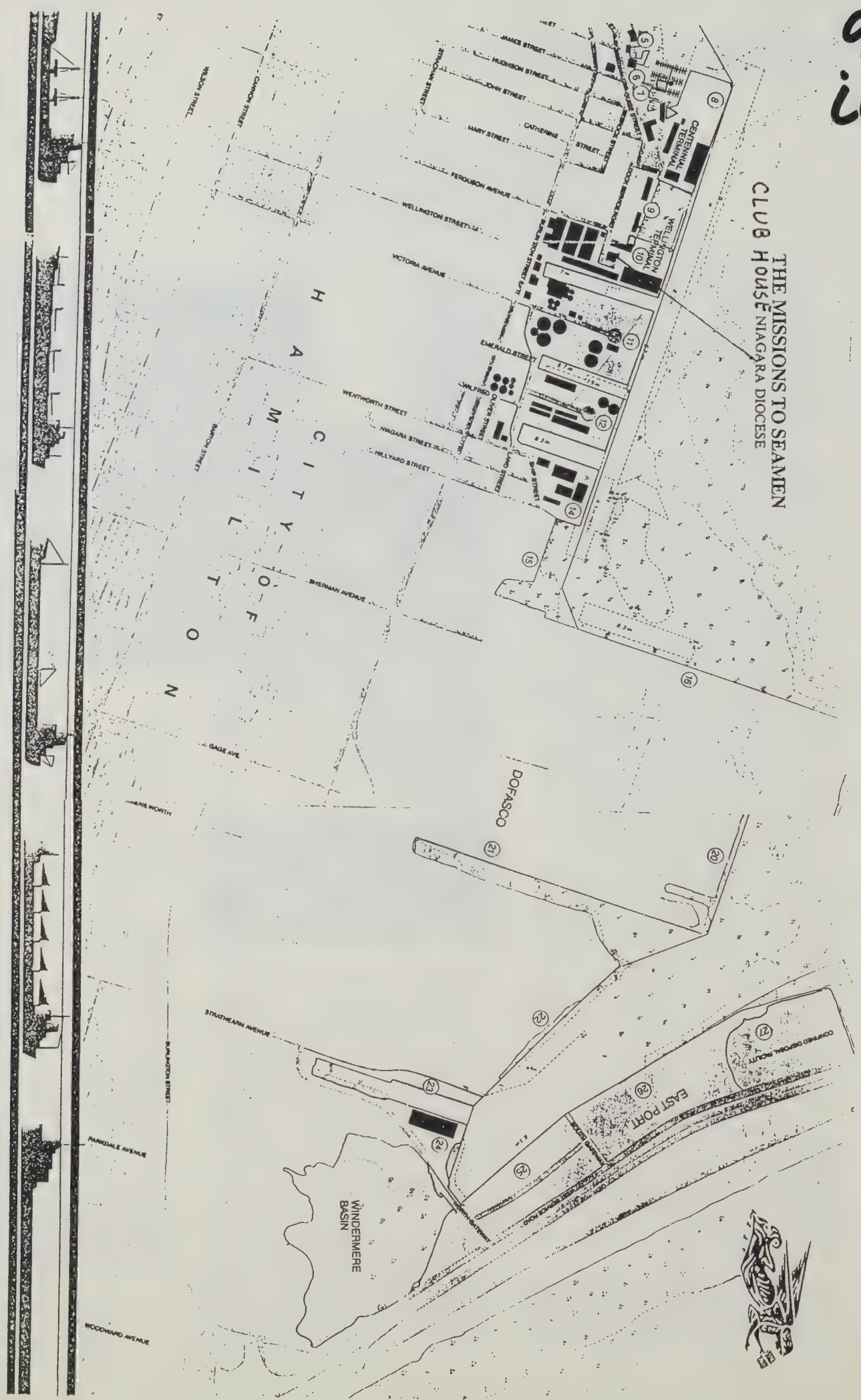
snug. This is capitalized on to create a 'homey' ambience. The Mission's Hostess, Betty Dean complements the atmosphere with her smiling face and friendly manner. Betty is supported by volunteers from various parishes in the City. They man the Mission when necessary, make cookies, donate magazines, and are currently making up 'ditty bags' containing toothpaste, razors etc., for the sailors.

In the summer the Mission hires a student to drive its van. Visiting seamen have often heard about local tourist attractions and the Mission van provides transportation to all points of interest. Niagara Falls is a particular favourite and the van frequently makes two trips there in a day. These activities are part of the Mission's attempt to provide relief from loneliness, and the tensions of spending months cloistered within a group of varying temperaments. And the Mission will find its activities even more diversified with the advent of women in ships' crews.

Missions to Seamen or Flying Angels, this service goes about its worthwhile business unsung and unnoticed in the community. **Portfolio** takes this opportunity on behalf of its readers to say: "Well done! Keep up the good work".

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THE MISSIONS TO SEAMEN
CLUB HOUSE NIAGARA DIOCESE





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THE MISSIONS TO SEAMEN

CLUB HOUSE

Telephone 528-8681

OPEN DAILY from 12 noon to 10.00 p.m.
Sundays from 1.00 p.m. to 10.00 p.m.

FREE COFFEE

TEA AND COOKIES

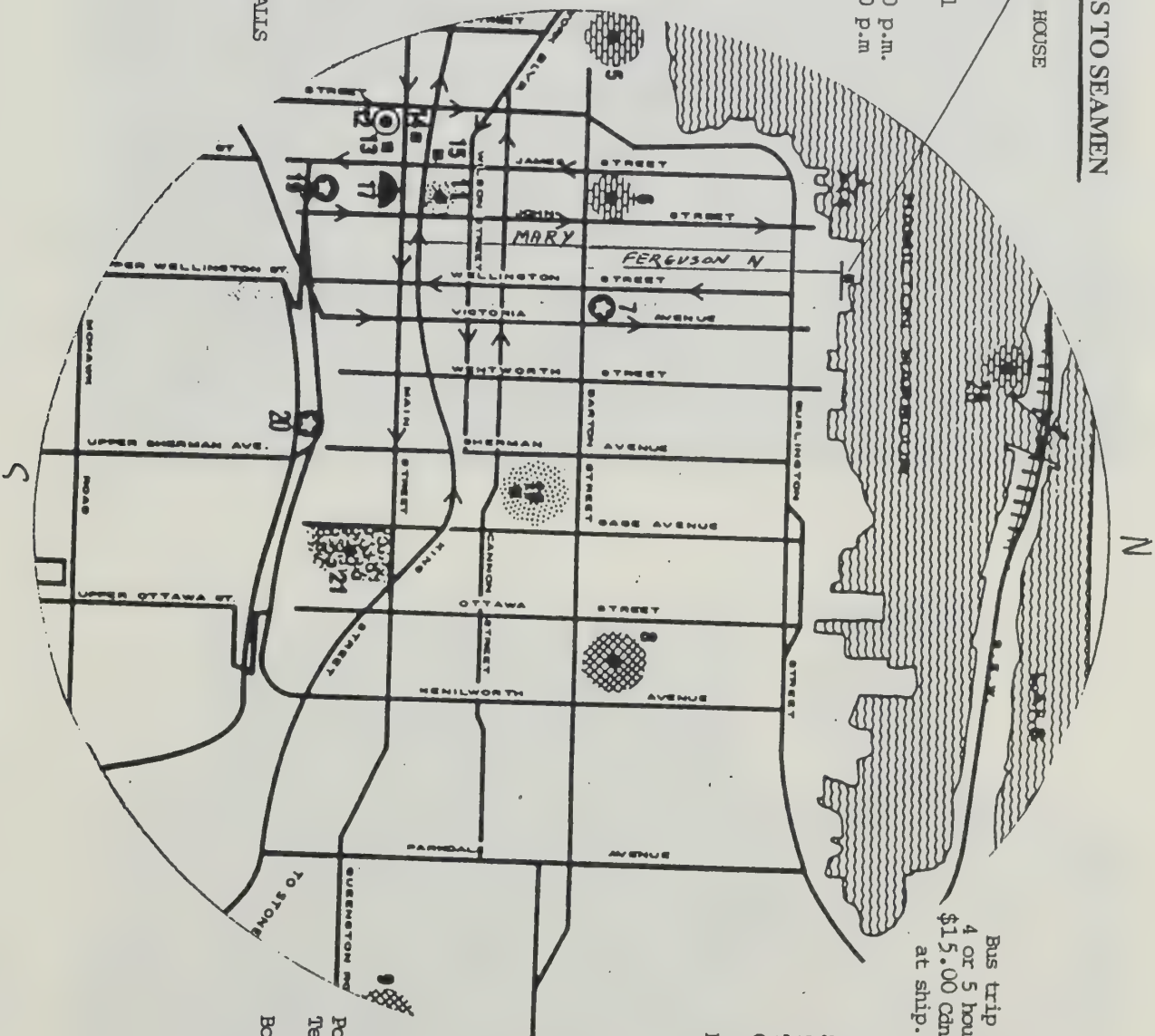
BILLARDS

PING PONG

SHOPPING CENTRE

STAMPS

TRIPS TO NIAGARA FALLS



Bus trip to Niagara Falls
4 or 5 hours round trip=
\$15.00 cdn each person. Pick up
at ship.

Stores open Mon, Tues, Wed
9.00 a.m.-5.30 p.m.
Thurs. Fri. 9.00 a.m.-9.00 p
Closed Sundays.

Bus fare \$1.15 exact fare

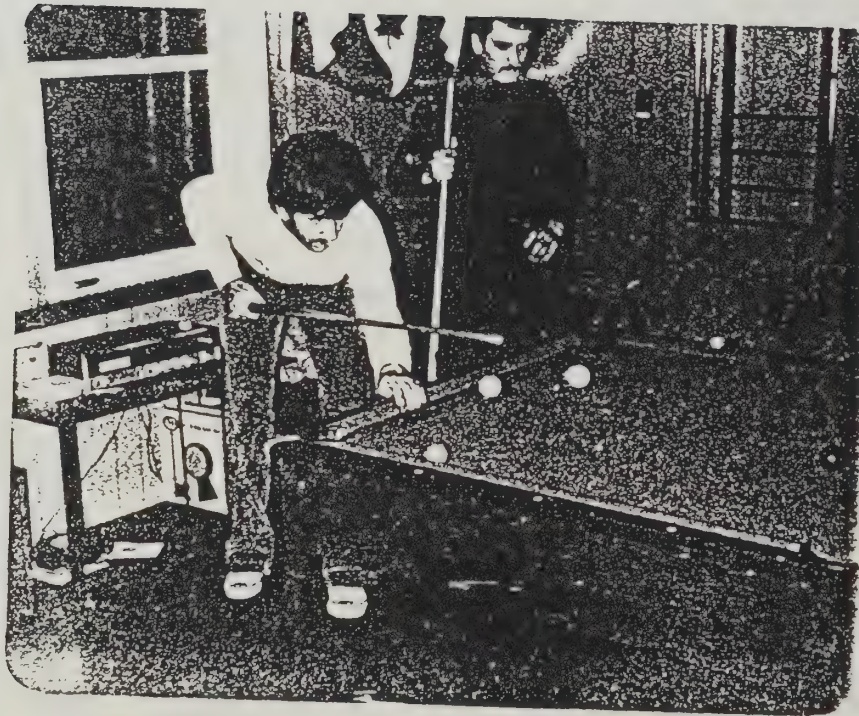
Post Cards, Television
Telephone, soft drinks
Books and magazines =free

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James Young

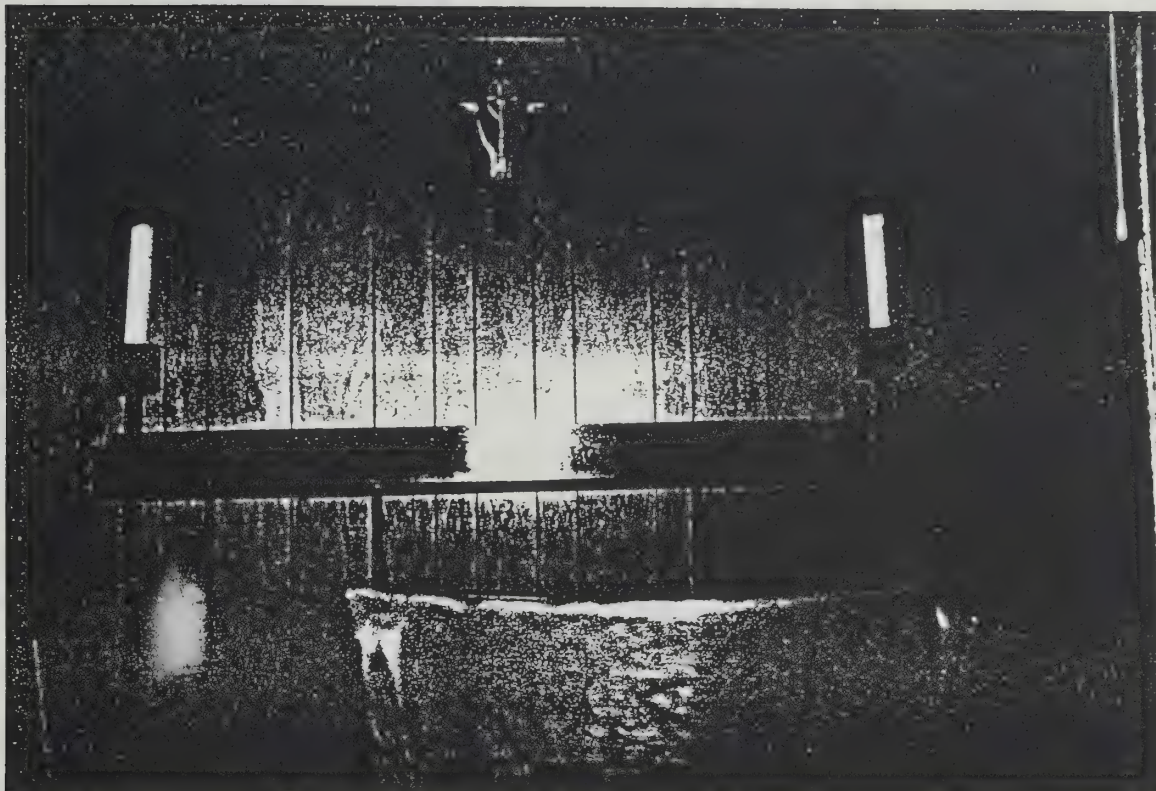


James



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Chaple



Club House

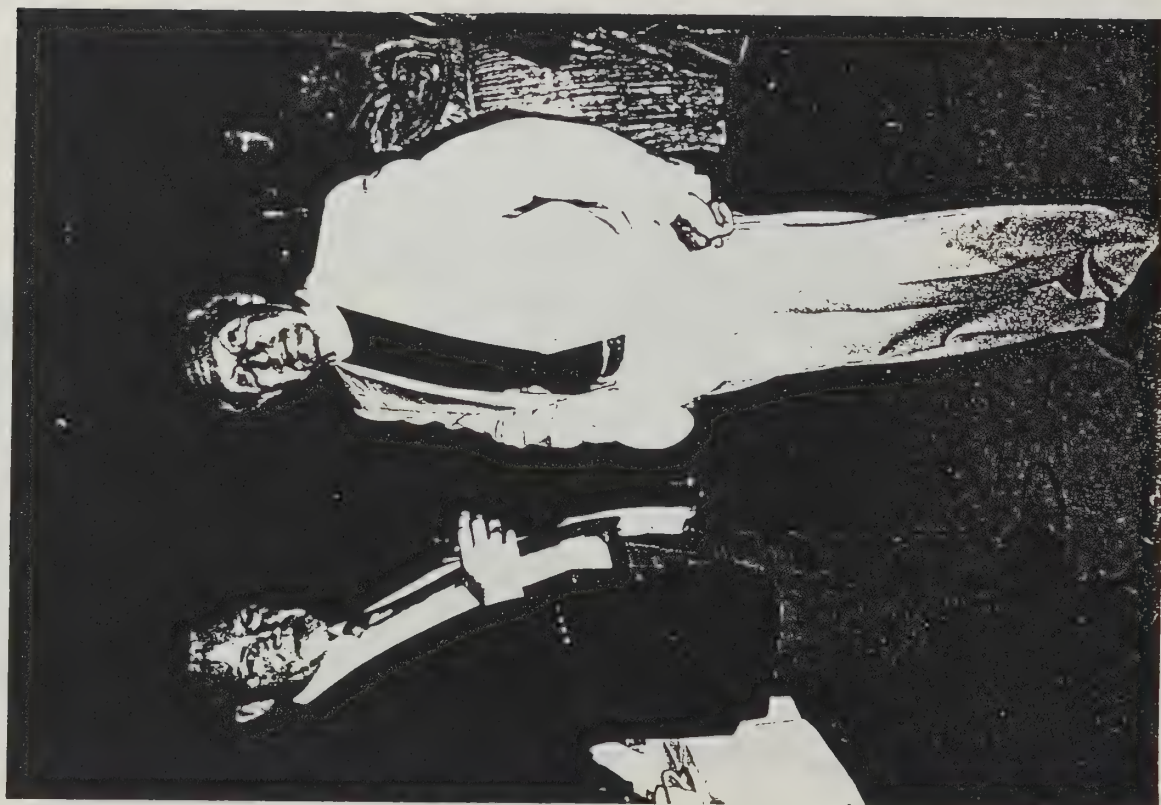


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ii. 75

Sea Sunday 1988



2 Former Chaplains



9(e)
ii. 26

Volunteers at 25th Anniversary



Brawling sailors?... No, they're busy calling their wives

By MARY K. NOLAN
Spectator Staff

HEY, COME ON. Everybody knows what these guys are like.

Put a shipload of sailors ashore and they start grabbing and banging. Tanker crews get drunk and clutching beer and women in their tattooed arms.

Last season 146 sailies and 744 lakers sailed into Hamilton's harbor. With 20 to 60 seamen aboard each, that's between 17,900 and 53,100 grizzled, weather-beaten, tough-talking rogues brawling in the streets.

But if the truth be known, Hamilton's transient visitors are more likely to be domesticated than the stereotype. For a big Mac ordering a bus to Niagara Falls.

"The seamen have a bad name," says Rev. Don Powell, port chaplain at the Missions for Seamen, one of 290 such havens in the world's major ports. "But it's really a myth. They have a lonely life."

The mission is usually the first stop for men off the ocean-going ships. They'll drop in to shoot pool, buy stamps and chat with other men of the sea, but mostly to call home.

Although the calls are paid for on the spot, the monthly bills are sometimes as high as \$3,000.

Lonely

"They're lonely and they're homesick," says Betty Dean, a warm, friendly grandmotherly woman who has been married 18 years to a young sailor, phone home and learn his wife's just had a baby. Or he'll find out he's lost one and that can really be heartbreak.

"I asked one Yugoslavian boy, and he was just about to cry. I said, 'Don't cry. I said No. I just came to find the mission and I'm not alone now.'"

The padre nods. "We rejoice with them, grieve with them. Sailing's not easy. They work long hours, they're miles from home, they face rough seas and ships seem to be going down more often."

They know they're welcome here. "Mr. Powell and some of the missionaries take advantage of them, but the missionaries know they're not going to be abused and taken advantage of."

Nevertheless, the sailors do head up town.

They usually go by cab in groups of two or three, or they'll take a tour to the Falls or scuttin' with another team from the world-wide seamen's soccer league.

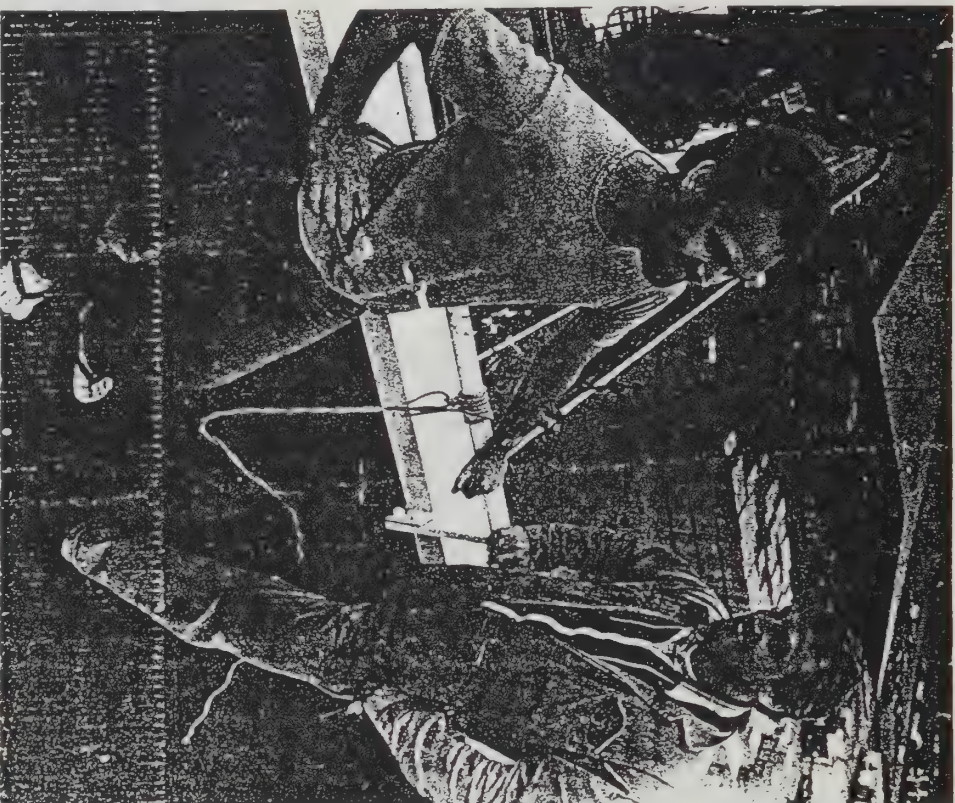
One Japanese crew eagerly showed Betty a Japanese magazine, advertising the African Lion Safari, and arranged a trip there.

Betty fondly remembers the "China boys" who sailed away one summer with 27 freeters aboard to take home to their wives.

"They were terrific guys. The next year they wanted used cars and bicycles," she laughed. "One day I saw them walking around the city, a big 12 ring over their shoulders and they'd take back boxes and boxes of ABC detergent."

"I even had to bring the Avon lady down here because they wanted Avon. No other brand would do."

Even the police don't notice the sailors particularly, aside from the odd drunk.



Sailors Leif Mortensen (left) and Tommy Soerensen on the Danish Ship the Baltic Skov

Picture by Ron Pozzer

In fact, says Superintendent George Frid, the seamen are often the complainers, not the complainers. "I've never heard of a sailor who's been badly treated by his ship," he says.

Leif Mortensen, 31, is first engineer aboard the Danish ship, which sailed in last week.

"We went ashore one night to McDonald's and went shopping Friday at Jackson Square," said Leif, who keeps a nautical calendar from the Duncan, B.C., Muller Shop in his engine room and a Danish copy of In Cold Blood in his cabin. "We usually have a good shopping trip close to Niagara Falls which he'd never seen, has some good shopping areas and 'a lot of bars'."

The Bunting Pump and Hantahan's are favorites with the seamen.

Tommy Soerensen, first mate, says sailors will ask the mission staff where to go and what to see in port and "sometimes one of us has been here before."

"We have to get off the ship when we can," said Tommy, 26, who sees his wife and two kids every week. "We need to get some fresh air and see other people—not the same people who tell the same stories five times in a row."

And then, there's the matter of women.

Michael Corrie, radio officer on the Greek ship Cardiff, says love-inspiring sailors are exaggerated, but the men do occasionally need space.

"It depends on the ship. I guess," said Michael, who has a wife and baby girl back in Calcutta. "I'd say maybe three or four at the most will be getting off to go and find a girl. The Cardiff has Greek officers but the crew is mostly Indian. They're Muslims and they won't be out looking for women."

"I believe that absence really does make the heart grow fonder. I've never seen a sailor who's been married and hasn't got a girl. And if you looked at the things we buy when we're out shopping, you'd know we don't forget about our wives."

The Cardiff's second officer, a Greek, estimated that if the ship's crew were all Greeks, 90 to 100 per cent would go ashore for a girl.

Michael said Canadian and U.S. ports are tempting for those with watering holes. "There, if a man wants to find a girl, he has to get off the ship, go to a bar and get one. But in places like Thailand and Mexico, the girls just pour onto the ship."



BETTY DEAN
'They're homesick'

"They'll feed you, shine your shoes, do anything. It's hard to resist. Your shoes, do."

"Yeah," echoed the second officer. "One night six of them came to my cabin and I couldn't get them out."

96)
iii.1

January 25, 1991

Dear Sirs:

AIESEC is the international association of students in Economics and Commerce and is the largest - run, apolitical, non - profit organization in the world. Since, 1948 AIESEC has been bringing together ambitious students who seek to gain practical experience in their chosen fields. AIESEC has local committees on 39 university campuses in Canada alone, and an international membership of 55,000 students from 650 universities in 70 different nations.

AIESEC MCMASTER is formally requesting funding from the Corporation of the City of Hamilton for its annual Careers Day event. During the past 5 years, this event has seen phenomenal growth. Careers Day has grown from 35 companies in 1985 to 82 companies in 1990 making AIESEC MCMASTER the THIRD LARGEST CAREERS DAY! This growth is largely due to increased awareness of the City of Hamilton, McMaster University, and AIESEC by companies in the Toronto and South Western Ontario Region. In addition, Careers Day has been the major event in AIESEC MCMASTER'S ANNUAL AIESEC WEEK. In the past two years the Mayor has attended this event and officially proclaimed AIESEC WEEK in the city of Hamilton. AIESEC MCMASTER does not receive any assistance from the University, National Committee, and the Business Community for this event. Therefore, since this event is recognized as the third largest Careers Day in AIESEC INTERNATIONAL (70

9(6)
iii.2

countries, 20,000 students) and that it promotes the city of Hamilton, AIESEC MCMaster believes that our request for \$4500 (90 * \$50 per company) is justified. This money will be applied towards covering the increased costs of photo copying services, physical plant and parking, and conference services. If you have any further questions please do not hesitate to contact Haruk Moore or Justine Low at 525-9140 ext. 3451.

Thanking you,
Justine Low
Haruk Moore
AIESEC MCMaster

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

Page 1
(Rev. 12/90)

961
iii3

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

AIESEC MCMASTER
226 KTH, MCMASTER UNIVERSITY
HAMILTON, ON L8S 4M4
LIAISON PERSON HARUK MOORE

PHONE NO. 525-9140 Ext. 3451
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: \$ 4,500

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 x ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....\$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....\$		
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

		FINANCE AND ADMIN-	
*1) GRANTS REVIEW GROUP	2) ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
CATEGORY <u> </u>	CATEGORY <u> </u>	CATEGORY <u> </u>	CATEGORY <u> </u>
DATE <u> </u>	DATE <u> </u>	DATE <u> </u>	DATE <u> </u>

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ <u> </u>	<u> </u> / <u> </u>	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ <u> </u>	<u> </u> / <u> </u>	
	\$ <u> </u>	<u> </u> / <u> </u>	
	\$ <u> </u>	<u> </u> / <u> </u>	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

961
iii.4

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

AIESEC is an international organization for students in Economics and Commerce. It was founded in 1948, with its Headquarters situated in Brussels Belgium. Presently, it operates in 650 Universities with a membership of 55,000 students. It is a non-profit student run, apolitical organization operating for the purpose of fostering growth of business awareness and experience in our future leaders of today.

2. What are the general objectives and/or services of your organization?

AIESEC's general objectives are to increase business awareness among students, and to provide students with practical business experience. These objectives are accomplished through planned conferences, fundraising activities, speakers series, seminars, and most importantly CAREERS DAY. These events are organized solely by the students themselves, and the events work together to enhance their knowledge of relevant business developments, and aspects of business itself.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

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4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

The people who participate in the organization, AIESEC, are all volunteers. It is a commitment that the students are most willing to respond to because the benefits and experience are tremendous.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

AIESEC-MCMaster is a member of AIESEC INTERNATIONAL. However, we do not receive funding from our National Committee. AIESEC-MCMaster pays a affiliation fees (approx. 2% of operating budget) which amount to \$2000.00. Furthermore, each local organization of AIESEC functions as a separate legal entity.

6. Does your organization provide a service to: (Yes/No)

(a) All citizens _____

(b) A specific group (which group; explain in detail below) X

(c) A specific area (which area; explain in detail below) _____

(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below _____

No, we have a specific group but anyone can attend our events.

7. In what geographical area does your organization operate?

Hamilton and surrounding area.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

The requested grant funds are to be utilized for the purpose of helping reduce the costs and expenses incurred when presenting and organizing a CAREERS DAY EVENT of its enormous size.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We are a non-profit, student-run organization who must fund this event ourselves. We have increased the size of this event immensely to allow more companies to come on campus for recruiting purposes, therefore we feel our need is justified. This is not only beneficial to the students but also to the business community for it

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO X
increases the accessibility of MCMASTER STUDENTS to the surrounding business community.
If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
September	Pepsi	\$1000.	Denied

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No.

96)
iii.7

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

This year our membership fee was increased from \$10.00 to \$12.00. We also are having an Easter and Valentine's fundraising activity. So far, we have sponsored two groups to come on campus, and helped the group organize and run their activity, in order to gain a % of

the profits.

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

We are presently working on increasing our fund raising operations.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Yes, our membership fees are \$12.00 per person, however, non-members can still participate in our well-organized and most interesting events. Our audience statistics at our general meetings are approx. 40 people.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

No.

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iii.8

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1992</u>	\$ <u>4000.00</u>
<u>1993</u>	\$ <u>4000.00</u>
<u>1994</u>	\$ <u>4000.00</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

It will cost AIESEC alot of money to provide an event which is so vital to the MCMASTER STUDENTS and the HAMILTON BUSINESS COMMUNITY. If we cannot finance the event ourselves we will have to decrease its size.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

Our plans for becoming more financially self-sufficient are to increase our membership fees, and to concentrate on Corporate Fundraising.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

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iii.9

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Haruk Moore	413 Bates, MCMASTER	525-9140 ext.3451	527-0155
Justine Low	664 Donna Court, Burlington		333-0096
Elena Comello	301 Bates Res., MCMASTER		522-3695
Duane Raymond	29 Thorndale St. S., Hamilton		523-4919

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

January 25, 1991
Date

JUSTINE LOW EXECUTIVE VICE-PRESIDENT
Name and Title of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

Justine Low
Signature of Officer Making
Application

Home 333-0096 School 525-9140 ext 3451
Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

9(e)
iii.10

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 19	Preceding Year 19
<u>Assets</u>		
Bank	\$1800.00	\$ 900.00
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)	400.00	450.00
Building (net of depreciation)		
Other Assets - please specify		
Office Supplies	250.00	200.00
Computer	2550.00	Ø
Total Assets	<u>\$5000.00</u>	<u>\$2200.00</u>
<u>Liabilities</u>		
Accounts Payable	\$5000.00	\$2200.00
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities	<u>\$5000.00</u>	<u>\$2200.00</u>
<u>Surplus</u>		200.00
Total Liabilities and Surplus	<u>\$5000.00</u>	<u>\$2400.00</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

96)
iii.11

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AIESEC-McMASTER

AIESEC-McMASTER
Proposed budget
For the Year Ending March 31, 1991

		1990/91	1989/90
REVENUES			
Fees			
Membership (180 * \$12)	\$1800.00		
Exchange (6 * \$175)	<u>1050.00</u>		
Total Fees		2850.00	2050.00
Net Income (1989-90)		650.00	00.00
Events & Fundraisers			
Summer Reception(30*\$45)	1350.00	1950.00	
Plant Sale	700.00	700.00	
Fall Regional	00.00	33081.00	
Careers Day (74* \$225)	19125.00	18000.00	
Career Day Promotion Rev.	2000.00	00.00	
Dream Auction	00.00	3000.00	
Business Luncheon(70*\$15)	1050.00	00.00	
Garage Sales	100.00	100.00	
T-Shirt Sales(50 * \$15)	750.00	750.00	
Wine & Cheese	00.00	175.00	
Raffle	00.00	500.00	
Easter Sale	<u>200.00</u>	<u>00.00</u>	
Total Events & Fundraising		24075.00	58256.00
Donations			
Corporate	5000.00	1000.00	
Amigo's	250.00	200.00	
Funding MSU & MCS	800.00	1000.00	
Careers Day Brochure	<u>5000.00</u>	<u>5000.00</u>	
Total Donations		<u>11050.00</u>	<u>7200.00</u>
Total Revenues		38625.00	67506.00
		=====	=====

9(e)
iii.12

EXPENSES

Conference Fund(LCEM'93)	\$5000.00	\$ 00.00	
Fall Regional Confer.	00.00	33081.00	
AIESEC-Canada Affil. Fees	1500.00	650.00	
Ontario Region Fees	400.00	250.00	
Exchange Fees	1050.00	1050.00	
IC '90 Support	200.00	200.00	
Conference Subsidies	4950.00	5000.00	
Room Rentals	500.00	750.00	
Food & Beverages	7485.00	4000.00	
Telephone	435.00	1200.00	
Photocopying	670.50	2000.00	
Postage	456.30	600.00	
Printing	5650.00	4750.00	
Office Supplies	250.00	800.00	
Business Cards	250.00	400.00	
Membership Packages	700.00	850.00	
Office Admin. Expense	364.00	00.00	
Salaries	00.00	400.00	
Bank Service	150.00	150.00	
Rentals	3750.00	2525.00	
Miscellaneous	<u>3365.00</u>	<u>1800.00</u>	
Total		<u>38625.00</u>	<u>60456.00</u>
		=====	=====

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Notes to the budget:

1. Conference Subsidies consist of the following:
 - a) LCEM (4 * \$100) = \$400.00
 - b) NC Transportation to Regina (10 * \$300.00) = \$3000.00
 - c) EUNO Congress - \$500.00
 - d) ENALDS - \$ 750.00
 - e) Spring Regional Subsidy (5 * \$50) = \$250.00
2. Printing Expense includes breakdown of such items as photocopying and posters.
3. Food & Beverages expense is the total expenditure on events such as; Summer Reception, Careers Day, Marketing Sessions and the Wine and Cheese, Business Luncheon, Business Breakfast.

CIL

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: #,



CITY COUNCIL
HAMILTON, CANADA

Alderman John Gallagher

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 388-3089 - WARD 7

10.
1⁰⁰ p.m.

19 April 1991

Alderman Brian Hinkley
Chairman
Finance & Administration Committee

Dear Alderman Hinkley:

Mr. & Mrs. I. Mohamed would like to appear as a delegation on behalf of the plight of the Kurdish people at the meeting of the Finance and Administration Committee to be held Thursday, April 25, 1991. They will be asking for the City to contribute in any way we can to assist the Kurdish people at this time of crisis.

Thank you for your attention to this.

Yours truly,

John Gallagher
Alderman, Ward 7

JG:nb
Attch.

c.c. - Ms. Susan Reeder
Secretary
Finance & Administration Committee

April 19, 1991

Dear Members of City Council:

We are concerned about the tragic plight of our families and friends in Kurdistan. There are 3 million Kurdish refugees stranded in hostile terrain. They are starving, freezing, and dying by the thousands. Sadly, many of these innocent victims are children.

In conjunction with the Canadian Red Cross (Hamilton) we are raising funds to help the Kurds. The Red Cross sends every dollar to directly aid the refugees. There are no administration costs.

One dollar (\$1.00) will give a refugee health protection for 90 days. A collective donation of eight hundred dollars (\$800.00) provides paramedical kits to protect 1,000 refugees for 90 days.

Would you please consider a donation to the Red Cross to help others? Cheques can be made payable to "Kurdish Refugees" c/o the Canadian Red Cross Society.

Thank you on behalf of all the Kurds in Canada for helping our families and friends in this terrible predicament.

Yours Sincerely,



Judith Mohamed
Kurdish Relief Committee(Hamilton)
71 Trieste Place
383-9424

The Canadian Red Cross Society
400 King Street East
Hamilton, Ontario L8N 1C3
522-8485

Contact: Mr. Harry Grossmith
Area Development Manager
West Central Ontario

Canvasser: JUDITH MOHAMED

[illegible]



ALDERM

11.

CITY COUNCIL
HAMILTON, CANADA

Alderman Don Drury

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 545-7077 - WARD 3

Memorandum

TO: Alderman B. Hinkley, Chairman
& Members of Finance & Administration Cttee.

YOUR FILE:

FROM: Mr. Don Drury
Alderman, Ward 3

OUR FILE:
PHONE: (416) 526-2730

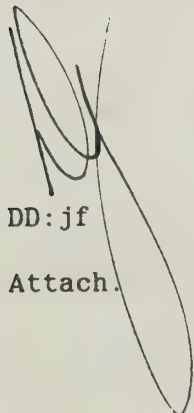
SUBJECT: Guidelines for Future
Hamilton Twin City Relationships

DATE: 1991 April 11

As one of your representatives on the Hamilton Mundialization Committee I am pleased to provide you with the attached recommendations from the Hamilton Mundialization Committee concerning Guidelines for Future Hamilton Twin City Relationships.

The members of the Hamilton Mundialization Committee would be most appreciative if the Finance and Administration Committee and Hamilton City Council considers and adopts the proposal.

If any of the members require clarification, please do not hesitate to contact me.



DD:jf

Attach.

GUIDELINES FOR FUTURE HAMILTON TWIN CITY RELATIONSHIPS

A PROPOSAL FROM THE HAMILTON MUNDIALIZATION COMMITTEE TO HAMILTON CITY COUNCIL

1. It is desirable that a potential twin city state its intent or plan for mundialization in the twinning contract that is negotiated with the City of Hamilton.
2. It is desirable that the potential twin city identify a group within its city to liaise with the Hamilton Mundialization Committee.
3. It is desirable that a premiere purpose of twinning should be promotion of grass roots or people exchanges between the cities.
4. It is desirable that a potential twin city relationship have broad support within the equivalent Hamilton ethnic community.
5. It is desirable that the Hamilton ethnic community of a twin city be represented on the Hamilton Mundialization Committee. The representatives would be expected to participate in all activities of the Committee and to accept major responsibility in implementing exchanges between the cities.
6. It is desirable that procedures and mechanisms for the presentation of proposals for twinning by interested parties to City Council be defined and formalized.
7. It is desirable that the procedures indicate the point in the selection process of a twin city when a recommendation from the Mundialization Committee is solicited.
8. It is desirable that an annual review of the City of Hamilton's activities and relationships with existing twin cities be undertaken to be used in considering proposals of new twins.
9. It is desirable that no more than two new twin cities be selected within a two-year period.
10. It is desirable that the respective responsibilities of City hall and the Mundialization Committee for arrangements for each exchange visit be clearly defined in the planning phase of the visit.



BRABANT NEWSPAPERS LTD.

April 18, 1991

12.

HEAD OFFICE —
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STONEY CREEK,
ONTARIO, L8E 2M6

TELEPHONE —
(416) 561-1090

FAX —
(416) 664-3102

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HAMILTON
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STONEY CREEK
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ANCASTER NEWS
JOURNAL648-4464

FLAMBOROUGH
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PELHAM
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REAL ESTATE NEWS
& BUYERS
GUIDE.....561-1090

CALEDONIA
NEWS.....765-5811

HAMILTON WEB
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PUBLISHING —
561-1090

TO: Brian Hinckley, Chairman
Finance Committee, City of Hamilton.

FROM: Joan Staples - Sales Representative for
City Clerk's/City of Hamilton
Brabant Newspapers.

SUBJECT: Community & Tourist Guide Ad Proposal.

Brian:

Would you please present the following proposal to the
Finance Committee Agenda Meeting on Friday, April 19,
1991.

SUGGESTED AD: Full page on ~~page one~~ of guide.

COST: \$1,064.65 (including G.S.T.)

*page one is table of
contents. Page 2
is reserved.*

DATE: May 29, 1991

DEADLINE: ASAP to book page ~~one~~^{two} (actual deadline
May 14, 1991).

DISTRIBUTION: 35,000 copies to key distribution
points - list attached.

FORMAT: Magazine - full colour glossy front & back,
high quality bond paper inside.

EDITORIAL: Information about each area...what each
community can offer VISITORS & NEWCOMERS & THOSE
ALREADY IN AREA.

GOAL: To publish this magazine on a yearly basis as a
community guide as well as a Tourist Guide for the
greater Hamilton area including the communities of

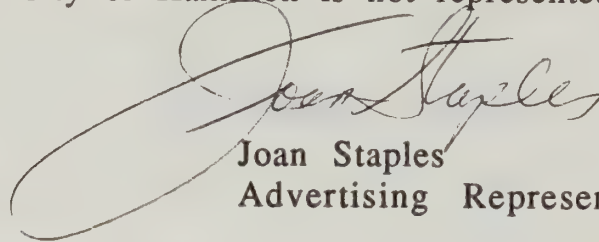
ANCASTER, CALEDONIA, DUNDAS, FLAMBOROUGH, STONEY
CREEK AND BURLINGTON.

REASONS TO ADVERTISE:

- * City of Hamilton should be on page one.
- * All other communities will follow with their city ads in their sections.
- * City of Burlington has also booked 1/2 page.
- * Region will be on [REDACTED] (full page)
- * Culture & Rec/City of Hamilton may also have an ad of a different context.
- * Editorial will focus activities of City and activities of Region.

I am enclosing full information package as well as distribution lists. Feel free to photo copy for distribution to Council members if necessary.

And lastly, as we discussed, Brian, you know what will likely happen if you don't advertise. When this is successful, members of Council and taxpayers will be asking why the City of Hamilton is not represented.



Joan Staples
Advertising Representative.

cc: Warren Elder
Advertising Manager.

HAMILTON AREA TOURIST GUIDE DISTRIBUTION

# OF DROPS	TYPE OF DROP	TOTAL # OF PAPERS
7	Fitness Centers	600
9	Welcome Wagon Hostesses	1,100
6	Newspaper Offices	2,300
32	Hotels/Motels	2,600
52	Real Estate Offices	8,900
3	Ontario Information Centres	900
13	Major Local Attractions	8,200
1	Community Service Centre	300
4	Restaurants	400
10	Libraries	1,500
4	Automobile Clubs	2,400
3	City Halls	2,500
2	Chambers of Commerce	500
2	Markets/Malls	700
3	University/Colleges	1,800
1	Airport	300



Dominic Agostino

**Alderman — Ward 5
Regional Councillor**

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



13.

1991 April 18

*Mr. J. Thompson, Secretary,
Finance and Administration Committee*

Dear John:

*Would you please arrange to have the attached placed on the agenda of the next
Finance and Administration Committee meeting (Thursday, April 25, 1991).*

Thank you for your kind attention to this matter.

Yours sincerely,

*Dominic Agostino, Alderman,
Ward 5*

DA:tb

Attch.



Dominic Agostino

**Alderman — Ward 5
Regional Councillor**

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 April 18

Members. Hamilton
City Council

Dear Colleague:

Re: Oath to the Queen

Please find attached a copy of a letter I have sent to Premier Rae and, also a copy of a resolution I plan to introduce at the Finance and Administration Committee meeting on Thursday, April 25, 1991.

I believe it is important for us to stand up and clearly oppose this foolish and irresponsible act by the Premier of Ontario. I believe that this move is the start of the destruction of the heritage of this Country and I believe that we must be heard loud and clear on this issue.

Constitutionally, the Queen is the Head of the State. In my view, the Oath of Allegiance to the Queen is a symbolic act but one that is an allegiance to the people and to our Country. I can not understand that in the middle of a national constitutional crisis, this Government can take away a symbol that is regarded as one of our most precious national values.

As a Canadian, I feel betrayed by this act and I find it quite ironic that our Policing system and the oath of loyalty began with Sir Robert Peel the British founder of policing. As we all know, one of Premier Rae's favourite quotes is as follows, "the Police are the people and the people are the Police". This statement was made by Sir Robert Peel, it is ironic and a slap in the face.

We, as a Country, are struggling to find an identity, how can such an identity be found when the Government destroys one of our cherished symbols and traditions.

Yours sincerely,

Dominic Agostino, Alderman,
Ward 5

DA:tb

Attchs.

R E S O L U T I O N

WHEREAS, the Queen represents the very best of the British heritage in Ontario, and;

WHEREAS, the decision by the Government of Ontario to remove the oath to the Queen from the Police Act is destroying a national symbol, and;

WHEREAS, this decision is causing much grief and anger in our Province, and;

WHEREAS, at this time of a national unity crisis, the Queen represents a united Canada, and;

WHEREAS, Canada is struggling to find a national identity and the Queen represents a long, cherished tradition.

THEREFORE, be it resolved that Hamilton City Council opposes the decision of the Government of Ontario and that this be forwarded to all M.P.P.'s and M.P.'s and that Premier Bob Rae be notified and asked to reconsider this decision.



Dominic Agostino

**Alderman — Ward 5
Regional Councillor**

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 April 17

Honourable Bob Rae
Premier of Ontario
Room 281 Main Building
Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A1

Dear Mr. Premier:

I am totally disappointed about the decision of your Government to eliminate reference to the Queen in the oath sworn by Police Officers and Members of Police Service Boards.

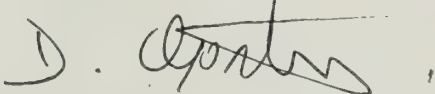
I am a Canadian born in Italy. I have a number of traditions, customs and beliefs that I expect and hope all Canadians respect with dignity and acceptance. I find it appalling that your Government would decide that the reference to the Queen should be scrapped. By this action, you are ignoring the historic and traditional role of the monarchy in the British and Canadian parliamentary system. The references to the Queen are symbolic and serve to remind Canadians of all backgrounds of the beautiful tradition and heritage of this country.

I am concerned that if we, as a community, want to strive and continue to enjoy heritage, language and cultures of people from around the world and to protect those rights in Canada, how can we go about doing this when you are destroying such a great Canadian tradition. Your action is starting a backlash against minority groups which I believe is unfortunate. I believe that the vast majority of Canadians and new Canadians do not have any problem whatsoever with the reference to the Queen in the oath. How can we protect the rights of all minorities by the signal that you have sent out with this move. It is wrong and at a time when the makeup of this Country is in jeopardy. This action only serves to divide us as Canadians.

I urge you Mr. Premier to reconsider this decision and to allow respect and understanding among all Canadians of all traditions and backgrounds. What you have done is insulting and has degraded many Canadians and is a slap in the face to people from all walks of life.

Please change this decision!

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'D. Agostino', with a horizontal line extending from the end of the signature.

Dominic Agostino. Alderman.
Ward 5

DA:tb

RECEIVED

APR 18 1991



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk
119 King Street West, 15th floor
Hamilton, Ontario

Tel. (416) 546-4154
Fax (416) 546-2546

CITY CLERKS
Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

April 18, 1991

Refer to File No

Attention of

Your file No.

14.

Mr. K. Avery
Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Avery:

Fire Hydrant Charges

Subjoined please find Item 17 of Report 7-91 of the Finance and Personnel Committee which was approved, as **amended**, by Regional Council at its meeting held on Tuesday, April 16, 1991.

Should you have any questions with respect to this matter, please contact Mr. G. W. Lawson, Commissioner of Finance, at 546-4250.

Yours truly

Carolyn Biggs
Carolyn Biggs
Legislative Assistant

:cab.
Encl.

c.c. G. W. Lawson
J. Thompson, Secretary, Finance and Administration Committee
City of Hamilton

17. **Fire Hydrant Charges (FIN 91-055)**

- a) That all water rates for metered consumption occurring after April 1, 1991 be increased by .0241 cents per cubic metre in the City of Hamilton;
- b) That the sanitary sewer surcharge rate be decreased to 99% for all consumption after April 1, 1991 in the City of Hamilton;
- c) That rates for non-metered properties within the City of Hamilton be adjusted to reflect the charges as per Exhibit "A" (attached to Report FIN 91-055) for 1991;
- d) That Item 11(c) of Finance and Personnel Committee Report 5-91, adopted by the Regional Council at its meeting held on March 19, 1991, respecting the collection of water charges for fire protection in the City of Hamilton, be deleted as it is no longer required;
- e) That the relevant By-laws R2-75, R89-046 and R84-026 be amended accordingly.
- f) That Report FIN 91-055 respecting Fire Hydrant Charges be forwarded to the City of Hamilton Finance and Administration Committee and the other Area Municipalities for information;
- g) **That effective January 1, 1992, the 3.8% increase in water rates for metered consumption be adjusted downward to reflect the elimination of the \$27,500 one-time costs for computer software adjustments for water rate billings.**

Item 4.4

44

REGION OF HAMILTON-WENTWORTH
- RECOMMENDATION -

DATE: 1991 April 2


REPORT TO: Chairman and Members
Finance and Personnel Committee

FROM: Gerry W. Lawson
Treasurer and Commissioner of Finance

SUBJECT: FIRE HYDRANT CHARGES (FIN 91-055)

RECOMMENDATIONS:

- (a) That all water rates for metered consumption occurring after April 1, 1991 be increased by .0241 cents per cubic metre in the City of Hamilton.
- (b) That the sanitary sewer surcharge rate be decreased to 99% for all consumption after April 1, 1991 in the City of Hamilton.
- (c) That rates for non-metered properties within the City of Hamilton be adjusted to reflect the charges as per Exhibit "A" (attached to Report FIN 91-055) for 1991.
- (d) That Item 11(c) of Finance & Personnel Committee Report 5-91, adopted by the Regional Council at its meeting held on March 19, 1991, respecting the collection of water charges for fire protection in the City of Hamilton, be deleted as it is no longer required.
- (e) That the relevant by-laws R2-75, R89-046 and R84-026 be amended accordingly.



G. W. Lawson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Region has the sole responsibility for the supply and distribution of water in the Regional Area and the financing of such supply and distribution, thus enabling the Region to include charges (currently characterized by the City of Hamilton as fire hydrant charges) in the water rate. Alternatively, the Region can require an area municipality to collect the sums required for the financing of the supply and distribution of water within the area municipality (again, currently characterized by the City as fire hydrant charges), which the area municipality could collect through the levy of a special annual rate on all rateable property.

Review of this situation by the Legal Services Department has resulted in the opinion that the Region does not require an agreement in order to have water rates which include costs relating to fire hydrants for the City of Hamilton. Therefore, it is recommended that Item 11(c) of Finance & Personnel Report 5-91 be rescinded.

It is further recommended that a copy of this report be forwarded to the City of Hamilton Finance and Administration Committee in order that they are kept aware of the detailed implementation of their recommendation.

In order to generate the required \$1,305,500 from water rates (which includes the estimated costs of associated system changes of \$27,500), all metered water rates in the City of Hamilton must be increased by .0241 cents per cubic metre for consumption after April 1, 1991.

As a result of this rate differential, City of Hamilton residents will experience a combined ongoing rate differential of approximately 3.8% in their water and sewer service bill when compared to other municipalities within the Region.

The additional charge for non-metered consumers has been based on estimated consumptions used in the development of the annual rate report from each assessment range.

BACKGROUND:

At the meeting of Regional Council held on March 19, 1991, Council approved:

- a) That the Region continue to recover fire prevention costs from Area Municipalities, other than the City of Hamilton, through the use of fire hydrant charges;

- b) That out of courtesy to the resolution approved by the Council of the City of Hamilton, the cost which up to now has been billed as a hydrant charge be recovered from the water and sewer surcharge billing system relating solely to the City of Hamilton and to become effective in the 1991 rate structure;
- c) That the Regional Municipality of Hamilton-Wentworth enters into an agreement with the City of Hamilton to have the Region collect water charges for fire protection within the City of Hamilton, said agreements to be in a form satisfactory to the Commissioner of Legal Services;
- d) That the one time cost of implementation (estimated at \$27,500) be charged to the City of Hamilton;
- e) That the maximum rate increase to commercial/industrial consumers of 13.5% plus inflation be exclusive of municipal hydrant charges;
- f) That the Region's uniform water and sewer rate structure be modified for 1991 to allow for the collection of water charges for fire protection within the City of Hamilton;
- g) That, in future years, the proposed Hydrant Charge be presented to the Area Treasurers, prior to budget.

MJC:em

cc: Finance & Administration Committee
City of Hamilton

NON-METERED RATES FOR
THE CITY OF HAMILTON

<u>From</u>	<u>To</u>	<u>Revised 1991</u>
\$ 0	\$ 500	\$47.51
501	1,000	52.18
1,001	1,500	56.70
1,501	2,000	61.18
2,001	2,500	70.02
2,501	3,000	74.46
3,001	3,500	84.10
3,501	4,000	88.69
4,001	4,500	93.12
4,501	5,000	98.05
5,001	5,500	104.12
5,501	6,000	107.10
6,001	6,500	116.89
6,501	7,000	121.05
7,001	7,500	124.96
7,501	8,000	131.16
8,001	8,500	137.57
8,501	9,000	143.82
9,001	9,500	149.85
9,501	10,000	156.31
10,001	11,000	168.66
11,001	12,000	180.81
12,001	13,000	192.70
13,001	14,000	204.65
14,001	15,000	216.53
15,001	16,000	228.07
16,001	17,000	239.51
17,001	18,000	250.99
18,001	19,000	262.10
19,001	20,000	273.44
20,001	25,000	325.26
25,001	30,000	373.80
30,001	35,000	418.82
35,001	40,000	460.70
40,001	45,000	499.13
45,001	50,000	533.61
50,001	60,000	594.98
60,001	70,000	644.13
70,001	80,000	691.89
80,001	90,000	728.19
90,001	100,000	755.22
over 100,000		781.93

SANITARY SEWER SURCHARGE RATE 99%

ACCOPRESS®

25070	YELLOW
25071	BLACK
25072	LIGHT BLUE
25073	DARK BLUE
25074	LIGHT GRAY
25075	LIGHT GREEN
25076	DARK GREEN
25077	TANGERINE
25078	RED
25079	EXECUTIVE RED

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CHICAGO, ILLINOIS 60606

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